



Provincial Human Services and Justice Coordinating Committee Bi-Monthly Updates Meeting Minutes

Date: November 15, 2022

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Joan Nandlal	✓	
	Sara Dias	✓	
Policy Support (CMHA Ontario)	Erin Paquette, Policy Analyst	✓	
	Candace Vena, Director of Justice Policy	✓	
HSJCC Secretariat	Tasha Rennie, Communications & Engagement Officer	✓	
	Andrew Fairbairn, Network Coordinator	✓	
	Justin Dela Pena, Community Reintegration Lead	✓	
	Snehal Jambhale, Community Reintegration Coordinator	✓	

Regional HSJCC Representatives (Voting Members)

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (HNBHN) Regional	Jennifer Sansalone	✓	
	Mary Ellen Ruddell	✓	
Champlain Regional	Brian Merkley	✓	
	Sarah Telford	✓	
Durham Regional	Valerie Mussington		R
	Nicole Tracy	✓	
Haliburton/Kawartha Lakes/Pine Ridge (HKPR) Regional	Kim Kennelly	✓	
	Teryl Hoefel		R
Halton Regional	Kimberly Cato	✓	
	Katie Howse		R
North East Regional	Caitlin Germond		R
	Kim McBride		R
North West Regional	Jennifer Hyslop		R
	Jenny Leadbeater	✓	
Peel Regional	Jennifer Graham	✓	
	Mary Pagani	✓	
Simcoe Muskoka Regional	Katherine Hunt	✓	
	Terri-Lynn Dodgson	✓	
South East Regional HSJCC	Becky Stark		R
	Julie Lambert	✓	
South West Regional HSJCC	Erika Sweitzer		R
	Trevor Tymchuk	✓	
Toronto Regional HSJCC	Susan Davis	✓	
	Sue MacLennan		R
Waterloo-Wellington Regional HSJCC	Meredith Gardiner	✓	
York-South Simcoe Regional HSJCC	Crystal Kukucska	✓	
	Crystal Irish	✓	

Ministry Representatives (Ex-Officio)

Ministry	Representative	✓	R
Correctional Service Canada	Brooklyn Stroeder		R
Ministry of Children, Community and Social Services (MCCSS)	Bruna Rolo attended on behalf of Phan Luong)	✓	
	Bruna Rolo on behalf of Zoe Kavoukian-Scharf	✓	
	Jacqueline Doig Moore		R
	Stephanie Tousignant	✓	
	Elena Angeloni		R
	Jonathan Zissakos		R
	Yasmina Vojnic	✓	
	Lisa Smith		R
	Haweiya Egeh	✓	
Ministry of the Solicitor General (SolGen)	Keri Zammit		R
	Andrea D'Silva	✓	
	Amy Herskowitz	✓	
	Jessica Mahon		R
	Neil Alexander	✓	
	Brad Gill Tamcsu		R
	Janet Benedict		R
	Joe Carruthers	✓	
Ministry of Health (MOH)	Dianna Cochrane	✓	
	Lina Coladipietro		R
	Anjanette Brown	✓	
Ministry of the Attorney General (MAG)	Danny Morton		R
	Dena Bonnet	✓	
	Shaunna Kelly	✓	

Other Members (Ex-Officio)

Other Members	Representative	✓	R
CMHA Ontario Division	Shawn Chirrey		R
Community Networks of Specialized Care	Lisa Holmes		R
Connex Ontario	Nerin Kaur	✓	
Legal Aid Ontario	Dina Zalkind	✓	
Ontario Association of Chiefs of Police	Joe Couto		R
Ontario Provincial Police	Lisa Longworth		R
	Chantal Dupuis		R
Forensic Directors Group	Michelle Davidson	✓	
Centre for Addiction and Mental Health	TBD		R
Justice for Children and Youth	Mary Birdsell		R
	Samira Ahmed (Maternity Leave)		R
John Howard Society of Ontario	Safiyah Husein	✓	
Mental Health Commission of Canada	Krystal Kelly	✓	
Ontario Peer Development Initiative	Allyson Theodorou		R
Association of Municipalities of Ontario (AMO)	Michael Jacek	✓	
P-HSJCC People with Lived Experience Committee Chair	Steve Torresan		R

Summary of Action Items November 15, 2022

1	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat to edit the Issue Management Form to include a question outlining how the issue aligns with the P-HSJCC's 3-Year Workplan priorities.
2	<ul style="list-style-type: none"> • <u>ACTION:</u> Pending edits to the Provincial HSJCC Issue Management Referral Form, the document was approved by the P-HSJCC and will be circulated to members following the meeting.
3	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat to work with the NWCOR to determine which recommendations the P-HSJCC can focus their efforts on moving forward, which includes conducting further research and consulting with Provincial FASD experts.
4	<ul style="list-style-type: none"> • <u>ACTION:</u> The Secretariat to send the updated marketing and communications package to Local and Regional HSJCC committees at the end of November.

Minutes from P-HSJCC Meeting of November 15, 2022	
Item for Discussion	Discussion
1) Welcome and Introductions	<p>P-HSJCC Co-Chair, Sara Dias asked that everyone display their full name in their Zoom display screen to accurately capture attendance moving forward.</p> <p>Co-Chair Sara welcomed all to the meeting of November 15, 2022. There are 13 of 14 voting regions represented.</p> <p>Co-Chair Sara welcomed the new Provincial HSJCC members:</p> <ul style="list-style-type: none"> • Michael Jacek, Senior Advisor, Association of Municipalities of Ontario (AMO) • Crystal Irish, Co-Chair, York-South Simcoe Regional HSJCC • Sue MacLennan, Co-Chair, Toronto Regional HSJCC • Jennifer Sansalone, Co-Chair HNBHN
2) Land Acknowledgement	<p>Nicole Tracy, Co-Chair of Durham Regional HSJCC provided the land acknowledgement.</p>
3) Consent Agenda	<p>Co-Chair Sara to introduce and list items in Consent Agenda:</p> <ul style="list-style-type: none"> • Agenda for November 15, 2022 • Minutes from the September 20, 2022, P-HSJCC Meeting • Minutes from the October 18, 2022, P-HSJCC Executive Committee Meeting • Updates from the Secretariat • P-HSJCC Q3 Projected Budget Totals • P-HSJCC Submission on 778 Regulatory Changes to the MCSA <p>Co-Chair Sara indicated that if there are questions/comments from members, they should use the raise hand or typing in the chat box.</p> <p>Co-Chair Sara asked voting members for a motion to approve the consent agenda.</p> <p>South West Regional representative Trevor motioned to approve the agenda, Peel Regional representative seconded.</p>
4) Updated Issue Management Process and Referral Form	<p>Secretariat, Director of Justice Policy, Candace Vena walked P-HSJCC members through the edits to the P-HSJCC Terms of Reference around the process and frequency of issue management sessions:</p>

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion	Discussion
	<ul style="list-style-type: none"> • Section 10.5(1): <i>Issue Management Discussion will be prioritized as agenda items for Provincial HSJCC meeting agendas.</i> • Section 10.5 (2): <i>An emerging issue may be identified with the Secretariat, or at a PHSJCC meeting for discussion at the subsequent PHSJCC meeting.</i> • Section 10.7 (3): <i>Provincial HSJCC Co-Chairs contact CMHA Ontario Director, Justice Policy to address the issue.</i> • The Secretariat presented a draft standardized Issue Management Referral Form for Provincial HSJCC members to raise systemic issues for consideration to the Provincial table, with the purpose of having more focused, informed, and purposeful dialogue at the Provincial level. The form would help determine if: <ul style="list-style-type: none"> a) issues raised have a provincial scope and b) if determined to have a provincial scope, discuss how the Provincial HSJCC would like to do to address the issue. <p>Comments and Feedback:</p> <ul style="list-style-type: none"> • Adding a question that ask if the issue brought forward aligns with the P-HSJCC 3-year Workplan priorities. • Develop a mechanism to ensure that feedback and engagement is provided. <p>ACTION: The Secretariat to edit the Issue Management Form to include a question regarding how the issue applies to the P-HSJCC 3-Year Workplan priorities.</p> <p>ACTION: The Secretariat to send the proposed edited documents of Provincial HSJCC Terms of Reference - Section 10 (Issue Management Process) and the Provincial HSJCC Issue Management Referral Form to voting members for approval.</p>

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion	Discussion
<p>5) Issue Management Session: FASD & the Justice System</p>	<p>CMHA Policy Analyst, Erin Paquette and HSJCC Northwest Centre of Responsibility Regional representative Jenny Leadbeater led an issue management session on Fetal Alcohol Syndrome Disorder (FASD) and the Justice system.</p> <p>Background:</p> <ul style="list-style-type: none"> The Northwest Centre of Responsibility (NWCOR) raised the issue of the experiences of individuals of Fetal Alcohol Spectrum Disorder (FASD) to the Secretariat in August 2022. The NWCOR has undertaken work on this issue since 2018, after striking a working group to study service gaps for individuals with FASD. The HSJCC has determined that the November 2022 meeting of the P-HSJCC will have an issue management session focusing on the experiences of individuals with Fetal Alcohol Spectrum Disorder (FASD) within the justice system. <p>Discussion Questions:</p> <ul style="list-style-type: none"> What are some of the other service gaps at a provincial level that we can identify as a committee? How should we as a committee focus our efforts, particularly in relation to our Workplan commitment to advance the needs of individuals with complex needs? What are some next steps that we as the P-HSJCC can take? Are there provincial experts on Fetal Alcohol Spectrum Disorder that the P-HSJCC would recommend be consulted? <p>Comments and feedback:</p> <ul style="list-style-type: none"> Concerns regarding disqualifying individuals' access to services for people with developmental disabilities based on the definitions such as IQ measurements and redefine who qualify for developmental services so that it's not as arbitrary. Creating material that could be used for training Identify on a continuum the stages an individual will have an assessment and the type of service that is being recommended. <p>ACTION: The Secretariat to narrow their focus to the third Briefing Note recommendation and seek research consultation with provincial FASD experts.</p>
<p>6) Health Break</p>	

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion	Discussion
<p>7) Update re: Rebranding and Marketing of HSJCC Materials</p>	<p>Secretariat Communication and Knowledge Exchange Officer Tasha Rennie presented an update on the rebranding and marketing of HSJCC materials which included results from HSJCC engagement strategy sessions, a newly created mission statement, graphics, templates, letterhead and a digital two-page overview of the HSJCC Network:</p> <ul style="list-style-type: none"> • Orientation packages to support Regional and Local HSJCCs in their efforts are in the process of development. <p>Comments/Feedback:</p> <ul style="list-style-type: none"> • Toronto Regional Co-Chair Susan Davis in the chat commented that it would also be nice that along with branding, we look at art for social media and consider purchasing art/design from lived experience artists and incorporate that in our materials to showcase talent and strength of the community and concretely demonstrate value for the people we exist for and break down stigma and stereotypes. <p>ACTION: The Secretariat to send the updated marketing and communications package to Local and Regional HSJCC committees at the end of November.</p>

8. Regional HSJCC and Partner Updates

- 1) Is there any information that you would like to share that could help support the HSJCC Network during this time?
- 2) How can the PHSJCC and Secretariat support you?

Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members)		
	HSJCC	Person that provided update	Information Shared
	HNBHN	Mary Ellen	<ul style="list-style-type: none"> • Committee has seen a bit of turnover over the last few months.
	Champlain	Brian/Sarah	<ul style="list-style-type: none"> • Difficulty with membership and working on building an orientation package to solicitate different sectors to join the committee. • Meeting scheduled for November
	Durham		<ul style="list-style-type: none"> • N/A

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion	Discussion		
	Valerie		
HKPR	Kim		<ul style="list-style-type: none"> Reviewing work plan and Terms of Reference a local newsletter
Halton	Katie/ Kimberly		<ul style="list-style-type: none"> Conducting survey and focus groups of frontline workers to facilitate our Guidebook for Frontline Workers that augments our Guidebook for Leadership.
North East	Caitlin/Kim		<ul style="list-style-type: none"> N/A
North West	Jenny/ Jennifer		<ul style="list-style-type: none"> Recruitment for a Co-Chair and have placed a call out for nominations Presentation from Northern DSO process and eligibility Selected for phase one of the Community Reintegration planning table Co-Chair selected for CR planning table. Issues around youth gang coming from southern Ontario and looking at applying for funding through Safety Canada to look at the issue more closely. In person meeting with membership in February/March 2023
Peel	Mary/Jennifer		<ul style="list-style-type: none"> Hosted a drug treatment court open house that was co hosted by regional HSJCC attended by 160 people. Mary/Jenn term have come up as Co-Chairs
Simcoe-Muskoka	Katherine/Terri		<ul style="list-style-type: none"> Struggling with attendance and member engagement
South West	Erika		<ul style="list-style-type: none"> Committee met to discuss workplans and making changes to those plans How local committees can spend surplus funds before year end Member engagement Pleased to hear about orientation package Interest that London was involved in the first phase of the CRPT Sarnia will be part of the second phase
South East	N/A		
Toronto	Susan		<ul style="list-style-type: none"> New Co-Chair Susan MacClennan Working on an anti-racism series which has been launched

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion		Discussion	
			<ul style="list-style-type: none"> November 24th with 170 people attending series Meeting with regarding the CRPT with the Toronto Regional area Membership is a challenge
	Waterloo Wellington	Joan	<ul style="list-style-type: none"> Attendance challenges Working on CRPT discussions and CRPT Co-Chair selection.
	York-South Simcoe	Crystal	<ul style="list-style-type: none"> Crystal Irish new Co-Chair Working on in person conference March 7 (Next Generation and how the pandemic is affecting our youth)
Ministry Representatives (Ex-Officio)			
	Ministry	Person that provided update	Information Shared
	Corrections Service Canada	N/A	<ul style="list-style-type: none"> No updates
	SolGen– Correctional Services (Policing Standards)	Brad	<ul style="list-style-type: none"> No updates
	SolGen – Public Safety Division	Joe	<ul style="list-style-type: none"> No updates
	MOH	Dianna	<ul style="list-style-type: none"> No updates
	MAG	Shauna	<ul style="list-style-type: none"> No updates
	MCCSS – Youth Justice Services Division	Zoe	<ul style="list-style-type: none"> No updates
	MCCSS – Community and Developmental Services Division	Shaun	<ul style="list-style-type: none"> No updates

Minutes from P-HSJCC Meeting of November 15, 2022

Item for Discussion	Discussion		
	Other Members (Ex-Officio)		
	Other Members	Person that provided update	Information Shared
	CMHA Ontario	N/A	
	Community Networks of Specialized Care	N/A	
	Legal Aid Ontario	Dina	<ul style="list-style-type: none"> No updates
	Connex Ontario	N/A	
	OACP	N/A	
	Forensic Directors Group	N/A	
	OPP	N/A	
	CAMH PSSP	N/A	
	John Howard Society of Ontario	N/A	
	Justice for Children and Youth	N/A	
	Ontario Peer Development Initiative	Alison	<ul style="list-style-type: none"> No Updates
	P-HSJCC People with Lived Experience (PWLE) Committee		
13) Meeting adjournment Next P-HSJCC Monthly Updates Meeting: January 17 th , 2022 – 2:00pm – 4:00pm Virtual Platform: Zoom	The Provincial HSJCC meeting of November 15, 2022, adjourned at approximately 4:00PM.		