



Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: May 15, 2018

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Katie Almond*	✓	
	Sharon Pitawanakwat*	✓	
Policy Support (CMHA Ontario)	Christine Conrad*	✓	
HSJCC Secretariat	Joseph Szamuhel, Project Manager*	✓	
	Tasha Rennie, Communications & Engagement Officer*	✓	
	Candace Vena, Network Coordinator*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Vacant		

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/Norfolk (LHIN 4)	Lori Dunne	✓	
Champlain Regional	Joan Garrow*	✓	
Durham Regional	Christina Morino	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis		R
Halton Regional	Meghan McNeil		R
North East Regional	Kerri Jeanveau		R
North West Regional	Sharon Pitawanakwat*	✓	
	Mariah Maddock on behalf Sara Dias*		R
Peel Regional	Shelly Schneider	✓	
Simcoe Muskoka	Mary Martin		R
	Jean-Marc Pelot	✓	
South East Regional HSJCC	Todd Marriner	✓	
South West Regional HSJCC	Vacant		
Toronto Regional HSJCC	Steve Lurie*	✓	
	Amber Kellen		R
Waterloo-Wellington Regional HSJCC	Joan Nandlal*	✓	
	Meredith Gardiner		
York-South Simcoe Regional HSJCC	Andria Allen		R

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*	✓	
Ministry of Children and Youth Services (MCYS)	Peter Sampaio*		R
	Farlon Rogers	✓	
Ministry of Community and Social Services (MCSS)	Suzanne Rowe Knight		R
	Krista Lord		R

	Stephanie Tousignant on behalf of Katherine Kolodziej	✓	
	Ryan Hodgson		R
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah*		R
	Fuad Abdi		R
Ministry of Health and Long-Term Care (MOHLTC)	Dianna Cochrane*	✓	
	Ruth Stoddart		R
Ministry of the Attorney General (MAG)	Dena Bonnet	✓	

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*		R
Local Health Integration Network (LHIN) Representation	Mary Tasz	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	AJ Grant-Nicholson	✓	
Ontario Association of Chiefs of Police	Bill Chantler		R
Ontario Provincial Police	Vacant		
Municipal Police	Vacant		
Forensic Directors Group	Joan Garrow	✓	
Centre for Addiction and Mental Health	Marla Banning	✓	

Summary of Action items from 15 May 2018

1	The Co-Chairs & Secretariat will prepare a consent agenda for Provincial meetings moving forward.
2	Mariah to send the NWCOR's research on webinar platforms to Trevor and the Secretariat
3	The PHSJCC will develop a submission to the newly elected provincial government introducing the HSJCC, highlighting its achievements and recommending important issues to be addressed. The Secretariat will work with the Steering Committee and PHSJCC on the submission process.
4	The Secretariat will work with the conference planning committee to investigate the provisions of professional accreditations for the 2019 conference.
5	The Secretariat to send a callout email to the PHSJCC to join a Project Advisory Committee for the Aging Populations and the Justice System project. The Secretariat will also include this callout in the May newsletter and on the website to solicit wider HSJCC participation.

Minutes from P-HSJCC Meeting of May 15 th 2018	
Item for Discussion	Discussion
1) Welcome and Introductions	Sharon welcomed the members of the Provincial HSJCC to the meeting of May 15, 2018.
2) Review of agenda for May 15, 2018	<p>The Provincial HSJCC membership reviewed the agenda for the meeting of May 15, 2018.</p> <p>MOTION: Joan N. motioned to approve the agenda, Joan G. seconded.</p>
3) Review/Approval of the minutes of March 20, 2018	<p>The Provincial HSJCC membership reviewed the minutes for the meeting of March 20th, 2018.</p> <p>MOTION: Joan N. motioned to approve the minutes, Joan G. seconded.</p>
4) Matters arising out of the minutes of the March 20, 2018 meeting.	<p>Sharon followed up on the action items of the March 20, 2018 meeting:</p> <ul style="list-style-type: none"> • Katie advised the CJC document was not publicly accessible, but the budget was approved. Katie will provide further details when this item is discussed later on in the agenda.
Provincial HSJCC Business	
5) Staffing Updates	<ul style="list-style-type: none"> • Sharon welcomed Christine Conrad, the new policy analyst from CMHA Ontario.
6) Task Force Group Update	<ul style="list-style-type: none"> • Sharon updated that the task force group had a meeting a few weeks ago to revitalize the TOR. • One of the changes to the TOR is surrounding the Steering Committee - agendas were similar to that of the Provincial table. • Thinking of adapting to an Ad-hoc Executive group – only call meetings in between when there needs to be a decision made. • We need greater clarification on the role of the Secretariat. The Secretariat will execute the work plan – trust the staff to know when to come to the Ad-hoc Executive when they cannot manage an item. • The other area we are looking at is the issue management process – maximizing the trajectory of what we are trying to do within this network. • Joan suggested we develop a consent agenda to get things that need approval at the beginning of the meeting to be able to focus on sharing information. • Co-Chairs, Joseph and Candace will be meeting in between Provincial meetings to plan the agenda for the next meeting. <p>ACTION: The Co-Chairs & Secretariat will prepare a consent agenda for Provincial meetings moving forward.</p>
7) 2019 Provincial Conference Planning Updates	<ul style="list-style-type: none"> • Our first teleconference is scheduled for tomorrow to discuss the results of last year’s conference and begin initial planning for the 2019 conference • We have about 20 volunteers joining committee – a good mix from both the human services and justice sectors

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	<ul style="list-style-type: none"> The conference is set for November 6-8 Katie mentioned a unique conference coming up in October – 4th annual Law Enforcement and Public Health Relates to the work of the HSJCC with a heavier focus on justice Katie will send the information to Trevor to send out to the network
8) Member Engagement Plan Update	<ul style="list-style-type: none"> Tasha has been following up with local and regional chairs to see how they are working with the plans within their committees. She has attended several regional meetings and presented on the role of the Secretariat and how they can support the individual committees. There is desire from some committees to have a longer engagement event which would involve facilitated discussion and break out groups to develop strategies for committees moving forward Sharon suggested there may be an opportunity to do a webinar for all members to illustrate how we are all connected. May want to look into Adobe Connect as it does have a function of breakout groups
9) CKE Committee Update <ul style="list-style-type: none"> KE Strategy Guide 	<ul style="list-style-type: none"> Trevor provided an update on behalf of the CKE Committee: <ul style="list-style-type: none"> ➤ Unfortunately, we do not have Matthew Hollingshead from CAMH any longer ➤ Matt finalized a KE Strategy Guide – included in the package for everyone’s review Joseph advised we are looking at how we can adopt this guide across the network – perhaps through a future webinar or as a discussion at the September meeting Trevor suggested that the HSJCC have its own webinar account so that the entire network could have access to this platform Regional and Local HSJCCs could use it to do their own webinars – of course without the staffing support Secretariat will look into the cost of this Next webinar will be on May 29th will be from ASO on dementia and the justice system Secretariat took some training on operating WordPress <p><u>ACTION:</u> Mariah to send the NWCOR’s research on webinar platforms to Trevor and the Secretariat.</p>
10) HSJCC Indigenous Populations and the Justice System	<ul style="list-style-type: none"> Katie advised the Metis Council of Ontario is sitting on the DT Local HSJCC. They are working on a justice project with one coordinator.

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11) Community Justice Centres Update	<ul style="list-style-type: none"> • Katie attended a meeting recently with an update: The budget was approved and the CJs will roll out in 2020 instead of 2018 • In Toronto, they advised that the name Moss Park is stigmatizing. There is also the issue of where the CJC is actually going to go. • London is now targeted to have CJC for transitional aged youth (up to 25) • There was a reminder that the needs assessment report is available online.
12) Discharge from Court Protocol Update	<ul style="list-style-type: none"> • Katie does not have an update on this, however Khatijia advised that she was hopeful the rollout would be in summer, but more likely it will be fall.
13) MCSCS Corrections Reform Update	<ul style="list-style-type: none"> • Joseph provided an update that Bill 6 was officially passed. • Going forward, the transformation of health services in correctional health series will be the focus – specifically transferring of care from MCSCS to MOHLTC • A Health Services Transformation Secretariat was developed who will be exploring this transfer of care. • Heather Lumley had previously represented us as a table, but looking to see if anyone would be interested in representing us going forward • Joan Garrow put her name forward for consideration – Joseph will connect her with the appropriate contacts • Joan Nandlal and Jennifer Gravelle are also interested in being involved in these consultations <p>David Cole (judge) has been tasked with writing a report on segregation practices</p> <ul style="list-style-type: none"> - Working on better connections between MAG and MCSCS • Jennifer Gravelle spoke to “dual clients” who are part of both the forensic system as well as the federal corrections system who bounce back and forth • Dianna Cochrane spoke to the forensic system under the MOHLTC ➤ The forensic system is under the correctional act – specifically for clients who have courts ask for assessments or once someone is under the Ontario Review Board • Trevor inquired as to whether a person with lived experience in these consultations – Joseph will include his name when • Lisa Holmes spoke to the issue of clients who are in limbo – who don’t fit into any specific system
14) Police-Hospital Transition Project Update	<ul style="list-style-type: none"> • At the March meeting, MCSCS was looking for new/updated protocols • Bill Chantler was able to provide about 20 protocols as well as some from the OPP • Information that MCSCS needed is there, but there is nothing currently going on right now • Brad is working with the OPP (2 detachments) – for individuals they believe do not need to be taken to the emergency room, officers will be given access to Connex’s shared calendar to coordinate appointments to link

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Item for Discussion	Discussion
	the individual to clinicians
<p>15) Issue Management</p> <ul style="list-style-type: none"> 2018 Provincial Election & Its Impact on the Work of the HSJCC Network 	<ul style="list-style-type: none"> The briefing note on the political party platforms was presented to the table. There was a discussion on what role could the HSJCC play in educating the political parties on what our network does We can raise issues in a non-partisan way on community needs – local and regional members can comment on the issues within the HSJCC on behalf of their individual organizations If we do provide information to the parties, we need to ensure all of this information is consistent There is an opportunity to plan for people who are involved in the justice system to ensure transitional housing exists Katie suggested that we could wait until the new party is elected and then provide them with a briefing note and package This briefing note could highlight who we are as a network and some of our accomplishments, what the primary issues are and what we are recommending. If we start working on this now, we will have something ready to go for the new premiere and ministers We can use our previous policy submission guidelines to develop this package over the summer – we still have an interim Steering Committee A way to gather trends would be to look at some of the work plans and quarterly update reports from the regional and local tables Trevor suggested that our new analyst could take a look at the mandate letters to the minister’s once they are sworn in to see how we can become involved <p>ACTION: The PHSJCC will develop a submission to the newly elected provincial government introducing the HSJCC, highlighting its achievements and recommending important issues to be addressed. The Secretariat will work with the Steering Committee and PHSJCC on the submission process.</p>
<p>16) Aging Populations and the Justice System Project Update</p>	<ul style="list-style-type: none"> Direct email to PHSJCC, call out through website, newsletter Regional and local committees to also be engaged Advisory committee to decide who the main users of the guide will be and what the limitations are Dena suggested we look at CLEO as a resource Jennifer Gravelle also suggested that discharge planners Haven Toronto participated in an informed discussion re: aging populations and the justice system. Major gaps are with supportive housing, accessing ODSP,

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	<ul style="list-style-type: none"> Need to education Crown, duty counsel etc. <p>ACTION: The Secretariat to send a callout email to the PHSJCC to join a Project Advisory Committee for the Aging Populations and the Justice System project. The Secretariat will also include this callout in the May newsletter and on the website to solicit wider HSJCC participation.</p>		
17) 2017/2018 Provincial, Regional and Annual Reports	<ul style="list-style-type: none"> The Secretariat will provide a webinar in the summer to review the work of this past year and where we plan to go within the next fiscal year. 		
HSJCC Updates			
18) Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member		
	HSJCC	Person that provided update	Information Shared
			Please see Quarterly Regional Updates document for full updates.
	Waterloo Wellington	Joan	<ul style="list-style-type: none"> It made sense to put all of their resource allocation to one committee The locals now come to the regional meeting where each organization will each receive one vote Recently had a Cannabis training Healing of the 7 generations (Indigenous representation) came to their table to actively participate in the meeting
	NWCOR	Mariah	<ul style="list-style-type: none"> Local committees have aligned with Situation Tables – 5 tables connected to Regional table – this has led to increased engagement Bill 175 will be discussed at NWCOR meeting this week – Aligns with a lot of the HSJCC work i.e. community safety plans - Look to see what some of the linkages are with the
Simcoe-Muskoka	Jean-Marc	<ul style="list-style-type: none"> Jean-Marc was relieved to hear some of the local committees amalgamated with their regional tables. Looking at how he can do this for Simcoe-Muskoka. At upcoming June 7th meeting, first time all members will be coming together. 	

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	HNBHN	Lori	<ul style="list-style-type: none"> Lori advised that the local Hamilton HSJCC is attached to a complex care table. Unfortunately, not tackling some of the system issues in the community Members are more coming for the situation table and not for the system's issues. There is a resistance to separate the two.
	Toronto	Steve	<ul style="list-style-type: none"> The Justice Resolution project – trying to deal with complexity – The justice sector need to be at a bunch of the collaborative tables The individual hired to do this is providing guidance on how to access various services and where there are gaps
Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member			
Ministry	Person that gave update	Information Shared	
MAG	Dena	<ul style="list-style-type: none"> Dena received CDP hours for Crown – going to try and get it for Legal Aid lawyers as well Interested in getting these for individuals with professional Accreditations who will be attending the 2019 Conference. <p>ACTION: The Secretariat will work with the conference planning committee to investigate the provisions of professional accreditations for the 2019 conference.</p>	
Other Members (Ex-Officio) *PHSJCC Steering Committee Member			
Other Members	Person that gave update	Information Shared	
Connex	Brad	<ul style="list-style-type: none"> Connex is now branded as Connex Ontario – one public facing website and one number Now doing live webchats for Ontario 	
CAMH	Marla	<ul style="list-style-type: none"> CAMH & Centre of Excellence will be the backbone support for the Youth wellness hubs 	

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19) Review Action Items <ul style="list-style-type: none"> • Selection of next Issue Management Session 	
20) Meeting adjournment Next Meeting: Tuesday, September 18, 2018, 9:30am-2:30pm Location: 180 Dundas St. W, 19th floor boardroom	<p>The next Provincial HSJCC meeting will be held on September 18th, 2018.</p> <p>The Provincial HSJCC meeting of May 15th, 2018 adjourned at approximately 1:30PM.</p>