

Provincial Human Services and Justice Coordinating Committee (P-HSJCC) Meeting Minutes

Date: September 23rd, 2014 Time: 9:30 am – 2:00 pm

HSJCC Position	HSJCC Member	✓	R
Co-chairs	Katie Almond*	✓	
	Guest from Corrections: Phaedra Downer	✓	
	Sandie Leith*	✓	
Policy Support	Dorina Simeonov*	✓	
Administrative Support	Jenna Hitchcox*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead (EENet, CAMH)		R

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/Norfolk	Terry McGurk	✓	
	Dennis DeSalvo	✓	
Champlain Regional	Gord Boyd	✓	
Durham Regional	Rob Adams	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Kimberly Cato		R
North East Regional	John St. Jacques		R
	Sarah Gauthier	✓	
North West Regional	Liisa Leskowski	✓	
Peel Regional	Courtenay McGlashen		R
	Christine Devoy		R
Simcoe-Muskoka Regional HSJCC	Michael Dunn		R
	Judy Alton		R
South East Regional HSJCC	Kim Burson	✓	
	Rob McDonnell		R
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*	✓	
	Domenica		R
Waterloo-Wellington Regional HSJCC	Sharon Deally-Grzybowski*	✓	
York-South Simcoe Regional HSJCC	Jonathan King		R
	Amber Kuhne	✓	

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*		R
Ministry of Children and Youth Services (MCYS)	Brian Smegal*	✓	
Ministry of Community and Social Services (MCSS)	Reshmi Majumder		R
Ministry of Community Safety and Correctional Services (MCCS)	Sue Khowessah		R
	Elizabeth Tin for Kate Richardson	✓	
	Oscar Mosquera		R
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	✓	
	Sheri Weisberg*	✓	

	Mélusine Klein	✓	
Ministry of the Attorney General (MAG)	Trevor Jukes		

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*	✓	
Local Health Integration Network (LHIN) Representation	Mike O'Shea		R
Community Networks of Specialized Care	Marnie McDermott		R
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	Ryan Fritsch		R
Ontario Association of Chiefs of Police	John Pare		R
Ontario Provincial Police	Judy Alton		R
Municipal Police	Phil Lillie*	✓	

*P-HSJCC Steering Committee members

Presenters

Other Members	Representative	✓	R
ICES (Institute for Clinical Evaluative Sciences)	Julie Yang, Project Manager	✓	

Total: 26 attendees +1 Presenter

Summary of Action item from September 23rd, 2014 meeting:

✓	ACTION: Sandie will lead the working group that will review the local and regional updates provided in the 2013/2014 annual report to help set priorities for the Provincial HSJCC. Katie Almond, Sherry Weisberg, Trevor Tymchuk and Dorina Simeonov will also be members of this working group. If anyone else is interested in participating on the committee please let Katie and Sandie know.
	ACTION: The Provincial Human Services and Justice Coordinating Committee will profile the positive feedback on the Annual Report in the next bi-monthly newsletter.
✓	ACTION: The Excel spreadsheet completed by Chris Higgins will be distributed to the Provincial Human Services and Justice Coordinating Committee.
✓	ACTION: Regional Chairs were asked to help identify members of local or regional HSJCCs that could sit on the Communications and Knowledge Exchange committee to bring events and initiatives of their respective regions to the attention of the CKE committee. By being the “eyes and ears” for their region, CKE committee members will help share information and improve collaboration efforts between local and regional HSJCCs, and move information between committees at all levels of the organization.
✓	ACTION: New members of the Provincial HSJCC will now be provided with a welcome package to the provincial committee. Materials will include items such as: current workplan, most recent annual report and P-HSJCC Terms of Reference.
✓	ACTION: Alice, Lynn or Trevor (all of which sit on the conference planning committee) will provide regular updates at the Provincial HSJCC meetings.
✓	ACTION: The P-HSJCC will form a working group to begin developing categorize/typology for court support programs and services in Ontario.

	ACTION: A final version of the updated MOU between CMHA Ontario and the P-HSJCC will be presented at the next P-HSJCC meeting.
✓	ACTION: Sandie Leith's term as Co-Chair of the Provincial HSJCC will be completed in January 2015. Sandie will be sending out a notice of her term ending to the committee and will be asking P-HSJCC members if they are interested in stepping into the Co-Chair role on the P-HSJCC.
✓	ACTION: Jenna Hitchcox will disseminate the HKPR HSJCC conference on FASD and registration information from Dave Jarvis.
✓	ACTION: Amber will send Jenna/Trevor flyer about the York South Simcoe Regional HSJCC youth conference which will be disseminated to the Provincial HSJCC members.
	ACTION: Since Joan Dervin was the HSJCC rep on the Forensic Directors group, we will need them to appoint another director to sit on the Provincial HSJCC.
✓	ACTION: The Regional Chairs of the P-HSJCC were asked to complete an estimate of dedicated HSJCC hours through an online survey. The survey can be completed by clicking here: https://www.surveymonkey.com/s/HSJCChours
✓	ACTION: A letter will be created for the support of Dr. Colantonio's project.
	ACTION: If the project gets approved, Dr. Colantonio will be asked to share the results of the research with the members of the P-HSJCC once it is completed.
✓	ACTION: The meeting schedule for the Provincial HSJCC has been set until November 2016. MS Outlook meeting invites will be sent to all members of the committee. A complete list of meeting dates was provided in the meeting package for the Sept. 23 meeting.

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Item for Discussion	Discussion
1) Welcome and Introductions	<p>Katie Almond welcomed everyone in attendance to the P-HSJCC meeting of September 23rd, 2014</p> <p>Joan Dervin (Chair of the Champlain East Regional HSJCC) is retiring in the fall and will no longer sit on the Provincial or Champlain East Regional HSJCC. Gordon Boyd, Director of Justice Services, Youth Services Bureau (YSB), is now the Regional Chair of the Champlain East Committee, and represents this region on the Provincial HSJCC.</p>
2) Review of agenda for September 23 rd , 2014	<p>The members of the P-HSJCC reviewed the agenda for the September 23rd, 2014 meeting.</p> <p>Katie Almond indicated that she would like to add a discussion item regarding a request from a Senior Scientist from the University of Toronto for a letter of support.</p> <p>MOTION: Moved by Liisa Leskowski to approve the the agenda for the September 23rd, 2014 P-HSJCC meeting as amended, seconded by Phil Lillie.</p>
3) Review/Approval of the May 13 th , 2014 mins.	<p>The committee reviewed the minutes of the May 13th, 2014 meeting.</p> <ul style="list-style-type: none"> • A correction will be made on page 2 of the minutes which reads "ACTION: Jenna will add Kate Richardson and Oscar Mosquera to the P-HSJCC Mailing list. They will be representing the corrections community safety side of MCSCS." • On page 7 of the minutes, Algoma's update should be listed under the North East Regional HSJCC (not the North West). <p>MOTION: Moved by Sandie Leith to approve the meeting minutes of the P-HSJCC meeting held May 23rd, 2014 as amended, seconded by Trevor Tymchuk.</p>
4) Matters arising out of the May 2014 mins.	<p>a) P-HSJCC Annual report submitted (can be viewed on the P-HSJCC website)</p> <p>The P-HSJCC Annual Report was submitted to the MOHLTC the end of June 2014. Positive feedback was provided to the committee by the Ministry representatives. It was suggested that a working group be formed to review the local and regional updates to help inform the priorities of the Provincial HSJCC.</p> <p>Chris Higgins has developed an Excel spreadsheet mapping out all the activities that the local and regional HSJCCs performed during the 2013/2014 fiscal year. It was suggested that this report should be the basis for discussion around Provincial priorities to ensure the Provincial HSJCC is aligned with the local and regional committees. The local and regional committees should inform the work of the provincial committee. Chris noted that there is a lot of problem solving going on throughout the local and regional committees. He noted that the amount of work being accomplished is impressive for the number of local and regional committees. This document will be good to help demonstrate what the HSJCC's roles are throughout the province and to other Ministry staff.</p> <p>It was suggested that during the next Annual Report process a list of activities should be given for committees to be able to categorize</p>

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Item for Discussion	Discussion
	<p>their work.</p> <p>Priority setting using the local and regional activities as a guide will be important to determine what should be completed next for the provincial committee. Priority setting has not been completed for 4 years at the provincial table.</p> <p>ACTION: Sandie will lead the working group that will review the local and regional updates provided in the 2013/2014 annual report to help set priorities for the Provincial HSJCC. Katie Almond, Sherry Weisberg, Trevor Tymchuk and Dorina Simeonov will also be members of this working group. If anyone else is interested in participating on the committee please let Katie and Sandie know.</p> <p>ACTION: The Provincial Human Services and Justice Coordinating Committee will profile the positive feedback on the Annual Report in the next bi-monthly newsletter.</p> <p>ACTION: The Excel spreadsheet completed by Chris Higgins will be distributed to the Provincial Human Services and Justice Coordinating Committee.</p> <p>b) Other There were no other matters arising out of the minutes of the May 13th, 2014 P-HSJCC meeting/</p>
Provincial HSJCC Business:	
<p>5) Update from Communications & Knowledge Exchange Committee</p>	<p>a) Meeting with ConnexOntario (July 16, follow up September 4) & Updates to the Website</p> <p>Changes that were request to bed made to the HSJCC website through a meeting (Jul. 16) with the P-HSJCC and ConnexOntario have been completed. Issues that have not been solved are currently being worked on by staff at ConnexOntario.</p> <p>b) P-HSJCC Social Media Guidelines</p> <p>The Provincial HSJCC Social Media Guidelines have been completed by the Communications and Knowledge Exchange committee. The document was provided in the meeting materials of September 23rd, 2014 and include protocols for using the P-HSJCC Facebook and Twitter accounts, as well as outline the appropriate ways to conduct HSJCC related business on these two social media platforms.</p> <p>MOTION: Moved by Trevor Tymchuk that the Provincial HSJCC Social Media Guidelines be approved and adopted by the committee, seconded by Sandie Leith.</p>

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Item for Discussion	Discussion
	<p>c) P-HSJCC Knowledge Exchange Framework</p> <p>Matt Hollingshead (Knowledge Exchange Broker for the P-HSJCC from CAMH’s Evidence Exchange Network) has developed a comprehensive Knowledge Exchange Framework that will guide the Knowledge Exchange activities of the Provincial committee. The majority of this document outlines the methods for planning and delivering webinars for the P-HSJCC. The first webinar will be about the specialized court project that was completed by Kelsey Hogan, Summer Student of CMHA Ontario. Following this webinar, a series of follow up webinars will be planned for a year in advance, with the attempt to have a regular, monthly webinar timeslot for P-HSJCC lead webinars.</p> <p>Dorina indicated that the Adobe Connect account has been updated and can now host 200 people per webinar. The Provincial HSJCC webinars are very popular and could use the extra capacity on webinars. The upgrade was paid for by CMHA Ontario, and therefore the domain has changed to https://cmhaontario.adobeconnect.com/</p> <p>Local & Regional HSJCC webinar support:</p> <ul style="list-style-type: none"> • There have been requests for the help of the Provincial HSJCC with local and regional HSJCC webinars, or to assist with streaming/recording informational events. • Logistically, it is difficult to host webinars and you need several people to manage online platforms to make them a success. At this time, the Provincial Committee does not have the capacity to support local and regional HSJCC webinars. • The provincial committee has shared “how to” documents with local committees who want to record training or education sessions. <p>d) Review of CKE Committee Terms of Reference</p> <p>The Communications and Knowledge Exchange Committee’s Terms of Reference have been reviewed and updated by the CKE committee members. Notable changes include the change in name from the Communications and Knowledge Transfer committee to the Communications and Knowledge Exchange committee.</p> <p>MOTION: Moved by Phil Lillie to approve the Communications and Knowledge Exchange Committee Terms of Reference, seconded by Trevor Tymchuk.</p> <p>ACTION: Regional Chairs were asked to help identify members of local or regional HSJCCs that could sit on the Communications and Knowledge Exchange committee to bring events and initiatives of their respective regions to the attention of the CKE committee. By being the “eyes and ears” for their region, CKE committee members will help share information and improve collaboration efforts between local and regional HSJCCs, and move information between committees at all levels of the organization.</p>

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	<p>ACTION: New members of the Provincial HSJCC will now be provided with a welcome package to the provincial committee. Materials will include items such as: current workplan, most recent annual report and P-HSJCC Terms of Reference.</p>
<p>6) Update from Conference Planning Committee</p>	<p>The HSJCC 2015 Conference committee has started planning activities. A theme has been determined and the hotel has been booked (Toronto Marriott Downtown Eaton Centre Hotel) for November of next year. A Save the Date will be disseminated to the HSJCC Network before the next Provincial HSJCC meeting in November. A call for abstracts will be sent out soon.</p> <p>It was noted that the registration fee will be higher than previous years to account for increasing conference costs.</p> <p>A suggestion was made that it would be a good idea to begin the process of asking for sponsors for the conference. Many applications processes begin well in advance of conference dates, so the sooner this process begins, the more likely we are to get funding.</p> <p>ACTION: Alice, Lynn or Trevor (all of which sit on the conference planning committee) will provide regular updates at the Provincial HSJCC meetings.</p>
<p>7) LAO Pilot Project – Legal Aid Quick Intake Tool for Mental Health Disabilities and Addictions</p>	<p>Legal Aid Ontario in partnership with CMHA Ontario and the Provincial HSJCC started work on the project to develop an intake tool for mental health disabilities and addictions. There have been three meetings held to date with the Advisory committee for this project, with a fourth set to take place next Tuesday, September 30th, 2014. The tool that will be developed will help identify mental health and addictions needs, in addition to other social determinant needs of clients within a criminal law context. More updates will be provided as the work of the committee progresses.</p>
<p>8) Summer 2014 Specialized Court Project Update and next steps</p>	<p>Deliverables from the Specialized Court Project will be uploaded to an online portal (CMHA Connects) where court Support workers in Ontario will be asked to become a member. Deliverables include an up to date court support services list in Ontario which includes staff members, sitting times and addresses of each program. The portal will be used to become an online resource where court support workers can easily keep in touch and discuss relevant matters online and share resources. A webinar will be planned by the P-HSJCC to discuss the project and invite court support workers to join the portal. This webinar will also be used to identify any other potential resources that could be uploaded to the portal that may be useful.</p> <p>The members of the HSJCC then discussed the project:</p> <ul style="list-style-type: none"> • <i>How with the information be updated?</i> <ul style="list-style-type: none"> • It would be the responsibility of each contact staff person listed on the court support services list. • A point of clarification was also made regarding the staff contact information. This information would only be for other court support works to see, and would not be able to be viewed by the public. Location and sitting times would be able to be seen

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	<p>by everyone.</p> <ul style="list-style-type: none"> • <i>Who will be responsible for monitoring the portal?</i> <ul style="list-style-type: none"> • Dorina will be moderating the group initially. Eventually, a court support worker will take over this responsibility. • It was suggested that there should be categories of specialized courts outlined in the list of programs available for Ontarians. For example, some courts offer informal programs out of their own expenses which reflects a certain attitude about mental health and addictions clients within their facility but may not be included in the list of services that has come out of the specialized court project. • Another suggestion was made that a clear definition of what a mental health or specialized court means in relation to the list that has been developed would be helpful. For example, are they courts that have a court support worker sometimes or all the time? Does the specialized court process work every day of the week or only part time? Is there a specific process that is different than other courts? It was noted that there is no right definition, but a definition would be helpful to have parameters outlined for the project deliverables/future related work of the P-HSJCC in this area to have some standard criteria and categories. Levels or categories of mental health courts could be a solution to this issue. <p>ACTION: The P-HSJCC will form a working group to begin developing categorize/typology for court support programs and services in Ontario.</p>
9) Capacity Building Proposal for HSJCC	<p>The Ministry representative indicated that no decision has been made on the Capacity Building Proposal for the committee. Updates will continue to be given to the committee once they are available to be given.</p>
10) CMHA Ontario and P-HSJCC MOU Review	<p>CMHA Ontario and the P-HSJCC Steering Committee are reviewing the MOU between the two organizations. A final version will be shared at the next PHSJCC meeting.</p> <p>ACTION: A final version of the updated MOU between CMHA Ontario and the P-HSJCC will be presented at the next P-HSJCC meeting.</p>
11) Planning meeting with Co-Chairs and CMHA Ontario staff (July 16)	<p>a) 2014/2015 Updated P-HSJCC workplan</p> <p>An updated version of the P-HSJCC workplan was included in the meeting package. The workplan is the same as a previous version of this document presented earlier this year, however a few changes have been made and are highlighted.</p> <p>b) Letter to MOHLTC from P-HSJCC</p> <p>A letter of introduction to the new Minister of Health and Long-Term Care (Dr. Eric Hoskins) regarding the work of the P-HSJCC has been sent. A copy was included in the Sept. 23 meeting materials.</p> <p>ACTION: Sandie Leith's term as Co-Chair of the Provincial HSJCC will be completed in January 2015. Sandie will be sending out a notice</p>

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	of her term ending to the committee and will be asking P-HSJCC members if they are interested in stepping into the Co-Chair role on the P-HSJCC.
Break 10:45 am – 11:00 am	
12) Set up and Introduction to Julie Yang	Katie Almond introduced Julie Yang, Project Manager at ICES (Institute for Clinical Evaluative Sciences).
13) Presentation: “Child and Youth Mental Health in Ontario: A Baseline Scorecard”	<p>Julie Yang of ICES presented to the Provincial HSJCC on the Child and Youth Mental Health in Ontario Scorecard, specifically on the indicator related the proportion of youth in provincial correctional centres with mental health and addictions services use (per 100 Ontario youth correctional population).</p> <p>ACTION: Julie Yang will share her presentation with the Provincial Human Services and Justice Coordinating members. As the information of this presentation has not been finalized, it was requested that the committee members do not share the presentation with others.</p>
Working Lunch 12:00pm -1:00pm	
14) Brief Updates from HSJCCs and Ministries	<p align="center"><u>REGIONAL HSJCC UPDATES:</u></p> <p>1) Champlain Regional (verbal report) - Gord Boyd</p> <ul style="list-style-type: none"> • Gord introduced himself and indicated that his first order of business at Chair of the Champlain Regional HSJCC will be to review the provincial and regional terms of reference for the HSJCCs he is now involved with. • With the regional committee, Gord is confirming membership and the terms of reference with the other members. They will then review the workplan and associated dates to ensure the timelines are still manageable. They will also be trying to identify representation gaps on the committee and work to get membership representation from any missing organizations or sectors. • There is a lot of interest in the Champlain regional Service collaborative. • The Regional committee is involved in a Communications and Knowledge Exchange presentation regarding the mental health court program. <p>2) Durham Regional (Written report) – Rob Adams</p> <ul style="list-style-type: none"> • HSJCC sponsored a one day community discussion on “Dementia and seniors mental Health Issues in Long Term Care Facilities”, the HSJCC are sitting as a member on the “Centre of Excellence, Dementia Care for Durham Region” project. • CELHIN have identified and are in process of Crisis Response Review of funded Crisis Services/MCIT in CELHIN. Durham Mental Health Services and Peterborough CMHA-HKPR are leads. A report will be shared with the PHSJCC when completed and presented in March 2015 to CELHIN Board.

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	<p>3) Haliburton/Kawartha Lakes/Pine Ridge Regional (written report) – Dave Jarvis</p> <ul style="list-style-type: none"> • HKPR Regional work plan 2014 – 2017 was ratified September 18, 2014. • Gladue report writing capacity obtained for the region. • Joint Conference featuring David Boulding – “FASD and the Law”, October 22nd in Peterborough. <p>ACTION: Jenna Hitchcox will disseminate the HKPR HSJCC conference on FASD and registration information from Dave Jarvis.</p> <ul style="list-style-type: none"> • Two Research proposals have been accepted in partnership with Trent University, Trent Centre for Community Based Education and HKPR Regional HSJCC/Haliburton Highlands Mental Health: Topics – Community Belonging; Comparing Addiction Models. <p>4) North East Regional (verbal report) – Sarah Gauthier & Sandie Leith</p> <ul style="list-style-type: none"> • This regional committee did not meet over the summer. • The regional HSJCC hosted a webinar for their region on the changes made to Bill C14 (NCR). 50 sites participated in this event. • There has been an ABI regional half-time coordinator hired for their region. • The North Bay HSJCC will be splitting up into three committees. Parry sound, northern shores and there are some discussion around how to get a committee up and running in Timiskaming to engage people in this area. • Sandie indicated that in Algoma (local HSJCC) they are focusing a lot on education and implementation of the HARM tool. The committee has expressed success in implementing the ER protocols in there region from the Provincial HSJCC report. <p>5) Simcoe-Muskoka Regional HSJCC (written Report) – Michael Dunn</p> <ul style="list-style-type: none"> • Jean-Marc Pelot has assumed the role of co-coordinator and will co-chair the Barrie, Orillia, Midland and Collingwood advisory groups. His email address is jmpelot@cmhastarttalking.ca. Jean-Marc has taken over as Manager of the Human Services Justice System Programs at CMHA Simcoe County. Michael and Judy will continue to co-chair the S-M HSJCC. • The Simcoe-Muskoka HSJCC is planning a regional conference for Spring 2015 (date to follow soon). The keynote speaker will be Dr.Wayne Hammond. The theme will focus on trauma and resiliency. • CIT training was offered to 14 OPP officers in June 2014. Feedback was very positive and another session is scheduled for October 2014. <p>6) South East Regional HSJCC (verbal report) – Rob McDonnell</p> <ul style="list-style-type: none"> • Rob indicated that the new Co- Chair of the committee is Barb Pizzingrilli. Mental Health Program Development for the Niagara Health System. • The committee is offering training for FASD and another education session on the HARM tool from Dr. Shamoitz on December 3rd, 2014.

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	<ul style="list-style-type: none"> • There was a presentation given to the regional committee on privacy guidelines. This presentation was sent to all the local committees in the region. • They have encouraged a LHIN members to attend the next meeting • Locally, there is working happening around residential surety. • Six Nations has been meeting with the regional committee on a regular basis. They are developing a high-risk protocol. • There has been an ABI working group formed on the regional committee. <p>7) South West Regional HSJCC (Written report) – Heather Lumley & Sandra Miles</p> <p>Chatham Kent HSJCC.</p> <ul style="list-style-type: none"> • We had a meeting September 4th and had a presentation on the adult drug court. Moving forward we will be talking to the crown attorney to make a plan re how the treatment plan will look for the adult drug court /diversion. • At present 2 case managers from the mental health court /release from custody justice team have been assigned to complete 2 test studies with the adult drug court once it is in progress. The judge that attended the meeting is very excited and is certainly in agreement that this is a much needed program. Funding is going to be needed for the program, Blue Water methadone clinic has agreed to provide drug testing for those already on methadone that may be facing drug charges and would be considered for the adult drug court. There are some program criteria to be clarified but this is being discussed, we also need input from the Crown for his/her expectations. <p>Grey Bruce HSJCC</p> <ul style="list-style-type: none"> • We have updated our work plan for the next year • Plans are under way to assemble and publish a booklet on navigating the justice system for users of human services. • Trying to expand our membership to include aboriginal reps and more criminal lawyers • Local conference set for Spring of 2015 • Addiction Court support is up and running and a letter of support sent from HSJCC\ <p>Lambton Kent HSJCC</p> <ul style="list-style-type: none"> • It has been classified as two committees on the HSJCC website. Trevor Tymchuk, who is organizes the HSJCC website provided support to do this. • Both Lambton and Kent continue to have regular but separate Local Meetings. Lambton usually has a guest speaker to the meetings. Last one was Bluewater Heath Withdrawal Management Team to present on the new program. • Based on feedback and member interests we will be submitting funding next week (Sept 15th) for: <ul style="list-style-type: none"> ▪ HSJCC members in Kent to attend a course on Domestic Violence.

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	<ul style="list-style-type: none"> ▪ Crisis Intervention Training with Sara Burtenshaw and Judy Alton for Chatham OPP in February 2015. ▪ Crisis Intervention Training with Sara Burtenshaw and Judy Alton for Lambton OPP in December 2014. ▪ Lambton members have expressed an interest in having a workshop delivered by Nancy Hall on FASD. <p>Oxford HSJCC</p> <ul style="list-style-type: none"> • Community Treatment Court - Launched June - Sits second Thursday of every month starting at 930 • Crisis Intervention Training -CIT (Crisis Intervention Training) will continue in 2014-2015 for OPP and Woodstock Police, pending funding confirmation from HSJCC Regional <ul style="list-style-type: none"> ▪ CMHA Oxford is able to provide CIT for community on requests • Human Service/Justice Manual <p>ACTION: CMHA Oxford, Karen Tinning, Janet Hawkins volunteered to complete the project in 2014-2015. CMHA Oxford will coordinate</p> <ul style="list-style-type: none"> • Woodstock Hospital (WH) Mental Health & Addiction Supports for Justice <ul style="list-style-type: none"> ▪ HSJCC will actively engage WH to ensure needs are understood ▪ HSJCC will look at other HSJCC Locals in SW Region for ways to engage local Schedule 1 hospital to support community ▪ Request that WH consult with K-W where bail policy confirms access to MH assessment at Schedule 1 prior to appearance <p>8) Toronto Regional HSJCC (verbal report) – Steve Lurie</p> <ul style="list-style-type: none"> • It was noted that there were 7,900 waiting for housing in Toronto. This is a huge problem in the justice system. • The Toronto Collaborative meeting, the members are starting to narrow their focus on specific interventions. There has been two sites selected for implementation. The test sites will be to try and figure out how to connect people within the Toronto West Detention Centre and College Park Courthouse with services. The implementation testing will be to discover what information needs to move around the system and how does it get from one point to another. • The Toronto HSJCC has decided that instead of a local conference this year, money dedicated to this event will be used to hire a consultation to look at service resolution in Toronto region. A report should be completed in January. • The Toronto Regional HSJCC is in the process of developing a list of topics they want to learn about in terms of lunch and learns. • Steve indicated that Dorina Simeonov has been a great help in assisting with teaching the regional HSJCC members around how to record lunch and learns and webinars. <p>Written Report – Domenica</p> <ul style="list-style-type: none"> • The T-HJCC Complex Care Sub-Committee hired Taylor Newberry Consulting to conduct a needs assessment for a Service Resolution in Toronto. The four-phase project starts in October and is scheduled to be completed in January 2015. • The Lunch and Learn webinars have been a good learning experience but requires resources to continue live streaming them.

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Item for Discussion	Discussion
	<p>We are moving forward by exploring the possibility of recording them to share the learning with the broader HSJCC community.</p> <ul style="list-style-type: none"> • The S-HSJCC - Consumer Survivor Participation Pilot Project • <i>Voices from the Street</i> presented to the committee and their project was well received. The <i>Voices from the Street</i> - Working for Change program provides 12 weeks of Leadership training for people with lived experience. It was decided to review the candidates suggested by Working for Change who meet the committee's criteria for possible membership to the committee. • NY-HSJCC - Rhonda Frank, Deputy Superintendent, Programs Maplehurst Correctional Complex made a presentation. • The NY-HSJCC is developing a contact list to assist with continuity of care regarding medication needs of inmates who are released. • WT-HSJCC relocated its meeting location from Reconnect to the Metro West Courthouse. The relocation might increase the justice sector participation on the committee. The committee is working on a Munch and Learn for October 8, 2014 on Personality Disorders. The presenter will be Mike Pett, M.S.W. • DT-HSJCC - Asha Maharaj presented on the EnAbling Change Project. The Committee has a tentative Lunch and Learn plan for October 29, 2014 with Justice Richard Schneider to address the legislative changes to the Criminal Code <p>9) Waterloo-Wellington Regional HSJCC (written report) – Sharon Deally-Grzybowski</p> <ul style="list-style-type: none"> • The Guelph HSJCC has not had its first Fall meeting as yet, but the recommendation carried forward from the last meeting have an Information Sharing Lunch and Learn workshop on Mh and Justice Issues and Services with the Guelph Court System for Court and Justice personnel, including police, lawyers, probation, etc. The plan is to hold two educational sessions: one in the Fall of 2014 and one in the Winter of 2015. • Kitchener/Cambridge HSJCCs has plans to have the following presentations over 2014 -2015: <ul style="list-style-type: none"> ▪ HERE 24-7 Service that is the centralized access “gateway” for the Waterloo Wellington Region; ▪ a Specialist on Concurrent Issues from Grand River Hospital will be presenting to the committee, ▪ Work with the Geriatric Committee will continue to be supported by the HSJCC. ▪ Presentation by Specialized Outreach Services (SOS) of Waterloo-Wellington Region • Regional HSJCC will be working on the following plans targeted for 2014-2015: <ul style="list-style-type: none"> ▪ Moving to the next stage of the Court project which is to focus on a descriptive review of the MH Court of Waterloo Region by Conestoga College students. ▪ Present ‘briefing notes’ for discussion on areas of concerns brought to the WWHSJCC by a parent of a child that took his life. The goal is to have the final report discussed at the PHSJCC for consideration. <p>10) York-South Simcoe Regional HSJCC (verbal) – Amber Kuhne</p> <ul style="list-style-type: none"> • The Regional HSJCC will be hosting a youth conference in November 2014.

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Item for Discussion	Discussion
	<p>ACTION: Amber will send Jenna/Trevor flyer about the York South Simcoe Regional HSJCC youth conference which will be disseminated to the Provincial HSJCC members.</p> <ul style="list-style-type: none"> It was noted that this committee is struggling for membership numbers. They are currently reaching out to more agencies to try and determine if other organizations are interested. This is making it difficult for decisions to be made at the regional table as there is not quorum. The regional committee was part of a remand protocol project. The protocol was not successful in York region as clients with mental health issues ended up spending more time in custody as they were denied access to mental health services. <p style="text-align: center;"><u>P-HSJCC MINISTRIES:</u></p> <p>11) Ministry of Children and Youth Services (MCYS) (verbal) – Brian Smegal</p> <ul style="list-style-type: none"> A report on the evaluation of Youth Mental Health court program enhancements is in the process of being written. Paul Wheeler is now the new Director of Planning and Program Development Branch in the Ministry of Child and Youth Services. A research project is underway with PHSI. The research is looking at the implementation of the Inter Rai tool in 10 custodial facilities in Ontario. Western University, CAMH and the University of Toronto are all supporting the project. There are Youth Justice IRCS Workshops being planned (CMHA, Ontario has partnered with the Mental Health and Specialized Client Services Unit (MHSCS) of the Ministry of Children and Youth Services (MCYS). Dates and locations include: Thunder Bay November 4, 2014; Ottawa November 12, 2014; Toronto November 26, 2014; London January 28, 2015. You can find more information here <p>12) Ministry of Community Safety and Correctional Services (MCS) - Elizabeth Tan</p> <ul style="list-style-type: none"> Two years ago, the Ministry’s research unit completed a review of police interactions with people with mental illness through a survey. The information from this research has been used to inform the Future of Police Project. An advisory for this project was formed and they have since come out with several recommendations. <p>ACTION: Katie will ask Kate Richardson if someone from MCS can provide a presentation on the Future of Policing project at the November 2014 P-HSJCC meeting.</p> <p>13) Ministry of Health and Long Term Care (MOHLTC) (verbal) – Chris Higgins, Sheri Weisberg & Museline</p> <ul style="list-style-type: none"> The Ministry of Health and Long-Term Care is working with a Provincial Opioid Education Working Group that includes key health professional associations and will be exploring with the Ontario Pharmacists Association, the Registered Nurses Association of Ontario and CAMH whether their opioid and addictions educational resources could be leverage to train staff in the law enforcement and corrections sectors. There is a new Minister of Health and as a result there is a lot of process change happening at the moment. There was a good meeting with the Forensic Directors last week. <p>ACTION: Since Joan Dervin was the HSJCC rep on the Forensic Directors group, we will need them to appoint another director to sit on</p>

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	<p>the Provincial HSJCC.</p> <ul style="list-style-type: none"> • Most of the new programs that received funding last year are now up and running. For example, there was funding allocated for additional forensic beds for youth in some hospitals. • The Ministry is also working on updating the Dual Diagnosis framework with MCSS and the working group that is dedicated to this task. <p align="center"><u>P-HSJCC EX-OFICCIO MEMBERS UPDATES:</u></p> <p>14) CMHA Ontario Division (verbal) – Uppala Chandrasekera & Dorina Simeonov</p> <ul style="list-style-type: none"> • Dorina indicated that the Seniors Project for the P-HSJCC will be put on hold to make room for other projects. The seniors project ideas will be scoped out and shared with the Provincial HSJCC members in the new year. • CMHA Ontario has launched a new project entitled “Children and Youth with Complex Needs” funded by MCYS. This project involves a webinar series, training courses online, and in-person training sessions throughout the province. The core audience for these sessions is service providers in the child and youth mental health sector. • Uppala Chandrasekera and Phil Lille Co-Chair the Toronto Justice Collaborative Expert Panel meeting earlier this month. Much of the conversation revolved around what is going to happen once the funding for the collaborations has ended. CAMH is currently meeting with the Ministry to discuss the future of the collaboratives. The four justice collaboratives seem to be moving ahead. There was a collaborative update sent through the newsletter. Updates from the collaboratives will be continued to be given through the newsletter. <p>15) ConnexOntario (verbal) – Brad Davey</p> <ul style="list-style-type: none"> • There has been a soft launch for many new products from ConnexOntario. • One product has been developed for judges where they can look at wait times for screening and assessment for mental health services for clients. The hard launch for this tool will be at the end of October. The tool will also be promoted at the JP conference. This has the potential to help identify service gaps and service access within the provincial. LHINs and Advocacy groups have expressed interest in this tracking tool. <p>16) Municipal Police (verbal report) – Phil Lillie</p> <ul style="list-style-type: none"> • Phil indicated that the protocols have been used and picking up tracking in his area. • Phil’s new role has been mostly helping with the development of police programming, but he has also been back on the road on duty time. There is noticeable issues with moving resources and front line staff are taxed.
<p>15) P-HSJCC membership</p>	<p>a) Survey to determine the level of involvement with Bail Programs and Local Bail Committees</p>

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surveys	<p>Dorina indicated that this survey will need to be sent out after the bail committees have been established and implemented. The purpose of this survey is to determine how the bail committees are overlapping with the HSJCCs. A survey link will be sent out to the regional HSJCC chairs once the timing is right for the dissemination of the link.</p> <p>b) Survey to determine an estimate of the amount of dedicated time P-HSJCC members spend taking part in local, regional and provincial HSJCC activities</p> <p>ACTION: The Regional Chairs of the P-HSJCC were asked to complete an estimate of dedicated HSJCC hours through an online survey. The survey can be completed by clicking here: https://www.surveymonkey.com/s/HSJCChours</p>
16) Other Business & Next Meeting Dates	<ul style="list-style-type: none"> • Angela Colantonio, PhD, FACRM, Dept. of Occupational Science & Occupational Therapy, University of Toronto has requested a letter of support for a project relating to traumatic brain injury training. • The members of the P-HSJCC provided support for writing a letter of support for Dr. Colantonio. <p>ACTION: A letter will be created for the support of Dr. Colantonio's project.</p> <p>ACTION: If the project gets approved, Dr. Colantonio will be asked to share the results of the research with the members of the P-HSJCC once it is completed.</p> <p>ACTION: The meeting schedule for the Provincial HSJCC has been set until November 2016. MS Outlook meeting invites will be sent to all members of the committee. A complete list of meeting dates was provided in the meeting package for the Sept. 23 meeting.</p> <p>NEXT MEETING DATE: Tuesday, November 25th, 2014 9:30 – 3:00pm</p>
17) Meeting adjournment	<p>The Provincial HSJCC meeting of September 23rd, 2014 was adjourned at 2:00pm.</p>