



# Provincial Human Services and Justice Coordinating Committee Bi-Monthly Updates Meeting Minutes

Date: January 17, 2023

## Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Joan Nandlal	✓	
	Sara Dias	✓	
Policy Support (CMHA Ontario)	Erin Paquette, Policy Analyst	✓	
	Candace Vena, Director of Justice Policy	✓	
HSJCC Secretariat	Andrew Fairbairn, Network Coordinator	✓	
	Justin Dela Pena, Community Reintegration Lead	✓	
	Snehal Jambhale, Community Reintegration Coordinator	✓	

## Regional HSJCC Representatives (Voting Members)

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (HNBHN) Regional	Jennifer Sansalone	✓	
	Mary Ellen Ruddell	✓	
Champlain Regional	Brian Merkley	✓	
	Sarah Telford	✓	
Durham Regional	Valerie Mussington	✓	
	Nicole Tracy	✓	
Haliburton/Kawartha Lakes/Pine Ridge (HKPR) Regional	Kim Kennelly		R
	Teryl Hoefel		R
Halton Regional	Kimberly Cato		R
	Katie Howse	✓	
North East Regional	Caitlin Germond	✓	
	Kim McBride		R
North West Regional	Jennifer Hyslop	✓	
	Jenny Leadbeater	✓	
Peel Regional	Jennifer Graham		R
Simcoe Muskoka Regional	Katherine Hunt	✓	
	Terri-Lynn Dodgson	✓	
South East Regional HSJCC	Becky Stark		R
	Julie Lambert	✓	
South West Regional HSJCC	Erika Sweitzer		R
	Trevor Tymchuk	✓	
Toronto Regional HSJCC	Susan Davis		R
	Sue MacLennan		R
Waterloo-Wellington Regional HSJCC	Meredith Gardiner	✓	
York-South Simcoe Regional HSJCC	Crystal Kukucska		R
	Crystal Irish		R

### Ministry Representatives (Ex-Officio)

Ministry	Representative	✓	R
Correctional Service Canada	Brooklyn Stroeder		R
Ministry of Children, Community and Social Services (MCCSS)	Phan Luong		R
	Zoe Kavoukian-Scharf	✓	
	Jacqueline Doig Moore		R
	Elena Angeloni		R
	Yasmina Vojnic		R
	Lisa Smith		R
	Haweiya Egeh	✓	
	Tricia Hong	✓	
	Lauren Iaccino	✓	
	Richard Stevens	✓	
Ministry of the Solicitor General (SolGen)	Keri Zammit		R
	Andrea D'Silva		R
	Amy Herskowitz	✓	
	Jessica Mahon		R
	Neil Alexander	✓	
	Brad Gill Tamcsu		R
	Janet Benedict		R
	Mahwesh Siddiqi		R
	Joe Carruthers	✓	
Ministry of Health (MOH)	Dianna Cochrane	✓	
	Lina Coladipietro	✓	
	Anjanette Brown	✓	
Ministry of the Attorney General (MAG)	Danny Morton		R
	Dena Bonnet	✓	
	Rhonda Geraghty	✓	
	Shaunna Kelly	✓	

### Other Members (Ex-Officio)

Other Members	Representative	✓	R
CMHA Ontario Division	Shawn Chirrey		R
Community Networks of Specialized Care	Lisa Holmes		R
Connex Ontario	Nerin Kaur	✓	
Legal Aid Ontario	Dina Zalkind	✓	
Ontario Association of Chiefs of Police	Joe Couto		R
Ontario Provincial Police	Lisa Longworth		R
	Chantal Dupuis		R
Forensic Directors Group	Michelle Davidson	✓	
Centre for Addiction and Mental Health	TBD		R
Justice for Children and Youth	Mary Birdsell	✓	
	Samira Ahmed (Maternity Leave)		R
John Howard Society of Ontario	Safiyah Husein	✓	
Mental Health Commission of Canada	Krystal Kelly		R
PeerWorks	Allyson Theodorou		R
Association of Municipalities of Ontario (AMO)	Michael Jacek		R
P-HSJCC People with Lived Experience Committee Chair	Steve Torresan		R

**Summary of Action Items January 17, 2023**

1	<ul style="list-style-type: none"> <li><b><u>ACTION:</u></b> Secretariat to update NW representative Jenny Leadbeater job title in the P-HSJCC membership document.</li> </ul>
2	<ul style="list-style-type: none"> <li><b><u>ACTION:</u></b> The Secretariat to send 2023-2024 Workplan submission biweekly reminders to HSJCC Regional and Local Chairs. The P-HSJCC priorities will be included in the template as a reference to help identify local priorities that may align with the P-HSJCC.</li> </ul>
3	<ul style="list-style-type: none"> <li><b><u>ACTION:</u></b> The Secretariat to send P-HSJCC voting members a draft of the 2023-2024 Pre-Budget Submission to provide their feedback.</li> </ul>
4	<ul style="list-style-type: none"> <li><b><u>ACTION:</u></b> The Secretariat to share final 2023-2024 Pre-Budget Submission with all P-HSJCC members before submission is sent to the Minister of Finance.</li> </ul>

### Minutes from P-HSJCC Meeting of January 17 2023

Item for Discussion	Discussion
<p><b>1) Welcome and Introductions</b></p>	<p>P-HSJCC Co-Chair, Joan Nandlal asked that everyone display their full name in their Zoom display screen to accurately capture attendance moving forward.</p> <p>Co-Chair Joan welcomed all to the meeting of January 17, 2023. There are 11 of 14 voting regions represented.</p> <p>Co-Chair Joan welcomed the new Provincial HSJCC members:</p> <ul style="list-style-type: none"> <li>• Tricia Hong and Lauren Iaccino of the Program Policy Unit, Community and Developmental Services Policy Branch, Community Services Division, MCCSS</li> <li>• Jenny Leadbeater noted a change to be made to her job description on page 32 of the January P-HSJCC meeting package. Jenny's title should be corrected to (NW Community Mobilization Coordinator, Canadian Mental Health Association - Thunder Bay Branch).</li> </ul>
<p><b>2) Land Acknowledgement</b></p>	<p>Snehal Jambhale, Secretariat, Community Reintegration Community Coordinator provided the land acknowledgement.</p>
<p><b>3) Consent Agenda</b></p>	<p>Co-Chair Sara to introduce and list items in Consent Agenda:</p> <ul style="list-style-type: none"> <li>• Agenda for January 17, 2023</li> <li>• Minutes from the November 15, 2023, P-HSJCC Meeting</li> <li>• Minutes from the January 9, 2023, P-HSJCC Executive Committee Meeting</li> <li>• Updates from the Secretariat</li> <li>• Q3 Budget Totals</li> <li>• Revised Save the Date: P-HSJCC 2023 Virtual Conference – <b>November 15 and 16, 2023</b></li> </ul> <p>Co-Chair Joan indicated that if there are questions/comments from members, they should use the raise hand or typing in the chat box.</p> <p>Co-Chair Joan asked voting members for a motion to approve the consent agenda.</p> <p>HNBHN Regional Co-Chair Jennifer Sansalone motioned to approve the agenda, SW representative Trevor Tymchuk seconded.</p>

**Minutes from P-HSJCC Meeting of January 17 2023**

Item for Discussion	Discussion
<p><b>4) P-HSJCC, Regional and Local HSJCC Work planning Presentation</b></p>	<p>Secretariat, Network Coordinator, Andrew presented an overview of the <b>Regional and Local HSJCC Committees Work Planning process for the 2023-2024 fiscal year:</b></p> <ul style="list-style-type: none"> <li>• <b>Background:</b> <ul style="list-style-type: none"> <li>➢ HSJCC Regional and Local committees submit their workplans and budget to the Secretariat annually (March 1<sup>st</sup> for the fiscal year ahead).</li> <li>➢ Regional and Local workplans are to be submitted by email to Secretariat Network Coordinator, <a href="#">Andrew Fairbairn</a> by end of day <b>Friday March 17th, 2023</b>.</li> <li>➢ As part of Ministry of Health (MOH) reporting requirements, Regional, Local and Provincial HSJCC workplans are to be submitted to MOH by <b>March 31st, 2023</b>.</li> <li>➢ Regional and Local co-chairs are asked to use the most recent reporting template <a href="#">HSJCC-Reporting-Template</a> when submitting their workplans to the Secretariat. Please contact Andrew if you require assistance.</li> </ul> </li> <li>• <b>Comments/Feedback:</b> <ul style="list-style-type: none"> <li>➢ HNBHN Regional Co-Chair Mary Ellen ask if the Provincial HSJCC priorities could be provided to help assist with aligning committee objectives when developing their workplans.</li> </ul> </li> </ul> <p><b><u>ACTION:</u></b> Secretariat to include the P-HSJCC priorities to HSJCC Regional and Local Chairs when sending out Workplan submission reminders.</p> <p>Director of Justice Policy reminded members that the P-HSJCC workplan is also due to MOH by March 31<sup>st</sup>.</p> <p>The Secretariat will present a draft of the workplan to the P-HSJCC Executive Committee at the February meeting and bring a final draft for review and approval to the P-HSJCC March 2023 meeting.</p>
<p><b>5) Pre-budget Submission Discussion</b></p>	<p>CMHA Ontario Policy Analyst, Erin Paquette led a discussion regarding the <b>P-HSJCC 2023-2024 Pre-Budget Submission process.</b></p> <ul style="list-style-type: none"> <li>• <b>Background:</b> <ul style="list-style-type: none"> <li>➢ The P-HSJCC develops a pre-budget submission every year to highlight priority areas and opportunities for investment in the mental health and justice sectors.</li> <li>➢ Written submissions must be sent to the Minister of Finance on <b>February 10th, 2023</b>.</li> <li>➢ At the <b>January 9<sup>th</sup>, 2023, P-HSJCC Executive Committee meeting</b>, voting members were asked to suggest ideas for inclusion in the pre-budget submission.</li> </ul> </li> </ul>

**Minutes from P-HSJCC Meeting of January 17 2023**

Item for Discussion	Discussion
	<ul style="list-style-type: none"> <li>➤ Key areas identified during the Executive Committee meeting were being brought to the <b>January 17<sup>th</sup> P-HSJCC Bimonthly Meeting</b> for further discussion.</li> <li>• <b>Primary requests and overarching themes:</b> <ul style="list-style-type: none"> <li>➤ Submission needs to promote the P-HSJCC's work from the last year and previous years, to demonstrate the Network's ability to deliver on key initiatives.</li> <li>➤ Highlight the need for increased investment in transfer payment agencies to respond to increased costs. Further investment in transfer payment agencies will help to support the Ontario government's COVID recovery plan.</li> </ul> </li> <li>More targeted program and service needs, including:           <ul style="list-style-type: none"> <li>➤ More supportive housing stock</li> <li>➤ Additional support for transition from custody issues, including data infrastructure support and training</li> <li>➤ Increased drug and alcohol treatment resources</li> <li>➤ Greater equity for all communities in relation to access to specialized courts, including Drug Treatment courts and Mental Health courts.</li> </ul> </li> <li>• <b>Feedback/Questions:</b> <ul style="list-style-type: none"> <li>• Trevor (SW HSJCC Regional) expressed that stable and affordable housing should be a top priority to address issues such as recidivism, hospitalizations.</li> <li>• Co-Chair Joan flagged that the pre-submission document is not finalized and is open for suggestions from the P-HSJCC for input.</li> <li>• Dina (LAO) raised the issue of lack of access to technology as it relates to accessing the justice system and suggested that the HSJCC work with community partners to act as virtual hubs to better help people with mental health need navigate the system. Dina noted that Duty Counsel is now back to in person.</li> <li>• Mary (Justice for Children and Youth) commented on insufficient resources for children and youth mental health services including specialized services addressing autism and FASD as it relates to criminal justice responses.</li> <li>• Nerin (ConnexOntario) noted there is a lack of concurrent mental health and addition service programs resulting in long wait list.</li> <li>• Co-Chair Sara commented the need to highlight the lack of expansion and enhancements which is creating case load issues for example (Court Diversion workers are over capacity by 80% in the NW district). Sara suggested we revisit the original Inter-ministerial document.</li> <li>• Valerie (Durham HSJCC Regional) commented that their group is beginning to see individuals' self-refer themselves to justice programs without legal consultation which leads to unexpected increase in case management volume.</li> </ul> </li> </ul>

**Minutes from P-HSJCC Meeting of January 17 2023**

Item for Discussion	Discussion
	<ul style="list-style-type: none"> <li>Co-Chair Joan noted the need to differentiate between investment to cover existing programming and augmenting to increase in areas such as supportive housing (housing stock).</li> </ul> <p><b>ACTION:</b> The Secretariat to send Voting members of the P-HSJCC Network a draft of the 2023-2024 Pre-Budget Submission to review and provide feedback before the submission is sent to the Minister of Finance.</p>

**8. Regional HSJCC and Partner Updates**

- Is there any information that you would like to share that could help support the HSJCC Network during this time?
- How can the PHSJCC and Secretariat support you?

Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members)		
	HSJCC	Person that provided update	Information Shared
HNBHN		Mary Ellen	<ul style="list-style-type: none"> <li>Local committees reviewing 2023-24 Workplans</li> </ul>
Champlain		Brian/Sarah	<ul style="list-style-type: none"> <li>Focus on increasing engagement at for both Regional and Local committees.</li> <li>Reviewing membership list to ensure community is represented</li> <li>Brainstorming ideas related to surplus spending</li> </ul>
Durham		N/A	
HKPR		N/A	
Halton		Katie	<ul style="list-style-type: none"> <li>Focus is on committee membership review and engagement</li> <li>Co-chair for the Maplehurst Community Reintegration Planning Table</li> </ul>
North East		Caitlin/Kim	<ul style="list-style-type: none"> <li>Tables are meeting this week.</li> <li>Regional table membership down</li> <li>Local table supporting Indigenous People's Court in Sudbury</li> </ul>
North West		Jenny/Jennifer	<ul style="list-style-type: none"> <li>Continue search for a Co-Chair for Centre of Responsibility (COR)</li> <li>Participating in phase one of the Community Reintegration Planning Table for the Thunder Bay area.</li> </ul>

**Minutes from P-HSJCC Meeting of January 17 2023**

Item for Discussion		Discussion	
			<ul style="list-style-type: none"> <li>Strategic planning with the Executive of the committee scheduled on February 22<sup>nd</sup> focussing on future plans for the next couple of years</li> </ul>
	<b>Peel</b>	N/A/	
	<b>Simcoe-Muskoka</b>	Katherine	<ul style="list-style-type: none"> <li>Looking at increasing membership</li> <li>Finishing Workplan items</li> <li>Working on getting presenters for training sessions</li> </ul>
	<b>South West</b>	Trevor	<ul style="list-style-type: none"> <li>Community Reintegration planning table meeting scheduled</li> <li>Regional meeting scheduled in February</li> <li>Trevor offered to assist committees in the area of member</li> <li>Engagement.</li> </ul>
	<b>South East</b>	N/A	<ul style="list-style-type: none"> <li>Issue with engagement</li> <li>Meeting schedule in February</li> </ul>
	<b>Toronto</b>	N/A	
	<b>Waterloo Wellington</b>	Meredith	<ul style="list-style-type: none"> <li>Working on engagement and workplan</li> </ul>
	<b>York-South Simcoe</b>	N/A	
<b>Ministry Representatives (Ex-Officio)</b>			
	<b>Ministry</b>	<b>Person that provided update</b>	<b>Information Shared</b>
	<b>Corrections Service Canada</b>	N/A	<ul style="list-style-type: none"> <li></li> </ul>
	<b>SolGen– Correctional Services (Policing Standards)</b>	Amy	<ul style="list-style-type: none"> <li>No updates</li> </ul>



**Minutes from P-HSJCC Meeting of January 17 2023**

<b>Item for Discussion</b>		<b>Discussion</b>	
<b>SolGen – Public Safety Division</b>	N/A		
<b>MOH</b>	Lina		<ul style="list-style-type: none"> <li>• Planning and prioritizing 2023-2024 budgets</li> </ul>
<b>MAG</b>	Rhonda		<ul style="list-style-type: none"> <li>• No updates</li> </ul>
<b>MCCSS – Youth Justice Services Division</b>	Zoe		<ul style="list-style-type: none"> <li>• No updates</li> </ul>
<b>MCCSS – Community and Developmental Services Division</b>	Shaun		<ul style="list-style-type: none"> <li>• No updates</li> </ul>
<b>Other Members</b>	<b>Person that provided update</b>	<b>Information Shared</b>	
<b>Other Members (Ex-Officio)</b>			
<b>CMHA Ontario</b>	Candace		<ul style="list-style-type: none"> <li>• Working 2023-2024 pre-budget submission</li> </ul>
<b>Community Networks of Specialized Care</b>	N/A		
<b>Legal Aid Ontario</b>	Dina	N/A	
<b>Connex Ontario</b>	Neur		<ul style="list-style-type: none"> <li>• Pre-budget planning</li> </ul>
<b>OACP</b>	N/A		
<b>Forensic Directors Group</b>	Michelle		Approached by Ontario Review Board to discuss going back to in person hearings based on each hospital's situation. Forensic Directors Group meeting schedule for next week.
<b>OPP</b>	N/A		
<b>CAMH PSSP</b>	N/A		
<b>John Howard Society of Ontario</b>	Safiyah		<ul style="list-style-type: none"> <li>• Developing pre-budget submission</li> </ul>
<b>Justice for Children and Youth</b>	N/A		

Minutes from P-HSJCC Meeting of January 17 2023			
Item for Discussion	Discussion		
	<b>Ontario Peer Development Initiative</b>	N/A	
	<b>P-HSJCC People with Lived Experience (PWLE) Committee</b>	N/A	Director of Justice Policy noted there is a written update provided as part of the Secretariat updates in the consent agenda.
<b>13) Meeting adjournment</b>  <b>Next P-HSJCC Monthly Updates Meeting:</b> March 21 <sup>st</sup> , 2022 – 2:00pm – 4:00pm  <b>Virtual Platform:</b> Zoom	The Provincial HSJCC meeting of January 17, 2023, adjourned at approximately 4:00PM.		

DRAFT