

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

1. HSJCC Information

Name of HSJCC	Provincial Human Services and Justice Coordinating Committee (P-HSJCC)
Chair/Co-Chair Names & Contact Information	<p>Katie Howse Co-Chair, Provincial HSJCC Manager of Justice Services, John Howard Society of Peel-Halton-Dufferin Email: khowse@johnhowardphd.ca</p> <p>Sara Dias Co-Chair, Provincial HSJCC Chief Executive Officer Canadian Mental Health Association, Kenora Branch Email: sdias@cmhak.on.ca</p>
Provincial HSJCC Goal & Objectives	<p>Goal:</p> <p>The goal of the Provincial HSJCC is to provide a provincial leadership mechanism to support the implementation of the Government of Ontario policy framework, A Provincial Strategy to Coordinate Human Services and Criminal Justice System in Ontario (1997), for people who come into contact with the justice system and who have needs that are appropriate to be met by one or more of the provincial human services systems.</p> <p>The Provincial HSJCC's objectives:</p> <ul style="list-style-type: none"> • To support the individual and collective efforts of Regional and Local Committees • To identify provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues • To identify solutions to systemic problems • To promote consistency of approach across Ontario, • To support the individual and collective efforts of Regional and Local Committees • To identify provincial service and policy issues and make

	<p>recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues</p> <ul style="list-style-type: none"> • To identify solutions to systemic problems • To promote consistency of approach across Ontario, while recognizing regional diversity • To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees) • To share information across the HSJCC Network and beyond (knowledge transfer) • To provide a structure for accountability for the HSJCC Network
<p>Name of Transfer Payment Agency & Contact Information</p>	<p>Transfer Payment Agency: Canadian Mental Health Association, Ontario Division</p> <p>Contact Information: Candace Vena Director of Justice Policy 416-640-1882 cvena@ontario.cmha.ca</p>

List of Key Activities & Initiatives

A. HSJCC Network Support Functions

1. Provincial HSJCC Meetings
2. Provincial HSJCC Executive Committee Meetings
3. Provincial HSJCC Co-Chairs and Secretariat Team Meetings
4. HSJCC Network Membership Database
5. HSJCC Work plan Development and Reporting
6. Orientation for New HSJCC Members
7. HSJCC Partnership Agreement
8. P-HSJCC Transition from Custody Network (Community of Practice)
9. P-HSJCC Anti-Racism Standing Committee
10. Quality Improvement Support and Coaching for HSJCC Network

B. Engagement and Knowledge Exchange

11. HSJCC Network Member & Sector Engagement
12. Engaging People with Lived Experience Across the HSJCC Network
13. HSJCC Secretariat and Partner Ministry Meetings
14. 2023 Provincial HSJCC Conference
15. Communications and Knowledge Exchange Standing Committee
16. HSJCC Educational Webinars
17. HSJCC Website
18. HSJCC Mailing List
19. Social Media

C. Policy Work and Provincial Projects

20. Provincial HSJCC Issue Management Plan
21. Policy Consultations and Submissions
22. Community Reintegration Planning Tables
23. Mental Health Courts Project
24. Crisis Response
25. Coroner's Inquests

A. HSJCC NETWORK SUPPORT FUNCTIONS

General Information for Activity 1.	
Description	<p>Provincial HSJCC Meetings:</p> <p>The P-HSJCC meets on a bimonthly basis. May 2024 will be dedicated as an in-person meeting, and the remainder will continue as two-hour virtual meetings.</p> <p>During these meetings, the P-HSJCC members discuss the status of provincial initiatives and receive updates from the 14 Regional HSJCCs and provincial partners.</p> <p>Meetings consist of information sharing sessions/presentations from partners and external stakeholders, and issue management sessions with facilitated discussions focused on developing system solutions.</p>
Objectives and Key Deliverables	<p>Objectives: To provide a venue for facilitated conversation of the members of the Provincial HSJCC to discuss priority matters relating to human services and justice coordination in Ontario.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Five Provincial HSJCC meetings (May, September, November 2024, January, and March 2025) • Five meeting minutes and highlights documents to be shared with HSJCC network • Updated meeting calendar for the fiscal year
Budget Allocated (As of April 1, 2024)	<p>Meeting expenses: \$ 10,000.00 Adobe: \$ 1775.00</p> <p>Expenses include costs for a venue, food, and travel/accommodations for voting members to attend the in-person meeting, as well as Zoom and Adobe Acrobat subscriptions for the HSJCC Secretariat team.</p>
Support Staff	<p>Lead: Candace, Ashleigh and Andrew</p> <p>Support: Erin, Sara, Andy and HSJCC Community Reintegration Coordinator</p>

General Information for Activity 2.	
Description	<p>P-HSJCC Executive Committee Meetings:</p> <p>The Executive Committee is made up of a minimum of five P-HSJCC voting members representing the Regional HSJCCs, the P-HSJCC Co-Chairs, CMHA Ontario as the Transfer Payment Agency, P-HSJCC partner ministries (MOH, MAG, MCCSS and SolGen) and is supported by the HSJCC Secretariat.</p>

	<p>Committee meetings will be determined on an ad hoc basis and are to be held virtually for one hour in length.</p> <p>The Executive Committee members oversee the work-plan development and implementation for the P-HSJCC, discuss updates of the P-HSJCC projects, manage the P-HSJCC budget, and review/approve documents and submissions of the P-HSJCC.</p>
Objectives and Key Deliverables	<p>Objective: To provide an opportunity for the Executive Committee to discuss P-HSJCC business and make decisions in between meetings. To increase communication and collaboration between HSJCC initiatives and partner ministries.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Placeholder bimonthly calendar invitations in between P-HSJCC meetings • P-HSJCC agenda setting • Meeting minutes to be shared with P-HSJCC
Budget Allocated (As of April 1, 2024)	N/A
Support Staff	<p>Lead: Candace, Ashleigh and Andrew</p> <p>Support: Erin, Sara, Andy and HSJCC Community Reintegration Coordinator</p>

General Information for Activity 3.	
Description	<p>P-HSJCC Co-Chairs & Secretariat Meetings:</p> <p>The P-HSJCC Co-Chairs and Secretariat team will convene virtual bimonthly meetings one week in advance of the P-HSJCC Executive Committee meetings.</p> <p>The Co-Chairs and the Secretariat will work together to develop the P-HSJCC Executive Committee meeting agenda, propose agenda items for the following P-HSJCC meetings, and flag any potential challenges or opportunities to inform the work of the P-HSJCC.</p>
Objectives and Key Deliverables	<p>Objective: To provide an opportunity for the P-HSJCC Co-Chairs and Secretariat team to share updates and discuss future P-HSJCC agenda items in a timely manner.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Bimonthly meetings a week prior to P-HSJCC Executive Committee meetings • P-HSJCC Executive Committee and P-HSJCC agenda setting • Meeting minutes
Budget Allocated (As of April 1, 2024)	N/A
Support Staff	Lead: Andrew and Ashleigh

	Support: Candace, Erin, Snehal, Sara, Andy
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General Information for Activity 4.	
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Description	<p>HSJCC Network Membership Database</p> <p>There are several HSJCC Network membership databases which are managed by the HSJCC Secretariat in partnership with the HSJCC Network.</p> <p>Regional, Local and Standing Advisory committees are required to submit membership lists on an annual basis as part of the HSJCC reporting process which will be entered into an internal HSJCC membership database.</p> <p>The second is the HSJCC MailChimp list which consists of both members within and outside of the HSJCC network.</p>
Objectives and Key Deliverables	<p>Objectives: To ensure that those within the HSJCC Network and members of Local, Regional and Provincial committees are kept informed of matters relating to the HSJCC; To ensure there is a consistent way of tracking HSJCC membership representation.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Up-to-date membership lists for 14 Regional HSJCCs, 39 Local HSJCCs, 1 Provincial HSJCC and all standing advisory committees • Up-to-date mailing lists: Provincial HSJCC membership; Provincial HSJCC Executive Committee membership list; Advisory Committee membership lists; Regional and Local HSJCC mailing lists (including administrative support staff) • Up-to-date MailChimp list with over 1,600 subscribers
Budget Allocated (As of April 1, 2024)	N/A
Support staff	<p>Lead: Andrew</p> <p>Support: Andy, Ashleigh</p>

General Information for Activity 5.	
Description	<p>HSJCC Work plan Development and Reporting:</p> <p>Based on the priority setting results gathered from the HSJCC Network, the P-HSJCC has developed a new 3-year workplan cycle for 2022-2025. The Regional and Local HSJCCs will also submit their 2024-25 work plans and 2023-24 annual reports.</p>
Objectives and Key Deliverables	<p>Objectives: To develop the Provincial HSJCC work-plan in accordance with HSJCC Network priorities; To maintain consistent accountability structures for Local, Regional and Provincial HSJCCs across Ontario; To inform funders (MOH) of the activities and expenditures of the HSJCC Network.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Development of 2024-2025 Provincial HSJCC work plan • 2023-2024 Provincial HSJCC Annual Reporting webinar (August) • 2023-2024 Annual Reports from Local and Regional HSJCCs • Collated report of the 2024-25 work plans of the Local, Regional and Provincial HSJCCs
Budget Allocated (As of April 1, 2024)	N/A
Support staff	Lead: Andrew

General Information for Activity 6.	
Description	<p>Orientation for New HSJCC Network Members:</p> <p>The HSJCC Secretariat will be responsible for working with new members of P-HSJCC, Chairs of Regional and Local HSJCCs, and Chairs of P-HSJCC Standing Committees to provide them with an overview of the HSJCC Network, the P-HSJCC and role of the HSJCC Secretariat in support of the network.</p> <p>The Secretariat will provide new members with a new HSJCC Network orientation package template. Regional and Local HSJCC Chairs will be provided with branded templates and graphics to support the efforts of their committees.</p> <p>Note: Regional and Local HSJCCs may adapt packages to suit the needs of their region's committees when recruiting/orienting new members.</p>
Objectives and Key Deliverables	<p>Objectives: To build relationships between the Local and Regional HSJCCs with the P-HSJCC; To provide support in Chair/Co-Chair transitions; To provide ex-officio members with an orientation to the</p>

	<p>P-HSJCC. To support Regional and Local HSJCCs with orientation of new members.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Virtual orientation sessions with Regional, Local and Standing Committee HSJCC Chairs, ex-officio P-HSJCC members and the Secretariat alongside the orientation package. • Branding templates and graphics sent to new Regional and Local HSJCC Chairs (PowerPoint slides, two-pager on Network, letterheads, graphics etc.)
Budget Allocated (As of April 1, 2024)	HSJCC Branding (For Regional and Local Committees): \$2000
Support Staff:	Lead: Andrew and Andy

General Information for Activity 7.	
Description	<p>HSJCC Partnership Agreements:</p> <p>The P-HSJCC will review, update and manage the current partnership agreement between the P-HSJCC and CMHA Ontario.</p>
Objectives and Key Deliverables	<p>Objectives: To ensure that partnership agreements are continually mutually beneficial for partners involved; To ensure conditions of partnership agreements are being met; To manage issues related to partnership agreements and working relationships.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Updated Memorandum of Understanding between the P-HSJCC and CMHA Ontario
Budget Allocated (As of April 1, 2024)	N/A
Support staff	Lead: Candace and Ashleigh

General Information for Activity 8.	
Description	<p>HSJCC Transition from Custody Network</p> <p>This Community of Practice is made up of a diverse membership across the HSJCC Network and provides an opportunity for service providers and people with lived experience within the human services and justice sectors to discuss issues related to discharge from correctional facilities and generate solutions.</p>
Objectives and Key Deliverables	<p>Objective: To share information and improve coordination at the local, regional, and provincial levels regarding discharge from custody and related issues</p>

	<p>Key Deliverables:</p> <ul style="list-style-type: none"> Identifying issues impacting discharge planning across Ontario and developing solutions to bring forward to the P-HSJCC Act as key informants for the Community Reintegration Planning Tables work Regular virtual meetings convening diverse stakeholders across the HSJCC Network Meeting minutes <p>Future project work to be identified by the Network</p>
Budget Allocated (As of April 1, 2024)	N/A
Support staff	<p>Lead: Erin</p> <p>Support: Sara and HSJCC Community Reintegration Coordinator</p>

General Information for Activity 9.	
Description	<p>P-HSJCC Anti-Racism Committee</p> <p>This standing committee is made up of members from across the HSJCC Network who provide invaluable input and guidance in the development of a network wide strategy to address anti-racism at the Local, Regional and Provincial levels.</p> <p>Key project areas for 2024-2025 will focus on the development of Provincial framework, knowledge exchange opportunities and member engagement activities.</p>
Objectives and Key Deliverables	<p>Objectives: To identify ways the HSJCC Network can be a leader in addressing Anti-Racism; To help identify systemic issues that will meet the interests of the full HSJCC membership; To develop a strategy that will enact meaningful change and action in addressing anti-racism across the HSJCC Network.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> Regular virtual meetings Meeting minutes Development of provincial framework for the HSJCC Network, followed by an implementation and evaluation strategy. Educational webinars on topics related to addressing anti-racism across the human services and justice sectors Knowledge exchange & mobilization opportunities across the HSJCC Network.
Budget Allocated (As of April 1, 2024)	<p>\$3500.00</p> <p>Honoraria for the participants of focus groups to provide feedback on the provincial framework & potential speakers for knowledge exchange events.</p>
Support staff	<p>Lead: Ashleigh and Andrew</p> <p>Support: Candace, Sara, Andy and HSJCC Community Reintegration Coordinator</p>

General Information for Activity 10	
Description	<p>Quality Improvement Support and Coaching for HSJCC</p> <p>The Excellence through Quality Improvement Project (E-QIP) is a Quality Improvement (QI) program focused on leadership and capacity building co-led by Addictions and Mental Health Ontario (AMHO) and the Canadian Mental Health Association (CMHA), Ontario with direct support from and in close partnership with the Provincial System Support Program (PSSP) at CAMH.</p> <p>The P-HSJCC has partnered with E-QIP to provide opportunities for Regional and Local HSJCCs to receive tailored coaching and consultation in QI & data support. Regional and Local HSJCCs and their members can benefit from QI education, and coaching/consultation to action their workplan items.</p>
Objectives and Key Deliverables	<p>Objectives: To assist committees with decisions related to priorities for work planning; to support committees in using the QI model to test their ideas; to plan for successful adoption with a focus on sustaining, spreading, and scaling up successful change ideas/projects to other workplan areas.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Customized coaching and support sessions for Regional and Local HSJCCs • Increased capacity of Regional and Local HSJCCs to systemically approach an issue in their community. • Better understanding of root cause problems which will guide better decisions for work planning. • Increased collaboration within committees to address and resolve unique local challenges.
Budget Allocated (As of April 1, 2024)	N/A
Support staff	Lead: Ashleigh and Andy

B. ENGAGEMENT & KNOWLEDGE EXCHANGE SUPPORT

General Information for Activity 11.	
Description	<p>HSJCC Network Member and Sector Engagement:</p> <p>The HSJCC Secretariat strives to improve the engagement of members of Local, Regional and Provincial HSJCCs across Ontario through the continued implementation of the HSJCC Network’s Member Engagement Plan.</p> <p>As a next phase of this work the Secretariat will revisit & update the member engagement survey consult the Network to identify new areas of work to improve membership engagement across the network.</p> <p>The Secretariat will also look to improve the engagement of priority populations including people with lived experience, Black, Indigenous and Racialized populations, youth, municipalities and provincial ministries.</p> <p>The P-HSJCC will also participate at relevant sector tables regarding human service and justice coordination and provide education opportunities to those who want to learn more about the HSJCC Network and its value to the human services and justice sectors.</p>
Objectives and Key Deliverables	<p>Objectives: To improve communication and collaboration of Local and Regional HSJCCs with one another; To improve engagement of Local and Regional HSJCCs with the Provincial HSJCC initiatives; To represent the interests of the HSJCC Network at key tables; To share relevant information on the HSJCC Network with other stakeholders</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Updating the Membership Engagement Plan • Facilitation of member engagement activities for Regional and Local HSJCCs • Relationship building with new and existing members of the P-HSJCC • Attendance at relevant sectoral planning tables
Budget Allocated (As of April 1, 2024)	Travel Expenses for the HSJCC Secretariat: \$ 3,000.00
Support Staff	<p>Lead: Andy</p> <p>Support: Ashleigh and Andrew</p>

General Information for Activity 12.	
Description	<p>Engaging People with Lived Experience Across the HSJCC Network:</p> <p>This work is led by the P-HSJCC's Standing Committee on Engaging People with Lived Experience Across the HSJCC Network. This work will provide an opportunity for people with lived experience (PWLE) of human services and justice sectors to meet and discuss matters relating to the HSJCC Network and determine future areas of work for the P-HSJCC and ways of improving the engagement of PWLE.</p>
Objectives and Key Deliverables	<p>Objectives: Continue the P-HSJCC's commitment to improving the representation and meaningful engagement of people with lived experience within the HSJCC network; To increase the participation and amplify the voices of people with lived experience within the work of the HSJCC network; To provide overall guidance and support to HSJCC members to Regional and Local HSJCCs on engaging persons with lived experience.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Increased opportunities for PWLE to participate in leadership roles across the HSJCC • Orientation materials for PWLE • Increased representation of PWLE at Local, Regional and Provincial committees • Increased number of PWLE as webinar speakers <p>The committee will begin examining how the P-HSJCC can evaluate the experiences of PWLE within the network.</p>
Budget Allocated (As of April 1, 2024)	<p>\$8,800.00</p> <p>\$2,800.00 - Honoraria for PWLE participation in advisory committee work and throughout the P- HSJCC workplan activities</p> <p>\$6,000.00 – PWLE Consultant</p>
Support staff	<p>Lead: Andy</p> <p>Support: Ashleigh and Andrew</p>

General Information for Activity 13.	
Description	<p>HSJCC Secretariat & Partner Ministry Meetings</p> <p>The HSJCC Secretariat staff to participate in meetings with Assistant Deputy Ministers from the HSJCC's partner ministries and/or the Inter-ministerial Health and Justice (IMHJ) group on a regular basis to</p>

	share updates, discuss upcoming initiatives and identify synergies between our work.
Objectives and Key Deliverables	<p>Objective: To improve communication between the P-HSJCC and partner ministries on intersecting areas of work.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Virtual meetings • Identification of upcoming projects/areas of focus that intersect with HSJCC's work • Improved communication and collaboration between partner ministries and the HSJCC Network.
Budget Allocated (As of April 1, 2024)	N/A
Support Staff	<p>Lead: Candace and Ashleigh</p> <p>Support: Erin & Andrew</p>

General Information for Activity 14.	
Description	<p>2025 Virtual P-HSJCC Conference:</p> <p>The 2025 2-day virtual conference will be the tenth Provincial HSJCC led conference. The conference provides an opportunity for individuals working and that have lived experience in the human services and justice sectors to learn about innovative practices, engage in conversation and discuss challenges facing the work of the HSJCCs across Ontario.</p>
Objectives and Key Deliverables	<p>Objective: To provide an opportunity for HSJCC Network members to share information, engage in conversation and discuss challenges and solutions to systemic issues of the human services and justice collaboration in Ontario.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Contract with external conference planner • Contract with virtual platform provider • Starting in Fall of 2024, the conference planning committee will reconvene to assist with the planning and coordination of the conference (through monthly virtual meetings) • Setting up Call for Abstracts

Budget Allocated (As of April 1, 2024)	\$ 3,672.50 held as a deposit for external conference planner \$10,000.00 – potential deposit for virtual platform
Support staff	Lead: Andy Support: Andrew, Candace, Erin, Ashleigh, Sara and HSJCC Community Reintegration Coordinator

General Information for Activity 15.	
Description	Communications and Knowledge Exchange (CKE) Committee Meetings These ad-hoc meetings provide an opportunity for members to meet and discuss matters relating to the HSJCC communications and knowledge exchange projects such as HSJCC Network webinars, newsletters, website, and social media.
Objectives and Key Deliverables	Objective: To gather input on issues and work relating to the communications and knowledge exchange needs of the HSJCC network. Key Deliverables: <ul style="list-style-type: none"> • Bimonthly CKE Committee meetings • Meeting minutes • Webinar topic survey and identified priorities • Regional & Local Committee CKE support • Clients with Complex Needs - Focused knowledge exchange activities including webinars, forums and conference presentations • Youth Involved in the Criminal Justice System - Focused knowledge exchange activities including webinars, forums and conference presentations Future areas to be determined by Committee
Budget Allocated (As of April 1, 2024)	N/A
Support staff	Lead: Andy Support: Ashleigh and Andrew

General Information for Activity 16.	
Description	HSJCC Educational Webinars The HSJCC Webinars are educational events hosted by the Provincial HSJCC that promote knowledge exchange within the HSJCC Network and beyond. Topics of the HSJCC Network are those that are relevant to the intersections between human services and justice sectors within Ontario.

Objectives and Key Deliverables	<p>Objectives: To promote human services and justice sector collaboration work (projects, initiatives, reports etc.) within Ontario across the HSJCC Network and beyond; To enhance engagement of the HSJCC Network.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Annual webinar calendar/schedule • Regular webinars on promising practices and evidence topics of interest to the HSJCC network and webinar evaluations • Recordings uploaded HSJCC YouTube page and HSJCC website
Budget Allocated (As of April 1, 2024)	<p>Zoom Webinar License: \$1130.00</p> <p>Honoraria for Expert Speakers: \$500.00</p> <p>Survey Monkey License: \$275.00</p>
Support Staff	<p>Lead: Andy</p> <p>Support: Ashleigh</p>

General Information for Activity 17.	
Description	<p>HSJCC Websites</p> <p>The main HSJCC Website acts as an online platform used to host information relevant to the HSJCC such as: Regional, Local and Provincial committee business, provincial project updates and reports, HSJCC Network partner/relevant stakeholder updates, upcoming sector events and submissions of the P-HSJCC.</p> <p>P-HSJCC has updated their 2023 conference website and will relaunch a conference website next fiscal for the 2025 conference.</p>
Objectives and Key Deliverables	<p>Objectives: To profile the work and demonstrate the value of the HSJCCs; To provide an online portal for HSJCCs to share committee-specific content to improve functions and administration of leading a committee; To serve as a space to share HSJCC and HSJCC partner news/updates/stories related to the mandate of the HSJCC; To profile evidence relevant to the network.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Updated HSJCC Network Website: Uploaded content of the HSJCC Website falling within website content areas: HSJCC committee business; HSJCC Network events; HSJCC project updates; webinars; network reporting; public policy; and HSJCC partner and stakeholder updates. • A HSJCC Conference website with up-to-date information. • Third Party support for website hosting, technical support, custom WordPress template and responsive graphic design.
Budget Allocated (As of April 1, 2024)	<p>Operating Costs for two sites: \$ 3,000.00</p> <p>Third Party Support: \$3,000.00</p>
Support staff	<p>Lead: Andy</p> <p>Support: Ashleigh</p>

General Information for Activity 18.	
Description	<p>HSJCC Mailing List</p> <p>The HSJCC maintains a mailing list of over 1600 subscribers for individuals interested in hearing updates on work across the network. The MailChimp list is used to send out communications to the network which include newsletters, webinar announcements, new partnerships, and the release of HSJCC resources and knowledge exchange products. Network newsletters highlight the work of the P-HSJCC, Regional and Local HSJCCs and partner/stakeholder updates that are relevant to the work of the HSJCC Network.</p>
Objectives and Key Deliverables	<p>Objectives: To share up-to-date information to the HSJCC Network on human service and justice coordination activities in Ontario on a regular basis; To profile work of the HSJCCs</p> <p>Key Deliverable:</p> <ul style="list-style-type: none"> • HSJCC Network Newsletters published throughout the fiscal year • Increased communication around opportunities to attend HSJCC webinars and other knowledge exchange events. • Increased awareness of P-HSJCC related resources and knowledge exchange products.
Budget Allocated (As of April 1, 2024)	MailChimp Subscription: \$ 1000.00
Secretariat staff	<p>Lead: Andy</p> <p>Support: Ashleigh and Andrew</p>

General Information for Activity 19.	
Description	<p>Social Media</p> <p>The HSJCC Network Social Media platforms will be active to engage the HSJCC Network members and interested organizations and individuals on regular updates on the work of the HSJCC Network.</p>
Objectives and Key Deliverables	<p>Objective: To connect and share with HSJCC Network members and beyond through social media platforms.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Maintain and build existing Social Media platforms including Twitter and LinkedIn <p>The Secretariat to explore the potential of a social media strategy with CMHA Ontario Communications team.</p>
Budget Allocated (As of April 1, 2024)	N/A
Support Staff	Lead: Andy

C. POLICY AND PROVINCIAL PROJECTS

General Information for Activity 20.	
Description	<p>P-HSJCC Issue Management Plan:</p> <p>The P-HSJCC has developed focused sessions during its meetings that involve discussion on an HSJCC priority issue. P-HSJCC members learn more about system challenges and promising practices/solutions for addressing these challenges.</p>
Objectives and Key Deliverables	<p>Objectives: To review common systemic issues facing multiple regions of Ontario to understand the issues and solutions for P-HSJCC members; To provide information on solutions or innovative practices happening across the province.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Issue Management sessions, as determined by needs of HJSCC Network, at P-HSJCC meetings • Issue Note for each Issue Management session • Discussion questions for each Issue Management session
Budget Allocated (As of April 1, 2024)	N/A
Support staff	<p>Lead: Erin</p> <p>Support: Candace, Ashleigh and Andrew</p>

General Information for Activity 21.	
Description	<p>Policy Consultations and Submissions</p> <p>The P-HSJCC will participate in consultations and prepare submissions to help advance improvements to the human services and justice coordination efforts of the HSJCCs and the Government of Ontario.</p>
Objectives and Key Deliverables	<p>Objective: To advance systemic issues that impact individuals who come into contact with the criminal justice system.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Participation in Government of Ontario policy and program consultations, as directed by needs of HSJCC Network. • Written submissions to government on policy issues relating to human services and justice, including advocacy letters, position statements and legislation consultation submissions. • One-pagers on priority issues which contain key messages • Pre-budget submission for 2025

Budget Allocated (As of April 1, 2023)	N/A
Support staff	Lead: Erin Support: Candace and Ashleigh

General Information for Activity 22.

Description	<p>Community Reintegration Planning Tables</p> <p>Community Reintegration (CR) Planning Tables are intended to support a person-centered, collaborative, multidisciplinary and multisectoral approach to release planning for high needs individuals.</p> <p>Building from the existing partnership, the Ministry of the Solicitor General and the P-HSJCC have entered into an agreement to support the development and operationalization of CR Planning Tables across the province of Ontario using a phased approach. This will be achieved by leveraging P-HSJCC’s wide-ranging expertise, community and human services partnerships, and existing regional and local tables.</p>
Objectives and Key Deliverables	<p>Objectives: To develop a framework and structure of Community Reintegration Planning Tables by leveraging the HSJCC Network’s wide-ranging expertise, community and human services partnerships, and existing local tables that are available at designated sites.</p> <p>To Conduct an evaluation of the Community Reintegration Planning Tables including funding and sustainability model, value for money and risk associated.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Engagements with a variety of stakeholders (i.e. Regional and Local HSJCCs, members from the Transition from Custody Network, people with lived experience, and Black, Indigenous and racialized communities) to continue to inform the spread and scale of Community Reintegration Planning Tables • An Evaluation Report and Process to assess the effectiveness and sustainability of the Community Reintegration Planning Table framework in all sites. The evaluation will inform future expansion of planning tables and incorporate learnings best practices from phase one and phase two. <p>Future deliverables to be determined in partnership with the Ministry of the Solicitor General.</p>
Budget Allocated (As of April 1, 2024)	N/A – SolGen funded Smartsheet License: \$1000.00
Support staff	Lead: Sara and HSJCC Community Reintegration Coordinator Support: Candace and Ashleigh

General Information for Activity 23.	
Description	<p>Mental Health Courts Project</p> <p>In 2017, the P-HSJCC released Mental Health Courts in Ontario which served as a review of the initiation and operation of mental health courts across the province. In an effort to build upon ongoing work and commitment in this area, the P-HSJCC will work with the Ministries of the Attorney General (MAG) and Health (MOH) to develop a best practice guide and toolkit for mental health courts in Ontario.</p> <p>This project aims to address the 2019 audit recommendations and P-HSJCC workplan priorities related to mental health courts through the development of a Mental Health Courts Best Practice Guide and accompanying Toolkit. It is anticipated that, when the work is completed, the best practices guide/toolkit will be publicly endorsed by MAG and MOH.</p> <p>Note: Project charter for work is currently undergoing approvals through MAG & MOH. Details of workplan may be subject to change.</p>
Objectives and Key Deliverables	<p>Objectives: To develop a best practice guide with accompanying toolkit for the administration and improved consistency of mental health courts across Ontario.</p> <p>To Improve coordination and collaboration among human service and justice partners.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • An updated scan and inventory of Mental Health Courts Across Ontario which will build off of the <i>Therapeutic Courts in Canada: A jurisdictional scan of mental health and drug treatment Courts</i>. • Update the inventory of Best Practices in Ontario and provide a summary report from the environmental scan. • “Best Practice Guide” and accompanying Toolkit. • Webinar and other P-HSJCC Knowledge Exchange Events.
Budget Allocated (As of April 1, 2024)	TBD
Support Staff	<p>Lead: Erin</p> <p>Support: Candace, Ashleigh and Andrew</p>

General Information for Activity 24.	
Description	<p>Crisis Response</p> <p>Following the release of the <i>Mobile Crisis Response Teams: A Framework for Ontario</i> and accompanied toolkit, the P-HSJCC will continue to identify opportunities for knowledge exchange and dissemination of the resources. The P-HSJCC will also complete an updated environmental scan of MCRT teams across the province, and emerging community led crisis response teams.</p>
Objectives and Key Deliverables	<p>Objective: To share information and best practices as well as offer suggestions for alignment for both police and non-police models across Ontario.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Further dissemination of the framework and toolkit across the HSJCC Network • Increased advocacy for Investments in police-led and community-led mobile crisis response models across all regions of the province • Knowledge exchange opportunities to share the results of the updated environmental scan <p>Further deliverables, including opportunities to revisit the P-HSJCC's work to improve police-hospital transitions will be determined by the P-HSJCC.</p>
Budget Allocated (As of April 1, 2024)	\$ TBD
Support Staff	<p>Lead: Erin</p> <p>Support: Candace and Ashleigh</p>

General Information for Activity 25.	
Description	<p>Coroner's Inquests</p> <p>In 2022, the Canadian Mental Health Association (CMHA), Ontario, relaunched a project to review Coroner's Inquests related to mental health and/or substance use issues over a twelve-year period. The project seeks to evaluate recommendations made in these inquests for similarities, any potential trends or repetition. The project will be completed, and a final report released in Summer 2024.</p> <p>In collaboration with CMHA Ontario, the P-HSJCC will play a crucial role in providing and supporting knowledge exchange opportunities related to the project findings in various areas related to the HSJCC's mandate. These areas may include enhancing community-based mental health and substance use care, enhancing healthcare and specifically mental healthcare services for individuals in custody, managing mental health crises, and identifying and advancing evidence-based approaches for service provision to</p>

	HSJCC priority populations.
Objectives and Key Deliverables	<p>Objective: To review key project findings and identify areas that intersect closely with HSJCC Network priorities; To identify areas where recommendations have been repeated and identify any steps that the HSJCC Network can take to support developing solutions or innovative practices to address recurring recommendations.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Further dissemination of the project report and other knowledge exchange products across the HSJCC Network • A webinar to present and discuss project findings and recommendations. <p>Future work will be determined based on project and/or opportunity identification by the P-HSJCC.</p>
Budget Allocated (As of April 1, 2024)	\$ TBD
Support Staff	<p>Lead: Erin</p> <p>Support: Candace and Ashleigh</p>