



Provincial Human Services and Justice Coordinating Committee Minutes

Meeting Date: May 26, 2011

Meeting Attendance:

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Mark Graham (Co-chair – Chaired meeting) Vicky Heuhn (Co-chair) Steve Lurie Sandie Leith Sharon Deally-Gryzbowski Courtenay McGlashen Terri Soukup Rob Adams (by phone) George Kurzawa (by phone)	Sheri Weisberg Thanusha Kayilasanathan Sue Khowassah	Uppala Chandrasekera Michelle Gold Cecillia Belcastro (CMHA Intern) Linda Montgomery Sherry Sim (by phone)
Regrets	Mary Lou McDougall Jennifer Broderick Joan Dervin	Chris Higgins Judy Alton	Ian Peer (Ontario Assoc. of Chiefs of Police - OACP)
Guests	None		

Meeting Minutes:

Item	Discussion	Action & Person Responsible	Motion
1. Welcome & Introductions	Mark Graham opened the meeting at 9:40 am.		
2. Approval of Agenda and Approval of March 24, 2011	<p>Meeting agenda approved by Committee members.</p> <p>We have a quorum of 9 at today's meeting.</p> <p>(Check numbers of regional committees – 17 regions, 14 LHINs)</p> <p>Videoconference attendance – available but no one used today.</p> <p>Joan Dervin's name appears twice in March 24 minutes.</p> <p>March 24, 2011 meeting minutes were reviewed and approved.</p>	<p>Linda will clarify call-in information for videoconferencing.</p> <p>Approved as circulated.</p>	
3. PHSJCC a) In Camera Sessions	<p>Ministry Reps have on occasion outnumbered HSJCC voting reps. at the Provincial HSJCC meetings. Some people may feel intimidated to address issues with ministry reps present. We need to re-examine our terms of reference on an annual basis. We also need to reflect on the relationship we want to have with the government representatives that we have on the Provincial HSJCC.</p> <p>The in camera sessions will be a standing item to start at 9:30 am for 1 hour with regional reps, research and policy support staff (CMHA) and the executive coordinator. Then ex-officio members would attend starting at 10:30 am. Sheri described the Forensic Directors Group who also have in camera sessions as above. This provides an opportunity to talk about issues that pertain to them, formulate ideas, issues that they want to raise with ministry representatives.</p>	<p>Linda will add "Review Terms of Reference" as an annual meeting agenda item.</p> <p>Linda will add "Consumer Voice" to In Camera session in September.</p>	<p>In camera policy accepted. Policy will be reviewed after November Provincial HSJCC meeting.</p>

<p>b) Update on Coroner's Report</p>	<p>All agree that it's a good idea to give in camera sessions a try and to assess how they are going after the November session.</p> <p>Uppala provided update: Sub-committee has met and is co- led by Uppala and George and includes Cecilia (intern), Sandie (Kim McBride), Katie Almond and Thanusha. The sub-committee decided to create an information gude with the objective of creating a useful tool for correctional centres both in hard copy and on-line. The idea came from the Niagara Regional HSJCC. Purpose of the guide is to facilitate communication between community agencies and corrections facilities. The sub-committee will send out a call for information for documents (samples of forms, protocols, standing orders. MOU's) that are already in use. Sandie's region has developed one. Uppala needs information by June 1 2011. There will be 5 questions sent out in memo form. Regional chairs to contact the corrections rep. on their committee to get this information. The guide will also clarify the PHIPA information.</p> <p>Sue - MCSCS has policies in place – Uppala will connect with Sue to review what is in place currently.</p> <p>George – the committee doesn't want to re-invent the wheel. Overall intent is to ensure a two – way communication strategy that is acceptable to the jails.</p> <p>Steve - there is a need to look at different juncture points vs just discharge process, multitude of interfaces that happen (bail, diversion, released from custody – different actions) Check in with local court support programs as well.</p> <p>Sandie – court workers do have an informal network, Uppala can check in with Sandie or Kim.</p>	<p>Uppala will contact Sue, Sandie and/or Kim to get more information about existing protocols.</p>	
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<p>c) Provincial Conference Update</p>	<p>Deferred to the afternoon</p>		
<p>d) Review of Annual Report</p>	<p>Corrections/Suggestions:</p> <p>Rob - Durham Region – accomplishment missing, he will send this in. Linda will send out again asking for additions/changes – 1-2 week turn around.</p> <p>George - change name, LHIN 4, Haldimand, Hamilton, Niagara, Brant. Also, change under accomplishment LHIN produced should read HSJCC produced.</p> <p>1st page of report, there are repetitions – hiring me appears twice.</p> <p>Use template next year for regions to send information in for Annual Report including report on spending. This will help us see if there is a surplus or any deficits.</p> <p>Suggestion made to include a message from the PHSJCC Co-Chair at the beginning of the report.</p> <p>MOHLTC – Sheri – reason this report is necessary, huge emphasis on outcomes and value for money so report is a good way for local and regional HSJCC to be included.</p> <p>All agree that this report is very valuable.</p>	<p>Linda will make changes noted and circulate final draft. Once approved, Linda will post on the HSJCC website</p> <p>Linda will create template for future Annual Report collection of information</p> <p>Vicky and Mark will create a message from the Chair and circulate for approval.</p>	

	<p>Discussion about HSJCC funding:</p> <p>Steve asked how many regions currently produce an annual report – a few regions do this. It is good for us to have a record of how money is being spent. This information will help us argue for more resources. Plans for next year’s budget priorities were discussed.</p> <p>Champlain and the HKPR local committees don’t receive any money. A letter was written in October 2010 to MOHLTC however there has been no response. Sheri stated that the issue is being addressed and although the process is very slow she is hopeful that there will be a positive result with a decision made this fiscal year.</p> <p>Each Region can use their money creatively. Mark G. had \$6,000 in surplus so \$2,000 was re-allocated to each of the four locals. While the money doesn’t go far (education, travel) it does help.</p> <p>Funds from Provincial Committee had been allocated (\$8,000) but this can’t be done any longer. The four local committees that are affected are not happy. The Provincial HSJCC was putting itself in the position of being a transfer payment agency, which is not acceptable to MOHLTC. Looking at other options, trying to look at what an interim strategy should be. Service enhancements can’t be moved around.</p> <p>The Provincial HSJCC will no longer have a surplus due to Executive Coordinator position. We are accountable to the LHIN, it is ok to subcontract, we could develop an MOU with the Regional Committees “in exchange for carrying out duties we will pay you x amount” this meets MSA requirements.</p>	<p>Mark and Vicky will send a letter to MOHLTC asking for a written response to their original letter sent in October 2010.</p>	
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<p>e) Prisoner belongings research</p>	<p>Most regions get somewhere between \$19,000 and \$28,000 however, some regions get much more. We need to look at if there is a better way to distribute these funds that are distributed from the LHIN's. If there is money that the ministry can make available then the problem solved however if not, we need to look at reviewing the funding formula.</p> <p>Uppala and Linda – nothing to report as yet. They will continue to explore how other jurisdictions are handling the prisoner belongings issue and report back in September.</p>	<p>The issue of funding for the regional and local committees will become a standing agenda item for the Provincial meetings.</p>	
<p>4. Updates from Regional HSJCCs and Ministries</p>	<p>See also attached updates document.</p> <p>Toronto Region (Steve) Toronto conference in March was very successful. Sandy Simpson gave a very inspiring speech. He would be great for a plenary session at the Provincial conference. Becky McFarlane, Co-director of Ontario Council of Alternative Businesses was also very well received.</p> <p>Toronto Regional had a meeting with ConnexOntario regarding the feasibility of partnering around the Police Access Line.</p> <p>Police/Community Partnerships have been enhanced following a meeting with HSJCC members and the Toronto Police Service.</p> <p>There is a sub-committee looking at clients with complex needs who aren't getting services. Frank Sirotych did a survey that looked at service gaps across the city.</p> <p>North East Region (Sandie) Court programs are using a portal, looking at outcome measures for court support</p>		

	<p>programs, and hope to come up with consistent measure for the North East. There is a meeting in June.</p> <p>Algoma – circulating a guideline on developing mental health court. Developing 2 year work plans that will be posted on the website. New work plans are being developed across the 4 local and regional committees. Northeast has been involved in the OCAN pilot – now involved in integrated assessment (IAR) useful for OCAN's that are not complete and will be valuable for transient individuals.</p> <p>Side Discussion regarding data collection consumer representation:</p> <p>Question raised if other areas have templates being used to measure outcomes besides MIS or CDS. Frank Sirotich presented on an access database, which co-relates with the justice system involvement and is CDS compatible. CMHA is looking at how this can be migrated to other data bases i.e. Piroutte. Looking at courts, index offences and who is using the service. One database for the mental health and justice system would be useful. Steve is happy to make it available and can offer a webinar on OTN – the group stated there would be interest in this.</p> <p>Many programs have their own database system that they paid for so they are hesitant to look at another system unless it's ministry mandated. Even though the CMHA database is better, it would be complicated for agencies to switch.</p> <p>CMHA looking into if this system can be integrated into other systems. Required data elements for Mental Health & Justice System, how do we integrate with OCAN. Would be helpful if MOHLTC expressed an interest in – it can generate a CDS report. People need to be thoughtful – need data that correlates justice system issues with mental health, can't get this from OCAN. There is a meeting in June with Pirouette.</p>		
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<p>Data collection discussion continued</p>	<p>Each region is capturing data differently. If required criteria came down from ministry that would be helpful. Opportunity for the field to get together on this – key data elements, how can these be used in the service enhancement programs. What would be a strategy to collect this data in a more meaningful way? Even if a few organizations are willing to enter the data in a separate database then the ministry could be approached to request support.</p> <p>IN UK, developed annual survey called Count Me In. We could design something i.e. Survey Monkey, that people could use to enter year-end data. Could do as a one-time event.</p> <p>Concerns raised that there is such a variance in information and that we would need standards. Also need to make sure the data is what the Ministry wants. We are accountable to Ministry and constituents. Gathering information is good for planning purposes.</p> <p>Sheri - Since ministry has been reorganized the locus for mental health and justice has changed, and there is not one specific lead in MOHLTC.</p> <p>North East committee has a consumer rep. A concern was raised that there is no consumer voice and participation on Provincial Committee.</p> <p>Consumer representation on Provincial HSJCC has been discussed in the past and committee didn't come to consensus.</p> <p>Waterloo-Wellington Region (Sharon) - booklet now at printers. Continue to work on prisoner belongings issue and</p>	<p>Linda will add topic of data elements to In Camera Session for September meeting.</p> <p>Issue of Consumer and Family representation will be added to September agenda.</p>	

<p>HSJCC updates continued</p>	<p>local wait times.</p> <p>North West Region (Alice) – completed updated work plan. Held successful 2-day regional forum - a treatment worker presented a joint research project with 5 First Nations communities and CAMH. Looked at colonization and its impact on multiple systems. Discussions between Kenora and Thunder Bay – 85% of forensic beds in Thunder Bay occupied by Kenora and many are ORB cases. This issue will grow, if an individual needs a fitness assessment, they have to come to Thunder Bay. Population is booming, 50% of population is under the age of 25. There is a great need for more forensic beds as demand will be in crisis proportions.</p> <p>Kenora/Rainy River - Thunder Bay table have set up a service review table, have reviewed 3 or 4 individuals. Thunder Bay, drug strategy, submitted a report to city council – website for report ASK ALICE for this link. Housing component to report New Courthouse being built. Northern Network doing presentation in June, looking at changes to Developmental Services. Consumer/Survivor Committee will be submitting an abstract.</p> <p>Peel Region (Courtenay) Report on risk has been commissioned, criteria of risk was a barrier to service. Launched a risk network table between service enhancement programs. There is a tentative agreement between COAST and Mobile CRISIS. CMHA safebeds, agreed to low medium high categories so all can “speak the same language” when referring to risk. When someone is high risk and gives consent, programs can come together to be creative with service planning. A consultant was hired to work on multi-phase project on risk protocol. Not getting people to use the same tool but agreeing to follow the same philosophy. First phase is almost done, research, focus groups. Courtenay will share the results once available.</p>		
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	<p>Simcoe-Muskoka (Terri) There has been many changes: Jim Levesque has moved on and Susan Boyles will be retiring. Both were instrumental in getting the Simcoe-Muskoka HSJCC set up. Nancy Roxborough will become Co-chair of Regional committee with Terri.</p> <p>Region has done training for Barrie Police with first contact. Jim arranged for 2 people to attend court for 2 days a week to give fitness assessments and they hope to expand this further.</p> <p>OPP have agreed to CIT training (32 hours) to all officers over the next 3 years. Centralized with trainers going throughout the province (700 officers in next 3 years, 250 a year, 3 day training).</p> <p>Vicky – intensive LEAD training involved police etc. concerned when OPP does their training they will Mental Health & Addictions Coalition</p> <p>Training that OPP provides may not be the same as what city police receive. A question was raised about how much of it is evidenced based and does it includes service users. This will be discussed this afternoon.</p> <p>Haliburton, Kawartha Lakes, Pine Ridge Region (Mark) – 85 people attended annual conference. Presentations by OPP Commander, forensic psychiatrist, client of service, Lisa Cameron presented on judiciary system. Kawartha Lakes is more progressive than Peterborough. Lisa has pushed the mental health court in Kawartha Lakes, they have a bail support program. Peterborough is working on getting mental health court.</p> <p>Durham Region (Rob) – Sub-committees are working on June 1st to look at information sharing between crown and police. Also working on training sessions (Invisible Wounds –</p>		
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<p>Ministry and CMHA Updates</p>	<p>Post Traumatic Stress Disorder).</p> <p>Central South Region (George) Hamilton and Niagara Regional Committee reorganized last year and increased attendance. Also created executive that meets more regularly. Happen to have researcher on loan to study uptake of Dual Dx population. St. Catherines/Niagara – oldest population in Ontario, emerging seniors issue. Local Niagara committee– trying to get Mental Health Court and Youth Mental Health Court. Close to getting COAST program – funding will be released by LHIN board – need to lower expectations about how this program will lower wait times.</p> <p>York Region (Jonathan) – completed last of 4 educational sessions that were well attended. Work plan is ongoing. Lunch and Learns with Crowns continue; last one was overview of community treatment courts, very successful. Accreditation Canada, court program was looked at intensively.</p> <p>MCYS (Thanusha) Cabinet submission in process to look at expansion to other areas, expansion of age to 12-17, and expansion of youth mental health court worker program.</p> <p>MCSCS (Sue) OTN has been put in place in Kenora jail for fitness assessments; staff has been trained but as yet, the new system hasn't been utilized very much. This expedites the process, decreases costs and increases safety. If an individual needs treatment, a judge can place a treatment order; if found not fit or permanently not fit, person will need longer treatment but beds are still an issue. Sheri is happy to speak with Alice further about this.</p> <p>Educational was held: viewed documentary on Ashley Smith followed by a discussion about why we are doing what we do. Had FASD training in 2007 and since then they have tried to incorporate that training. Training resurrected in a</p>		
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<p>Other items:</p>	<p>few select areas recently.</p> <p>MOHLTC (Sheri) – Funding for new beds at Ontario Shores and CAMH was approved last year. As well, CAMH has received funding for an out of custody treatment order program. MOHLTC is working with the hospitals on implementation of the new initiatives.</p> <p>Forensic mental health services are provincial programs, not limited to where they are located.</p> <p>CMHA (Uppala) – one addition to previously submitted update: Mental Health Police Records Check Coalition with OACP; Has been approved by OACP leadership, hopefully will be released by summer. Abstract will be submitted for Provincial Conference. This is a good step forward and a good collaborative effort.</p> <p>Request from Mark Graham: CMHA's have access to sessional money for forensic assessment, Looking for names of reputable psychiatrists either travel or OTN to do court assessments, case conferencing and staff training. Replacing Dr. Zimmerman in Brockville. Please let Mark know if you have any names.</p> <p>Need provincial agreement on what having access to forensic and regular psychiatrists means. Unlevel playing field (ACT psychiatrists will be paid more).</p> <p>Items for Newsletter – Sharon and Sandie Information Guides, Alice, Drug Strategy – agreed to write brief overview for the next Newsletter.</p>	<p>Uppala will contact for submission to Newsletter</p>	
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<p>Lunch</p>			
<p>5) HSJCC</p> <p>a) Police Mental Health Report Feedback from Regional and Local HSJCCs – feedback as per questionnaire</p>	<p>Uppala – there were 13 responses to the questionnaire, which is very low. We need to find ways to engage the local HSJCCs throughout the province. Reviewed the findings. one respondent commented that program standards are not the mandate of the PHSJCC.</p> <p>Concern raised that the low response rate may have been due to the timing of the questionnaire as it was so close to fiscal year end. Also, timing was difficult since local meetings hadn't been held prior to the deadline. Northwest – timing issue due to educational sessions.</p> <p>People want to respond but timing was an issue. Priority List and questionnaire were sent out at the same time.</p> <p>Uppala – during 5 meetings of PHSJCC a year we need to find ways of making decisions at these meetings and ways to make decisions in between.</p> <p>Need non-traditional ways – sending out e-mails doesn't always work. Suggestion to have a webinar, do follow-up survey, to get interested people engaged. Leverage newer technology to engage members, This can happen in between provincial meetings.</p> <p>Need a mechanism to share the work of this committee.</p> <p>George – Webinars are good for ongoing discussions. Software is free. He is wondering if this can be installed on HSJCC website.</p> <p>Suggestion to have a webinar in September to discuss the work of the PHSJCC over the year.</p>	<p>Linda and Uppala will look into planning a webinar before our September meeting and getting a discussion portal on the HSJCC website.</p> <p>Linda will contact Chris Higgins and Brad Davey about having a discussion portal on the website.</p>	<p>Document “Follow-up on Provincial HSJCC Police & Mental Health Report Findings”</p>

	<p>Suggestion was made to have a workshop on the Police and Mental Health Report at the Provincial Conference</p> <p>New project will be developed: A Directory of Community Sponsored Programs: Uppala has contacted Ron Hoffman and Dr. Cotton – both are interested in helping/giving advice on program directory.</p> <p>Uppala will co-lead. Discussion occurred about the need for a co-lead (from this table or could be someone from a local table) and an advisory group.</p> <p>George Kurzawa – George could ask Sarah Burtonshaw, Courtenay will ask Fiona of Peel Regional Police. Work with the advisory committee – will have access to broader network.</p> <p>Project time commitment? 4 teleconferences over the summer, then updates prior to Provincial meetings.</p> <p>Suggestion to use the Steering Committee as the co-lead with Uppala.</p> <p>If the co-lead is from a local table, the concern is accountability from the Provincial table. Local co-lead could attend Steering Committee and attend part of the Provincial HSJCC meeting.</p> <p>Suggestion made to bring project plan to the Steering Committee to get a variety of opinions.</p> <p>Advisory committee – could easily be made up of a few from the regional and/or local tables.</p> <p>Suggestion made to ask Judy Alton to be co-lead. We could also ask Ian Peer.</p> <p>Suggestion made to use the same advisory group that was</p>	<p>George and Courtenay to ask contacts if interested in joining advisory committee for this project.</p>	
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<p>Provincial Priority Setting for 2011/2012</p>	<p>involved with Police and Mental Health Report – the group’s role is complete. Need police to be part of an advisory.</p> <p>Decision: Steering Committee will review and approve project charter, then develop an advisory committee, other people on the PHSJCC will have a chance to provide feedback.</p> <p>Ideally, the advisory committee can help draft charter for project.</p> <p>Linda will help Uppala with this project.</p> <p>Sandie suggested the committee acknowledge the work of the OPP in the Police and Mental Health report. Uppala will draft a letter.</p> <p>Item 3 – approach Ian Peer and the OPP’s new mental health sub-committee, offer some support, engage and exchange ideas. Ask Ian what areas would be helpful to OPP for HSJCC to work on.</p> <p>Provincial Conference – agreed to present the Police and Mental Health Report at the upcoming conference. Plenary with a panel would be useful.</p> <p>New project could also be presented in some way at the conference, get feedback directly from conference participants.</p> <p>The Committee completed a priority setting exercise regarding projects for the PHSJCC to undertake. Final list to follow.</p> <p>There was a suggestion to profile Mental Health Court in newsletter– how to put one together – guideline will be ready soon.</p>	<p>Add to June Steering Committee agenda – review charter</p> <p>Co-chairs will contact Ian Peer</p> <p>Abstract will be sent to conference planning committee.</p>	
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<p>b) Feedback from Regional and Local Tables on PHSJCC project list</p>	<p>Representatives from each region provided feedback on the priority list. As mentioned above, finalized priority list to follow.</p> <p>Evidence on Mental Health Courts – what is the difference between people who go through regular courts and mental health courts – need more information. Need reasonable research on this. Mental health courts are very different from each other.</p>	<p>Linda will get final priority list from Uppala and send to the Provincial HSJCC members.</p>	
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<p>Provincial Conference Update</p>	<p>Sherry Sim) Site visit is done and has confirmed addition of large ball room plus 5 meeting rooms. Calls for abstracts went out. Have received 2 so far. Suggestion to send it out again every 2 weeks (Sharon didn't get it). Suggestion to ask HSJCC members how many people they are planning to send to the conference. So far have 9 options for keynote speakers but no confirmation.</p> <p>Michael Kirby, Steven Page, Michael Wilson, Joey Botto, James Yeuong, Romeo Dallaire, new names suggested Dr. Sandy Simpson, Ted Ormston. If you have any other ideas please contact Sherry Sim at sherry@innovative4you.com</p> <p>6 subcommittees have formed: Sponsorship committee sending letter to ministries – MOH letter has gone out, Provincial HSJCC has offered a loan.</p> <p>Education group can't move ahead until the structure of the day is better planned.</p> <p>Trying to get travel discounts with Air Canada and Via Rail. Suggestion made to look into discounts with Porter Air.</p> <p>Conference Committee meets again in June.</p> <p>Need more abstracts. Pass on any sponsorship ideas.</p> <p>Cost will be approx. \$300 for 3 days</p> <p>Website – list of costs will be posted. Early bird rate of \$300, \$350 after.</p> <p>Entertainment – most people don't attend the typical entertainment events – idea of networking groups instead. Suggestion made that If having entertainment, have it earlier in the evening (i.e. Steve's band, Stand up for Mental Health) Ask during registration if people are interested in entertainment. Have during lunch etc.</p>		
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<p>Meeting Times:</p>	<p>The issue arose around timing of the Provincial meetings. Many people need to leave before 3:30 pm due to schedules, trains etc.</p>	<p>Conference update will be added to June Steering Committee agenda and the September Provincial Committee agenda.</p> <p>Linda will add this item to next Steering Committee agenda.</p>	
<p>3. Meeting adjournment</p> <p>Future Meeting Dates</p>	<p>Meeting adjourned at 3:15 pm</p> <p>Next meeting September 19, 2011: 9:30 am – 10:30 am In Camera Session 10:30 am - 3:30 pm Regular Meeting</p> <p>@ 101 Bloor Street West, 2nd Floor, Pinery East/West Boardroom (just west of Bay St.)</p> <ul style="list-style-type: none"> ▪ 2011 November 9 ▪ 2012 January 16 ▪ 2012 March 21 ▪ 2012 May 14 		