



Provincial HSJCC Meeting Minutes
January 14th, 2013 12:30-2:30pm
MCYS – Pinery Room

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Trevor Tymchuk (Member-at-Large) Sara Gauthier (North East Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region) Sandie Leith Co-Chair(Member-at-Large) Michael Dunn (Simcoe County Region) Joan Dervin (Champlain Region) Katie Almond – Co-chair (Toronto Region) Geoff Reekie (Simcoe-Muskoka Region) Judy Alton (Simcoe County Region) Phil Lillie (Durham Region) Steve Lurie (Toronto Region) Dennis De Salvo (Central South Region) Kim Burson (South East Region) Heather Callender (South West Region) Jonathan King (York-South Simcoe Region) Liisa Leskowski (North West Region)	Sheri Weisberg (MOHLTC) Jennifer Gravelle (Corrections Canada) Chris Higgins (MOHLTC) Nisha Menon (MOHLTC)	Jenna Hitchcox (CMHA, Ontario) Uppala Chandrasekera (CMHA, Ontario) Dorina Simeonov (CMHA, Ontario) Cathy Thompson (EENet) April Nakaima (EENet) Ryan Fritsch (LAO) Marnie McDermott (Community Network of Specialized Care)
Regrets	Courtenay McGlashen (Peel Region) Rob Adams (Durham Region) Marie Hoy (Halton Region) Rob McDonnell (South East Region) Renee Rerup (York-South Simcoe Region) Janice Wicke (Peel Regional HSJCC) Carolyn Donaldson (York-South Simcoe Region) Martina Piccinin (HKPR Region) Domenica Dileo (Toronto Region) Rhonda Frank (Halton Region) Dave Jarvis (HKPR Region)	Brian Smegal (MCYS) Nila Sinnatamby (MOHLTC) Sue Khowessah (MCSCS) Reshmi Majumder (MCSS) Dena Bonnet (MAG)	John Pare (OACP) Mike O'Shea (LHIN representative)

SUMMARY OF ACTION ITEMS & MOTIONS	
AGENDA ITEM	ACTION
2. Review of agenda for January 14th, 2014	MOTION: The agenda for the January 14 th , 2014 P-HSJCC meeting was approved as circulated.
3. Review and approval of the November 27th, 2013 minutes	MOTION: Moved by Joan Dervin to approve the minutes of the P-HSJCC meeting held November 27 th , 2013, seconded by Sharon Deally-Grzybowski.
5) Update from CKT Committee	ACTION: The P-HSJCC members were asked to ensure that the CKT mailing address was whitelisted on their email account preferences. ACTION: Jonathan King offered to become a member of the CKT Committee.
6) Status of Pre-Budget Housing Submission	ACTION: Dorina will incorporate feedback given from the P-HSJCC members into the pre-budget submission document that will be sent to the Ministry of Finance.
7) Response to Bill C-14 – NCR reform act	ACTION: Joan will take the Bill C-14 response letter to the forensic Directors Group of Ontario to review ACTION: Geoff, Ryan and Steve will form a working group to finalize the letter. ACTION: Jenna will send out the registration link registration link for the National Symposium on Mental disorder and Criminal Justice (Feb 21, 2014) http://www.osgoodepd.ca/cle/2013-2014Fiscal/2014_mental_disorder_criminal/index.html
9) P-HSJCC response to LAO's Mental Health Strategy consultation paper	ACTION: Dorina will coordinate a teleconference for the P-HSJCC members to discuss their feedback on the questions asked in LAO's mental health strategy consultation paper. ACTION: The membership were also encouraged to submit their own individual or organizational responses to LAO's Mental Health Strategy consultation paper. The response link can be found below: http://www.legalaid.on.ca/en/policy/mentalhealth.asp#feedback
10) 2014 Court projects	APPROVAL IN PRINCIPLE: The committee members reviewed the LAO "Fund to Strengthen the Capacity of Community and Legal Clinics" proposals and expressed their approval in principle for submitting the documents.
12) Future role of P-HSJCC in Bail Recommendations	ACTION: P-HSJCC members will identify key individuals that can help in making connections between court and mental health support services in their communities. These individuals will be listed and sent to regional bail committee coordinators. ACTION: Lori Montague will send contact information for regional Bail Committee coordinators.

MINUTES		
AGENDA ITEM	DISCUSSION	ACTION
1) Welcome and Introductions	Sandie welcomed all those in attendance to the Provincial HSJCC meeting of January 14 th , 2014.	
2) Review of agenda for January 14th, 2013	The members of the committee reviewed the agenda for the P-HSJCC meeting of January 14 th , 2014.	The agenda of the P-HSJCC meeting of January 14 th , 2014 was approved as circulated.
3) Review and approval of the November 27th, 2013 minutes	The committee members reviewed the minutes of the P-HSJCC meeting held November 27 th , 2013. There were no additions or changes to be made to this document.	Moved by Joan Dervin to approve the minutes of the P-HSJCC meeting held November 27 th , 2013, seconded by Sharon Deally-Grzybowski. Carried.
P-HSJCC Business		
4) P-HSJCC Duties checklist	<p>Katie, Sandie, Uppala, Dorina and Jenna have been working on the P-HSJCC Duties Checklist that was provided in the meeting materials.</p> <p>The purpose of this document was to review the roles of those involved with the work of the P-HSJCC to ensure clarity of responsibilities as the committee moves forward.</p> <p>The committee reviewed the P-HSJCC Duties checklist as circulated. Members were asked to provide their feedback which included the following items to change/add to the document:</p> <ul style="list-style-type: none"> • It was noted that P-HSJCC lead webinar topics could be suggested from all levels of HSJCC. • The P-HSJCC should be accountable for all items on the duties checklist. • “Liaise with local/ regional HSJCCs, government ministries, other stakeholders” should be the role of regional, local and the provincial HSJCC’s. 	
5) Update from CKT Committee	<p>Website update:</p> <p>The website continues to be updated and improved by Connex. There are some minor aesthetic features of the site that will be worked on in addition to fixing issues with document links.</p> <p>Regional and Local HSJCC chairs will soon be able to update their own committee membership lists on-line. Capabilities of regional and local chairs will also expand so that each committee can upload their own documents such as meeting minutes, workplans, and terms of reference agreements.</p>	



MINUTES

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	<ul style="list-style-type: none"> Trevor noted that a goal of the CKT committees is to be able to use the membership list sections of the local and regional HSJCC pages to help create a breakdown of sector representation of the committees across the province. The CKT committee is hoping that this data can be collected and included in the 2013/2014 Annual report. <p>P-HSJCC Newsletter: The bi-monthly newsletter was sent out in December 2013 using a new format. It was noted that the mailing list is now being distributed to 1489 people. The mailing out of the newsletter has recently experienced many bounce-back emails.</p> <p>Social media guidelines: The CKT committee will be developing social media guidelines to enhance the HSJCC's presence on social media platforms.</p> <p>CKT Membership: The CKT committee is currently looking for new members. It was noted that the commitment for this committee is 1 hour every two months.</p> <p>Update on EENet Community of Interest: The HARM Tool webinar had a good turnout (140 participants). The recording of this webinar is posted online. You can view the recording by clicking the link below: http://camh.adobeconnect.com/p7ii1cu49t2/ The next P-HSJCC webinar will be regarding Prisoner Belongings and is taking place on January 29th, 2014 12:00-1:00pm. The registration list is full with 250 participants. The February and March webinars will be from local HSJCC's.</p>	<p>The P-HSJCC members were asked to ensure that the CKT mailing address was whitelisted on their email account preferences.</p> <p>Jonathan King offered to become a member of the CKT Committee.</p>
<p>6) Status of Pre-Budget Housing Submission</p>	<p>Dorina has collected responses from P-HSJCC members regarding ideas and statistics to include in the P-HSJCC pre-budget submission regarding housing.</p> <p>Dorina is looking to write a 2-3 page submission based on the materials gathered so far from committee members.</p>	

MINUTES		
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	<p>The committee members were asked to provide feedback regarding the content of the submission.</p> <ul style="list-style-type: none"> • It was noted that only high level information such as wait list times for supportive housing from a regional perspective is being ask for from P-HSJCC members. Highly detailed statistics from regions would not be required for this submission. • It was noted that the submission should discuss issues with pre-diversion programs relating to housing. • Dual diagnosis was also suggested as a key area to discuss in the submission as highly supportive housing is needed for this population group. It was noted that the argument should be made that investing in supportive housing is more economical than repeated hospitalization visits. • Another area of concern is connecting those that come into conflict with the law to family doctors and psychologists once they are released back into the community or after a charge has been laid against them. 	<p>Dorina will incorporate feedback given from the P-HSJCC members into the pre-budget submission document that will be sent to the Ministry of Finance.</p>
<p>7) Response to Bill C-14 – NCR reform act</p>	<p>Steve Lurie provided an update on the P-HSJCC’s response to Bill C-14, the NCR reform act.</p> <ul style="list-style-type: none"> • Steve has drafted a letter to the Minister of Justice and Attorney General of Canada that was based on the P-HSJCC’s letter originally written to Minister Robert Nicholson in October 2012. • The committee members discussed the letter and informed Steve of changes that should be made including: <ul style="list-style-type: none"> ○ There is a new Federal Minister of Public Safety that should be copied on this letter, Steven Blaney (not Vic Toews). 	<p>Joan will take the Bill C-14 response letter to the forensic Directors Group of Ontario to review</p> <p>Geoff, Ryan and Steve will form a working group to finalize the letter.</p> <p>Jenna will send out the registration link registration link for the National Symposium on Mental disorder and Criminal Justice (Feb 21, 2014) http://www.osgoodepd.ca/cle/2013-2014Fiscal/2014_mental_disorder_criminal/index.html</p>



MINUTES		
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8) LAO's Mental Health Strategy Consultation paper	<p>Ryan Fritsch gave background information of the history and current status of LAO's mental health consultation paper that was released in October 2013.</p> <p>Ryan noted that part of the mental health strategy LAO will be looking at creating training modules for their call centre staff to inform them of how to work with and support clients phoning into clinics that may have mental health concerns. LAO is looking to the P-HSJCC's to help identify mental health and justice support programs in their communities that the call centre staff could direct clients to.</p>	
9) P-HSJCC response to LAO's Mental Health Strategy consultation paper	<p>The P-HSJCC agreed that it would be beneficial to have a teleconference to provide feedback to LAO specifically around the questions listed at the end of the Mental Health Strategy consultation paper. Ryan Fritsch indicated that he would call into this teleconference. Dorina will then create a written response to LAO based on the teleconference conversations.</p>	<p>Dorina will coordinate a teleconference for the P-HSJCC members to discuss their feedback on the questions asked in LAO's mental health strategy consultation paper.</p> <p>The membership were also encouraged to submit their own individual or organizational responses to LAO's Mental Health Strategy consultation paper. The response link can be found below: http://www.legalaid.on.ca/en/policy/mentalhealth.asp#feedback</p>
10) 2014 Court projects	<p>CMHA Ontario staff have discussed possible new projects for the P-HSJCC to pursue in 2014.</p> <p>Dorina and Jenna provided information on the two proposals that will be sent into LAO's "Fund to Strengthen the Capacity of Community and Legal Clinics."</p> <ul style="list-style-type: none"> • There will be two project proposals submitted for LAO's fund application process. One will be sent from the P-HSJCC and the other from CMHA Ontario, both in partnership with each other. • The project submitted by the P-HSJCC will be one that looks at creating an online database of court support programs in Ontario. • The project submitted under CMHA Ontario will be proposing activities that will lead to the development of a pre-bail hearing mental health and addictions needs screening tool. 	<p>The committee members reviewed the LAO "Fund to Strengthen the Capacity of Community and Legal Clinics" proposals and expressed their approval in principle for submitting the documents.</p>



MINUTES		
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11) Bail Consultation presentation	Lori Montague from MAG presented on the current activities of Justice on Target's Bail recommendations process.	
12) Future role of P-HSJCC in Bail Recommendations	<p>The P-HSJCC members discussed the future role of the committee within the implementation of the MAG's bail recommendations.</p> <p>There are three main issues that MAG is looking for addition support in addressing at the bail experts table. These issues include: mentally disordered accused, female accused, and aboriginal accused individuals within a bail context.</p> <p>Future roles for the P-HSJCC and local/regional HSJCC's include:</p> <ul style="list-style-type: none"> • Connex can provide data to the Bail experts table such as community mental health support program lists found within Ontario communities. These lists can also include information on capacity and wait times for service provision of each organization. • MAG is looking to organize bail committees at the local level. The local HSJCC's could serve as these committees or provide membership suggestions for community bail committees. • The P-HSJCC could play a role in identifying best practises and protocols that have been put in place around the province when dealing with bail issues. • The P-HSJCC could play a role in identifying gaps where services that could improve bail related processes could be created at a local level. <p>The P-HSJCC provided a letter to Lori Montague expressing interest in the implementation processes of the bail recommendations.</p> <p>The P-HSJCC members were encouraged to reach out to Lori if they had any questions, or suggestions for the bail expert table's activities moving forward.</p>	<p>P-HSJCC members will identify key individuals that can help in making connections between court and mental health support services in their communities. These individuals will be listed and sent to regional bail committee coordinators.</p> <p>Lori Montague will send contact information for regional Bail Committee coordinators.</p>
13) Brief Updates from Regional HSJCCs and Ministries	Brief updates from the P-HSJCC members were given. <i>Please see "PHSJCC Regional Updates January 2014" document for full documentation of the regional updates.</i>	
14) Presentation from SSO and Q&A	Irina Sytcheva, Manager of Policy and Community Relations, SSO, gave a presentation regarding the mandate and operational activities of SSO within Ontario.	

MINUTES

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15) Brief Updates from Regional HSJCCs and Ministries	Brief updates from the P-HJSCC members were given. <i>Please see "PHSJCC Regional Updates January 2014" document for full documentation of the regional updates.</i>	
16) Confirm Next Meeting Dates:	The committee reviewed the 2014-2015 meeting schedule for the P-HSJCC meetings. Tuesday, March 18, 2014 (9:00am-2:30pm) Tuesday, May 13, 2014 (9:00am-2:30pm) Tuesday, September 23, 2014 (9:00am-2:30pm) Tuesday November 25, 2014 (9:00am-2:30pm) Tuesday, February 10, 2015 (9:00am-2:30pm) Tuesday April 14, 2015 (9:00am-2:30pm)	
17) Meeting adjournment	The P-HSJCC meeting of January 14 th , 2014 was adjourned at 2:30pm.	