



Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: November 13, 2012 Time: 9:30pm – 2:30pm

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Katie Almond – Co-chair (Toronto Region) George Kurzawa (Niagara Region) Heather Callender (South West Region) Lloyd Bowers (Halton Region) Rob Adams (Durham Region) Trevor Tymchuk (North East Region) Joan Dervin (Champlain Region) Liisa Leskowski (North West Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region) Sandie Leith (North East Region) Michael Dunn (Simcoe County Region) Judy Alton (Simcoe County Region)	Brian Smegal (MCYS) Chris Higgins (MOHLTC) Sheri Weisberg (MOHLTC) Sue Khowessah (MCSCS) Jennifer Gravelle (Corrections Canada) Maura Jette (MAG)	Marnie McDermott (Community Network of Specialized Care) Michelle Gold (CMHA Ontario) Uppala Chandrasekera (CMHA Ontario) Kelly Downs (CMHA Ontario)
Regrets	Vicky Huehn – Co-chair (South East Region) Courtenay McGlashen (Peel Region) Steve Lurie (Toronto Region) Carol Donaldson (York-South Simcoe Region) Renee Rerup (York-South Simcoe Region) Martina Piccinin (HKPR Region)	Mandeep Flora (MCSS) Marie Fitzgerald (MCSCS) Reshmi Majumder (MCSS) Thanusha Kayilasanathan (MCYS)	Brad Davey (CONNEX) John Pare (OACP)
Guests	N/A		

Item for Discussion	Discussion	Action & Persons Responsible
1) Welcome and Introductions	Katie welcomed everyone to the meeting.	
2) Approval of the September 20, 2012 minutes	<p>Amendments to the minutes:</p> <ul style="list-style-type: none"> • In regard to the HSJCC Annual Report, there are still some updates outstanding. 	<p>Motion made by Joan Dervin and seconded by Sandie Leith to approve the minutes of the September 20, 2012 PHSJCC meeting with amendments. Carried.</p>
3) Provincial HSJCC business:	<p>Nominations for new PHSJCC Co-Chair:</p> <ul style="list-style-type: none"> •Katie asked for nominations for the PHSJCC Co-chair position. •Sandie Leith stepped forward to become the co-chair for a two-year period. No other nominations were made. •Transition to new co-chair will occur in January. <p>Update from Conference Committee:</p> <ul style="list-style-type: none"> •There was no report at the meeting. •The conference will take place at the Toronto Eaton's Centre Sheraton Hotel, and the theme will be "from youth to seniors." <p>Update from Communications & Knowledge Transfer Committee:</p> <ul style="list-style-type: none"> •Nine hundred newsletters were sent out from the Communications & Knowledge Transfer Committee email address. The Government of Ontario server blocked the email, but the issue was rectified. •Half of the membership lists have been collected, but some addresses are out of date. •There is currently not a place where people can subscribe to the newsletter, but there is hope that this will be a part of the website redesign work. •The importance of updated membership lists was discussed at length. <p>Update on HSJCC Membership Database project:</p> <ul style="list-style-type: none"> •A template for the database has been created. Brad Davey of Connex has been asked to send the PHSJCC details on the benefits and the full costs of expanding licensing to the SharePoint software before any decisions are made on next steps. 	<p>Motion made by Trevor Tymchuk and seconded by Joan Dervin to appoint Sandie Leith as the PHSJCC Co-chair as of January 2013. Carried.</p> <p>A conference committee report will be circulated by email.</p>

Item for Discussion	Discussion	Action & Persons Responsible
<p>4) Provincial HSJCC Restructuring discussion</p>	<p>Review and approve Terms of Reference</p> <ul style="list-style-type: none"> • There was debate about whether the zones were an appropriate way of determining membership to the Council, which will replace the Steering Committee. • This new composition of the Council was applied to allow for more input from each zone, increasing the group from 4 to 9 members from the HSJCC and including one rep from each Ministry. Some felt that the zones would not allow the concerns of some of the regions to be heard. Suggestion made that the zones be removed entirely and instead, the Council be made up of a minimum of seven representatives or a maximum of nine from the Regional HSJCC reps. • There was also discussion about the addition of the Local HSJCC membership representation at the table. The rationale behind including the Local HSJCCs was to increase the communication at the local level. Concerns were shared that adding the Local HSJCCs would make the table too large and unmanageable. There was also a lack of clarity around funding required to bring the Local HSJCCs to the table. • There were also concerns regarding the frequency of PHSJCC meetings. Suggestions made include that the current membership as it stands today meet 4 times a year and the first half of the meeting would include all business that needs to be discussed, and the second half will be opened up to the full membership and any new "associate members" that would like to join. <p>Update on funding request for Secretariat</p> <ul style="list-style-type: none"> • The funding request has been sent to MOHLTC and the IDG and MOHLTC confirmed that the request is under review. 	<p>The Steering Committee will review and update the Terms of Reference with regard to the stated concerns and suggestions and will bring back some options for consideration at the next meeting.</p>
<p>5) Brief updates from Regional HSJCCs and Ministries</p>	<p>Kenora area has been trying to get in a mental health court. They are looking for some accountability around service enhancement dollars. The dollars were put into an agency's budget instead of being used for their intended function. Liisa will contact Sheri regarding this issue.</p>	<p>Updates from Regional HSJCCs and Ministries will be sent to Katie Almond and will be sent out to the membership.</p>

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6) Presentation on Service Collaboratives	Rob Moore from CAMH presented on the Service Collaboratives. <ul style="list-style-type: none"> • 4 of the 18 Service Collaboratives will be focused on justice issues, 3 on youth and 1 on adults. • Two justice collaborative locations have been selected for 2012 (Toronto and Ottawa), and the remaining two will be announced in 2013. • Justice collaboratives will work in alignment with the HSJCCs. 	
7) In camera meeting for Provincial HSJCC members (excluding ex-officio reps)	No in-camera meeting was required.	
8) Confirm Next Meeting Dates: January 16, 2013	Possible dates for March: 18th, 19th or 20th Possible dates for May: 13th, 14th or 15th	Kelly will email Brian to inquire about availability of the space at MCYS and send out a meeting request to the PHSJCC for the March and May dates.
9) Meeting adjournment	The meeting was adjourned at 2:34pm.	