

Provincial Human Services and Justice Coordinating Committee (P-HSJCC) Meeting Minutes

Date: November 18, 2015

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-chairs	Katie Almond*	✓	
	Michael Dunn*	✓	
Policy Support (CMHA Ontario)	Seble Makonnen*	✓	
HSJCC Secretariat	Jenna Hitchcox, Project Manager*	✓	
	Kashfia Alam, Implementation and Training Officer*	✓	
	Joseph Szamuhel, Administrative Officer*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead		

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Terry McGurk	✓	
	Dennis DeSalvo		
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Rob Adams	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Jason Barr		
North East Regional	Camille Bigras		
North West Regional	Liisa Leskowski	✓	
Peel Regional	Shelly Schneider (Interim Chair)	✓	
Simcoe-Muskoka Regional HSJCC	Michael Dunn	✓	
	Judy Alton	✓	
South East Regional HSJCC	Kim Burson		
	Lisa Holmes		
South West Regional HSJCC	Heather Lumley*		
Toronto Regional HSJCC	Steve Lurie*	✓	
Waterloo-Wellington Regional HSJCC	Sharon Deally-Grzybowski*	✓	
York-South Simcoe Regional HSJCC	Amber Kuhne	✓	

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*		
Ministry of Children and Youth Services (MCYS)	Ryan Baird	✓	
Ministry of Community and Social Services (MCSS)	Abirami Balakrishnan	✓	
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah		
	Fuad Abdi	✓	
	Vanessa Ciolfitto	✓	

	Oscar Mosquera		
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	✓	
	Amanda Baine*		
	Sean Court		
	Miruna Couvillon	✓	
Ministry of the Attorney General (MAG)	Michael Callaghan	✓	

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*	✓	
Local Health Integration Network (LHIN) Representation	Mike O'Shea	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	Ryan Fritsch		
Ontario Association of Chiefs of Police	John Pare	✓	
Ontario Provincial Police	Judy Alton	✓	
Municipal Police	Phil Lillie*	✓	

Summary of Action items from November 18, 2015

✓	ACTION: Financial reports from the HSJCC secretariat will be provided to the committee at full membership meetings after Q2 and Q4. (Next report after March 31, 2015, Q4)
✓	ACTION: Chairs of regional HSJCCs with more than one TPA will speak to chairs of local HSJCCs in order to consolidate around one TPA. Regional chairs to report back to Provincial HSJCC to discuss.
✓	ACTION: Regional HSJCCs and partners will complete the Priority Setting Exercise by January 1, 2016.
	ACTION: The P-HSJCC Duties checklist will be recirculated.
	ACTION: A letter thanking the 2015 HSJCC Conference organizers will be sent on behalf of the Provincial HSJCC.
✓	ACTION: A request will be made to get a list of the HSJCC Conference attendees so it can be determined where and from what organizations attendees were coming from.
✓	ACTION: A survey will be included in the next HSJCC newsletter that will ask for volunteers for the next HSJCC Conference Planning Committee.

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Item for Discussion	Discussion
1) Welcome and Introductions	<p>Katie Almond welcomed the attendees to the Provincial HSJCC meeting of November 18, 2015.</p> <p>Uppala Chandrasekera introduced the new staff of the Provincial HSJCC Secretariat.</p>
2) Review of agenda for November 18, 2015	<p>The Provincial HSJCC membership reviewed the agenda for the meeting of November 18, 2015.</p> <p>MOTION: Moved by Gord Boyd to approve the agenda for the Provincial HSJCC meeting of November 18, 2015, seconded by Sharon Deally-Grzybowski.</p>
3) Review/Approval of the minutes of September 15, 2015	<p>The Provincial HSJCC membership reviewed the minutes for the meeting of September 15, 2015.</p> <p>MOTION: Moved by Gord Boyd to approve the minutes for the Provincial HSJCC meeting of September 15, 2015, seconded by Sharon Deally-Grzybowski.</p>
4) Matters arising out of the minutes of September 15, 2015 meeting	<p>The committee reviewed the outstanding action times outlined in the meeting minutes of September 15, 2015.</p> <p>Uppala Chandrasekera reviewed the updated terms of reference for the P-HSJCC as well as roles and responsibilities.</p> <ul style="list-style-type: none"> • Co-chairs and their relationship with partnering organizations/agencies that provide support to the P-HSJCC were added to the duties list. Co-chairs are responsible for checking in with partnering agencies and dealing with any issues that arise on behalf of committee. • Addition of treasury role with oversight of CMHA Ontario as transfer payment agency was included in the updated Roles and Responsibilities. • Chair of CKE added as a role and duties were outlined. • Chair of conference planning committee and working groups added as roles and duties are outlined. <p>MOTION: Moved by Steve Lurie to amend the Provincial HSJCC Terms of Reference to include an updated Roles and Responsibilities list for the Provincial HSJCC Co-Chairs, Provincial HSJCC Treasurer, CKE Committee Chair, Conference Planning Chair/Co-Chairs and Working Group Chair/Co-Chairs, seconded by Sharon Deally-Grzybowski. Carried.</p> <p>ACTION: The P-HSJCC Duties checklist will be recirculated.</p> <p>The committee discussed the P-HSJCC’s auditing process, Uppala explained the role of MOHLTC as funder- reporting process is to them with all projects scheduled.</p> <ul style="list-style-type: none"> • Committee advised it would like financial reports after Q2 and Q4.

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	<p>ACTION: Financial reports from the HSJCC secretariat will be provided to the committee at full membership meetings after Q2 and Q4.</p> <p>Uppala reviewed the branding discussion of the P-HSJCC Secretariat. Business cards will feature HSJCC branding and an “in partnership with CMHA Ontario” statement. Email addresses of staff will change to @hsjcc iteration once new website launches.</p>
<p>Provincial HSJCC Business</p>	
<p>5) HSJCC Conference Report</p>	<p>Kashfia Alam reviewed conference participation rates and social media engagement.</p> <p>Committee was in agreement that conference was successful: high level of participation, suitable location, good diversity of speakers and participants.</p> <p>Uppala Chandrasekera advised secretariat staff would be working on conference newsletter shortly. An invitation for feedback would be included in the newsletter along with an invitation for participants to join next conference planning committee. Feedback will be incorporated into planning of next conference and future education events such as HSJCC webinars.</p> <p>ACTION: A letter thanking the 2015 HSJCC Conference organizers will be sent on behalf of the Provincial HSJCC.</p> <p>ACTION: A request will be made to get a list of the HSJCC Conference attendees so it can be determined where and from what organizations attendees were coming from.</p> <p>ACTION: A survey will be included in the next HSJCC newsletter that will ask for volunteers for the next HSJCC Conference Planning Committee.</p>
<p>6) HSJCC Network Surveys</p>	<p>Priority Setting Survey</p> <ul style="list-style-type: none"> • Jenna Hitchcox reviewed the exercise, advising it was sent to regional committees in October. • Each regional committee and partner organization is required to fill out the exercise and provide it back to secretariat staff by January 1. Local committees are welcome to complete the exercise as well. • Results will be discussed at the next P-HSJCC full membership meeting. <p>ACTION: Regional HSJCCs and partners will complete the Priority Setting Exercise by January 1, 2016.</p> <p>Transfer Payment Agency (TPA) Survey</p>

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	<ul style="list-style-type: none"> • Uppala Chandrasekera discussed the results of the TPA survey, which were completed by each regional HSJCC • traditionally one TPA has distributed funding to each regional HSJCC, which in turn distributed funding to local HSJCCs. • Survey found four regions with more than one TPA- these require consolidation. • Uppala Chandrasekera advised that if regional HSJCCs were in agreement in these four regions, LHINs could then consolidate funding distribution to one TPA. • Uppala advised that both her and Mike O’Shea has been in contact with LHIN Mental Health leads, who were agreeable to consolidating TPAs in every region, with this likely occurring at the beginning of the next fiscal year. <p>ACTION: Chairs of regional HSJCCs with more than one TPA will speak to chairs of local HSJCCs in order to consolidate around one TPA. Regional chairs to report back to Provincial HSJCC to discuss.</p>
<p>7) CKE Committee Update</p>	<p>Trevor Tymchuk described recent activities of CKE including recent November webinar on structural changes with December webinar to focus on court discharge protocol in Ottawa.</p> <p>Trevor advised that request for new website development proposals have been issued. Proposal will be selected and approved in December by the P-HSJCC Steering Committee and work will begin on new site by January. New website will be completed by end of current fiscal year.</p> <p>Kashfia Alam advised a EENet Community of Interest (COI) application was submitted last week to EENet for in-kind knowledge exchange support, not direct funding. COI will stay active until end of 2017 if approved.</p>
<p>8) Mental Health Court Update</p>	<p>Jenna Hitchcox advised that the Mental Health Court project working group has developed a draft survey to be sent to Mental Health courts to better understand their functions. Survey will be piloted in three sites to test its feasibility, then sent out to all Mental Health courts in the new year, with report to be done by end of fiscal. Following Justice McVeigh presentation at conference, committee in agreement that this project is very necessary. Michael Dunn asked if there was a way recidivism rate could be tracked.</p> <p>The committee discussed the nature of the project, agreeing as to its necessity given the fact that very little is known about such courts on a province wide scale. Given this lack of knowledge, priority is on mapping and description of Mental Health courts at a basic level as opposed to a more qualitative evaluation.</p> <p>The committee was in agreement that another outcome of the project could be the hosting of a MH Court forum where participants could be gathered to share their practices and discuss the results of the survey.</p>
<p>9) Police-ED Protocol Initiative</p>	<p>Uppala Chandrasekera provided an update on the initiative:</p> <ul style="list-style-type: none"> • First interministerial (MCSCS and MOHLTC) meeting took place a few weeks ago to discuss what outcomes were being sought- agreement struck at this meeting was put into project charter.

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	<ul style="list-style-type: none"> Task force will be built to help make provincial mandate for reducing police wait times in emergency department. Ministries and partners agreed to seek out task force members and how such a mandate could be built into their organizations ie MOHLTC with LHINs, Chiefs of Police with their members.

HSJCC Updates

10) Brief Updates from HSJCCs and Ministries	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member		
	HSJCC	Person that provided update	Information Shared
	Hamilton/Niagara/Brant/Haldimand/Norfolk (LHIN 4 Regional HSJCC)	Terry McGurk	<ul style="list-style-type: none"> Framework being developed for MCRRTs. Priority Setting Exercise submitted, identified priorities in region. Criminal lawyer invited for presentation of FASD.
	Champlain Regional	Gord Boyd*	<ul style="list-style-type: none"> Conducted evaluation of Mental Health Courts at regional level. Preparing to complete priority setting exercise. Reviewing group's terms of reference given new interest in region.
	Simcoe-Muskoka Regional HSJCC	Michael Dunn*	<ul style="list-style-type: none"> Conducting a CIT training and implementation evaluation project. Found high value in CIT program for officers, piloting a COAST team in Barrie. Supporting local emergency services in starting PTSD support group.
	Toronto Regional HSJCC	Steve Lurie*	<ul style="list-style-type: none"> The T-HSJCC is partnering with CAMH - Provincial Systems Support Program (PSSP) to move forward with the outcomes from the Taylor Newberry Consulting feasibility study Building a Service Resolution Function in Toronto: Recommendations for Meeting the Needs of People with Complex Mental Health, Addictions, and Other Challenges. The T-HSJCC and CAMH - SPPS have agreed to a project charter, which includes working together for 16 months. CAMH-PSSP can offer a team to support the following; Evaluation, project coordination and facilitation, knowledge exchange, outreach, engagement and funding to support implementation Project goals are: Define project scope for pilot implementation; develop a Service Resolution model appropriate for Toronto, implement the model, and bring together who will implement the model.

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Item for Discussion	Discussion		
			<ul style="list-style-type: none"> • As well, the group must develop a plan for sustaining and expanding the project since CAMH support will end March 2017. • Currently, the Sub-Committee is looking at who is missing from the table. Project partners will have shared ownership and accountability • The Local HSJCC committee members were invited to participate. New members have joined the Complex Care Sub-Committee Service Resolution working group. They include members from long - term care homes, housing, shelters, and diversion programs. The first meeting was held on September 28th. • A survey to narrow the scope, mapping the existing similar service resolution tables was conducted. The findings and recommendations will be presented at the next T-HSJCC meeting taking place on November 30th, 2015. • S-HSJCC: The committee met on November 3, 2015. Two new members joined the committee one from Voices from the Street and the other from Fred Victor. The Video Adult Fitness Assessment sub-committee reported they will be partnering with Ontario Shores to support the project. The goal is to speed up the assessment process. • The committee discussed the Provincial HSJCC Priority Setting Exercise to help with developing the next three year work plan. The committee’s input will be submitted to the P-HSJCC. The committee is continuing to work on its Terms of Reference. • DT-HSJCC: The committee met on November 5th. The new Secretariat staff was introduced. Erin Hann from the Intensive Support and Supervision Program in partnership with Youth Justice Services presented at the meeting. The Next Lunch and Learn will be on November 25, 2015. The topic is the Reintegration Centre Peer Support Model and Toronto South Detention Centre. • The committee discussed the Provincial HSJCC Priority Setting Exercise to help with developing the next three year work plan. The committee’s input will be submitted to the P-HSJCC. The committee is continuing to work on its Terms of Reference. • NY-HSJCC: The next meeting is taking place on November 26, 2015. We had a very successful Lunch and Learn on October 22, 2015 at the 1000 Finch Avenue West courthouse. The topic was the Reintegration Centre & Toronto South Detention Centre. The guest speakers were Amber Kellen and Andrea Monteiro. The session was well received with cross sector representation. Twenty-six people attended the session. A fruitful discussion took place after the presentation.


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			<ul style="list-style-type: none"> WT-HSJCC: The next meeting is taking place on November 23, 2015. We will have a Munch and Learn on November 19, 2015. The topic is Psychogeriatric Discussion: Program Information Sharing and Networking with Cheryl Kolin, Cota, Debra Walko, LOFT and Susan Wild, West Park Health Care Centre.
	<p align="center">Waterloo-Wellington Regional HSJCC</p>	<p>Sharon Deally-Grzybowski*</p>	<ul style="list-style-type: none"> Continued work on projects identified at last meeting. Hosting a workshop on Crystal Meth in March 2016 with representation from various agencies. Producing a youth justice booklet to be completed by March 2016. Discharge planning project being conducted by Guelph local HSJCC at Maplehurst correctional facility. Focusing on geriatrics in justice system.
	<p align="center">York-South Simcoe Regional HSJCC</p>	<p>Amber Kuhne</p>	<ul style="list-style-type: none"> Crisis response unit operation has begun- provides service and support to emergency services like EMS and police with on-scene psychiatric assessments.
	<p align="center">South West Regional HSJCC</p>	<p>Health Lumley</p>	<p>Windsor</p> <ul style="list-style-type: none"> The Local HSJCC established an Education/Training Subcommittee last year. This group identified the need for training of local criminal defense lawyers regarding the Mental Health Court and the MH supports available to people experiencing mental illness while having court matters. A panel presentation was presented in February 2015 at the Court building and included Justice Lloyd Dean, Assistant Crown Attorney Elizabeth Brown, Defense Counsel Daniel Topp, Windsor Police (COAST) Windsor Police Staff Sgt. Tammy Fryer, Dual Diagnosis Case Manager Anna-Marie Dodge and CMHA Court Support Dawn Letourneau. Going forward, the members of the High Risk Case Review Subcommittee have agreed to make themselves available for consultations on a “need-to-know” basis. In the event of a high-risk case, only the parties who would be directly involved with the client will be invited to a consultation for the purpose of case planning and risk mitigation. Marion Overholt has resigned her duties as Co-Chair of the Local HSJCC. The Local HSJCC is grateful for her leadership as Co-Chair and as a member of the HSJCC.

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			<ul style="list-style-type: none"> • The Local HSJCC and its 672 Court Subcommittee are looking at ways to adequately serve people with dementias (including Alzheimer’s). To that end, a representative from the local Alzheimer’s Society has joined the 672 Subcommittee to enhance communication of local needs, gaps in services, and to contribute to planning. <p>Lambton</p> <ul style="list-style-type: none"> • Our local HSJCC committee has new members and I will assure this is up today on the website, we have: Christine O’Conner, Duty Counsel Manager, Matt Stone, Lawyer and Duty Counsel, Bethany Williams, Native Court outreach worker and Hayley Bulmer, Classification Officer/ Social Worker at the Sarnia Jail. • Our committee has organized ad hoc meetings to support and provide wrap around services for difficult to serve individuals. Nice to have collaborative efforts from key players. • In October 4 staff attended the” Canadian Federation of Mental Health Nurses National Conference”. HSJCC supported their attendance. This conference was attended by nurses at Sarnia Jail, the feedback from the event was extremely positive. • 4 members of the local HSJCC will be attending the Provincial conference in November at the Marriot. • Lambton OPP is having another CIT course (16 officers trained in crisis intervention) taking place in December. <p>Grey/Bruce</p> <ul style="list-style-type: none"> • HJSCC did not meet since the last update. Our last meeting was cancelled due to a conflict. <p>Oxford</p> <ul style="list-style-type: none"> • Oxford Situation Table – 6 Month Pilot Report (see attached report)

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Item for Discussion	Discussion		
			 <p>Oxford Situation Table 6 MONTH REPC</p> <p>London/Middlesex</p> <ul style="list-style-type: none"> • Women’s Community House (WCH) - Kate Wiggins <ul style="list-style-type: none"> • The decision was made to move forward to Phase 2 of the potential merger between Sexual Assault Centre London (SACL) and WCH • WCH is presently going through the accreditation process with FOCUS Accreditation • Regional Support Associates - Juanita St. Croix <ul style="list-style-type: none"> • As the Co-chair of FASD ELMO Network, through September and October I participated in training on FASD and Justice for the St. Thomas Police Service. In doing so, we shared 75 copies of the 4th Edition of the Understanding Special Needs Offenders who have a Dual Diagnosis. In addition to having the printing generously funded by the Regional HSJCC, members of the Windsor/Essex, London/Middlesex, and Hamilton/Wentworth local HSJCCs contributed content which was highlighted during this training. • Acquired Brain Injury Services - Parkwood Hospital - Omer Vandevyvere <ul style="list-style-type: none"> • The ABI and Corrections pilot project continues to move forward. Details of the project will be presented as a poster presentation by Omer Vandevyvere at the HSJCC conference next month. • OPP – Dylan Langille <ul style="list-style-type: none"> • We have been working on a Crisis Intervention Training course; this will be held this January 2016 and will involve Middlesex County OPP, Munsey, Oneida and Chippewa front line officers, OPP Emergency Response Team, OPP Tactical Rescue Unit and OPP Media officer. Middlesex OPP is working to have all front line officers trained in this Crisis Intervention. • We are working to have a relationship with CMHA Middlesex to have them be available for call outs to attend the scene of persons in crisis and to have

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Item for Discussion	Discussion		
			<p>monthly meetings for case reviews of persons that require ongoing assistance. This will assist in providing proper and ongoing crisis care and also provide supports to family. This may reduce persons entering the justice system as they are getting proper care and being monitored as required.</p>
Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member			
	Ministry	Person that gave update	Information Shared
	Ministry of Children and Youth Services (MCYS)	Ryan Baird	<ul style="list-style-type: none"> Delivering forums around province on youth issues. Youth Mental Health Court Worker Forum to be held shortly to develop a community of practice. Aboriginal policies and programs regarding youth justice a continuing focus.
	Ministry of Community and Social Services (MCSS)	Reshmi Majumder	<ul style="list-style-type: none"> Developing a dual diagnosis framework with MOHLTC to increase access to services and enhance system navigation. Developing a framework for developmental disabilities awareness in the Criminal Justice Sector, to be finalized by end of fiscal.
	Ministry of Community Safety and Correctional Services (MCSCS)	Fuad Abdi	<ul style="list-style-type: none"> Referred to Minister Yasir Naqvi's remarks provided at conference today.
	Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	<ul style="list-style-type: none"> Highlighted changes brought by the introduction of federal Bill C-14. Advised it will change condition of detention for high risk designation inmates, and could slow forensic patient's movement through the system. Designation could be applied retroactively. Highlighted the increased criminalization of offences in hospitals and LTC for acts that may not otherwise be very serious, moving patients out of civil health system and into forensic system. Forensic system not designed for the needs of LTC patients.
	Ministry of the Attorney General (MAG)	Michael Callaghan*	<ul style="list-style-type: none"> The criminal justice roundtable is considering issues of pre-charge diversion, corrections and how to better provide court services for those with concurrent disorders. Will be engaging with local HSJCCs on these matter.

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Item for Discussion	Discussion		
	Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
	Other Members	Person that gave update	Information Shared
	CMHA Ontario Division	Uppala Chandrasekera*	<ul style="list-style-type: none"> • Participated in public hearings and made submissions regarding provincial Bill 113 regarding police records checks reform, now in standing committee for review. • Developing a performance indicator scorecard for the Mental Health and Addictions Leadership Advisory Council, will bring future updates.
	Ontario Provincial Police	Judy Alton	<ul style="list-style-type: none"> • Mental health strategy in late stages of development. • New focus on having their community services engage with local HSJCCs • Continued focus on CIT training. Focus on mental health of officers.
	Forensic Directors Group	Joan Garrow	<ul style="list-style-type: none"> • Meeting next week with VPs of hospital in groups • Following Bill C-14 for impact on forensic system, amendments to Mental Health Act in Bill 122
11) Meeting adjournment	The next Provincial HSJCC meeting will be held on January 19, 2016 at 180 Dundas Street, Toronto 19 th floor. The Provincial HSJCC meeting of November 18, 2015 adjourned at approximately 3:30pm.		