



Provincial Human Services and Justice Coordinating Committee Minutes

Meeting Date: March 21, 2012

Meeting Attendance:

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Katie Almond – Co-chair (Toronto Region) Vicky Huehn – Co-chair (South East Region) Courtenay McGlashen (Peel Region) George Kurzawa (Niagara Region) Heather Callender (South West Region) Jonathan King (York-South Simcoe Region) Lloyd Bowers (Halton Region) Mark Graham for Martina Piccinin (HKPR Region) Nancy Roxborough (Simcoe County Region) Rob Adams (Durham Region) Sandie Leith (North East Region) Trevor Tymchuk (North East Region)	Brian Smegal (MCYS) Carol Lang (MOHLTC) Chris Higgins (MOHLTC) Jennifer Gravelle (Corrections Canada) Mandeep Flora (MCSS) Marie Fitzgerald (MCSCS) Maura Jette (MAG) Sheri Weisberg (MOHLTC) Sue Khowessah (MCSCS)	Judy Alton (OPP) Marnie McDermott (Community Network of Specialized Care) Michelle Gold (CMHA Ontario) Uppala Chandrasekera (CMHA Ontario)
Regrets	Alice Bellavance (North West Region) Steve Lurie (Toronto Region) Joan Dervin (Champlain Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region)	Thanusha Kayilasanathan (MCYS)	Brad Davy (CONNEX)
Guests	N/A		

Meeting Minutes:

Item	Discussion	Action & Person Responsible	Motion
1. Welcome & Introductions	Katie welcomed everyone to the meeting (via teleconference and online meeting tool) and introductions were made. Committee reviewed agenda.		
2. Review and approval of February 27, 2012 minutes	Minutes approved as circulated.		Motion made by Lloyd Bowers and seconded by Jonathan King to approve the Provincial HSJCC meeting minutes from February 27, 2012. Carried.
3. Brief overview of online meeting tool	<p>Chris provided a brief overview of the online tool used for the meeting. This online meeting tool allows committee members to join the meeting via teleconference while simultaneously being connected online to the power-point presentation. Online meeting tool allows meeting participants to raise their hands to ask questions and share comments using a chat function.</p> <p>A few committee members had some difficulty logging on to the online tool; however, when the appropriate plug-ins were downloaded, all members using the online tool were able to join the meeting.</p> <p>Committee expressed appreciation for the online tool and found it an effective means of holding a group meeting. Committee will consider the use of this online tool for use in the future.</p>		
4. Proposed Provincial HSJCC restructuring	Katie shared that the Steering Committee has been in discussion and recommends a restructuring of the Provincial HSJCC network to increase the capacity of the Provincial Committee and enhance its effectiveness. The Steering Committee also recommends establishing a Provincial HSJCC Secretariat to increase staff support	Steering Committee to send memo to Regional and Local	At the May meeting, the committee will make a motion in principle to move forward with the restructuring of the

	<p>for the HSJCC network. An organizational structure of the current Provincial HSJCC as well as the proposed restructuring was reviewed by the committee.</p> <p>Committee discussed the rationale for restructuring:</p> <ul style="list-style-type: none"> • Need to align, expand and coordinate supporting activities of the HSJCCs through a secretariat function. • Need for more efficient use of time to maximize opportunities to participate in HSJCC network. • Need for the Provincial HSJCC to better engage the membership of the Regional and Local HSJCCs through establishing ongoing, issue-based working groups. • Need for the Provincial HSJCC to effectively meet expectations from HSJCC-affiliated Government Ministries as well as general objective of demonstrating value for money. <p>Committee also discussed the benefits of restructuring:</p> <ul style="list-style-type: none"> • Increased staff support should increase the capacity of the Provincial, Regional and Local HSJCCs to enhance service coordination at the provincial level. • Enhanced communication function of the Provincial HSJCC will better engage the membership of the Regional and Local HSJCCs. • Strengthened Provincial HSJCC will help to enhance relationships with Government Ministries. <p>Concerns were raised about how the PHSJCC will secure financial resources to support the Secretariat. The Steering Committee requested the Committee to first consider whether they support a restructured Provincial HSJCC network. Details as to securing necessary resources would then be the next step. It was also stated that the proposed Secretariat composition was a “Cadillac” version and would be subject to adjustment based on available resources.</p>	<p>HSJCCs and Government Reps regarding the proposed restructuring.</p> <p>Regional and Local HSJCC Chairs to discuss the proposed restructuring with their HSJCC membership and bring feedback to the May meeting.</p>	<p>Provincial HSJCC network.</p>
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	<p>Suggestions as to Provincial HSJCC Council membership included mention that it would be important to ensure that there is representation from the different areas of the province. It is also important to consider the most appropriate representative from each of the Government Ministries. Steering Committee will take this into consideration when updating the Terms of Reference.</p> <p>It was suggested that the proposed frequency of Provincial HSJCC contact among membership in a restructured network be expanded beyond twice per year in-person meetings. These meetings could be conducted by teleconference/web-meeting.</p> <p>Steering Committee will update the organizational structure to better reflect today's discussion.</p> <p>Steering Committee requests that each Regional and Local HSJCC Chair discuss the proposed restructuring with their HSJCC membership. In your discussions, please record feedback from your members. Please bring your discussion notes to the Provincial HSJCC meeting in May 2012. At that meeting, we will be making a motion to accept in principle a restructuring of the Provincial HSJCC network. If the motion is passed, the Steering Committee will then begin work on a new Terms of Reference for the Provincial HSJCC for review and approval by the Provincial HSJCC membership.</p> <p>It was also noted that Local HSJCCs in the HKPR Region and the Local HSJCCs in the Champlain Region have not received funding and should be taken into consideration during the restructuring process.</p>		
Meeting Adjournment	<p>Next meeting: May 14th</p> <p>Future meetings:</p> <ul style="list-style-type: none"> • September 20 (please note date change from Sept. 12) • November 13 • January 16, 2013 		