



Provincial Human Services and Justice Coordinating Committee (P-HSJCC) Meeting Minutes

Date: April 14, 2014 Time: 9:30 am – 2:00 pm

Location: 180 Dundas Street West, Floor 19, Conference Room A/B, Toronto, Ontario M5G 1Z8,
Teleconference information: Long Distance: 1-866-633-0848, Local: 416-212 8012, Code: 262-3784

HSJCC Position	HSJCC Member	✓	R
Co-chairs	Katie Almond*		
	Michael Dunn*	✓	
Policy Support	Dorina Simeonov*	✓	
Administrative Support	Jenna Hitchcox*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead		

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/Norfolk	Terry McGurk		
	Dennis DeSalvo		
Champlain Regional	Gord Boyd	✓	
Durham Regional	Rob Adams		
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Kimberly Cato		
North East Regional	Sarah Gauthier		
North West Regional	Liisa Leskowski	✓	
Peel Regional	Courtenay McGlashen		
	<i>Christine Devoy</i>		
Simcoe-Muskoka Regional HSJCC	Michael Dunn	✓	
	Judy Alton		
South East Regional HSJCC	Kim Burson		
	Rob McDonnell		
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*	✓	
	Domenica		
Waterloo-Wellington Regional HSJCC	Sharon Deally-Grzybowski		
York-South Simcoe Regional HSJCC	Jonathan King	✓	
	Amber Kuhne		

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*		
Ministry of Children and Youth Services (MCYS)	Farlon Rogers	✓	
Ministry of Community and Social Services (MCSS)	Reshmi Majumder		
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah		
	Fuad Abdi for Kate Richardson	✓	

	Shannon Christofides	✓	
	Oscar Mosquera		
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	✓	
	Sheri Weisberg*	✓	
	Mélusine Klein	✓	
Ministry of the Attorney General (MAG)	Michelle Campbell		

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*	✓	
Local Health Integration Network (LHIN) Representation	Mike O'Shea		
Community Networks of Specialized Care	Lisa Holmes		
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	Ryan Fritsch	✓	
Ontario Association of Chiefs of Police	John Pare		
Ontario Provincial Police	Judy Alton		
Municipal Police	Phil Lillie*	✓	

Special Guests:

Sgt. Monica Harris, Provincial Coordinator - Crime Stoppers, Community Safety Services, Ontario Provincial Police

Summary of Action item from April 14, 2015

	ACTION: The Provincial Human Services and Justice Coordinating Committee reviewed their honorarium police earlier in 2015. This update will be shared with the regional chairs and co-chairs with a notice to encourage both regional and local committee members to review their own honorarium policies. The update will include a summary of changes to the P-HSJCC policy and process that was followed to make this change. It was noted that a sample welcome letter would be appreciated by the local and regional committees as well to help recruit potential members. The Co-Chairs and CMHA Ontario Staff will work to draft the honorarium policy update and a sample welcome letter for the use of local and regional committees.
	ACTION: A brief survey will be sent out to the local and regional HSJCCs asking if they are partaking in the Situation Tables (questions will include: Is your HSJCC participating in a hub or resolution table, and Is there a Situation Table within your region/community?). There will also be a similarities and differences document written comparing the HSJCCs and the Situation Tables within the Community Mobilization initiatives.
	ACTION: The P-HSJCC Steering Committee will discuss PWLE subsidy funds for the 2015 HSJCC conference at an upcoming Steering committee meeting where they will review the budget. The target will be to have this decision made in May 2015.
	ACTION: Phil Lillie has a contact that he has worked with in the past that has loaded content onto USB sticks that could be used for the Mental Health Justice and You Booklets. He will send the contact's information to Dorina Simeonov.
	ACTION: Ryan Fritsch of LAO will send the MAG court survey results to Dorina Simeonov.
	ACTION: It was requested that the P-HSJCC review their workplan at the next P-HSJCC meeting and ensure that we are including work on disabilities and dual diagnosis for future projects of the P-HSJCC, specifically training needs to help better service this population.
	ACTION: A potential webinar topic was introduced: HSJCC budgeting and financial reporting.

Minutes from P-HSJCC Meeting of April 14, 2015

Item for Discussion	Discussion
1) Welcome and Introductions	Michael Dunn welcomed committee members to the P-HSJCC meeting of April 14, 2015.
2) Review of agenda for April 14, 2015	<p>It was noted that Agenda Item 9 from the circulate agenda (presentation from the OPP on their Mental Health Strategy) will be replaced with “Collaboration Smarts - Proceeds of Crime Grant Proposal” by Sgt. Monica Harries, Provincial Coordinator – Crime Stoppers.</p> <p>Michael noted the change to the original agenda Moved by Heather Lumley to approve the agenda of the April 14, 2015 as amended, seconded by Steve Lurie. Carried.</p>
3) Review/Approval of the minutes of February 10, 2015	The P-HSJCC reviewed the minutes of their February 10, 2015 meeting. Moved by Steve Lurie to approve the meeting minutes of February 10, 2015. Carried.
4) Matters arising out of the minutes of February 10, 2015	<p>ACTION: The Provincial Human Services and Justice Coordinating Committee reviewed their honorarium policy earlier in 2015. This update will be shared with the regional chairs and co-chairs with a notice to encourage both regional and local committee members to review their own honorarium policies. The update will include a summary of changes to the P-HSJCC policy and process that was followed to make this change. It was noted that a sample welcome letter would be appreciated by the local and regional committees as well to help recruit potential members. The Co-Chairs and CMHA Ontario Staff will work to draft the honorarium policy update and a sample welcome letter for the use of local and regional committees.</p> <p>ACTION: A brief survey will be sent out to the local and regional HSJCCs asking if they are partaking in the Situation Tables (questions will include: Is your HSJCC participating in a hub or resolution table, and Is there a Situation Table within your region/community?). There will also be a similarities and differences document written comparing the HSJCCs and the Situation Tables within the Community Mobilization initiatives.</p>
Provincial HSJCC Business:	
5) Update from Communications & Knowledge Transfer Committee	<p>a) MOU between CAMH and P-HSJCC The MOU between CAMH and the Provincial HSJCC is currently being reviewed. An updated version of this MOU will be shared with the committee once it has been updated.</p> <p>b) Newsletter There will be an article on NCR within the April 2015 HSJCC Newsletter.</p> <p>c) Webinars There has been two Webinars since the last time the P-HSJCC met.</p> <ul style="list-style-type: none"> • HSJCC Webinar 9: Court Outcomes Data Project Feb 26, 2015 – Attended by 90 people. • HSJCC Webinar 10: Pre-charge Mental Health Diversion on March 26, 2015 – Attended by 150 people.

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Item for Discussion	Discussion
	<ul style="list-style-type: none"> • Webinar 11 will occur on Thursday, April 30 from 12:00 – 1:00pm from Health Lumley on “Gendered Pathways to Crime.” <p>d) Website and SharePoint: The P-HSJCC membership engaged in a conversation about the P-HSJCC website. It was noted that the committee will be searching for a partner to work with to update the P-HSJCC website through a targeted proposal process of provincial mental health organizations including CAMH, CMHA Ontario, AMHO and Connex Ontario.</p>
<p>6) Update from Conference Planning Committee</p>	<p>The Minister of Health and Long-Term Care will be invited to open the 2015 P-HSJCC Conference. The invitation will be sent on behalf of Michal Dunn and the final copy will be forwarded to the Conference Planning Co-Chairs and Jonathan King.</p> <p>It will be encouraged for regional and local HSJCC chairs to save funds to send some of their members to the HSJCC Conference in November. It was also noted that the conference planning committee should consider having a subsidy for People With Lived Experience to attend the conference. To build on this point, it was mentioned that local and regional committees should consider sending People with Lived Experience in their region to experience the conference.</p> <p>ACTION: The P-HSJCC Steering Committee will discuss PWLE subsidy funds for the 2015 HSJCC conference at an upcoming Steering committee meeting where they will review the budget. The target will be to have this decision made in May 2015.</p> <p>The Mental Health Justice and You booklets could be provided on a USB stick to conference delegates. Brad Davey will send the pricing for ConnexOntario USB keys that could hold these booklets for the conference delegate bags.</p>
<p>7) Mental Health, Justice and You Booklets</p>	<p>The Mental Health, Justice and You Booklets have been completed and the P-HSJCC discussed the options for printing and disseminating them out provincially. The committee supported printing a brief 4-page document for printing. The full booklet will be available to the public online and potentially on USB sticks at the 2015 P-HSJCC Conference for delegates.</p> <p>ACTION: Phil Lillie has a contact that he has worked with in the past that has loaded content onto USB sticks that could be used for the Mental Health Justice and You Booklets. He will send the contact’s information to Dorina Simeonov.</p>
<p>8) Mental Health Court Project Updates</p>	<p>The P-HSJCC engaged in a conversation about the Mental Health Court Project. This project will determine the typology of mental health courts in Ontario through a survey and analysis.</p> <p>Some suggestions from the membership included:</p> <ul style="list-style-type: none"> • There needs to be a recognition that there is a difference between mental health court and the diversion process. • It would be of interest and use to look at who is sent to mental health court and who gets diverted. • If there is room to include best practises, the ConnexOntario program within the Brampton Court house should be profiled. This program gives iPads to judges to help identify appointment availability for people requiring mental health services. • LAO will help disseminate the survey to mental health courts. • MAG did a survey of all 50 court houses in 2013. <p>ACTION: Ryan Fritsch of LAO will send the MAG court survey results to Dorina Simeonov.</p>

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Item for Discussion	Discussion		
	<ul style="list-style-type: none"> • The inclusion of Dual Diagnosis within mental health courts should be incorporated into the survey. The level of training within these courts can be assessed too. • The first step of this project will be describe mental health courts and clients using mental health courts. Survey questions could include: <ul style="list-style-type: none"> - Are you tracking clients and client outcomes at any point? - Identify limitations of court support programs - Are you collecting information on dispositions? - Do you have funding? Yes/no (If yes, how much is given and from what sources?) • The survey will be available online and on paper. • The project will be the foundation to evaluation mental health courts in Ontario. 		
Break 10:40 am – 11:00 am			
9) Collaboration Smarts - Proceeds of Crime Grant Proposal	Sgt. Monica Harris, Provincial Coordinator - Crime Stoppers, Community Safety Services, Ontario Provincial Police, presented on the Proceeds of Crime Grant Proposal.		
Working Lunch 12:00pm -1:00pm			
10) Brief Updates from HSJCCs and Ministries	HSJCC Champlain Regional	Person Gord Boyd*	Information Shared The Champlain Regional HSJCC is working on the following activities: <ul style="list-style-type: none"> • The Red Envelope program to address the prisoner belongings issues. There was an abstract sent into the 2015 HSJCC Conference Planning Committee to present and engage with others on this issue. • The lack of resources and services for those with Dual Diagnosis is a reoccurring issue within this region. There should be discussion at the Provincial table on how we can work as a province to advocate for clients with dual diagnosis. • The issue of providing good case management between systems is being discussed within this committee. • The issue of youth moving across jurisdictions is also high on priorities of service providers within the Champlain region. <p style="background-color: yellow;"> ACTION: It was requested that the P-HSJCC review their workplan at the next P-HSJCC meeting and ensure that we are including work on disabilities and dual diagnosis for future projects of the P-HSJCC, specifically training needs to help better service this population. </p> <p style="background-color: yellow;"> ACTION: A potential webinar topic was introduced: HSJCC budgeting and financial reporting. </p>
	Durham Regional	Rob Adams	The HSJCC of Durham Region recently held 3 community engagement training events. Aboriginal Involvement in the Criminal Court System- attended by 65 community members. North Durham

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	<p align="center">North East Regional HSJCC</p>	<p align="center">Sarah Gauthier</p>	<p>Mental Health, health and DRP open house, attended by 43 community members, Port Perry Mental health , health and DRP open house, attended by 32 community members.</p> <p>It was noted that Timiskaming area has formed a committee.</p> <p>LAO is working with CMHA Sudbury-Manitoulin to figure out how they can support them in WASH courts (Weekend and Statutory Holiday Courts).</p> <p>This region continues to look at ways to expand the use of telemedicine and OTN when providing mental health services to justice involved individuals. There have been technical difficulties in getting OTN sites connected.</p> <p>This committee is working with EMS in their region to help deliver Mental Health and Addictions training o emergency support workers. There will be a training delivered in May and June. Phase II of delivering mental health and addictions training to police officers will begin this fall.</p>
	<p align="center">North West Regional</p>	<p align="center">Liisa Leskowski</p>	<p>The North West Regional HSJCC has had a volunteer come forward to help the work of the CKE committee.</p> <p>This HSJCC's Consumer Advisory Committee submitted an abstract to the 2015 HSJCC Conference Planning Committee for consideration.</p>
	<p align="center">Simcoe-Muskoka Regional HSJCC</p>	<p align="center">Michael Dunn</p>	<p>The Simcoe-Muskoka Regional HSJCC is working on the following activities:</p> <ul style="list-style-type: none"> • They have been approach by paramedics within their region to help with mental health training. Any experience that the P-HSJCC membership has in paramedic training would be appreciated. • They are providing Crisis Intervention and Mental Health Training to correctional staff of Central North correctional through a 2 day model. • They are also hosting their conference in May on trauma and resiliency. The information on the conference will be sent to the P-HSJCC membership. Wayne Hammond and a member of their Aboriginal community will be speaking. There are 50 spots left.
	<p align="center">South East Regional HSJCC</p>	<p align="center">Kim Burson</p>	<p>The South East Regional HSJCC had a very successful planning day at the end of March. They used an appreciative inquiry approach to discuss local and regional issues, areas of growth and opportunity. The feedback was excellent and much of it will be incorporated into the new work plan for the SEO regional committee. Examples of some of the issues addressed were standardizing some practices across locals in the SEO, increased accountability (information exchange, money, etc.), focus on situation tables/hub model, better utilization of website.</p>

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Item for Discussion	Discussion		
			<p>The Napanee local is sponsoring a day with Brad Kalinowski. Brad will be speaking about increased community collaboration and situation tables. The Kingston/Frontenac local will be sponsoring a service provider fair in May 2015.</p> <p>The Leeds and Grenville local and Kingston/Frontenac local will be having 2 day LEAD trainings in May 2015.</p>
	<p>South West Regional HSJCC</p>	<p>Heather Lumley*</p>	<p>Lambton</p> <ul style="list-style-type: none"> • The end of January (Jan 29th) we had a local HSJCC meeting, we had a presentation from CMHA RAIT team (Rapid assessment intervention team) members were pleased to learn more about this support available in the community. We also had a presentation from “Ride Don’t Hide” bike event coordinator. • Our next meeting is not scheduled, but will be booked toward the end of May. • Since our last update, there has been CIT training provided to both Lambton (in Dec2014) and Chatham (Jan 2015) OPP. Feedback from these session is extremely positive, and upon completion of the 3 days, there seems to be more referrals due to a better awareness of services available. • HSJCC sponsored a full day workshop (in Feb 2015) in Sarnia to service providers on FASD. Speaker was Nancy Hall. Awareness was brought about to the agencies that participated, it has been discussed that Nancy would be willing to return to this community and provide more information to organize. <p>Huron Perth</p> <ul style="list-style-type: none"> • last meeting February 2015 • continued growth and participation on the Committee • discussion of police training held November 2014 and to be repeated November 2015, reviewed ways to enhance experience • review of Committee terms of reference and work plan – priority focus for 2015: consistent protocol for MH responses involving hospital, police training, forms and screening tools, relationships with emergency departments • discussion of OPP corporate mental health strategy • agreement Stratford Police/Crisis Intervention/EMS nearing completion • next meeting May 2015 <p>Chatham Kent</p> <ul style="list-style-type: none"> • Our Justice program has been dealing with more youth diversion.

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Item for Discussion	Discussion
	<ul style="list-style-type: none"> • CMHA Lambton Kent is working closely with the youth probation and youth police. • We have been providing our HSJCC committee with education re FASD and had Donna Day present from Walpole Island. • The crown is requesting that CMHA provide education to the court staff which is currently in progress. • Because we are dealing with such a diverse group of individuals we have utilized our meetings to provide education re mental health issues. <p>Grey Bruce</p> <ul style="list-style-type: none"> • We had our last meeting March 27 and it was well attended (23 participants representing 18 different agencies). • The main projects that we are working on are a conference in the fall or early spring of 2015/16 and a project to look at the possibility of developing a rural model of a therapeutic court. We currently have 672 court but would like to move forward with this. This is headed up by our Co-Chair who is the supervisor of duty counsel. • Our group meets 4 times per year for 2-3 hours. <p>London/Middlesex</p> <ul style="list-style-type: none"> • OPP - Have been able to put together a Crisis Intervention Training course for the Ontario Provincial Police, Middlesex County and the First Nation Constables from Chippewa of the Thames First Nation and Muncey Delaware First Nation. This will be funded by the HSJCC and the Middlesex County OPP. Thus having the ability to train 16 police officers in this important area of critical incident stress and mental health issues. They would be expected to provide guidance and advice to officers responding to mental health type incidents and calls for service. Not only will it make it safer for our responding officers and the person in crisis but it should reduce unnecessary trips to the hospital with persons in crisis, if it is not required and if there are other alternatives. • John Howard Society - We have one project that we want to highlight. The Society has established the Immigrant Community Capacity and Engagement project in February 2015. The project is intended to increase newcomers' knowledge and awareness of the justice and protection services in Ontario. This year we are working with the Arab and the Somali communities. This project is funded by Ontario Trillium Foundation. • St. Leonard's Community Services London & Region –

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Item for Discussion	Discussion		
			<ul style="list-style-type: none"> • Order to Reside Program - Working with Salvation Army Centre of Hope and City of London to get the people that are homeless and ordered to reside at shelters into some market rent housing. Since January 2015 have housed 21 people. • Representing at the Women at Risk Community Planning table- regarding street involved sex workers at the street level. 21 service providers agreed to continue to provide support for women that are on the street and at risk. Hopefully that project will turn into a project that adequately houses a number of women. • St. Lawrence Centre Project – coordinating access for individuals who come out of that Centre. Are able to track them in a more meaningful way when they are released • Addiction Services of Thames Valley - we have received some funding for substance abuse outreach workers, a Coordinated Access Lead who will be supporting the initiative of coordinated access in Addiction and Mental Health in each county of Thames Valley. We are also starting our Accreditation process which will support Accreditation for 2016. ADSTV will also begin rolling out the French Language Services Toolkit.
	<p>Toronto Regional HSJCC</p>	<p>Steve Lurie*</p>	<ul style="list-style-type: none"> • The T-HSJCC Locals finalized their 2015-2016 Work Plans and budget at their March meetings. The Locals 2015-2016 Work Plans and proposed budgets were approved at the Toronto Regional meeting held on March 6, 2015. This year we added honorarium for people with lived experience to reflect the HSJCC Locals direction to include people with lived experience. • Taylor Newberry Consulting presented on A Service Resolution Mechanism for Toronto at the T-HSJCC meeting held on March 6, 2015. The presentation offered three Service Resolutions models. The feedback provided at the meeting will be included in the final report. • We are moving away from the traditional Lunch and Learns and started a new process to video record them to enhance the educational knowledge sharing and learning among the Toronto HSJCC Locals. We are at the final stage before distributing the videos. • S-HSJCC Is working on filling the Co-chair position. Two main areas identified for the 2015-2016 Work Plan; to continue with the Homeless, OW, Community Pharmacist and Police Initiative and the Out of Catchment Hospital Discharge Services for Scarborough Clients in Crisis; to continue to have two Lunch and Learns. The Lunch and Learns are part of the regular meetings and we extend the meeting time. We completed a successful Lunch and Learn on March 3, 2015 on the topic of Criminal Justice Issues including their impact on

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Item for Discussion	Discussion		
			<p>housing and employment. Guest speakers were: Angeline Wong, Record Suspensions Team Leader and Sean Bulloch, Housing Worker at John Howard Society of Toronto.</p> <ul style="list-style-type: none"> <p>DT-HSJCC Had a successful Lunch N’ Learn on February 25, 2015. The topic was Women, Trauma & Incarceration: What They Say, How We Work. Guest speakers were: Dr. Flora Matheson, PH.D and Robin Cuff. The session generated ideas and fruitful discussion took place. At the March 5, 2015 meeting Deryck Thomas and Mike Hughes from Reconnect presented on the South Toronto LINK Team. The committee started exploring Central Access through a SWOT analysis. The analysis will continue at the next meeting with the goal of identifying key issues that the committee can work on. Discussed the Scarborough HSJCC model of including people with lived experience. Voices from the Street was invited to present in Scarborough and was able to assist in referring people with lived experience to the committee. It was decided to strike a small committee to meet with Voices from the Street to start the process.</p> <p>WT-HSJCC Had a presentation from Dan Breault on FOCUS REXDALE and the Specialized Program for Enhanced Interdivisional Responsiveness (S.P.I.D.E.R.) at the March meeting. FOCUS REXDALE is a multi-disciplinary approach to reducing crime and improving community resilience. Address violence to others or self. The SPIDER program is to reduce of risk, and ensure safe integration and inclusion of vulnerable Torontonians in their neighbourhood. To develop coordinated responses to complex and unresolved health and safety risks that involves vulnerable individuals. It’s a city wide initiative. Exploring the S-HSJCC model to include people with lived experience. Voices from the Street will be presenting at the May 12, 2015 meeting. Two main areas identified for the 2015-2016 Work Plan to address service coordination issues with the Justice Service Collaborative and identify challenges working with clients using video bail through building relationships at the Metro West Courthouse. Had a successful Munch and Learn held on March 11, 2015. The topic was Substance Use Treatment System 101 for Courtroom Decision – Makers with Dennis Long and Robin Cuff.</p> <p>NY-HSJCC On March 30, 2015 had a successful Lunch and Learn on Fitness Hearings with Susan Adams and Michael Fiendel. Over 45 people attended the session. Committee members are gathering information to address enhanced discharge planning involving medication continuity from detention centres.</p>

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Item for Discussion	Discussion		
	York-South Simcoe Regional HSJCC	Jonathan King	The York-South Simcoe Regional HSJCC is discussion and working on the following: <ul style="list-style-type: none"> This HSJCC is seeing an increase in people with ABI, Dual Diagnosis, Dementia/Alzheimer's and the members have noted a need for training in the court system to work with these populations.
	Ministry Representatives:		
	Ministry	Person	Information Shared
	Ministry of Health and Long Term Care	Mélusine Klein Chris Higgins*	Mélusine Klein provided an update on the Dual Diagnosis Framework. The project is now at a point where consultations are being planned to review the work that has completed today. The HSJCCs may be asked to help provide input into this framework. Sending along the contacts for chairs of the local and regional HSJCCs would be of help for planning this portion of the project.
	Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
	Other Members	Person	Information Shared
	Connex Ontario	Brad Davey	ConnexOntario has been working with the TTC and GO train stations to put mental health hot line numbers within stations. They have also been working with Rail Safety and by the end of May Metro Link is going to put signs with mental health help lines along their rights of ways and platforms.
11) Provincial Approach to Community Safety and Well-Being	Shannon Christofides and Oscar Mosquera from MCSCS presenting on the Provincial Approach to Community Safety and Well-Being and provided an overview of the Situation Table and the Risk-driven Tracking Database.		
12) HKRP Regional HSJCC Research Project – Outcomes	Dave Jarvis discussed one of the research projects that a Student from Trent University led within his region. The project highlighted the need for residential detox programs which was an unexpected outcome of the research. The project also highlighted that stigma, wait times and transportation is a huge barrier for seeking addiction treatment. The final paper will be made available to the committee. The paper will be promoted to the membership through CKE efforts. A discussion that could be held at the provincial HSJCC table could be how to engage service delivery agencies in research programs.		
13) Meeting adjournment	The Next P-HSJCC Meeting will be held on June 23, 2015 from 9:30am – 2:30pm based on a doodle poll to members. The location is to be determined based on availability. The following full membership meeting will be held on September 15, 2015 from 9:30am - 2:30pm.		