

Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: September 19, 2023 Time: 2:00pm – 4:00pm

ATTENDANCE

Co-Chairs, Policy Support, and HSJCC Secretariat		P	R
Provincial Co-Chairs	Sara Dias	.	
	Katie Howse	.	
CMHA Ontario & HSJCC Secretariat support	Candace Vena, Director of Justice Policy	.	
	Andrew Fairbairn, Network Coordinator	.	
	Snehal Jambhale, Community Reintegration Coordinator	.	
	Sara Fruchtmann, Community Reintegration Lead	.	
	Erin Paquette, Policy Analyst	.	
	Ashleigh Addison, Project Manager	.	
Regional HSJCC Representatives (Voting Members)			
Hamilton/Niagara/Brant/Haldimand/Norfolk (HNBHN)	Mary Ellen Ruddell, Director, Mental Health Court Support and Peer Support Services	.	
	Jennifer Sansalone, Nurse Manager, St. Joseph Healthcare Hamilton		R
Champlain	Brian Merkley, Director of Forensics, Royal Ottawa Mental Health Services		R
	Sarah Telford, Social Worker, Royal Ottawa Mental Health Services	.	
Durham	Nicole Tracy, Program Manager (Case Management), Durham Mental Health Services, Lakeridge Health	.	
	Valerie Mussington, Mental Health Court Support Work, Durham Mental Health Services	.	
Haliburton/Kawartha/Pine Ridge (HKPR)	Kim Kennelly, Program Manager, Case Management and Justice Services, Canadian Mental Health Association HKPR	.	
	Teryl Hoefel, Executive Director, Brain Injury Association Peterborough Region	.	

Halton Regional	Katie Howse, Manager of Justice Services, John Howard Society of Peel-Halton-Dufferin	.	
	Kimberly Cato, Founder and CEO, True Roots Counselling	.	
North East Regional	Caitlin Germond, Justice Coordinator, Canadian Mental Health Association Sudbury Manitoulin Branch	.	
	Kim McBride, Justice Worker, Canadian Mental Health Association, Sault Ste Marie Branch	.	
North West Regional	Jennifer Hyslop, Chief Executive Officer, Canadian Mental Health Association Thunder Bay	.	
	Jenny Leadbeater, NW Community Mobilization Coordinator, Canadian Mental Health Association - Thunder Bay Branch	.	
	Claire Thiessen (Student)	.	
	Marlon Murphy, Co-Chair, Peel Regional HSJCC	.	
Simcoe Muskoka Regional	Katherine Hunt, Youth Mental Health Worker, CMHA-Simcoe County Branch	.	
South East Regional HSJCC	Becky Stark, Addictions and Mental Health Services Hastings Prince Edward		R
	Julie Lambert, Manager, Addiction and Mental Health Services, (KFL&A) Kitchener Frontenac Lennox Addington		R
South West Regional HSJCC	Erika Sweitzer, Manager of Diversion Services, St. Leonard's Community Services London and Region		R
	Trevor Tymchuk, Chair, Communications & Knowledge Exchange Committee	.	
Toronto	Susan Davis, Executive Director, Gerstein Crisis Centre	.	
Waterloo-Wellington	Victoria Peters, Manager, IMPACT and Mental Health & Justice	.	
York-South Simcoe	Crystal Kukucska, Case Manager, Canadian Mental Health Association York and South Simcoe	.	
	Crystal Irish, Addiction Support Worker, Addiction Services of Central Ontario	.	
Ministry Representatives (Ex-Officio)			
Correctional Service Canada	Brooklyn Stroeder, Regional Manager, Community Mental Health		R
Ministry of Children, Community and Social Services (MCCSS)	Phan Luong, Manager, Planning and Program Development Branch, Youth Justice Service Division	.	
	Zoe Kavoukian-Scharf, Policy & Program Analyst, Planning and Program Development Branch, Specialized Client Services, Youth Services	.	

	Richard Stevens, Senior Policy Analyst, Specialized Services and Education Unit, Youth Justice Division, Ministry of Children, Community and Social Service		R
	Elena Angeloni, Manager, Clinical Interventions Unit, Programming, Interventions & Evaluation Branch (PIEB), Youth Justice Division	.	
	Lisa Smith, Senior Policy Analyst, Clinical Interventions Unit, Programming, Interventions & Evaluation Branch (PIEB), Youth Justice Division		R
	Naama Baumgarten-Sharon, Project Lead, Programming, Interventions & Evaluation Branch (PIEB), Clinical Interventions Unit		R
	Tricia Hong, Manager, Community Supports Policy Branch, Community Services Division		R
	Lauren Iaccino, Policy Analyst, Community Supports Policy Branch, Community Services Division		R
Ministry of Health (MOH)	Dianna Cochrane, Team Lead, Forensics and Justice Unit, Mental Health and Addiction Programs Branch	.	
	Amy Herskowitz, Senior Program Consultant, Forensics and Justice Unit, Mental Health and Addiction Programs Branch	.	
	Anjanette Brown, Program Consultant, Mental Health and Justice Programs	.	
Ministry of the Attorney General (MAG)	Dena Bonnet, Counsel, Crown Law Office – Criminal	.	
	Danny Morton, Legal Counsel, Indigenous Justice Division		R
	Brandon Jacko, Senior Policy Advisor, Indigenous Justice Branch	.	

Ministry Representatives (Ex-Officio) - continued			
Ministry of Solicitor General (SOLGEN)	Keri Zammit, Senior Social Worker/Special Needs Consultant, Mental Health and Addictions, Corporate Healthcare and Wellness	.	
	Yoko Murphy, Client Mental Health Lead within the Mental Health and Addictions Unit		R
	Brad Tamsco, Manager, Mental Health and Addictions, Corporate Health Care and Wellness Branch	.	
	Andrea D’Silva, Senior Policy Advisor, Policing Standards Section, External Relations Branch, Public Safety Division		R
	Janet Benedict, Research Analyst, Policing Standards Section, External Relations Branch, Public Safety Division		R
	Joe Carruthers, Senior Policy Advisor Policing Standards Section, External Relations Branch, Public Safety Division	.	
Other Members (Ex-Officio)			

CMHA Ontario Division	Candace Vena, Director of Justice Policy	.	
	Naushaba Degani, Chief of Quality and System Performance	.	
Community Networks of Specialized Care	Nicole Maurice, Coordinator, Eastern Region Community Network of Specialized Care (Starting in May)	.	
Connex Ontario	Nerin Kaur, Executive Director, ConnexOntario		R
Legal Aid Ontario	Dina Zalkind, Criminal Policy Counsel	.	
Ontario Association of Chiefs of Police	Joe Couto, Director of Government Relations and Communications		R
Ontario Provincial Police	Lisa Longworth, Program Analyst – Support, Community Safety Services		R
	Chantal Dupuis, Program Analyst & Mental Health Lead, Community Safety Services, Support	.	
Forensic Directors Group	Michelle Davidson, RN, Manager Forensic Mental Health Program, Thunder Bay Regional Health Sciences Centre	.	
Centre for Addiction and Mental Health	TBD		
Justice for Children and Youth	Mary Birdsell, Executive Director		R
	Samira Ahmed, Staff Lawyer (maternity leave as of August 12, 2022)		R
John Howard Society of Ontario	Safiyah Husein, Policy Analyst	.	
Mental Health Commission of Canada	Krystal Kelly, Program Coordinator, Mental Health Advancement		R
PeerWorks	Allyson Theodorou, Executive Director	.	
Association of Municipalities of Ontario (AMO)	Michael Jacek, Senior Advisor		R
P-HSJCC People with Lived Experience Committee Chair	Steve Torresan, Co-Chair, P-HSJCC People with Lived Experience Committee	.	
P-HSJCC Anti-Racism Advisory Committee	Valeria Danieli, Co-Chair, P-HSJCC Anti-Racism Advisory Committee	.	

SUMMARY OF DECISIONS & ACTION ITEMS

	<ul style="list-style-type: none"> ACTION: Secretariat will schedule a meeting with Katie to discuss the transition to the P-HSJCC Co-Chair role.
	<ul style="list-style-type: none"> ACTION: Secretariat to share presentation Mental Health Courts Project slide with P-HSJCC members.

	<ul style="list-style-type: none"> • ACTION: Secretariat to share the Mental Health Courts project charter and next steps once approved by ministry partners.
	<ul style="list-style-type: none"> • ACTION: Secretariat to share E-QIP presentation slide and the Ontario Health Spread Planner template.
	<ul style="list-style-type: none"> • ACTION: Secretariat to remind P-HSCC members to complete the P-HSJCC September survey.
	<ul style="list-style-type: none"> • ACTION: Secretariat to share results from the P-HSJCC September survey at the P-HSJCC November meeting.
	<ul style="list-style-type: none"> • ACTION: Secretariat to incorporate feedback from P-HSCC members on what questions should be added to the survey.

MEETING MINUTES

Item	Discussion
Welcome & Introductions	PHSJCC Co-Chair Sara Dias welcomed everyone to the meeting.
Land Acknowledgement	Crystal Kukucska, York and South Simcoe Regional HSJCC Co-Chair provided the Land Acknowledgement.
Review/Approval of consent agenda	MOTION to approve items in consent agenda: Trevor, Representative, HSJCC Regional Committee SECONDED by: Jennifer, York South Simcoe Regional HSJCC Representative
P-HSJCC New Co-Chair Election	<p>Members cast votes via chat to Secretariat Project Manager Ashleigh Addison</p> <p>P-HSJCC voting members elected current Halton Regional Co-Chair, Katie Howse as the new Co-Chair of the Provincial HSJCC receiving 8 out of 14 votes:</p> <ul style="list-style-type: none"> ➤ Katie Howse is the Manager of Justice Services at the John Howard Society of Peel-Halton-Dufferin. Katie has been at JHSPHD for close to 17 years. Katie has been the Co-Chair of the Halton HSJCC since 2020 and is the community Co-Chair for the Maplehurst Community Reintegration Planning Table.

Item	Discussion
	ACTION ITEM: The Secretariat will schedule a meeting with Katie to discuss the transition to the of P-HSJCC Co-Chair.
Mental Health Courts Best Practice Project:	<p>Secretariat provided an update on the proposed Mental Health Courts Project in partnership with the Ministry of Attorney General (MAG) and Ministry of Health (MOH):</p> <p>Background:</p> <ul style="list-style-type: none"> • The 2019 Auditor General’s report, volume 3, chapter 3 on the Criminal Court System outlined challenges related to mental health courts in Ontario. Among those challenges are poorly defined operational procedures, a lack of data on mental health court operations, and unclear objectives and outcomes of these specialized courts. <p>The report recommended the following:</p> <ul style="list-style-type: none"> • The creation of specific and measurable goals and outcomes for mental health courts. • The collection of relevant data on the courts’ success in achieving the identified goals and outcomes. • A review of best practices from other jurisdictions (including Nova Scotia), an assessment of whether those best practices could be applied in Ontario and the creation of best practice guidance; and • Increasing public awareness of mental health courts and providing better information about the operations and purpose of the courts. <p>Updates:</p> <ul style="list-style-type: none"> ➤ The Secretariat and partner ministries have had continued discussions to narrow the project’s proposed scope and alignment with HSJCC Network priorities. ➤ The Secretariat and MAG to identify subject matter experts to be part of a Project Advisory Committee <p>Comments/Feedback:</p> <ul style="list-style-type: none"> • Trevor flagged concerns regarding who would define what best practices are within the scope of the project. • Dena suggested that the best practice as it related to the project could be similar to the one used for the police/hospital transition tool kit example. • Candace indicated that Drug Treatment Courts will not be included as part of the project. • How would this effect court support workers. • Chat comment: “I feel it would assist clients that live in other cities with charges in another city - working as a team”. • Chat comment: “Framework does sound much better in my mind”.

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	<ul style="list-style-type: none"> • Mary Ellen note to consider the name regarding • Best Practice vs Framework vs Guidelines • Dena – best practice based on regional diversity and capacity • Naushaba – evidence base practice • Dianna say framework used for consistancey • Best practice can pick and choose. • Dianna mentioned to stay away from using the terminology evidence based <p>MOTION: P-HSJCC voting members approved moving forward with the MHC project.</p> <p>ACTION ITEM: Secretariat to share presentation slide with P-HSJCC members.</p> <p>ACTION ITEM: Secretariat to share the Mental Health Courts project charter and next steps once approved by ministry partners.</p> <p>Discussion/Questions:</p> <ul style="list-style-type: none"> • No questions
<p>Quality Improvement Supports for the P-HSJCC:</p>	<p>Lucy Forman, Quality Improvement and Data Coach, E-QIP, CMHA Ontario provided a presentation on Quality Improvement Supports for the HSJCC Network:</p> <ul style="list-style-type: none"> ➤ E-QIP coaches can support Regional and Local HSJCCs through tailored coaching and consultation in QI & Data. Local HSJCCs and their members could benefit from QI education, and coaching/consultation to action on workplan items. ➤ E-QIP support tools and resources like the Ontario Health Spread Planner template can help P-HSJCC committees clarify, determine, identify, monitor, and communicate areas of change within their workplan. ➤ P-HSJCC Regional representatives can contact Lucy Forman lforman@ontario.cmha.ca for more information on how E-QIP can provide Quality Improvement Supports for their Regional and Local committees. <p>Comments/Feedback:</p> <p>ACTION ITEM: Secretariat to share E-QIP presentation slide and the Ontario Health Spread Planner template.</p>
<p>PHSJCC Engagement and Learning Indicators Discussion and Survey:</p>	<p>Candace Vena, Director of Justice led a discussion regarding P-HSJCC and Learning Indicators:</p> <p>Background:</p>

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	<p>As part of CMHA Ontario’s reporting to the Board of Directors, a scorecard is being developed with indicators to help demonstrate HSJCCs’ impact on the sector and alignment with strategic priorities.</p> <p>The Secretariat would like to also use this as an opportunity to better understand how well we are supporting the work of the P-HSJCC and broader network, and how we can improve our efforts.</p> <p>Secretariat proposed the following measurement surveys:</p> <ol style="list-style-type: none"> 1. P-HSJCC Post Event Survey conducted after meetings, webinar or events that would measure satisfaction with learning and content. 2. P-HSJCC Members Annual Engagement Survey to measure the health of relationships between P-HSJCC partners and engagement amongst members. <p>Comments/Feedback:</p> <ul style="list-style-type: none"> • Mary suggested to add a question to the survey that would measure the engagement from both Secretariat and P-HSJCC members perspectives. • Jenny suggested to adding a comment box for each of the survey questions and the Zoom questionnaire function. <p>ACTION ITEM: Secretariat to remind P-HSCC members to complete the P-HSJCC September survey.</p> <p>ACTION ITEM: Secretariat to share results from the P-HSJCC September survey at the P-HSJCC November meeting.</p> <p>ACTION ITEM: Secretariat to incorporate feedback from P-HSCC members on what questions should be added to the survey.</p>

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<p>Updates from Regional HSJCCs & Partners</p>	<p>P-HSJCC PWLE Advisory Committee – Steve/Trevor</p> <ul style="list-style-type: none"> • The committee last meeting was in April 2023 • Next meeting for the committee is scheduled October 2nd . • The guidebook for new members was released in July. • Committee will begin to focus on future area projects. • Looking revitalize committee with a call for new members. <p>P-HSJCC Anti-Racism Advisory Committee (ARAC) – Valeria Danieli</p> <ul style="list-style-type: none"> • The ARAC Framework Working Group conducted focus groups with Black, Indigenous, and racialized service providers and users. • The next steps will be for the working group to analyze and summarize the data. <p>HSJCC Conference Committee – Trevor Tymchuk – HSJCC Conference Co-Chair</p> <ul style="list-style-type: none"> • Trevor encouraged members to register for the virtual conference which is being held on November 15th - 16th 2023 with a discounted rate of \$50.00 for HSJCC members and \$75.00 for non HSJCC members. • Conference keynote speakers have been confirmed. • Finalizing conference keynote panels. <p>CKE Advisory Committee – Trevor Tymchuk – P-HSJCC CKE Advisory Committee Co-Chair</p> <ul style="list-style-type: none"> • Secretariat has re-posted the P-HSJCC Communication Engagement Specialist position for external candidates to apply. <p>Regional HSJCC Voting Members in attendance provided the following updates:</p> <ul style="list-style-type: none"> • Hamilton/Niagara/Brant/Haldimand/Norfolk (HNBHN): • <u>General Regional Updates:</u> <ul style="list-style-type: none"> ○ Continue to work at bringing on table diversity within the membership including PWLE ○ Red Bag Project is continuing. ○ ABI Knowledge Translation Project continuing. ○ Jenn Sansalone, Co-Chair has had to step down from the role. ○ Hamilton Local Table is looking to build out a Community Reintegration Plan with the Hamilton-Wentworth Detention Centre in the interim between now and when/if a CRPT may come into place. Funding and partners are being sought out over the next couple of months.

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	<ul style="list-style-type: none"> • Across the region, members have identified the following system issues: <ul style="list-style-type: none"> ○ Housing as a primary concern with the appropriate supports built in ○ Emerging concern with Seniors living with dementia being referred to Court Support programs (see Appendix C – Issue Management Request) ○ Emerging concern of seniors becoming homeless, underhoused, or precariously housed. • Champlain-Sara: <ul style="list-style-type: none"> ○ Committee held a in person retreat last May which was well attended with a focus on reinvigorating the committee with discussions related to workplan priorities that can be actioned. ○ Next meeting is scheduled for September 2023 with in-person being offered as an option. ○ New members have joined the committee including those from the mental health and additions, persons with lived experience and people representing the Indigenous community. • Durham – Valerie: <ul style="list-style-type: none"> ○ No updates • Haliburton/Kawartha/ Pine Ridge (HKPR) – Kim: <ul style="list-style-type: none"> ○ Committee will be meeting in September. ○ HKPR Regional Conference was held last May. ○ Working on three research projects in partnership with Trent University with a focus on community-based care and collaboration including an inventory of services for the surrounding region. • Halton - Kim <ul style="list-style-type: none"> ○ Continuing work with the sub-committee focused on anti-racism and systemic discrimination. ○ As a follow up to the Halton HSJCC Anti-Racism guidebook that was completed in 2022 the anti-racism sub-committee is now focused on developing a guidebook which will be geared towards frontline workers ○ Working with the Halton Parent Involvement Committee (H-PIC) to develop a Community of Practice that will help assist in making the HSJCC Anti-racism guidebook a resource that will be operational in nature and provide accountability to the community that it serves. • North East Regional - Caitlin: <ul style="list-style-type: none"> ○ Meeting in September ○ Struggling with engagement ○ Secretariat offered to support the NE Regional with engagement support.

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	<ul style="list-style-type: none"> • North West Regional HSJCC : • Working on recruitment for the NW HSJCC Regional membership committee • Thunder Bay Local and District HSJCC Committee is being reformed. • Mass email in August with the orientation package that included membership agreements and draft Terms of Reference. • Provided support to get the local Community Reintegration Planning Tables up and running. • Looking at bring the Release from Custody Task Force under the local Thunder Bay HSJCC. • Working on developing a website for the Regional Situation Tables. • Kenora Rainy River Local HSJCC met in the summer to review workplan and next meeting will be scheduled for the end of October. • Peel Regional – Marlon: <ul style="list-style-type: none"> ○ Co-Chair Ken will be stepping down. • Simcoe Muskoka-Katherine • Challenge with having a in person meetings don't get paid for travel. • Seeking to add another Co-Chair to the regional committee. • South East Regional HSJCC – N/A • South West Regional HSJCC – Trevor: <ul style="list-style-type: none"> ○ Committee hosting an in-person conference in person in October. ○ Lot of interest to register to attend conference. ○ London CRPT is going well. ○ Trevor announced that he now sits on the Board of Directors for ConnexOntario. ○ Trevor offered to help with engagement with the North East Regional • Toronto Regional-Susan : N/A • York-South Simcoe - Crystal: <ul style="list-style-type: none"> ○ Held a in-person conference in June which was well received. ○ Developing a commitment letter to send out to current committee members. ○ Sent out a meeting poll to find out which dates would work best for meetings. ○ Look to having a mix of virtual and in person meetings through out the year to help with engagement. • Waterloo Wellington – Victoria <ul style="list-style-type: none"> ○ Looking for a new co-chair

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	<p>Ministry Partners in attendance provided the following updates:</p> <ul style="list-style-type: none"> • Ministry of Children, Community & Social Services (MCCSS): <ul style="list-style-type: none"> ○ Continued work with Indigenous Alliance for Healthier Communities as it relates to CRPT project. • Ministry of Health (MOH): No updates • Ministry of the Attorney General (MAG): No updates • Ministry of the Solicitor General (SolGen) - Brad: <p>Other ex-officio partners in attendance provided the following updates:</p> <ul style="list-style-type: none"> • CMHA Ontario Division – Candace: <ul style="list-style-type: none"> ○ Secretariat will be posting the Communication and Engagement Specialist externally. • Candace noted that due to meeting time limitations ex-officio members who did not have an opportunity to provide an update on behalf of their organization were encouraged to provide their updates in the Zoom meeting chat or provide their updates to Secretariat Network Coordinator , Andrew Fairbairn afairbairn@ontario.cmha.ca after the meeting to be included in the minutes.
Meeting adjournment	<p>The Provincial HSJCC meeting of September 19, 2023, adjourned at approximately 4:00pm</p> <ul style="list-style-type: none"> • The next P-HSJCC meeting will be held on 2:00pm – 4:00pm, November 28th, Zoom Meeting: