



Provincial Human Services and Justice Coordinating Committee Bi-Monthly Updates Minutes

Date: March 22, 2022

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Katie Almond	✓	
	Sara Dias	✓	
Policy Support (CMHA Ontario)	TBD, Policy Analyst		
	Justin Dela Pena, Junior Policy Analyst	✓	
HSJCC Secretariat	Candace Vena, Project Manager	✓	
	Tasha Rennie, Communications & Engagement Officer	✓	
	Andrew Fairbairn, Network Coordinator	✓	
Web Support & CKE Committee Chair	Trevor Tymchuk	✓	

Regional HSJCC Representatives (Voting Members)

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (HNBHN) Regional	Satar Wahidi		R
	Mary Ellen Ruddell	✓	
Champlain Regional	Brian Merkley	✓	
	Sarah Telford	✓	
Durham Regional	Valerie Mussington	✓	
	Nicole Tracy		R
Haliburton/Kawartha Lakes/Pine Ridge (HKPR) Regional	Jonathan Hewitt	✓	
	Teryl Hoefel		R
Halton Regional	Kimberly Cato		R
	Katie Howse		R
North East Regional	Caitlin Germond		R
	Kim McBride	✓	
North West Regional	Jennifer Hyslop	✓	
	Jenny Leadbeater	✓	
Peel Regional	Jennifer Graham	✓	
	Mary Pagani	✓	
Simcoe Muskoka Regional	Katherine Hunt	✓	
	Terri-Lynn Dodgson	✓	
South East Regional HSJCC	Becky Stark	✓	
	Julie Lambert	✓	
South West Regional HSJCC	Erika Sweitzer		R
	Trevor Tymchuk	✓	
Toronto Regional HSJCC	Susan Davis	✓	
Waterloo-Wellington Regional HSJCC	Joan Nandlal	✓	
	Meredith Gardiner		R
York-South Simcoe Regional HSJCC	Tricia Samaroo		R
	Jason McIlveen		R

Ministry Representatives (Ex-Officio)

Ministry	Representative	✓	R
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Correctional Service Canada	Brooklyn Stroeder	✓	
Ministry of Children, Community and Social Services (MCCSS)	Phan Luong		R
	Zoe Kavoukian-Scharf	✓	
	Jacqueline Doig Moore	✓	
	Shaun Gluckman	✓	
	Stephanie Tousignant	✓	
	Corwin Troje	✓	
	Elena Angeloni	✓	
	Maria Rojas Vargas	✓	
	Fadila Ahmed	✓	
	Jonathan Zissakos	✓	
	Yasmina Vojnic	✓	
Ministry of the Solicitor General (SolGen)	Keri Zammit	✓	
	Jackie Natrass	✓	
	Joe Carruthers	✓	
	Amy Herskowitz	✓	
	Jessica Mahon	✓	
	Neil Alexander	✓	
	Brad Gill Tamcsu		R
	Jessica Mahon		R
Ministry of Health (MOH)	Dianna Cochrane	✓	
	Breanna Kelly	R	
	Lina Coladipietro	✓	
	Anjanette Brown	✓	
Ministry of the Attorney General (MAG)	Danny Morton	✓	
	Dena Bonnet	✓	

Other Members (Ex-Officio)

Other Members	Representative	✓	R
CMHA Ontario Division	Shawn Chirrey	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
Connex Ontario	Nerin Kaur	✓	
Legal Aid Ontario	Dina Zalkind	✓	
Ontario Association of Chiefs of Police	Joe Couto		R
Ontario Provincial Police	Lisa Longworth		R
	Julie Randal		R
	Chantal Dupuis		R
Forensic Directors Group	Michelle Davidson	✓	
Centre for Addiction and Mental Health	Marla Banning		R
Justice for Children and Youth	Mary Birdsell	✓	
John Howard Society of Ontario	Safiyah Husein	✓	
	Jacqueline Tasca		
Mental Health Commission of Canada	Krystal Kelly	✓	
Ontario Peer Development Initiative	Laura Pearson	✓	
P-HSJCC People with Lived Experience Committee Chairs	Fran Carnerie		R
	Steve Torresan		R

Summary of Action items March 22, 2022

1	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat will share the new Co-Chair nomination process document through email with committee members following the March 22nd meeting.
2	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat send a follow memo to ministry partners to identify a representative to attend P-HSJCC Executive Committee meetings starting in April 2022.
3	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat will email P-HSJCC members the finalized of the approved 2022-2023 P-HSJCC Workplan and upload to the HSJCC website.
4	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat will take the feedback from P-HSJCC members back to the conference planners in April. The Secretariat will provide updates on a potential virtual platform at the May P-HSJCC meeting.
5	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat will email AMO's presentation slides with the P-HSJCC Highlights Meeting Package and continue discussions on how the P-HSJCC can collaborate with AMO on shared priorities and improve representation of their members at Regional and Local tables.
6	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat to look at surveying the Regional and Local Chairs to find examples that are being used for Transfer of Care to Schedule 1 Facilities during a mental health crisis.
7	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat will resend MOH's toolkit to members for feedback as part of the P-HSJCC Meeting Highlights package.

Minutes from P-HSJCC Meeting of March 22, 2022

Item for Discussion	Discussion
<p>1) Welcome and Introductions</p>	<p>P-HSJCC Co-Chair, Katie Almond asked that everyone display their full name in their Zoom display screen to accurately capture attendance moving forward.</p> <p>Co-Chair Sara welcomed all to the meeting of March 22, 2022. There are 12 of 14 voting regions represented.</p> <p>Co-Chair Sara officially welcomed Ontario Peer Development Initiative as a new ex-officio member of the P-HSJCC. Laura Pearson, Executive Director of OPDI will be joining the provincial table as their representative.</p> <p>Co-Chair, Sara welcomed the new Provincial HSJCC members:</p> <ul style="list-style-type: none"> • Anjanette Brown, Program Consultant, Mental Health and Justice Programs, MOH • Dina Zalkind, Criminal Policy Council, Legal Aid Ontario • Nerin Kaur, Director, ConnexOntario
<p>2) Land Acknowledgement</p>	<p>Co-Chair Katie Almond acknowledged that the Provincial HSJCC Secretariat is committed to providing a land acknowledgement at each meeting and will rotate through the membership list for each P-HSJCC meeting.</p> <p>Regional Representative for the North West Centre of Responsibility, Jennifer Hyslop provided the Land Acknowledgement.</p>
<p>3) Consent Agenda</p>	<p>The Provincial HSJCC membership reviewed the consent agenda for the meeting of March 22, 2022:</p> <ul style="list-style-type: none"> • Agenda of March 22, 2022, P-HSJCC Meeting • Minutes of January 18, 2022, P-HSJCC Meeting • Minutes of February 23, 2022, P-HSJCC Executive Committee Meeting • Updates from the Secretariat • Q4 P-HSJCC Projected Budget Totals <p><u>MOTION:</u> Trevor Tymchuk motioned to approve the consent agenda, Jennifer Hyslop seconded.</p>
<p>4) Co-Chair Announcement</p>	<p>P-HSJCC Co-Chair Katie Almond announced that she would be retiring and that her last day as provincial Co-Chair will be May 2022.</p> <p>P-HSJCC Secretariat Program Manager, Candace Vena provided an update regarding the nomination process that will be shared in a follow up email to committee members:</p>

Minutes from P-HSJCC Meeting of March 22, 2022

Item for Discussion	Discussion
	<ul style="list-style-type: none"> • Candace noted that as per the P-HSJCC Terms of Reference the Co-Chair positions shall have one representative from the Human Services and Justice sectors. With Katie’s departure the P-HSJCC will be looking at fulfilling the vacant Co-Chair role with someone with a Justice background to help provide a balance approach and perspective to the provincial table. • The Secretariat will send a call out for a new P-HSJCC Co-Chair after the March 22nd meeting. Interested candidates, or those wishing to nominate a candidate, are to email the P-HSJCC Secretariat Project Manager, Candace Vena and current Co-Chairs, Katie Almond and Sara Dias prior to the May 2022 Provincial HSJCC meeting. • At the May meeting, Co-Chairs will present the recommended nominations to the P-HSJCC, and an election will take place. <p>ACTION: The Secretariat will email the new P-HSJCC Co-Chair nomination document to committee members following the March 22nd meeting.</p>
<p>5) Approval of Edits to the P-HSJCC Terms of Reference</p>	<p>Secretariat Project Manager Candace Vena walked through the proposed edits to the “Executive Committee” section of the P-HSJCC Terms of Reference that were previously approved by the current P-HSJCC Executive Committee at their February 22nd meeting:</p> <ul style="list-style-type: none"> • Edits reflect the updates to the composition and participation of ministry partners during P-HSJCC Executive Committee meetings. <p>MOTION: Jennifer Hyslop motioned to approve the proposed edits to the “Executive Committee” section, seconded by Joan N</p> <p>ACTION: The Secretariat will send a follow up memo to ministry partners to identify a representative to attend P-HSJCC Executive Committee meetings starting in April 2022.</p>
<p>6) Approval of the 2022-2023 P-HSJCC Workplan</p>	<p>Secretariat Project Manager Candace Vena presented the draft 2022-2023 P-HSJCC Workplan for approval:</p> <ul style="list-style-type: none"> • Candace noted that there were some slight changes made that were reflected in the most recent version of the meeting package. <p>MOTION: Trevor motioned to approve the 2022-2023 P-HSJCC Workplan seconded by Mary P</p>

Minutes from P-HSJCC Meeting of March 22, 2022

Item for Discussion	Discussion
<p>7) Discussion re: Format of 2023 P-HSJCC Conference</p>	<p>2021 P-HSJCC Conference Co-Chair Trevor Tymchuk lead a discussion with members regarding the format of the 2023 P-HSJCC Conference:</p> <ul style="list-style-type: none"> • Trevor noted that based on conversations with the P-HSJCC Executive Committee and the 2021 P-HSJCC Virtual Planning Committee, a virtual conference would be the most practical for the following reasons: <ul style="list-style-type: none"> ➢ The uncertainty of COVID-19 and the financial investment that is required to host an in-person conference. ➢ Findings from the 2021 P-HSJCC Virtual Conference showed higher participation rates and great accessibility especially for those who would have to travel from greater distances to the in-person location in Toronto. ➢ A hybrid conference of both virtual and in person would not be feasible as it would double the cost of hosting and capacity limitations. <p>Member's feedback included:</p> <ul style="list-style-type: none"> • Offer people who have virtual expertise to support the speakers to make a more interactive format • Spreading the conference out over more days so that participants can better reflect and absorb the information that is provided.
<p>8) Presentation from the Association of Municipalities of Ontario</p>	<p>Association of Municipalities of Ontario representatives Monika Turner and Michael Jacek presented an overview of AMO's work and intersections with that of the HSJCC Network:</p> <ul style="list-style-type: none"> • AMO is a non-partisan non-profit organization representing almost all of Ontario's 444 municipal governments except for the municipality of Toronto. • AMO works with 20 provincial ministries and conducts policy research and recommendations in a variety of areas that intersect with the HSJCC's priorities such as housing, policing standards, health, human services, and Indigenous relations. <p>ACTION: The Secretariat will include AMO's presentation slides to members as part of the P-HSJCC Highlights package.</p>
<p>9) Follow up on Transfer of Care to Schedule 1 Facilities Issue Management Session</p>	<p>The Secretariat provided a brief background on the follow up from the November 2021 P-HSJCC bimonthly meeting regarding the issue and clarification of who is responsible for transferring individuals experiencing a mental health crisis to Schedule 1 Facilities, especially where there are large geographical distances between hospitals.</p> <p>Dianna Cochrane (MOH) shared an example of how local partners can work together to develop a decision-making tree/policy for decisions around the transfer of care for individuals to schedule 1 facility.</p>

Minutes from P-HSJCC Meeting of March 22, 2022

Item for Discussion	Discussion		
	Member's feedback included: <ul style="list-style-type: none"> • What's the best way to deal with your patients without surprising your partners by knowing some of their limitations? • How do we work together in a collaboration? • Is there an opportunity to survey regions on their decision processes to compare? • Issue and barriers in the north and sadly it is rarely client focused particularly for Indigenous peoples. • Legislation and mechanism not in place for ally type of transfers. 		
Regional HSJCC and Partner Updates: Feedback on Ministry of Health's COVID-19 Priority Population Vaccine Toolkit:	In early March of 2022, the Secretariat emailed the P-HSJCC to seek feedback on the Ministry of Health's COVID-19 Priority Population Vaccine Toolkit : <ul style="list-style-type: none"> • The purpose of this toolkit is to offer a one-stop-shop of information to guide partners to coordinate with vaccine administrators for populations in correction facilities, experiencing homelessness, and persons who use substances. ACTION: The Secretariat will include the Toolkit documents as part of the P-HSJCC Highlights meeting package.		
Regional HSJCC and Partner Updates			
1) Is there any information that you would like to share that could help support the HSJCC Network during this time? 2) How can the PHSJCC and Secretariat support you?			
Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members)		
	HSJCC	Person that provided update	Information Shared
	HNBHN	Mary Ellen	<ul style="list-style-type: none"> • Hamilton building on improving engagement with people on their regional local Hamilton committee
	Champlain	Brain/Sarah	<ul style="list-style-type: none"> • No updates
	Durham	Nicole/Valerie	<ul style="list-style-type: none"> • No updates

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Item for Discussion	Discussion		
HKPR	Jonathan	<ul style="list-style-type: none"> No updates 	
Halton	Katie/ Kimberly	<ul style="list-style-type: none"> No updates 	
North East	Caitlin/Kim	No Updates	
North West	Jenny/ Jennifer	<ul style="list-style-type: none"> Focussed on new developed working group expanding after hours outreach at the street level for people experience homelessness. Guest speaker from Winnipeg how they put together a community partnership 	
Peel	Mary/Jennifer	Submitted Workplan <ul style="list-style-type: none"> Reallocate funds Memberhsiip expansion with people with lived experince 	
Simcoe-Muskoka	Debbie /Terri	<ul style="list-style-type: none"> No updates 	
South West	N/A	<ul style="list-style-type: none"> Trevor Tymchuk is the regional SW representation 	
South East	N/A	<ul style="list-style-type: none"> No updates 	
Toronto	Susan	<ul style="list-style-type: none"> Workplans submitted, Shared recruitment for chair of Toronto, New working group for anti-black racism Taking a look at what it looks like inside from Covid 19 from inside corrections 	
Waterloo-Wellington	Joan	<ul style="list-style-type: none"> No updates 	

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Item for Discussion		Discussion	
	York-South Simcoe	Jason/Tricia	No updates
Ministry Representatives (Ex-Officio)			
	Ministry	Person that provided update	Information Shared
	Corrections Service Canada	N/A	<ul style="list-style-type: none"> No updates
	SolGen– Correctional Services (Policing Standards)	N/A	<ul style="list-style-type: none"> No updates
	SolGen – Public Safety Division	Joe	<ul style="list-style-type: none"> Announced funding
	SolGen- Anti-Racism Division	TBA	<ul style="list-style-type: none"> No updates
	MOH	N/A	<ul style="list-style-type: none"> Breanna Kelly is on assignment for 6 months Waiting for budget announcement
	MAG	Dina	<ul style="list-style-type: none"> Court of justice released new back to court protocols Check website for details

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Item for Discussion		Discussion	
	MCCSS – Youth Justice Services Division	Zoe	<ul style="list-style-type: none"> Clinical Interventions unit continuing to work on their review of mental health services across the youth justice system with a view and development of an enhancement plan and have submitted a report to the ADM and have received support for approval and will want to consult with the P-HSJCC for feedback regarding design and evaluation.
	MCCSS – Community and Developmental Services Division	Shaun	<ul style="list-style-type: none"> No updates
Other Members (Ex-Officio)			
	Other Members	Person that provided update	Information Shared
	CMHA Ontario	Shawn	<ul style="list-style-type: none"> Final rounds of interviews for the Justice Analyst role
	Community Networks of Specialized Care	N/A	<ul style="list-style-type: none"> No updates
	Legal Aid Ontario	Dina	<ul style="list-style-type: none"> No updates
	Connex Ontario		<ul style="list-style-type: none"> No updates
	OACP	TBA	<ul style="list-style-type: none"> No updates
	Forensic Directors Group	N/A	<ul style="list-style-type: none"> No updates
	OPP	N/A	No updates
	CAMH PSSP	N/A	No updates (Trevor noted Marla has changed positions)
	John Howard Society of Ontario	N/A	<ul style="list-style-type: none"> JHS Learning Hub resources to help front line workers who are serving the Justice sector which includes, video and infographics to better understand the bail system.
	Justice for Children and Youth	Mary B	<ul style="list-style-type: none"> Offer legal representing for under 18 4 years of funding from the Federal Department of Justice for legal assistance for people who have been victimized by domestic assault and violence.

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Item for Discussion	Discussion		
	P-HSJCC People With Lived Experience (PWLE) Committee	N/A	<ul style="list-style-type: none"> No updates
13) Meeting adjournment Next P-HSJCC Monthly Updates Meeting: May 17th, 2022 – 2:00pm – 4:00pm Virtual Platform: Zoom	The Provincial HSJCC meeting of March 22, 2022, adjourned at approximately 4:00PM.		