

Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: March 20, 2018

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Katie Almond*	✓	
Policy Support (CMHA Ontario)	Vacant		
HSJCC Secretariat	Joseph Szamuhel, Project Manager*	✓	
	Tasha Rennie, Communications & Engagement Officer*	✓	
	Candace Vena, Network Coordinator*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead	✓	

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Lori Dunne	✓	
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Christina Morino	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis		R
Halton Regional	Meghan McNeil	✓	
North East Regional	Elizabeth Puddy – acting Co-Chair	✓	
North West Regional	Sharon Pitawanakwat*	✓	
	Sara Dias*	✓	
Peel Regional	Shelly Schneider	✓	
Simcoe Muskoka	Mary Martin	✓	
	Jean-Marc Pelot	✓	
South East Regional HSJCC	Todd Marriner	✓	
	Maggie Munoz		R
South West Regional HSJCC	Chantal Dubois – interim chair		R
Toronto Regional HSJCC	Steve Lurie*	✓	
	Amber Kellen	✓	
Waterloo-Wellington Regional HSJCC	Joan Nandlal* - in pm	✓	
	Meredith Gardiner		R
York-South Simcoe Regional HSJCC	Sean Murphy		R

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*		R
Ministry of Children and Youth Services (MCYS)	Peter Sampaio*		R
	Michelle Murphy		R
	Suzanne Rowe Knight		R

Ministry of Community and Social Services (MCSS)	Krista Lord		R
	Katherine Kolodziej	✓	
	Ryan Hodgson	✓	
	Jacqueline Doig Moore	✓	
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah*		R
	Rosa Taddeo	✓	
	Oscar Mosquera		R
Ministry of Health and Long-Term Care (MOHLTC)	Chris Higgins*		R
	Ruth Stoddart	✓	
Ministry of the Attorney General (MAG)	Dena Bonnet	✓	

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*		R
Local Health Integration Network (LHIN) Representation	Mary Tasz		R
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	AJ Grant-Nicholson	✓	
Ontario Association of Chiefs of Police	Bill Chantler	✓	
Ontario Provincial Police	Vacant		
Municipal Police	Vacant		
Forensic Directors Group	Joan Garrow	✓	
Centre for Addiction and Mental Health	Marla Banning	✓	

Summary of Action items from 20 March 2018

1	Katie will ask Joan Barrett (MAG) whether the submitted proposal re: the Community Justice Centres is a publicly accessible document.
2	Niagara, Hamilton, Ottawa, Thunder Bay and Bill Chantler (OACP) will look into the request from MCSCS to determine if there are police hospital transition protocols being used in their areas and if they have performance indicators.
3	The Secretariat will connect with the following stakeholders re: The Aging Populations and the Justice System project: Behavioural Supports Ontario, Advocacy Centre for the Elderly, Elder Abuse Ontario, Long-Term Care Association, the Ministry of Seniors Affairs and the Domestic Violence Committee.
4	Brad (Connex) will run a scan in their database to see what programs exist that provide specialized services for seniors with dementia in Ontario.
5	The Secretariat will send an email to the network re: The Aging Populations & the Justice System Project, giving an opportunity for those in the network to share their work related to this issue and advising them of a future webinar.

Minutes from P-HSJCC Meeting of March 20 th 2018	
Item for Discussion	Discussion
1) Welcome and Introductions	Katie welcomed the members of the Provincial HSJCC to the meeting of March 20, 2018.
2) Review of agenda for March 20, 2018	The Provincial HSJCC membership reviewed the agenda for the meeting of March 20, 2018. MOTION: Sharon moved to approve the agenda, Todd seconded.
3) Review/Approval of the minutes of January 16, 2018	The Provincial HSJCC membership reviewed the minutes for the meeting of January 16 th , 2018. MOTION: Todd moved to approve the minutes, Sharon seconded.
4) Matters arising out of the minutes of the January 16, 2018 meeting.	Katie followed up on the action items of the January 16, 2018 meeting: <ul style="list-style-type: none"> • Katie will follow up with Rosa (MCSCS) after this meeting re: connecting with ADM Beckett on community safety plans. • Joseph and Candace spoke to the item re: the Ministry of Seniors Affairs. MSA has advised that they are not in the position to come and speak at our meeting as they have not done any work related to this issue. This points to the clear gap and an opportunity to invite them to be part of future work on this project.
Provincial HSJCC Business	
5) Staffing Updates <ul style="list-style-type: none"> • Election of new Co-Chair 	<ul style="list-style-type: none"> • Katie advised an email went out to the table advising Heather has stepped down as Co-Chair of the P-HSJCC. • Sharon Pitawanakwat has put her name forward to as a candidate for a new co-chair. MOTION: Trevor moved to elect Sharon as the new co-chair, Amber seconded. <ul style="list-style-type: none"> • Katie acknowledged the retirement of Chris Higgins MOHLTC, Gord Boyd (Co-Chair of Champlain Regional HSJCC) and Terry McGurk (Co-Chair HNBHN Regional HSJCC). They have all made significant contributions to the work of the HSJCC. • Seble Makonnen is no longer the policy analyst for the PHSJCC. The posting went out to the HSJCC network mailing list.
6) 2019 Provincial Conference Planning	<ul style="list-style-type: none"> • The Hilton Hotel has been booked as the venue for the 2019 conference. • Trevor has put his name forward as a Co-Chair for the conference planning committee. • It was noted that there is a vendor that will be involved in the planning, as well as support from the Secretariat. There is a time commitment of one meeting per month about an hour long. • The Co-Chair doesn't have to be on the provincial table – could be anyone on one of the committees.

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	<ul style="list-style-type: none"> Once both co-chairs are decided on, an invite will be sent out to join the larger planning committee to get the work going. <p>MOTION: Sharon moved to elect Trevor as Co-Chair of the Conference Planning Committee, Gord seconded.</p>
7) Member Engagement Plan Update	<ul style="list-style-type: none"> Tasha has been following up with local and regional chairs to see how they are working with the plans within their committees. She has attended several regional meetings and presented on the role of the Secretariat and how they can support the individual committees.
8) CKE Committee Update	<ul style="list-style-type: none"> Trevor provided an update on behalf of the CKE Committee: There will be a newsletter coming out at the end of this month. Reminded everyone to please send any updates to the Secretariat. There have been 3 webinars since the last provincial meeting: <ul style="list-style-type: none"> ➤ Howard Sapers webinar was well attended and at maximum capacity. It has not been accredited for law hours, but it is something that we should look into. AJ to follow up with Trevor on this. ➤ Katie advised that the DT Local HSJCC had a lunch and learn on youth and cannabis that was well received. There is a potential to scale this up Provincially as a webinar and provide accredited law hours. ➤ The Developmental Disability Justice Toolkit webinar was last month. We had hundred of hits on the website days after the webinar looking to download the toolkit. ➤ Webinar last week was on prisoners with Hep C and was well received. As per a vote by the Steering Committee, we are going to stick with WordPress for the website. Moving forward, we are working on more the site more attractive and looking at getting a graphic designer to assist with this.
9) HSJCC Indigenous Populations and the Justice System	<ul style="list-style-type: none"> Katie does not have an update on this. The Metis Council of Ontario sits at the DT Local HSJCC so there have been some conversations there.
10) Task Force Group Update	<ul style="list-style-type: none"> The Task Force Group met yesterday to review the MOUs with CMHA Ontario and the MOHLTC. Sharon shared a briefing note from the NW HSJCC to see whether there are some items that we can get rid of within the P-HSJCC TOR that are no longer necessary. There are a lot of things that can be heightened and some things that can be eliminated to make it more efficient for everyone's time. There was a conversation around whether we need the SC moving forward and instead, the Chairs would have

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	<p>a support call with the Secretariat.</p> <ul style="list-style-type: none"> Task Force Group will provide a recommendation before next P-HSJCC meeting in May.
11) Community Justice Centres Update	<ul style="list-style-type: none"> There was a sense that the 3 proposed sites would roll out eventually, but there have not been any recent updates otherwise. <p>ACTION: Katie will ask Joan Barrett (MAG) whether the submitted proposal re: the Community Justice Centres is a publicly accessible document.</p>
12) Information Sharing re: Police-Hospital Transition Protocols	<ul style="list-style-type: none"> Rosa Taddeo (MCSCS) & Ruth Stoddart (MOHLTC) advised that the release of the Police Hospital Transition Framework is awaiting Ministerial approval. Prior to the release, Rosa requested members share with her any current, successful police-hospital transition protocols that can be cited in release materials. Need to confirm that these protocols are still up and running and are meeting performance indicators. Problem is that the 3 originally cited within the working group no longer exist. The NW just signed an updated protocol and can send this information to MCSCS. Bill Chantler to bring this back to the Justice Committee meeting to ask if there are any police hospital transition protocols that exist and have performance indicators. Unfortunately, we are in a catch all situation – police services will not adopt the protocols until government recommends and the government won't release until we have indicators that these protocols are being used and are working. <p>ACTION: Niagara, Hamilton, Ottawa, Thunder Bay and Bill Chantler (OACP) will look into the request from MCSCS to determine if there are police hospital transition protocols being used in their areas and if they have performance indicators.</p>
13) Discharge from Court Protocol Update	<ul style="list-style-type: none"> Khatija Laloo MCSCS provided an update on the Discharge from Distant Court Program: <ul style="list-style-type: none"> ➤ The “Red Envelope” background, DDCP criteria and the internal process of the program were discussed. ➤ MCSCS is looking into to have tracking information so that they can use best practices to expand all of the institutions eventually ➤ Phase I - implementation in the Eastern region, central region, western region, northern region – these were chosen based on institutions who already had linkages in the community ➤ Phase 2 – implementation to expand to other institutions identified by MCSCS ➤ Phase 3 – expand to all institutions to hold clients on remand Updates – The Terms of Reference, Generic Communique & Q&As have all been developed and will be shared soon with HSJCCs for distribution.

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	<ul style="list-style-type: none"> • MCSCS is working with MAG and other partners to support implementation of the DDCP for all incarcerated remanded MCSCS clients province-wide. • It was suggested that MCSCS should consider how to incorporate client feedback in the evaluation of the program. • If community organizations and stakeholders have an interest in being part of this program at their institutions, they can email Khatija with an expression of interest.
14) Aging Populations and the Justice System	<ul style="list-style-type: none"> • Tiffany, Michelle & Cathy gave a presentation on the Safe Pathways Project pilot re: seniors with dementia who interact with the justice system. • Guelph-Wellington Response to this issue looked at both prevention & post-charge responses. • Katie noted it would be extremely helpful if clients on probation had medical assessments done so that probation officers would be able to divert the individual away from unsuitable programming i.e. for seniors with dementia who are required to attend domestic violence intervention programs. • The presenters noted that they haven't had much success in terms of finding housing for individuals who cannot return home to their caregiver after a charge. There is some limited funding for sending these individuals to retirement homes for a short-term response. <p>Next Steps for this Project:</p> <ul style="list-style-type: none"> • Phase I: Develop a navigational guide which will be informed through stakeholders • Phase II: Having this guide to allow a task group to have some things to work on. Part of their responsibilities would be to determine scope of this issue. <p>ACTION: The Secretariat will send an email to the network re: The Aging Populations & the Justice System Project, giving an opportunity for those in the network to share their work related to this issue and advising them of a future webinar.</p> <p>ACTION: The Secretariat will connect with the following stakeholders: Behavioural Supports Ontario, Advocacy Centre for the Elderly, Elder Abuse Ontario, Long-Term Care Association, the Ministry of Seniors Affairs and the Domestic Violence Committee.</p> <p>ACTION: Brad will run a scan in their database to see what programs exist that provide specialized services for seniors with dementia in Ontario.</p>
15) MCSCS Corrections Reform Update	<ul style="list-style-type: none"> • Katie indicated that there are no updates.

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16) Police-Hospital Transition Project Update	<ul style="list-style-type: none"> There is a significant amount of surplus in our budget now that this project will not be moving forward in this fiscal year. Will be working with Steering Committee to get some expenditures approved by end of fiscal such as items for KE work, conference planning work etc. 		
17) Provincial, Regional and Local HSJCC Workplans	<ul style="list-style-type: none"> Joseph walked through the Provincial HSJCC 2016-2019 workplan. We are now on to the last phase of the 3-year plan. The Provincial table will hold a comprehensive review in the fall to set out what we would like to do for our next 3-year workplan from 2019-2022. <p>MOTION: Sharon motioned to approve the Provincial 2018-2019 workplan, Amber seconded.</p>		
HSJCC Updates			
18) Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member		
	HSJCC	Person that provided update	Information Shared
			Please see Quarterly Regional Updates document.
	Champlain	Gord	<ul style="list-style-type: none"> At a meeting, there was a question as to whether there is an opportunity for adjustments in the budgets for direct support to regional and local committees. Howard Sapers came to speak to share his recommendations from his final report. 10th anniversary of their youth mental health court process. There will be a celebration process There is interest coming forward to replace Gord as Co-Chair for Champlain moving forward.
	Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member		
Ministry	Person that gave update	Information Shared	

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	N/A		
	Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
	Other Members	Person that gave update	Information Shared
19) Review Action Items <ul style="list-style-type: none"> Selection of next Issue Management Session 	<ul style="list-style-type: none"> The legislation of cannabis was brought forward as a suggestion for the next issues management. The table decided they are not sure what exact issue they would focus on. Sharon raised the issue of youth and transportation under s. 34. It was noted that this is not a provincial issue. Given the upcoming election, it may be beneficial for the table to review the political parties' platforms and identify their intersections with the work of the HSJCC Network. Members decided that they would like to explore the upcoming 2018 Provincial Election and the impacts of its results on the work of the HSJCC Network. 		
20) Meeting adjournment Next Meeting: Tuesday, May 15, 2018, 9:30am-2:30pm Location: 180 Dundas St. W, 19th floor boardroom	<p>The next Provincial HSJCC meeting will be held on May 15th, 2018.</p> <p>The Provincial HSJCC meeting of March 20th, 2018 adjourned at approximately 2:30pm.</p>		