

Provincial Human Services and Justice Coordinating Committee (P-HSJCC) Meeting Minutes

Date: January 19, 2016

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-chairs	Katie Almond*	✓	
	Michael Dunn*	✓	
Policy Support (CMHA Ontario)	Seble Makonnen*	✓	
HSJCC Secretariat	Jenna Hitchcox, Project Manager*	✓	
	Kashfia Alam, Implementation and Training Officer*	✓	
	Joseph Szamuhel, Administrative Officer*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead	✓	

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Terry McGurk		
	Dennis DeSalvo		
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Rob Adams	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Jason Barr		
North East Regional	Camille Bigras		
North West Regional	Sharon Pitawanakwat	✓	
Peel Regional	Shelly Schneider (Interim Chair)	✓	
Simcoe-Muskoka Regional HSJCC	Michael Dunn	✓	
	Judy Alton	✓	
South East Regional HSJCC	Carol Mieras	✓	
	Lisa Holmes	✓	
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*	✓	
Waterloo-Wellington Regional HSJCC	Sharon Deally-Grzybowski*		
York-South Simcoe Regional HSJCC	Andrea Sinclair	✓	

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*	✓	
Ministry of Children and Youth Services (MCYS)	Ryan Baird	✓	
Ministry of Community and Social Services (MCSS)	Abirami Balakrishnan	✓	
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah		
	Fuad Abdi	✓	
	Vanessa Ciolfitto		

	Oscar Mosquera		
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	✓	
	Amanda Baine*	✓	
	Sean Court		
	Kamini Persaud		
	Margo Warren		
Ministry of the Attorney General (MAG)	Michael Callaghan		
	Dena Bonnet		

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*	✓	
Local Health Integration Network (LHIN) Representation	Mike O'Shea	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	Ryan Fritsch	✓	
Ontario Association of Chiefs of Police	John Pare	✓	
Ontario Provincial Police	Judy Alton	✓	
Municipal Police	Phil Lillie*	✓	

Summary of Action items from January 19, 2016

	ACTION: The updated Terms of Reference document will be made available online on the Hsjcc website
	ACTION: Regional Hsjccs will provide their 2017 work plans to Hsjcc Secretariat staff by March 1, 2016
	ACTION: Secretariat to issue call for volunteers for the Conference Planning Committee and RFP for 2017 Conference Planner.
	ACTION: Results of the priority setting discussion will be shared in the March Hsjcc Newsletter.
	ACTION: Secretariat will digest results of discussion, engage in low hanging fruit and continue working on three projects already in full swing. A full review of the priority setting discussion and work plan informed by the discussion will be provided at next PHSJCC Meeting.
	ACTION: The Provincial Hsjcc will discuss justice and data project again at the May 2016 meeting. Dr. Kurdyak will be invited back to speak at that point in time.
	ACTION: A submission regarding these three areas of focus will be drafted by the Secretariat and sent to the PHSJCC Steering Committee for approval. Draft will be circulated to PHSJCC members.

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Item for Discussion	Discussion
1) Welcome and Introductions	Katie Almond welcomed the attendees to the Provincial HSJCC meeting of January 19, 2016.
2) Review of agenda for January 19, 2016	<p>The Provincial HSJCC membership reviewed the agenda for the meeting of January 19, 2016.</p> <p>MOTION: Moved by Gord Boyd and seconded by Steve Lurie to approve the agenda for the Provincial HSJCC meeting of January 19, 2016.</p>
3) Review/Approval of the minutes of November 18, 2015	<p>The Provincial HSJCC membership reviewed the minutes for the meeting of November 18, 2015.</p> <p>Gord Boyd requested a change to the update provided for the Champlain Regional HSJCC. A mental health review is being discussed, not 'conducted.'</p> <p>MOTION: Moved by Gord Boyd and seconded by Joan Garrow to approve the minutes for the Provincial HSJCC meeting of November 18, 2015.</p>
4) Matters arising out of the minutes of November 18, 2015	<p>The committee reviewed the outstanding action times outlined in the meeting minutes of November 18, 2015.</p> <p>Jenna Hitchcox advised the committee of the review of its terms of reference that took place in the fall. Provincial HSJCC roles have been updated and included in the new Terms of Reference document as an amendment. This document will be made available online shortly or can be requested.</p> <p>ACTION: The updated Terms of Reference document will be made available online on the HSJCC website.</p> <p>Uppala Chandrasekera provided any update on Transfer Payment Agency (TPA) consolidation. During its September 2015 meeting the committee had requested one TPA in every regional HSJCC. After recognizing that four regions had multiple TPAs, Uppala, Mike O'Shea, Sean Court and Katie Almond have been working to consolidate the TPAs in these regions. This process is ongoing, with Mental Health LHIN leads currently being consulted and assisting in consolidation.</p> <p>Uppala reminded the regional HSJCC chairs that their work plans for 2017 are due March 1. Every regional HSJCC is expected to provide a work plan and HSJCC Secretariat are available to assist. Once received, the secretariat staff will submit these work plans to the LHINs and MOHLTC on their behalf.</p> <p>ACTION: Regional HSJCCs will provide their 2017 work plans to HSJCC Secretariat staff by March 1, 2016.</p>

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Item for Discussion	Discussion
Provincial HSJCC Business	
5) HSJCC 2015 Conference Review	<p>Michael Dunn reviewed the highlights of the conference evaluation report. The report can be made available upon request</p> <p>Michael advised there will be a tendering process for the 2017 Planner vendors, RFP will be issued by the secretariat shortly. Jenna Hitchcox advised a call for involvement on the 2017 conference planning committee will also be issued shortly.</p> <p>ACTION: Secretariat to issue call for volunteers for the Conference Planning Committee and RFP for 2017 Conference Planner.</p>
6) CKE Committee Update	<p>Kashfia Alam provided an update on recent HSJCC webinars. December’s webinar ‘Discharge from Court Protocol’ had 70+ participants, who found the content very relevant. January’s webinar ‘TBI and the Criminal Justice System’ is sold out. A survey was recently sent to members to identify new topics for future webinars.</p> <p>Jenna Hitchcox provided an update on the development of the new HSJCC website. The Steering Committee approved the website vendor, who had an initial meeting in January with secretariat staff. Development process is being informed by the RFP submitted in the fall. Project is progressing according to timeline and new site should launch by end of March 2016. There will be a testing phase in early March- it would be beneficial if members could participate and they will be given notice accordingly. An editorial process will be created for content development with an eye towards engaging regional and local HSJCCs, who will have their own pages.</p> <p>Kashfia advised that the application for the EENet Community of Interest was successful. The COI will allow the PHSJCC to receive knowledge broker support. An MOU is in development and the COI will last for two years.</p>
7) Mental Health Court Project Update	<p>Seble Makonnen advised the project is in development phase- two pilot mental health courts have been surveyed, with one remaining. Survey of these pilot sites will be discussed with the project working group and inform the surveying of all mental health courts throughout the province (around 25 sites in total) in the near future.</p>
8) Police-Hospital Transition Project Update	<p>Uppala Chandrasekera advised that an initial meeting of the project task force took place last week. There was high interest and good participation from across sectors- police, hospitals, LHINs and government. Work of the project so far was shared and the top three protocols for transitions of individuals under police accompaniment to hospital staff were identified. The next meeting of the task force is in early February.</p>
9) Update on OPP MH Strategy	<p>Michael Dunn advised he has been participating on the OPP Community Health Advisory Committee on behalf of the PHSJCC. A preliminary meeting took place to discuss the OPP’s recently released MH strategy. A consultation and feedback process is now taking place. OPP staff involved in this process will be presenting to the PHSJCC on their strategy at the next meeting in March.</p>

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Item for Discussion	Discussion
<p>10) Priority Setting Discussion</p>	<p>Uppala Chandrasekera advised that the purpose of the priority setting discussion is to inform the work of the PHSJCC over the next three years. A survey was distributed in October, asking high level question about priorities and the HSJCC mandate- Jenna Hitchcox will review the results of the survey. The discussion will ask: what projects do you want to lead, who will lead them and what function would you like the HSJCC secretariat to provide?</p> <p>Jenna Hitchcox provided an overview of the results from the priority setting survey conducted with the HSJCC network. All 14 regional HSJCCs (with input from local HSJCCs) and 14 ministry and organization partners provided responses. These responses, along with the priority setting discussion with PHSJCC members today, will inform the PHSJCC work plan for 2016-19.</p> <p>Members shared their reflections on future PHSJCC priorities and relative strengths and weaknesses of the HSJCC network. A consensus was built around the following priorities and projects:</p> <ul style="list-style-type: none"> • The importance of Operational Stress Injuries and the need to provide mental health training in the workplace to service providers across justice and human services sectors. • Embedding racialized and FNMI populations in the work of the PHSJCC. • The importance of housing and support for and involvement in a housing and justice COI being formed by CMHA Ontario, CAMH and the Wellesley institute. • Greater focus on aging populations. • An expansion of the Red Bag Program across the province in conjunction with MCSCS and the MH & A Leadership Advisory Council. • Development of an HSJCC program brochure that could easily promote the work of the network. • Further developing the relationship between the HSJCC network and the MH & A Leadership Advisory Council. • Having an issue management framework at future meetings, wherein specific issues can be highlighted and discussed by members. <p>The functions of the HSJCC Secretariat were reviewed. They include: knowledge exchange (conferences, websites, newsletters, webinars), convening meetings, routine policy submissions as issues come up, reporting, linking communication between levels of the network, orientation for new chairs, training for staff to build up capacity, convening and connecting different stakeholders, priority setting process for issues management and creating practice profiles.</p> <p>A consensus was reached by members in prioritizing the work of the HSJCC Secretariat to focus on providing functions to the network. Project work should focus on quick wins.</p> <p>ACTION: Results of the priority setting discussion will be shared in the March HSJCC Newsletter.</p> <p>ACTION: Secretariat will digest results of discussion, engage in low hanging fruit and continue working on three projects already in</p>

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Item for Discussion	Discussion
	full swing. A full review of the priority setting discussion and work plan informed by the discussion will be provided at next PHSJCC Meeting.
11) Data & Performance Measurement for MH & A Sector	<p>Uppala Chandrasekera and Dr. Paul Kurdyak provided an overview of their project, Data & Performance Measurement for the MH & A Sector.</p> <p>Members discussed the project and how it can relate to their work:</p> <ul style="list-style-type: none"> • The attendees discussed the issues individuals face while transitioning from correctional facilities to community. There is no way to track these transitions and determine the mental health supports clients receive once released from custody. There is very little known about transitions from justice to health facilities and justice facilities to community. • The committee expressed interest in looking at data within the justice and mental health juncture points. It could be an issue for the Provincial HSJCC to focus on in future work. • There are issues with probation and parole officers and health facility communication. For example: A client on probation may be admitted to hospital and their probation officer will not be aware of where they are. The client then misses meetings with their officer, and the officer must issue a warrant for their arrest because the client is violating their probation requirements. • ACTION: The Provincial HSJCC will discuss justice and data project again at the May 2016 meeting. Dr. Kurdyak will be invited back to speak at that point in time. • BMHS data is now being collected in correctional facilities which then triggers the completion of a JSAT (Jail Screening Assessment Tool). <ul style="list-style-type: none"> ○ Question: Can this data be shared with OTIS data? Not sure. ○ The OPP is also using the BMHS for all of their detachments.
12) Pre Budget Submission	<p>Members discussed possible priority asks to be made by the PHSJCC in their pre budget submission. A consensus was reached that they should focus on housing, access to MH services, and data sharing.</p> <p>ACTION: A submission regarding these three areas of focus will be drafted by the Secretariat and sent to the PHSJCC Steering Committee for approval. Draft will be circulated to PHSJCC members.</p>
HSJCC Updates	
13) Brief Updates from HSJCCs and Ministries	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

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Item for Discussion	Discussion		
	HSJCC	Person that provided update	Information Shared
	Hamilton/Niagara/Brant/ Haldimand/Norfolk (LHIN 4 Regional HSJCC)	Terry McGurk	<ul style="list-style-type: none"> • Regional: Regional meeting was cancelled due to the weather, have not met since last Provincial HSJCC meeting. Each Local Committee is supportive of the development of the new Mobile Crisis Rapid Response Teams in their community. Planning continues with Mr. Boulding presentation in the Region. Reviewing SWOT Analysis and 4 Year Review to set Working Plan for the next fiscal year. • Hamilton: ABI Corrections Working Group: Exploring a Service Collaborative Partnership Tool, has developed a database system to gather data on outcomes of client case reviews, Detention Centre to continue using HELP's tool to screen for ABI, Indwell is developing more supportive housing. Developing work plan for Provincial HSJCC, Ongoing case conferencing and planning for high risk clients.. • Niagara: Have completed Niagara Work Plan for Provincial HSJCC, have approached LHIN 4 to expand CTO funding, considering potential Pre Charge Diversion Program, have scheduled Presentations for NHS Psychiatric Rounds, Pathways Advisory committee ongoing, will continue with Professional Development of Committee members. • Haldimand Norfolk: Assistant Crown Lynette Fritzley is involved with Drug Treatment Court in Kitchener and is interested in supporting the development of a Drug Treatment Court in Norfolk County. Assistant Crown Attorney is initiating this and has asked for HSJCC assistance. Lynette has also done a presentation at the Crisis Table in Norfolk. • Brant: Closure of the Brantford Jail during the Strike was a challenge as inmates were moved to other facilities.
	Halton	Terry McGurk	<ul style="list-style-type: none"> • Mobile Crisis Rapid Response Team began Dec. 7/15 and will respond to the Halton community at large.
	Peel	Shelly Schneider	<ul style="list-style-type: none"> • Work is focusing on Red Envelope programs and release from custody issues. • Looking at providing information sharing programs for clients.

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			<ul style="list-style-type: none"> Expansion of MH courts to two full days a week with focus on diversion, release from custody and fitness issues.
	Connex	Brad Davey	<ul style="list-style-type: none"> Working with agencies to increase visibility of services.
	Durham	Rob Adams	<ul style="list-style-type: none"> Training committee members in indigenous cultural competency online. Mapping project of services in Durham region. Prisoner belongings continues to be an issue being addressed. A Seniors pre-diversion program with police is helping to create better outcomes.
	Champlain Regional	Gord Boyd*	<ul style="list-style-type: none"> Completed priority setting exercise. A Housing First presentation was received at last meeting. Identified housing issues in region is different for adults and youth. Group now builds in twenty minute presentations at meetings for knowledge exchange. Group has requested presentation on intersections project from service collaboratives.
	Simcoe-Muskoka Regional HSJCC	Michael Dunn*	<ul style="list-style-type: none"> Hosted webinar on changes to police records checks from Bill 113. Finished pilot project on COAST unit with Barrie Police- great number of diversions and time saved for police. Provided MH training to all paramedics in Simcoe County on MH training. Feedback was positive but paramedics felt they need more MH training. Piloting a MH court in Orillia. Referrals to release from custody program are low for first nations in region. Working with local stakeholders to create an environment of cultural safety for first nations who are justice involved to better access such programs.
	Toronto Regional HSJCC	Steve Lurie*	<ul style="list-style-type: none"> The Toronto Complex Care Sub-Committee changed its name to the Toronto Service Resolution Project Committee to reflect its current project goals. The committee conducted an environmental scan. Highlights: No Justice-specific model across the region. Downtown Toronto was approved as the pilot area. The T-HSJCC will contribute funds for a forum, which will take place on March 4th. Participants will learn more about this exciting initiative and have an opportunity to provide feedback. A Save the Date reminder has been sent to the Toronto Regional and Local HSJCCs. The S-HSJCC met on January 5, 2016. For part of the meeting there was a Lunch and Learn. The topic was The Access Point. Discussion addressed: Who they are

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Item for Discussion	Discussion		
			<p>and what they do? Resources that are accessed through The Access Point? How to Apply? Wait Times?</p> <ul style="list-style-type: none"> The new Terms of Reference was approved. They address conflict of interest and the inclusion of people with lived experience and/ or family members. The new 2016-2017 Workplan based on the template provided by the PHSJCC was drafted and approved. Working on the next Lunch and Learn addressing immigration, access to legal aid and health services will take place on March 3rd. The committee was informed about the priorities that the T-HSJCC submitted to the PHSJCC. Membership has increased. New members joined the committee from Voices from the Streets and the Fred Victor Centre, Outreach Program. The DT-HSJCC met on January 7th. Membership is growing from the youth addiction and treatment sector, WoodGreen Centre, Schizophrenia Society of Ontario. Discussing ideas for next Lunch and Learn. Had a Lunch and Learn on November 25th on the Reintegration Centre Peer Support Model and Toronto South Detention Centre. Attendance was low. It was suggested that the presentation be presented as a PHSJCC webinar. Based on the evaluation 80% rated the presentation as excellent. The new Terms of Reference was approved similar as the S-HSJCC. The new 2016-2017 Work plan based on the template provided by the PHSJCC was drafted and approved. The WT-HSJCC January 12th meeting has been rescheduled to February 9th due to weather conditions. The NY-HSJCC next meeting will take place on January 21st. The next Lunch and Learn which will take place on February 29th at the North York Courthouse. The topic will be medical assessments. There is a test run on January 19th to ensure the webinar format for the Lunch and Learn will work.
	<p>South West Regional HSJCC</p>	<p>Health Lumley</p>	<ul style="list-style-type: none"> A psychiatrist has now joined St. Leonard's. In London, new housing project based on SPDAD is getting started and is also justice involved. Region is involved with CIT training through OPP and focus on lunch and learns in court house.

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		<ul style="list-style-type: none"> CMHA Middlesex has opened 24 hour MH walk-in clinic. Clinic has reduced police-hospital wait times from 6 hours down to 15 minutes as police are able to take people to this clinic instead of ER. Amount of MH calls has increased but police involvement has decreased
Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member		
Ministry	Person that gave update	Information Shared
Ministry of Community Safety and Correctional Services (MCSCS)	Fuad Abdi	<ul style="list-style-type: none"> Undertaking consultations on new policing strategy. Strategy is looking to enhance the accountability of police services board, oversight of police, improving interactions with vulnerable Ontarians and modernizing training programs. Also developing a provincial framework for first nations policing.
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	<ul style="list-style-type: none"> Focus on implementing programs funded last year. Goal of housing project is to prevent people from entering forensic programs. New specialty program for women in North Bay opening in the fall.
Correctional Services Canada	Jen Gravelle	<ul style="list-style-type: none"> Mental Health units are being put into all federal facilities. Staffing changes coming with increased funding allocations.
Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
Other Members	Person that gave update	Information Shared
Community Networks of Specialized Care	Lisa Holmes	<ul style="list-style-type: none"> Developmental Disabilities Toolkit going to MCSS for approval. Piloting to HSJCC via webinar by end of March/April, with roll out in May. This will be online toolkit.
Local Health Integration Networks	Mike O'Shea	<ul style="list-style-type: none"> LHINs continue work on dual diagnosis framework will be a consultation process. Looking at expansion of housing options for people with MH and A issues. Changes in CCAC services to LHINs. MH leads participating in committee to champion similar activities across LHINs. Looking into release from custody issues. Working with Uppala Chandrasekera on consolidation of TPAs. Continuation of HealthLinks work and community mobilization tables.
Municipal Police	Phil Lillie	<ul style="list-style-type: none"> Participating in Police-Hospital Transition project.

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Item for Discussion	Discussion		
	Forensic Directors Group	Joan Garrow	<ul style="list-style-type: none"> • Continue to monitor ORB dates and changes in pertinent legislation. • Discussion on forensic geriatric population and their impact on the health system, forensic units having to cope with geriatric LTC populations.
	Centre for Addiction and Mental Health	Tania Breton	<ul style="list-style-type: none"> • Work of Service Collaboratives continues across the province. • Exploring intersections with aboriginal justice approaches.
	Legal Aid Ontario	Ryan Baird	<ul style="list-style-type: none"> • LAO releasing MH strategy by end of March- a three year blueprint to improve and expand services to clients with MH and A issues. Includes expanded coverage for first time justice involved clients with MH issues. More coverage for SDMs of incapable relatives. • LAO releasing open government consultation paper- want more open dialogue, engagement and data. Interested in hearing what stakeholders will have to say.
	Evidence and Exchange Network (EENet)	Matt Hollingshead	<ul style="list-style-type: none"> • Matt introduced himself as one of three knowledge brokers who will be providing support to the HSJCC as part of the EENet COI.
14) Meeting adjournment	The next Provincial HSJCC meeting will be held on March 22, 2016 at 180 Dundas Street, Toronto 19 th floor. The Provincial HSJCC meeting of January 19, 2016 adjourned at approximately 2:40pm.		

DRAFT