

Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: March 25, 2020

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Katie Almond	✓	
	Sara Dias	✓	
Policy Support (CMHA Ontario)	Christine Conrad	✓	
HSJCC Secretariat	Joseph Szamuhel, Project Manager	✓	
	Tasha Rennie, Communications & Engagement Officer	✓	
	Candace Vena, Network Coordinator	✓	
Web Support & CKE Committee Chair	Trevor Tymchuk	✓	

Regional HSJCC Representatives (Voting Members)

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk Regional	Trevor Tymchuk	✓	
	Tyson Benn	✓	
	Satar Wahidi		R
Champlain Regional	Joan Garrow	✓	
Durham Regional HSJCC	Marni Bell		R
Haliburton/Kawartha Lakes/Pine Ridge Regional	Jonathan Hewitt	✓	
Halton Regional	Francisco Truong		R
North East Regional	Kamilah Francis	✓	
	Caitlin Germond		R
North West Regional	Mariah Maddock	✓	
	Jennifer Hyslop	✓	
Peel Regional	Shelly Schneider	✓	
Simcoe Muskoka Regional	Mary Martin		R
	Debbie Bigelow	✓	
South East Regional HSJCC	Sharron Brown	✓	
South West Regional HSJCC	Michele Murray Smith		R
Toronto Regional HSJCC	Steve Lurie	✓	
	Amber Kellen	✓	
Waterloo-Wellington Regional HSJCC	Joan Nandlal		R
	Brooke Young		R
York-South Simcoe Regional HSJCC	Tricia Samaroo	✓	
	Jason McIlveen	✓	

Ministry Representatives (Ex-Officio)

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle		R
Ministry of Children, Community and Social Services (MCCSS)	Julie Erbland		
	Laura Nacis	✓	
	Zoe Kavoukian-Scharf	✓	
	Caroline Schulz	✓	
Ministry of the Solicitor General (SolGen)	Stephanie Tousignant	✓	
	Sue Khowessah	✓	

Ministry of Health (MOH)	Yoko Murphy	✓	
	Anjelina Mattai	✓	
	Dianna Cochrane	✓	
	Amy Herskowitz	✓	
	Kaitlin Yousef	✓	
Ministry of the Attorney General (MAG)	Rebecca Law		R
	Dena Bonnet	✓	

Other Members (Ex-Officio)

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera	✓	
Local Health Integration Network (LHIN) Representation	Mary Tasz		R
Community Networks of Specialized Care	Lisa Holmes		R
Connex Ontario	Brad Davey	✓	
Legal Aid Ontario	AJ Grant-Nicholson	✓	
Ontario Association of Chiefs of Police	Bill Chantler		R
Ontario Provincial Police	Lisa Longworth	✓	
	Julie Randall	✓	
Forensic Directors Group	Michelle Davidson		R
Centre for Addiction and Mental Health	Marla Banning	✓	
Justice for Children and Youth	Mary Birdsell	✓	
	Samira Ahmed		R
John Howard Society of Ontario	Safiyah Husein	✓	
	Jacqueline Tasca		R

Summary of Action items from 25 March 2020

1	ACTION: The Secretariat to prepare a letter to government regarding COVID-19 and its impact on service delivery across the HSJCC network as well as our top requests to address our network's priorities. The letter will be circulated to voting members for approval in advance of our submission.
2	ACTION: The Secretariat will create a web page on the HSJCC website containing relevant COVID-19 updates and resources for the HSJCC Network.

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion	Discussion
1) Welcome and Introductions	<p>Sara welcomed everyone to the meeting of March 25, 2020 followed by a roundtable of introductions via Adobe Connect.</p> <p>There are 10 voting members present.</p>
2) Consent Agenda	<p>The Provincial HSJCC membership reviewed the consent agenda for the meeting of March 25, 2020.</p> <p>Since we have shifted to virtual meetings, voting members were asked to use the “raise your hand” function in Adobe Connect for the purposes of voting and approvals.</p> <p>All other members are also asked to raise their hand if they wish to speak or ask a question.</p> <p><u>MOTION:</u> Voting members motioned to approve the consent agenda.</p>
3) Planning and Budget Updates <ul style="list-style-type: none"> • 2019/2020 Year End Finances • 2020-2021 P-HSJCC Work plan • 2020-2021 Regional and Local Work plans 	<p>Joseph provided a brief overview of the financial updates. All of these items were approved by the Executive Committee in advance of this meeting:</p> <p>Year End Budget Totals:</p> <ul style="list-style-type: none"> • Given the evolving nature of COVID-19, we will be spending less than projected but well within the expectations for the year. <p>2020-2021 P-HSJCC Work plan:</p> <ul style="list-style-type: none"> • Joseph ran through all items on the 2020-2021 P-HSJCC work plan with P-HSJCC members. • This represents the minimum of what we are committed to, but we are flexible to respond to upcoming issues and changes to our sector. • All of the financials will be shared regularly with Executive committee as well as progress updates. <p><u>MOTION:</u> Voting members motioned to approve the 2020-2021 P-HSJCC work plan.</p> <p>Candace provided an update on the 2020-2021 work planning cycle:</p> <ul style="list-style-type: none"> • Given the current state, we have extended the deadlines for chairs to submit their regional and local work plans for another two weeks. • There was a reminder to chairs to send the total number of funds their region receives from the LHIN as the Secretariat has not surveyed how funds are allocated across the network since 2015. • There was also a reminder to chairs to send in their membership lists which would include name, position, organization and email address. Trevor will be entering this information into the online database managed through the HSJCC forums site.

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion

Discussion

HSJCC Updates

1) How is COVID-19 affecting service delivery in your area?

2) How can the P-HSJCC and Secretariat assist you?

4) Updates from Regional HSJCCs and Partners

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Person that provided update	Information Shared
HNBN	Tyson	1) Currently a shift in providers to remote work. <ul style="list-style-type: none"> • They are focused on leveraging providers who are still able to do the frontline work i.e. shelters, primary care. • Getting creative and ensuring clients are connected in some way. • Doing screening for every individual that comes in contact with organization. • Also trying to disseminate information when it becomes available. 2) Local table provides a great opportunity to create professional networks to share information.
Champlain	Joan	1) Working closely with court and detention centres to make sure justice system can keep turning. <ul style="list-style-type: none"> • Trying to use OTN for assessments. • The Royal is still open for business – trying not to bring people into hospitals when possible. 2) At this point, it is more an organization by organization issue and Those at local level that need to work together. No support required.
Durham	N/A	N/A
HKPR	Jonathan	1) Region has moved primarily to contact via telephone. <ul style="list-style-type: none"> • Mental health court is still somewhat functioning by telephone and email. • Working collaboratively in community and trying not to overburden partners.

Minutes from P-HSJCC Meeting of March 25 2020			
Item for Discussion	Discussion		
			2) No support required from the Secretariat at this time. They are working collaboratively within region.
	Halton	N/A	N/A
	North East	Kamilah	1) CMHA services are all being done online in their region. March of Dimes are still doing in person but with screening in place. 2) District meeting has been cancelled – HSJCC on hold for now.
	North West	Mariah	1) In their region it looks different for each organization. <ul style="list-style-type: none"> • A lot of organizations are still continuing to offer services and using technology. • Essential services are still being done face to face with screening. • Focusing more on deliverables rather than working hours. • In Thunder Bay their joint mobile crisis is suspended. • Situation tables are meeting at ad hoc basis. • The NWCOR is organizing a region wide information sharing opportunity to provide updates and to see where organizations are at. 2) Would be helpful to have some guidance around privacy and confidentiality now that we have shifted to a virtual world. Both for internal staff as they work from home and for providing support to clients virtually. <ul style="list-style-type: none"> • Also have questions around human resource capacity and the flexibility in year end reporting and the reallocation of funds.
	Kenora Local	Sara	1) Suspended next meeting because they cannot sustain everyone on OTN. <ul style="list-style-type: none"> • Frontline programs have moved to virtual platforms – OTN for those coming from jail. • Safe beds still operating local with screening.

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion	Discussion		
			<ul style="list-style-type: none"> From an All Nations perspective, they are monitoring what housing supports are available for those in hospital that need to be transferred out. <p>2) Anything that we can provide that is webinar based for support would be helpful. Also, to have check in points for correctional facilities.</p>
	Peel	Shelly	To provide after meeting *
	Simcoe Muskoka	Debbie	<p>1) For CMHA, most of their intakes are done by telephone, no walk ins available.</p> <ul style="list-style-type: none"> For the court system most matters have been adjourned to May-July. EPI and ACCT teams are functioning with PPE gear. <p>2) Any suggestions for webinars on anxiety and stress that we all are experiencing during this time would be helpful.</p>
	South West	N/A	N/A
	South East	Sharron	<p>1) Continue to offer referrals from local police agencies to mental health and addictions services.</p> <p>2) Locals have to postpone their events over the next couple of months.</p> <ul style="list-style-type: none"> The SE appreciates the extension of deadlines. They will have to re-evaluate activities and timelines within their work plans.
	Toronto	Amber & Steve	<p>1) Continue to have meetings – the last one was virtual.</p> <ul style="list-style-type: none"> The Regional Committee has a new Co-Chair and Vice Chair. Steve is now stepping down. John Howard Society sites are open for clients in supportive housing, but staff are in need of PPE. They are willing to help clients as they come to the door. The trailer is closed at Toronto South Detention Centre.

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion		Discussion	
			<ul style="list-style-type: none"> • Safe beds are currently operating but not taking intakes. <p>2) There is a shortage of PPE at community organizations.</p> <ul style="list-style-type: none"> • What is the plan for regional distribution centres? • Can the Secretariat flag this with government?
	Waterloo Wellington	N/A	N/A
	York-South Simcoe	Tricia/Jason	<p>1) Their next meeting is happening in late April via teleconference.</p> <ul style="list-style-type: none"> • Will be able to get better updates from organizations at that time. • Newmarket courthouses are not taking any matters that aren't seen as urgent. • Can still speak to someone to adjourn their matters, however the Bradford courthouse has completely shut down. • John Howard Society is quickly learning how to operate the Zoom platform to continue to deliver their services and programs. • From a police perspective, crisis response is still operating. • They have been approached by shelters about PPE. • Trying to put a network in place where the police can ask for donations. <p>2) No support needed at current moment. Will know better after next meeting.</p>
Ministry Representatives (Ex-Officio)			
	Ministry	Person that provided update	Information Shared

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion	Discussion		
	CSC	N/A	N/A
	SolGen– Correctional Services	Yoko/Sue	1) All very COVID-19 focused, taking it day by day.
	SolGen – Public Safety Division	Anjelina	1) Have been quite inundated since state of emergency. Will be following up internally on their priority files. Focus is on COVID-19.
	MOH – Forensic Mental Health	Dianna	1) Majority of staff are working remotely. <ul style="list-style-type: none"> • Encourage regions to get in touch with LHIN if they are worried about funding requirements. • The Ministry has indicated that if you have unspent dollars please spend it on COVID-19 items. • The Ministry website is updated with COVID-19 updates a couple times a day with guidance documents.
	MAG	Dena	1) Most of their time is spent moving to remote operations. <ul style="list-style-type: none"> • Courthouses were still open to adjourn matters that were non-urgent. • Last Friday was the first fully remote bail. This is what is happening on a going forward basis.
	MCCSS	Zoe	No updates to share at this time.
	Other Members (Ex-Officio)		
	Other Members	Person that provided update	Information Shared
	CMHA Ontario	Uppala/Camille	1) CMHA Ontario was invited to health command table chaired by Chief Medical Officer of Health. <ul style="list-style-type: none"> • They are currently in response mode trying to support community based mental health and addictions service delivery.

Minutes from P-HSJCC Meeting of March 25 2020

Item for Discussion	Discussion		
			<ul style="list-style-type: none"> • They have had a lot of engagement with government on political side and bureaucrat side. • They are flagging with government what their needs are right now. Getting designated as an essential service. • Uppala suggested that on behalf of the voting members that we send a letter to government with our top asks. These would include the following: <ul style="list-style-type: none"> • Flexibility around year end spending • Capacity around virtual care enhancing infrastructure • Shortage of PPE for frontline services. <p>2) The Secretariat is happy to share resources around privacy/confidentiality, HR related issues, guidance documents, home and community care, changes to duty counsel, how to manage stress and anxiety, Mental Health Works etc.</p>
	LHIN	N/A	N/A
	Community Networks of Specialized Care	N/A	N/A
	Legal Aid Ontario	AJ	<p>1) LAO made a decision to pull in person duty counsel services from court houses. They are all remote now.</p> <ul style="list-style-type: none"> • CCB is still operating via teleconferences. • LAO still providing certificates for this. • Rights advisors still being done through phone. • ORB hearings that were scheduled from now until June are now being rescheduled. • LAO still will provide certificates and supports. • Working with private bar to ensure clients are getting support.
	Connex Ontario	Brad	<p>1) Working closely with emergency operations centre. Moving from face to face to internet modality.</p> <ul style="list-style-type: none"> • MOU with telehealth Ontario – drive call volumes pretty heavily.

Minutes from P-HSJCC Meeting of March 25 2020			
Item for Discussion	Discussion		
	OACP	N/A	N/A
	Forensic Directors Group	Joan G. on behalf of Michelle	Have a meeting tomorrow focused on the COVID-19 situation.
	OPP	Julie	1) All civilians are working from home in OPP. <ul style="list-style-type: none"> OPP has rented vehicles for mobile crisis teams so that they do not need to ride with officers.
	CAMH PSSP	Marla	1) In Toronto, all staff are in redeployment mode – moved to screening process. <ul style="list-style-type: none"> Regionally folks are all working remotely now and providing support to community and projects.
	John Howard Society of Ontario	Safiyah	1) Ontario staff are all working remotely and continuing business as much as they can. <ul style="list-style-type: none"> They are supporting their offices across Ontario. Engaging with government to leverage their resources to get individuals out of custody as much as possible.
	Justice for Children and Youth	Mary	1) All of their staff are working from home. Meeting with clients is on a case by case basis. <ul style="list-style-type: none"> Youth court things are being put over into May and June. They are concerned about those in custody being released into unfavourable situations. They are also concerned about the fact that public schools are out, and most youth programming is happening remotely. Children and young people are very vulnerable when they are isolated. They are working with community-based partners to develop workshops and continue to support youth remote
13) Meeting adjournment Next Meeting: TBC May 12, 2020 Location: TBD	The Provincial HSJCC meeting of March 25, 2020 adjourned at approximately 11:00AM.		