



Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: March 19, 2013 Time: 9:30pm – 2:30pm

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Katie Almond – Co-chair (Toronto Region) Heather Callender (South West Region) Lloyd Bowers (Halton Region) Trevor Tymchuk (North East Region) Liisa Leskowski (North West Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region) Sandie Leith - Co-Chair Judy Alton (Simcoe County Region) Vicky Huehn (South East Region) Phil Lillie (Durham Region) Courtenay McGlashen (Peel Region) Frank Sirotich (Toronto Region)	Sheri Weisberg (MOHLTC)	Uppala Chandrasekera (CMHA Ontario) Kelly Downs (CMHA Ontario) John Pare (OACP) Brad Davey (CONNEX)
Regrets	Rob Adams (Durham Region) Renee Rerup (York-South Simcoe Region) Domenica Dileo (Toronto Region) Terry McGurk (South Central Region) Steve Lurie (Toronto Region) Joan Dervin (Champlain Region) Martina Piccinin (HKPR Region) Michael Dunn (Simcoe County Region)	Thanusha Kayilasanathan (MCYS) Rhonda Frank (MCSCS) Sue Khowessah (MCSCS) Jennifer Gravelle (Corrections Canada) Maura Jette (MAG) Courtney Edmundson (MCYS) Brian Smegal (MCYS) Mandeep Flora (MCSS) Marie Fitzgerald (MCSCS) Reshmi Majumder (MCSS) Chris Higgins (MOHLTC)	Michelle Gold (CMHA Ontario) Marnie McDermott (Community Network of Specialized Care)

Guests	Ryan Fritsch (Legal Aid Ontario)		
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Item for Discussion	Discussion	Action & Persons Responsible
1) Welcome and Introductions	<p>Sandie welcomed everyone to the meeting. All attendees were introduced. Ryan Fritsch from Legal Aid Ontario was welcomed.</p> <p>Sandie amended the agenda as follows:</p> <ul style="list-style-type: none"> • Sandie will give updates on 3.f Discussions with CAMH re: Justice service collaboratives and 4.b Funding request for Secretariat. • Item 5 on Not Criminally Responsible Reform Act was reduced to ten minutes with the extra 20 minutes allocated the item 6. 	
2) Review and approval of January 16, 2012 minutes	<p>The minutes of the January 16, 2012 meeting were reviewed and approved as presented.</p>	<p>Motion to approve minutes of the January 16, 2012 meeting by Heather Callender and seconded by Trevor Tymchuck. Carried.</p> <p>A summary and Action minutes will be prepared by Sandie and Katie.</p> <p>The Regional Updates received prior to the meeting will be provided outside of the minutes in an attachment.</p>
3) Provincial HSJCC business:	<p>a) Update from Conference Committee</p> <ul style="list-style-type: none"> • The deadline for submitting abstracts is April 5th. <p>b) Update from Communications & Knowledge Transfer Committee</p> <ul style="list-style-type: none"> • Website redesign: Connex will be contacting MoH to outsource the website redesign. Approval will be solicited before March 31st. Thank you to Cathy Thompson for compiled our preferences for the new website. The website should be up within weeks. If extra money is available, hiring a marketing firm might be a good idea. Pop-ups on 	<p>The CKT committee will resend the call for abstracts.</p> <p>Connex will seek approval to outsource website redesign before March 31st.</p> <p>Sandie and Katie will look into ways to market the new website.</p>

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	<p>Twitter and Facebook are also very productive. Sharepoint and a new server for the HSJCC has been purchased, which will improve the performance of the website.</p> <ul style="list-style-type: none"> • We are ordering post-its with the new website information to distribute at the conference. These are funded through the EENet funding. • Newsletter redesign has been taken on by Cathy Thompson as well. • 1272 subscribers are on our mailing list, which includes court workers, people who attended webinars, regional and local HSJCC members and people would have contacted us directly to be added. • The CKT Committee spent \$85 to increase the size of the PHSJCC logo, which can be used on a banner. • Adobe Connect has also been purchased and will be available for the use by the HSJCC network. • The next Police-ER webinar will occur March 28th, 2013 from 12-1pm. <p>c) Update on HSJCC Membership Database project</p> <ul style="list-style-type: none"> • Trevor reported that with the exception of a couple of local committees the membership data base is complete. Once SharePoint has been fully implemented regional chairs will be responsibly to keep the membership up to date. • Brad Davey asked the group for permission to include the PHSJCC URL in communications to do with Connex, in particular as work has been in progress with colleges and universities that are interested in Provincial HSJCC work. The request was granted. <p>d) Update on Police-ER Protocol Project</p> <ul style="list-style-type: none"> • Data collection was completed at the end of January which included 100 survey response and just under 50 extra documents. A draft of the Info Guide will be completed this week. It will be sent to the Steering Committee and the Advisory committee to review. 	<p>CKT reminder will be send out when regional chairs are required to update the membership list.</p>

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	<ul style="list-style-type: none"> • Think Tank Event: Racialized Populations, Mental Health and Addictions and ED Use is being held on March 26th. Several HSJCC members are attending. Uppala will be presenting on a panel at the event. An update of the event will be presented at the next meeting. <p>e) Update on EENet Community of Interest (Col)</p> <ul style="list-style-type: none"> • The next webinar is scheduled for March 28th from 12pm-1pm. It will be hosted by Heather Callender. Phil Lillie, Terry McGurk, and Uppala Chandrasekera will be presenting. A poster was circulated at the meeting. • We will be asking CAMH for an in-kind Knowledge Transfer support on a continuing basis. <p>f) Update on discussions with CAMH re: justice service collaboratives</p> <ul style="list-style-type: none"> • The Service Collaboratives held a two-day event on various topics. There was a presentation on a 14-year old healthcare model that is very effective. • Health Links are being rolled out. Rob Moore is working to determine how they will interface with Health Links. • The next service collaboratives meeting will be in June. • Uppala has been offered the Justice Leader position at CAMH. The Provincial HSJCC thanked Uppala for all her hard work and expressed their warm wishes for her work in future. Uppala said a few words of thanks to the table. April 3rd, 2013 will be Uppala's last day at CMHA Ontario. • Sandie and Katie will be meeting with Camille on March 25th, 2013. 	<p>The poster for the Police-ER Protocols webinar will be circulated via the CKT Committee and Mental Health Notes.</p> <p>Sandie will be contacting Heather Bullock of CAMH in regard to in-kind KT staff support.</p>
<p>4) Provincial HSJCC Restructuring discussion:</p>	<p>Review and endorse Terms of Reference:</p> <ul style="list-style-type: none"> • Sandie reviewed the highlighted changes of the Terms of Reference (circulated before the meeting). • There is an emphasis on making sure that one co-chair comes from the human services sector and the other from 	<p>Motion to approve the Terms of Reference as presented by Trevor Tymchuk and seconded by Heather Callender. Carried.</p> <p>The Terms of Reference will be</p>

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	<p>the justice sector.</p> <p>Update on funding request for Secretariat- report on meeting with K. Pagonis, Director Provincial Programs-MOHLTC:</p> <ul style="list-style-type: none"> • Heather, Vicky, Michelle and Sandie met with K. Pagonis on February 12, 2013 to discuss the Secretariat. It was recommended that a proposal be developed that emphasizes specific deliverables that can have a positive impact on services users. We are also asked to identify in-kind supports and partnerships with other organizations that support/ contribute to the work of the HSJCC. The proposal is to be submitted to Ms. Pagonis by March 31 and it will go to the Inter-ministerial Directors' committee for consideration in April. Discussed current and potential partnerships, including, CMHA-Ontario (updated MOU has been signed), CSC, CONNEX, and EENET (CAMH). • The group was advised include an Executive Summary in the proposal. 	<p>sent to MoH for review.</p> <p>Sandie and Katie to follow up with CSC, EENET, and CONNEX to confirm the details of the arrangement.</p> <p>Uppala is working on the draft and will circulate it to the Steering Committee as soon as possible. It will be forwarded to the MOHLTC by March 31, 2013</p>
<p>5) Not Criminally Responsible Reform Act</p>	<p>Invitation to meet with The Honourable Rob Nicholson, P.C., M.P. Minister of Justice and Attorney General of Canada:</p> <ul style="list-style-type: none"> • Bill C-54 will increase judicial oversight for those found Not Criminally Responsible. The concern of the HSJCC is that it takes the issue out of the medical realm and into the judicial realm contributing to stigmatization. • Katie is trying to find a date to meet with Minister Rob Nicholson, but communications have been sparse. • The Globe and Mail printed an article on Saturday on a member of the ORB's views of the proposed legislation. • Schizophrenia Society of Canada has begun a campaign against the legislation, and the MHCC is giving information on the topic. • There will also be far-reaching impacts on the already overloaded Forensic system. The Forensic Directors Group will be commenting on responses from other groups on this issue. Joan Dervin is one of the Forensic Directors. 	<p>Katie will continue to try to set a date to meet with the Minister.</p>

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<p>6) Bail Recommendations- invitation to consult with Bail Experts Table</p>	<ul style="list-style-type: none"> • A letter was received inviting the Provincial HSJCC to provide advice on the Bail Recommendations. They are looking at the journey from initial police contact to release to determine best practices. • A call has been distributed. Liisa and Sandie will be meeting with Laurie. Courtney and Katie will be teleconferencing. Responses: <ul style="list-style-type: none"> ○ Having access to the person is important-cells, interview space; ○ Crown briefing in advance, and bail and mental health court workers having access to that information; ○ Dedicated crown to bail; ○ Having specialized training of crowns and duty council; ○ Standardized forms and templates; ○ Access to office space at courthouses-which includes access to technology, telephones, emails, data base, ; ○ Realistic bail conditions (like not expecting person with an alcohol addiction to not drink); ○ JPs having a process and protocol for completing Form 2 at the bail court level; ○ Access to housing and short term beds is critical-Safe beds help in many areas; ○ Finding suitable assurances is often a challenge; ○ Treatment options for people – stabilization beds, for instance—that will accept persons on bail; ○ Community and crowns need good working relationships and protocols; ○ Access to psychiatrist at bail level; ○ People on suicide watch can end up before a JP and be released. There are no safeguards in place to ensure everyone is aware that they are on suicide watch. • Input from the Provincial HSJCC table: 	<p>Any further comments will be sent to Sandie, Katie and Heather by Friday.</p> <p>Sandie will summarize the comments.</p>

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	<ul style="list-style-type: none"> ○ Not having a psychiatrist available has had serious implications – tele-psychiatry is an option. ○ Once a person is released, the matter is adjourned for about five weeks. For those with MH issues, coming to court keep them connected to services. ○ Justice on Target – date of charge to disposition. Takes into account reducing the number of appearances. Sometime defense comes to court without bail information in place. Transportation of the accused in cases like these is a problem. Video appearance is being discussed, especially on weekends. ○ Disclosure – electronic disclosure should speed up this process. There has been direction on clarity around these bail conditions, like restricting an alcoholic from drinking. ○ Criminal is criminal. Making distinctions between a person experiencing a mental illness and a person committing a crime. ○ Thunder Bay does video bail hearings which seem to slow down processes. Mental Health issues are diverted to mental health courts, which are much more efficient. ○ Access to MH and addiction support within 24 hours is required. ○ Connex has been tracking all sites that have OTN. A new project will be tracking what programs are using OTN or Skype and also listing programs with restrictions. ○ Nurse calendar to set-up tele-medicine nurse appointment. Once this is set up, it will be easy to replicate. Encompass is a tool that is being used to facilitate this program. ○ Software compatibility can be an issue. ○ Duty council that is specifically trained for fitness would expedite processes. ○ Obtaining belongings from jails is another obstacle. How can belonging be transported with accused, 	

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	<p>or extended hours for picking up belonging may help.</p> <ul style="list-style-type: none"> ○ There was a question as to whether or not persons from LAO are at the table. ○ Gaps around being able to discuss with clients. ○ Barriers like poverty, MH issues, addiction issues make expediting these processes more difficult – and can rush these people out before they can be connected with services. ○ There are potential models/best practices in the province that can be replicated. We can offer to take on this piece if they can provide us with the resources. We have proved experience in this area with the Police-ER Protocols and Communications Info Guides. ○ In Ontario, parole workers are not involved in the bail process. ○ Getting address changes can pose problems; for instance, if the forms aren't received in time. ○ Also, imposing “red zones” can cause difficulties for the accused. 	
<p>7) Brief Updates from Regional HSJCCs and Ministries:</p> <ul style="list-style-type: none"> • Regional HSJCCs • MAG, MCSCS, MCSS, MOHLTC • OPP, Corrections Canada, CMHA Ontario, Forensic Directors Group 	<p><u>Regional HSJCCs:</u></p> <p><u>South West Region</u></p> <p>Some training has occurred. There are new chairs in the local HSJCCs.</p> <p><u>North West Region:</u></p> <p>CBC released a special on racial tensions with police in Thunder Bay. There has been a lot of pressure in the community around this and other issues; like a young man who claimed to be dropped off outside of the city by police and made to walk back. Although, he retracted his statement which will hopefully relieve some tension.</p> <p><u>North East Region:</u></p>	

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	<p>There has been discussion about Bill-54. North East Region will be hosting a webinar through CAMH to give information on the changes. The hope is to record and make it available afterwards on the website.</p> <p>Starting in two weeks, a new online portal for court workers will be available in the North East so that all will be reporting the same data/outcomes.</p> <p>Will be getting new version of Dual Diagnosis Justice book translated into French. It is not being printed, but made available online.</p> <p>A new co-chair should be elected at the next meeting.</p> <p><u>Halton Region:</u></p> <p>May of this year, MH Court will have been up and running for a year, seeing 10-16 clients per session. Halton is currently working on Drug Treatment courts.</p> <p>Also, the region is working on a common crisis plan. It started with initiatives with CMHA and police to develop protocols. Also, they will be doing work on FASD, creating awareness and education with the intent of having more services.</p> <p><u>Simcoe-Muskoka Region:</u></p> <p>A major issue: CMHA is responding to a union settlement that redefines what outside assistance is possible in internal programs in regard to their Release of Custody program. The union is saying that external bodies are taking over parts of their mandated jobs. More details will come in May.</p> <p>MH court is one day a month, looking at expanding to two. It is very successful. Educational sessions are provided to the crown.</p> <p><u>Waterloo-Wellington Region:</u></p> <p>Starting March 4th, the Prison Belonging Protocol will come into effect. The protocol is attached.</p> <p>CMHA Grand River has merged with Trellis Development to</p>	

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	<p>become CMHA Waterloo-Wellington-Dufferin. Fred Wagner is the new ED; Don Roth is now a Director. The new organization was given the lead to take over coordinated access across the region.</p> <p><u>Peel Region:</u></p> <p>Peel is working on a service resolution model to ensure that everyone received service, which features five levels of response. Funding does not currently exist for the adult system, but there seems to be interest. The model is currently being put in place for youth. Money for eight safe beds has been received. The region is still reviewing Terms of Reference.</p> <p><u>Ex-Officio Reports:</u></p> <p><u>MoHLTC</u></p> <p>New funding has gone out to forensic hospitals for:</p> <ul style="list-style-type: none"> • Video services • Transitional Rehabilitation Housing Programs – for forensic clients who are eligible to live in the community but require more intensive support than a generic supportive housing program can provide. • Expanded out-patient services <p>Hospitals are currently working on implementation plans. They should be up and running within the next few months.</p> <p>MoHLTC was able to brief the Minister on forensic issues.</p> <p>Chris Higgins will no longer be the Acting Manager as of March 31st.. Miriam Johnston will be the new Acting Manager.</p> <p>The next IMHJ Director's Group meeting is scheduled for mid-April.</p> <p>The forensic bed registry was set up by Connex. By 11am, hospitals are expected to report vacancies in assessment beds. Hospitals, courts and crowns have access to this information. . Since not every hospital updates every day, and there are sometimes emergency admissions it is best to call to confirm if there is actually a bed available.</p> <p>There is a place on the registry through which one can request an</p>	<p>Courtney will share the Service Resolution model with the group.</p>

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	<p>account.</p> <p><u>Ontario Association of Chiefs of Police</u></p> <p>In 2001, 5-6 million of the budget was contributed to people with MH issues. In 2011 12.5 million. Will reach 16 million by 2016. Some strategies have been put in place – a crisis centre with crash beds. Also working with the community.</p> <p>Economics on policing: a push from municipalities and Police Service Board to change the model of policing.</p> <p><u>Connex:</u></p> <p>The Police Access Line that serves the GTA will now track the availability of their safe beds. Police can call the line to find beds, and Connex will contact the safe bed organization to let them know that someone is coming.</p> <p>Working in Mental Health website is a job search website for MH organizations to post positions. Provincial HSJCC members have free access and can apply for a password to post vacancies.</p> <p>Connex is currently working with Oculus, a program which can extract specific data points that the Ministry might need. It has been very effective.</p> <p>Telehealth Ontario is currently heavily risk averse. As of late November, if they have someone calling about a MH or substance abuse issue, they will be transferred to lines specific to those issues. 80% of these calls would otherwise have been sent to the ER.</p> <p><u>CMHA Ontario:</u></p> <p>An EENet Col on racialized experiences in the ER received many negative responses on the service received. One of the issues that came up was that some community workers felt that their clients may get quicker service if they called the police to escort them.</p>	

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	<p>Camille Quenneville is the new CEO of CMHA Ontario. CMHA Ontario will be the new Centre for Innovation on Campus Mental Health.</p> <p><u>OPP:</u></p> <p>CIT training has been going forward across the province, running 13 courses this year.</p>	
<p>8) Presentation on the Legal Aid Ontario's new Mental Health Strategy</p>	<p>Ryan Fritsch presented on the Legal Aid Ontario's new Mental Health Strategy:</p> <ul style="list-style-type: none"> • Legal Aid funds 75 independently funded legal aid clinics – ARC or ACE. • 75% of all those legal aid certificates are on ODSP, Ontario Works or have no income. That is, 26,000 certificates a year. According to Lankin Report, of people on ODSP, 60% have MH issues. <p>Areas of focus in the MH Strategy:</p> <ul style="list-style-type: none"> • Improving service: How do we affect Continuity of council? Face-to-face services are important, but getting to clinic locations can be a barrier. Perhaps providing services at drop-in centres or meeting clients in the cells. Having advocacy resources can keep people of the system. • Training: for instance, in fitness assessments or knowing what services are in the community? • Supporting private bar services: improving on certificate system, for instance. • Research: How to improve data on MH clients intersect with the justice system? This would include service assessment tools, defining MH and Addictions. • Legal Aid is looking for partners for this project. It is a multi-year commitment. • An advisory board will be struck shortly, which will be rolled into a provincial discussion paper. There is definitely space on the advisory board for the HSJCC. • LAO would like to know from the PHSJCC what specific projects would best serve MH&A clients in the justice system. 	<p>Ryan will provide a summary of his presentation for circulation.</p> <p>Ryan and Uppala will connect about including the HSJCCs work with LAO on the development of their Mental Health Strategy in the funding proposal to the MoH.</p>

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	<ul style="list-style-type: none"> A new protocol is being drafted to increase panel standards for criminal law. With training and a most robust complaints system, the issuing of certificates may change to ensure that legal aid lawyers have the necessary expertise to assist people with MH&A issues. Ryan expressed his desire to represent LAO at the Provincial HSJCC table. 	
<p>9) In camera meeting for Provincial HSJCC members (excluding ex-officio reps)</p>	<p>The regular meeting was adjourned at 1:14pm.</p> <p>Membership lists:</p> <p>There are only a few membership lists that are missing. Kelly will determine the exact number, and who they are so that Katie and can follow up.</p> <p>Ex-Officio Members:</p> <p>Ex-officio members that have requested to join the Provincial HSJCC table were discussed: in particular Legal Aid Ontario, Schizophrenia Society of Ontario and the LHINs.</p> <p>The group decided that a criteria be designed for making decisions on accepting ex-officio members to the table, including:</p> <ul style="list-style-type: none"> Having reach to ground-level services Having a mandate that overlaps with the HJSCC; Fitting within our objectives? Provincial in scope Willing to provide in-kind contribution <p>Prospective ex-officio members may be asked to present to the table on how a relationship would be mutually beneficial.</p>	<p>Uppala will email Brad about the inclusion of Connex in the MoH funding submission.</p> <p>Heather will follow-up on the Oxford County List.</p> <p>Kelly will check to see how many lists are still missing. Katie will contact the Regional HSJCCs. Kelly will provide the information.</p> <p>Motion to approve CMHA Ontario, Ontario Chiefs of Police, Connex, OPP and Community Network of Specialized Care as Ex Officio members by Heather Callender and seconded by Trevor Tymchuk. Carried.</p> <p>Liisa Leskowski will draft criteria for approving ex officio members for review in May.</p> <p>Motion to approve Legal Aid Ontario as an ex officio member by Judy Alton and seconded by Courtney McGlashen. Carried.</p> <p>Katie will email Ryan to tell him that his request to join the Provincial HSJCC as an ex-</p>

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	<p>Steering Committee:</p> <p>According to the Terms of Reference, all the Ministries have a representative on the Steering Committee.</p> <p>The Steering Committee requires one more member according to the Terms of Reference.</p>	<p>officio member has been approved.</p> <p>The co-chairs will contact those Ministries that are yet represented on the Steering Committee for members.</p> <p>Sandie will send out an email to the Regional chairs for a Steering Committee member. Judy Alton offered to join the Steering Committee if no one is interested.</p>
<p>10) Confirm Next Meeting Dates:</p> <ul style="list-style-type: none"> • May 13, 2013 	<p>The in camera meeting was adjourned at 1:54pm.</p>	