

Provincial Human Services and Justice Coordinating Committee (P-HSJCC) Meeting Minutes

Date: March 22, 2016

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-chairs	Katie Almond*		R
	Heather Lumley*	✓	
Policy Support (CMHA Ontario)	Seble Makonnen*	✓	
HSJCC Secretariat	Jenna Hitchcox, Project Manager*	✓	
	Kashfia Alam, Implementation and Training Officer*	✓	
	Joseph Szamuhel, Administrative Officer*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead		

Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Terry McGurk	✓	
	Dennis DeSalvo		
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Rob Adams		
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Jason Barr		
North East Regional	Camille Bigras		
North West Regional	Sharon Pitawanakwat		
Peel Regional	Shelly Schneider (Interim Chair)	✓	
Simcoe-Muskoka Regional HSJCC	Judy Alton		
	Jean-Marc Pelot	✓	
South East Regional HSJCC	Carol Mieras	✓	
	Lisa Holmes		
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*	✓	
Waterloo-Wellington Regional HSJCC	Sharon Deally-Grzybowski*	✓	
York-South Simcoe Regional HSJCC	Andrea Sinclair		

Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*		R
Ministry of Children and Youth Services (MCYS)	Ryan Baird	✓	
Ministry of Community and Social Services (MCSS)	Abirami Balakrishnan		
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah		
	Fuad Abdi	✓	
	Vanessa Ciolfitto		

	Oscar Mosquera		
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*	✓	
	Amanda Baine*		
	Sean Court		
	Kamini Persaud		
	Margo Warren	✓	
Ministry of the Attorney General (MAG)	Michael Callaghan	✓	
	Dena Bonnet		

Other Members (Ex-Officio) *PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*		R
Local Health Integration Network (LHIN) Representation	Mike O'Shea	✓	
Community Networks of Specialized Care	Lisa Holmes		
ConnexOntario	Brad Davey	✓	
CAMH	Tania Breton	✓	
Legal Aid Ontario	Ryan Fritsch		
Ontario Association of Chiefs of Police	John Pare		
Ontario Provincial Police	Judy Alton	✓	
Municipal Police	Phil Lillie*		
Forensic Directors Group	Joan Garrow	✓	

Summary of Action items from March 22, 2016

	<u>ACTION:</u> A summary of regional/local network workplans will be provided at the next group meeting on May 17.
	<u>ACTION:</u>
	<u>ACTION:</u>
	<u>ACTION:</u>
	<u>ACTION:</u>
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Minutes from P-HSJCC Meeting of March 22, 2016

Item for Discussion	Discussion
1) Welcome and Introductions	Heather Lumley welcomed the attendees to the Provincial HSJCC meeting of March 22, 2016.
2) Review of agenda for March 22, 2016	<p>The Provincial HSJCC membership reviewed the agenda for the meeting of March 22, 2016.</p> <p>MOTION: Moved by Gord Boyd and seconded by Sharon Deally-Grzybowski to approve the agenda for the Provincial HSJCC meeting of March 22, 2016.</p>
3) Review/Approval of the minutes of January 19, 2016	<p>The Provincial HSJCC membership reviewed the minutes for the meeting of January 19, 2016.</p> <p>MOTION: Moved by Trevor Tymchuk and seconded by Sharon Deally-Grzybowski to approve the minutes for the Provincial HSJCC meeting of January 19, 2016.</p>
4) Matters arising out of the minutes of January 19, 2016	The committee reviewed the outstanding action times outlined in the meeting minutes of January 19, 2016.
5) Election of New Co-Chair	<p>Trevor Tymchuk advised that Michael Dunn is no longer able to act as Co-Chair of the PHSJCC. A call was made to the HSJCC network for a new Co-Chair and Heather Lumley has volunteered.</p> <p>MOTION: Moved by Trevor Tymchuk and seconded by Sharon Deally-Grzybowski to appoint Heather Lumley as new Co-Chair of the PHSJCC.</p>
Provincial HSJCC Business	
6) HSJCC Workplan	<p>Jenna Hitchcox advised the group that they would be reviewing the HSJCC workplan, primarily as required by MOHLTC for 2016 but also on a three year basis to 2019. The workplan has been informed by the priority setting discussion held at last meeting of the group on January 19. Purpose is to review the process by which workplan was developed and review deliverables from workplan. At the end of the exercise, group will be asked to approve the workplan, to be submitted to MOHLTC at the end of the month.</p> <p>Priority setting exercise was conducted in the fall with partners (including Knowledge Broker support staff at CAMH) and the network, which was presented at last meeting. At that meeting, the group itself discussed priorities and projects to undertake. As a result, 8 priority areas/challenge areas were identified. From these, 28 projects were identified for the next 3 years. The role of the HSJCC Secretariat in supporting these projects was also developed.</p> <p>The workplan was created within the MOHLTC reporting template- listing descriptions of activities and their inputs/outputs. Five major areas of workplan were identified:</p>

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	<ol style="list-style-type: none"> 1. Work that supports the Mental Health and Addictions Leadership Advisory Council (police-hospital transition project, supporting Justice Working Group) 2. HSJCC Network support functions: (PHSJCC Meetings, PHSJCC Steering Committee meetings, HSJCC Network Membership Database, Priority Setting/Workplan, Orientation for new committee chairs, network engagement plan, PHSJCC Issue Management Plan, Policy Consultations and Submissions, HSJCC Partnership Agreements) 3. Knowledge exchange support for the HSJCC network: bi-annual conference, CKE committee, knowledge exchange plan, knowledge exchange products, HSJCC webinars, HSJCC website, quarterly updates from Regional HSJCCs, HSJCC bi-monthly newsletter, social media, sector engagement and participation 4. Provincial projects: specialized court project, Justice System and You booklets, operational stress injury project 5. Exploration/issue identification phase projects- to be defined this year and put into action in the next two years: human services and justice data project, red bag program, aging population in the justice system project, FNIM and racialized population and justice projects <p>Next steps for the workplan: incorporating feedback from group members on the projects, submission of PHSJCC and regional/local committee workplans to the MOHLTC and LHINs by the end of March.</p> <p>ACTION: A summary of regional/local network workplans will be provided at the next group meeting on May 17.</p> <p>There was a consensus from the group that the workplan reflected the results of the priority setting discussion that was conducted during the January meeting.</p> <p>Some members advised that it would have been helpful to have seen the PHSJCC workplan before they developed regional/local workplans. Jenna advised workplans are not set in stone- they are a tool to communicate what we are working on.</p> <p>There was discussion about how best to disseminate the reports from local/regional workplans. It was advised that this is attempted to be done through the annual report.</p> <p>MOTION: Moved by Joan Garrow and seconded by Sharon Deally-Grzybowski to approve the 2016 HSJCC workplan.</p>

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<p>7) Issue from Kenora Rainy River District HSJCC: Transportation Issues in relation to court ordered assessments of children/youth</p>	<p>Sarah Dias reviewed the briefing note provided in the meeting package. These issues were raised by the Local HSJCC committee and brought up to the Regional HSJCC, who asked to bring them up to the Provincial HSJCC.</p> <p>Sarah posed discussion questions: is anyone else having this issue? What can be done? Does PHSJCC feel this is an area that needs further exploration?</p> <ul style="list-style-type: none"> • Trevor Tymchuk advised that the North East Regional HSJCC has these same problems, though perhaps not to the same extent. • Brad Davey reiterated that there is a large challenge for the use of OTN in remote communities in that they do not have the bandwidth to accommodate. Better use of technology could ease these issues. • Dave Jarvis advised there are extensive transportation issues in Haliburton region. Local HSJCC has tried to address the issue with funding. <p>Heather Lumley advised Local and Regional HSJCCS could consider the issue and bring back findings to the Secretariat to pass on to Sarah.</p>
<p>8) Presentation: OPP Mental Health Strategy: Our People, Our Communities</p>	<p>OPP staff provided a presentation on the new OPP Mental Health Strategy: Our People, Our Communities. A copy of the strategy can be found at: https://www.opp.ca/index.php?&lng=en&id=115&entryid=56b7a16d8f94ac0d5c28d175</p>
<p>9) PHSJCC 2017 Conference Planning Committee Update</p>	<p>Joseph Szamuhel provided an update on the progress of the Conference Planning Committee. Conference Planner Sherry Sim is in the process of convening the Committee for its first meeting in late April/early May. The conference date and venue will be selected and conference themes and speakers will be discussed.</p>
<p>10) CKE Committee Update</p>	<p>Kashfia Alam provided an update on recent HSJCC webinars- January 20 on TBI and the Criminal Justice System and February 17 on Compassion Fatigue. Webinars were well attended and received positive feedback. Next webinar is on March 30, a webinar on to solicit feedback on the Police-ED Project.</p> <p>Jenna Hitchcox provided an update on development of the new HSJCC website:</p> <ul style="list-style-type: none"> • A content management plan has been developed for the new website to guide the secretariat and network for what can be uploaded and posted. Content areas have been identified for the website. 1) HSJCC Committee business documents (local, regional, provincial) 2) Network events 3) Practice profiles and project updates 4) Personal stories 5) Documents produced by the HSJCC (research reports, submissions)

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	<ul style="list-style-type: none"> The group discussed what sort of documents should be posted on the website. It was suggested that documents not related to HSJCC but related to the human services and justice sectors could be posted on the website. The website could become a repository for these types of documents and could be sorted by topic. Would serve dual function of hosting HSJCC related content and support as well as sector related information. Jenna advised communications will be sent out to the network in the near future in order to populate the new website, make sure there is regional/local content. Secretariat staff will be making initial content postings for the network and then provide instruction on how they can do this themselves once the site launches. <p>Jenna provided an update on the HSJCC Community of Interest. The COI was successful receiving in kind knowledge broker support from EENet.</p>							
11) Mental Health Court Project Update	Seble Makonnen provided an update on the mental health court project. Pilot surveys of selected courts have been completed and will be rolling out surveys to the rest of the courts across the province shortly, with assistance from MAG in identifying contacts. It was reiterated that this is not an evaluative project, but rather a survey.							
12) Police-Hospital Transition Project Update	<p>Jenna Hitchcox provided a presentation on the Police-Hospital Transition project.</p> <p>It was asked how much hospitals had been involved in the project. Jenna advised that both the OHA and LHINs are being consulted as major partners. The content of the framework is still in development phase, with implementation to be addressed afterwards. Task force will focus on a realistic implementation on the framework, but their focus right now is on developing the framework.</p>							
HSJCC Updates								
13) Brief Updates from HSJCCs and Ministries	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member							
	<table border="1"> <thead> <tr> <th data-bbox="430 1073 745 1182">HSJCC</th> <th data-bbox="745 1073 953 1182">Person that provided update</th> <th data-bbox="953 1073 2024 1182">Information Shared</th> </tr> </thead> <tbody> <tr> <td data-bbox="430 1182 745 1354">Hamilton/Niagara/Brant/Haldimand/Norfolk (LHIN 4 Regional HSJCC)</td> <td data-bbox="745 1182 953 1354">Terry McGurk</td> <td data-bbox="953 1182 2024 1354"> <ul style="list-style-type: none"> Focus has been on developing Regional HSJCC workplan. Working with Michael Bold on FASD and strategies to improve collaboration on persons with FASD. Providing informational sessions to stakeholders. </td> </tr> </tbody> </table>	HSJCC	Person that provided update	Information Shared	Hamilton/Niagara/Brant/Haldimand/Norfolk (LHIN 4 Regional HSJCC)	Terry McGurk	<ul style="list-style-type: none"> Focus has been on developing Regional HSJCC workplan. Working with Michael Bold on FASD and strategies to improve collaboration on persons with FASD. Providing informational sessions to stakeholders. 	
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	Peel	Shelly Schneider	<ul style="list-style-type: none"> • Completion of workplan. • Have launched 24/7 crisis services with Caledon OPP, region is now covered with MH crisis services.
	Connex	Brad Davey	<ul style="list-style-type: none"> • Completed organization review recently, launching Mind Your Mind program
	Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	<ul style="list-style-type: none"> • When completing workplan and SWOT analysis, realized alignment needed to occur between regional and local committees. They have identified three targets for region: membership engagement, knowledge exchange and research.
	Champlain Regional	Gord Boyd*	<ul style="list-style-type: none"> • Completion of workplan, which was an interesting and invigorating process. • Considering restructuring of local committees. • Working on a conference to be held later this year. • Providing knowledge exchange activities in region on pertinent issues.
	Simcoe-Muskoka Regional	Jean-Marc Pelot	<ul style="list-style-type: none"> • Jean-Marc Pelot introduced himself as the new Co-Chair of the Regional HSJCC. • At last meeting in February, worked on regional and local workplans. • Regional and locals are working toward goals identified in workplans. • Barrie Local is working with Barrie police on CIT trial project. They will be presenting the project to their LHIN for funding.
	Toronto Regional	Steve Lurie*	<ul style="list-style-type: none"> • The Toronto Regional and Locals have approved their 2016-2017 workplans and budget. • The Toronto LHINs are in the process of establishing integrated access for MH and MHA. They are initiating a consultation process. There are some concerns about managing situations without managing capacity given the number of people on the various waitlists. The DT-HSJCC is fine tuning the SWOT Analysis on Centralized Access Systems. It was decided to write a letter to the Toronto Central LHIN and Central LHIN, building on the results of the SWOT Analysis. • There is a plan to have one courthouse for Toronto by 2022. The committee agreed to initiate a process to engage with the decision-makers to get input about the implications and options. The committee will invite someone from the MAG to meet with the committee. • The Toronto Service Resolution Project had a Forum on March 4th. Forty-six out of the 53 registered attended. There was broad representation from DS, police, MCIT and funders. From a quick review of the evaluations, it appeared that the goals were met. Stephanie Gloyn, CAMH will bring a summary to the next meeting.

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			<ul style="list-style-type: none"> • The Provincial Secretariat presented an overview of the HSJCC network’s structure, activities and reporting changes. The presentation was well received by the members. • The S-HSJCC met on March 1, 2016. For part of the meeting there was a Lunch and Learn. The topic was Immigration and Refugee Law. Guest speaker was Ronald Poulton, Immigration Lawyer. Discussion addressed: Overview of the immigration and refugee process, access to health services, eligibility for OHIP/OW/ODSP and Legal Services. Received good feedback on the Lunch and Learns. • Mary Jarrell from Crown Attorney’s Office has accepted the Co-chair position. • A new sub-committee has been created to look at medication tracking collaboration; accessible if you have OTN to be used for case management purposes. • The DT-HSJCC met on March 3rd. We had a presentation on “The Intersection between Mental Health and Canada’s Immigration System” from Michael French of the Schizophrenia Society of Ontario. Members expressed interest in building on the presentation. • The Committee has completed the SWOT Analysis summary presented at the meeting and its been circulated to the members for feedback and approval. Planning a Lunch and Learn session on March 31 on Legal and Psychosocial Perspectives on Dementia with Julia Chao, Director of Senior Services at WoodGreen and Vivian Ropchan, Defense Counsel. • The NY-HSJCC met on March 3rd. Had a very successful Lunch and Learn webinar which took place on February 29th at the North York Courthouse. The topic was Assessments 101 with Dr. Mark Pearce. One hundred people registered, 53 participated online and 33 in-person. The feedback was excellent. This was the first webinar at the courthouse, which required tech support both on and off site and we experienced minor technical issues. The HSJCC Secretariat provided support by circulating information about the webinar to all its members. Offsite support was provided in partnership with OCASI. The NY-HSJCC will be moving forward to have the Lunch and Learns to be in a webinar format. • The WT-HSJCC will be meeting on March 22nd. They had a successful Lunch and Learn held on March 10th. The committee decided to move the Lunch and Learn to an earlier time instead of after 4:00 pm to accommodate people’s schedules. We

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			<p>had 34 participants representing the cross-sectoral membership including judges, Justice of the Peace, Crown Attorney’s Office, Duty Counsel, Mental Health Agencies, Toronto Bail Program, Salvation Army. The topic was Acquired Brain Injury (ABI) Symptoms and Intervention Strategies with Carolyn Lemsky, Ph.D., C. Psych. ABPP-CN; Clinical Director at Community Head Injury Resources Services (CHIRS). There was a fruitful discussion and participants expressing interest in having a follow-up Lunch and Learn on the ABI justice connection.</p>
	<p align="center">South West Regional</p>	<p align="center">Heather Lumley</p>	<ul style="list-style-type: none"> • Four locals are looking at incorporating red bag programs. • All locals are looking at CIT training. • All locals have secured funding for future lunch and learns. • Supporting research collaborative in London. • Four locals are holding one day conferences looking at older offenders, FASD and youth. • Advised that the International Community Corrections Conference will be held in October in Toronto.
	<p align="center">South East Regional</p>	<p align="center">Carol Mieras</p>	<ul style="list-style-type: none"> • Advised region is holding a conference for youth at risk in Kingston on November 16. • Completion of workplan. completed workplan.
	<p align="center">Waterloo-Wellington Regional HSJCC</p>	<p align="center">Sharon Deally-Grzybowski*</p>	<ul style="list-style-type: none"> • As of April 1st, the WWHSJCC will have a co-chair, Joan Nandlal, ED for John Howard Society Waterloo Wellington. • A Forum: Crystal Methamphetamine in Waterloo and Wellington Region – Harm Reduction, Supporting Clients and Staying Safe occurred on March 21, 2016. Local health, justice, and social service providers from across Wellington County and Waterloo Region were provided information on safety concerns for front-line workers related to the production and /or use of Crystal Meth; effective practices for working with clients who are delusional or paranoid; harm reduction practices specific to the use of crystal meth; supporting withdrawal management practices for clients who are using crystal meth. Keynote speaker was Dr. Tim Guimond, a clinician researcher from St. Michael’s Hospital in Addictions, Concurrent Disorders, and Biostatistics.

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			<p>The Forum was made possible through funding from the WWHSJCC Regional and Local committees, Proceeds of Crime Grant, and Ministry of Community Safety and Correctional Services.</p> <p>Presentations from the conference will be posted on the WWHSJCC website. It was co-sponsored by CMHAWWD, Waterloo Region Integrated Drugs Strategy and the Wellington Guelph Drug Strategy.</p> <ul style="list-style-type: none"> • Youth Justice Booklet: The WWHSJCC in partnership with Lutherwood and CMHAWWD is producing the first version of the “Navigating the Youth Justice and Mental Health Systems: Understanding the process and the people that can help.” Copies will be available at the May 17th PHSJCC meeting. • The Guelph HSJCC continues to work on issues of discharge planning from correctional facilities – especially Maplehurst and subcommittee has been struck to work on concerns such as discharge without medications, follow up, on Fridays with no housing in place, etc. • The Kitchener/Cambridge HSJCCs continue to work on Geriatric issues as related to court charges, etc. Additionally, they co-sponsored the Crystal Meth Conference with WWHSJCC and other community partners. 															
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	Other Members	Person that gave update	Information Shared
	Connex	Brad Davey	<ul style="list-style-type: none"> Completed organizational review recently, launching Mind Your Mind program
	Forensic Directors Group	Joan Garrow	<ul style="list-style-type: none"> Setting goals for 2016 and creating a manual for their group. Reviewing safety and security frameworks, especially employees being endangered in workplace. Investigating system congruencies, surveys being done. Looking at technology to aid court assessments better. Reviewing Bill 122 and impacts on system. Looking at system cohesion- relationship with LHINs.
Centre for Addiction and Mental Health	Tania Breton	<ul style="list-style-type: none"> Working on a video highlighting Phase 1 of the Justice Collaboratives will be released in May. 	
14) Meeting adjournment	The next Provincial HSJCC meeting will be held on May 17, 2016 at 101 Bloor Street West, 2 nd Floor Pinery Boardroom, Toronto. The Provincial HSJCC meeting of March 22, 2016 adjourned at approximately 2:40pm.		

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