



# Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: 20 September, 2016

## Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-chairs	Katie Almond*	✓	
	Heather Lumley*	✓	
Policy Support (CMHA Ontario)	Seble Makonnen*	✓	
HSJCC Secretariat	Joseph Szamuhel, Project Manager*	✓	
	Kashfia Alam, Implementation and Training Officer*	✓	
	Lawrence Blake, Network Coordinator*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead		R

## Regional HSJCC Representatives (Voting Members) \*PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Terry McGurk	✓	
	Dennis DeSalvo		R
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Rob Adams	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis	✓	
Halton Regional	Jason Barr		R
North East Regional			
	Shirley Gilpin	✓	
North West Regional	Sharon Pitawanakwat	✓	
	Sara Dias*		R
Peel Regional	Shelly Schneider (Interim Chair)	✓	
Simcoe-Muskoka Regional HSJCC	Judy Alton	✓	
	Jean-Marc Pelot	✓	
South East Regional HSJCC	Carol Mieras	✓	
	Lisa Holmes	✓	
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*		R
Waterloo-Wellington Regional HSJCC	Don Roth	✓	
York-South Simcoe Regional HSJCC	Andrea Sinclair		R

## Ministry Representatives (Ex-Officio) \*PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*	✓	
Ministry of Children and Youth Services (MCYS)	Farlon Rogers	✓	
Ministry of Community and Social Services (MCSS)	Abirami Balakrishnan	✓	

Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah		R
	Fuad Abdi	✓	
	Vanessa Ciolfitto		R
	Oscar Mosquera		R
Ministry of Health and Long Term Care (MOHLTC)	Chris Higgins*		R
	Nina Acco-Weston		R
	Marg Connor	✓	
	Kamini Persaud		R
	Ruth Stoddart	✓	
Ministry of the Attorney General (MAG)	Michael Callaghan		R
	Dena Bonnet		R

Other Members (Ex-Officio) \*PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*	✓	
Local Health Integration Network (LHIN) Representation	Mike O'Shea	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
CAMH	Tania Breton	✓	
Legal Aid Ontario	Ryan Fritsch		R
Ontario Association of Chiefs of Police	John Pare		R
Ontario Provincial Police	Judy Alton	✓	
Municipal Police	Phil Lillie*		R
Forensic Directors Group	Joan Garrow	✓	

Summary of Action items from Sep 20, 2016

1	<b>ACTION:</b> PHSJCC Co-Chairs to draft a letter of invite for the Minister of Health and Long-Term Care.
2	<b>ACTION:</b> Steering Committee to compile report on Work Plan, for dissemination in November.
3	<b>ACTION:</b> Member engagement committee to be struck by volunteers.
4	<b>ACTION:</b> Secretariat staff will provide background information and discussion questions for November's Issue Management Topic.
5	<b>ACTION:</b> Secretariat staff will draft a submission to the Core Services Task Group of the Mental Health and Addictions Leadership Advisory Council focusing on barriers to access.
6	<b>ACTION:</b> MOHLTC presentation will be forward to the membership.

Minutes from P-HSJCC Meeting of 20 Sep, 2016	
Item for Discussion	Discussion
1) Welcome and Introductions	Katie Almond welcomed the attendees to the Provincial HSJCC meeting of Sep 20, 2016.
2) Review of agenda for Sep 20, 2016	The Provincial HSJCC membership reviewed the agenda for the meeting of Sep 20, 2016.  <b>MOTION:</b> Joan Garrow moved to approve the agenda of Sep 20, 2016, Gord Boyd seconded.
3) Review/Approval of the minutes of May 17, 2016	The Provincial HSJCC membership reviewed the minutes for the meeting of May 17, 2016. Sara dias is from the north west, not north east.  <b>MOTION:</b> Gord Boyd motioned to approve the minutes of May 17, 2016, Tania Breton seconded.
4) Matters arising out of the minutes of May 17, 2016	The committee reviewed the outstanding action times outlined in the meeting minutes of May 17, 2016.
<b>Provincial HSJCC Business</b>	
5) HSJCC Network Annual Reports	Joseph Szamuhel informed the PHSJCC that the annual report was submitted on 30 June 2016 to the MOHLTC and LHIN regional mental health leads. He provided details on the outputs and outcomes, along with some details on the current financial status. He noted that a high level summary is included in the meeting package. Annual reports for the regions were submitted in August. For members wishing to have an overview of what was submitted they can consult the webinar held at the end of June 2016.
6) P-HSJCC 2017 Conference Planning Committee Update	Gord Boyd began by thanking everyone for their help to-date. He noted that the budget was discussed at the Steering Committee meeting, which was approved, and the speakers are being contacted. A 'save-the-date' message will be following shortly for all potential attendees. He argued that due to the Provincial nature of the conference, a sponsorship committee should be struck in order to represent each region. This includes the group reaching out to their ministerial contacts in order to ensure attendance.  It was mentioned that there were challenges in scheduling the Minister to appear at the last conference. It was agreed that it would be helpful for the PHSJCC Co-Chairs to draft a letter for sending to partner ministries to help arrange for a Minister to attend the 2017 conference .  <b><u>ACTION ITEM 1.</u></b>

Minutes from P-HSJCC Meeting of 20 Sep, 2016

Item for Discussion	Discussion
7) CKE Committee Update	<p>Trevor Tymchuk updated the group, advising that summer webinars went well. There are a few webinars in the works, and the membership will be updated shortly. The website still has some technical issues, but should be going live around the end of October / Beginning of November.</p> <p>A notice will go out to the membership when this occurs.</p>
8) Workplan Items a) Member Engagement Plan b) Issue Management Plan c) Policy Consultation Procedure	<p>Uppala Chandrasekera noted that we are well on track to complete all projects identified in the work plan. The steering committee will approve a report for dissemination at the next meeting in November. Three items were discussed:</p> <p><b><u>ACTION ITEM 2.</u></b></p> <p>a) A member engagement committee should be struck, which would enable us to better retain active membership.</p> <ul style="list-style-type: none"> <li>• Don Roth, Gord Boyd, Terry McGurk, Sharon Pitawanakwat, Trevor Tymchuk, and Jennifer Gravelle all volunteered to form the committee. <b><u>ACTION ITEM 3.</u></b></li> </ul> <p>b) The new issue management plan was discussed via power point. It was requested that codes of conduct be forwarded to the secretariat so that they could be used as rubrics for a provincial code of conduct. The issue management plan is to be reflected in the terms of reference. PHSJCC meetings will now contain themes in order to enable discussion of regional issues.</p> <ul style="list-style-type: none"> <li>• It was agreed that the issue for discussion at November's PHSJCC meeting will be that of transportation for accused persons requiring psychiatric assessments between correctional and psychiatric facilities. Secretariat staff will provide a background briefing note on the issue to committee members and committee members will consult with their regional committees and partner ministries/organizations to inform the discussion in November. <b><u>ACTION ITEM 4.</u></b></li> </ul> <p>c) The policy consultation procedure was discussed. While traditionally the HSJCC has not responded to media requests, the issue management plan will now be utilized for all such requests.</p>
9) Presentation from the Core Services Task Group of the Mental Health and Addictions Leadership Advisory Council	<p>Camille Quenneville introduced how the council was formed and its composition.</p> <p>Gail Czucar spoke on the Core Services Task Group, and the work done to date. She stressed that availability and accessibility are key deliverables of the sector, and noted the difference between the two terms. She discussed the eight categories of the core services framework.</p> <p>In a discussion following the presentation, it was pointed out that persons incarcerated in Federal correctional institutions do not have the same access to a standard of care as provincial inmates. It was asked where justice would be included in the Core Services framework. It was also asked how core services will be provided to the extremely marginalized; linkages do not currently exist for this</p>

Minutes from P-HSJCC Meeting of 20 Sep, 2016

Item for Discussion	Discussion
	<p>population after release from custody and many barriers to access exist among client populations that are the focus of HSJCCs.</p> <p>Gail responded that the focus of the core services is on programming currently provided by the LHINs. She noted that this could be included in an appendix, making a distinction between federal and provincially supervised services.</p> <p>She also noted that the current scope of the project does not discuss barriers to access. The intent is to map the current core offerings, and from there identify barriers in separate project. She noted that it would be useful for the HSJCC to submit a definition of the barriers that exist for their clients accessing core services. <b><u>ACTION ITEM 5.</u></b></p>
<p>10) Presentation from the Mental Health and Addictions Branch of the Strategic Policy and Planning Division, Ministry of Health and Long-Term Care</p>	<p>Marg Connor introduced the strategy, and went over some key indicators that the MOHLTC utilize for the problematization of mental health and addictions programming. A key result of the work done to-date is the identification of the added benefit that PWLE have serving on leadership and advisory councils. Some anticipated 2016 council recommendations were touched on briefly. Her presentation will be forwarded to the group. <b><u>ACTION ITEM 6.</u></b></p> <p>It was agreed that it would be helpful for the MOHLTC to present at the 2017 PHSJCC conference perhaps with a panel of relevant directors. The conference planning committee will be reaching out to them accordingly in the future.</p>
<p>11) Presentation from the Evidence Exchange Network for Mental Health and Addictions (EENet)</p>	<p>Nandini Saxena discussed the role that EENet plays within the HSJCC, and its ability to support the network. The presentation discussed: 1) the provincial support program; 2) role of EENet; 3) definition of Knowledge Exchange (KE); and 4) typical knowledge exchange activities.</p> <p>It was pointed out that EENet has access to other datasets with some correlation to the sector; for example, police services datasets.</p> <p>Nandini suggested that the membership can approach EENet with putting together a survey in aid of the member engagement plan.</p>

## Minutes from P-HSJCC Meeting of 20 Sep, 2016

Item for Discussion	Discussion		
<b>HSJCC Updates</b>			
12) Brief Updates from HSJCCs and Ministries	<b>Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member</b>		
	HSJCC	Person that provided update	Information Shared
	Hamilton/Niagara/Brant/ Haldimand/Norfolk (LHIN 4 Regional HSJCC)	Terry McGurk	<p>The region continues to undergo dramatic changes in membership composition.</p> <p>Has a unique project going on in partnership with paramedic services. 50% of hospital calls are mental health and addiction calls. Have requested stats from paramedic services to see what changes can be made. Pilot project will be presented to the LHIN to see if they can help support.</p> <p>They are beginning a DBT program in the contexts of their SafeBed initiative.</p>
	Champlain Regional	Gord Boyd*	<p>Agency fair occurred in July 2016. A synopsis will be included in the newsletter.</p> <p>The local OPP has reached out to the Regional HSJCC and requested information on OSIs, and support services, within the contexts of First Responders. More to follow on this initiative.</p> <p>The Region will be reformatting its Terms of Reference moving forward.</p>
	Simcoe-Muskoka Regional	Jean-Marc Pelot	<p>On 13 May 2016, the HSJCC presented to First Responders on Opioid use and addictions. On 11 May 2017, the regional HSJCC will be hosting a Justice Conference in Orillia – all are invited.</p> <p>On 17 Nov 2016, the Orillia Local HSJCC will conduct a Community Wellness Fair.</p>
	Waterloo-Wellington Regional HSJCC	Don Roth	<p><i>Navigating the Youth Justice &amp; Mental Health Systems</i> a publication of the regional HSJCC has been published. Copies are available from the regional HSJCC and the Secretariat.</p>
	North West HSJCC	Sharon Pitawanakwat	<p>The first priority for this fiscal year is the reformat of the priority document to focus on the Situation Table. A linking with the Kenora local will occur on this matter.</p> <p>A Working Group has been struck to aid in the redevelopment of the Work Plan.</p>

**Minutes from P-HSJCC Meeting of 20 Sep, 2016**

Item for Discussion	Discussion	
		Future opportunities to work with First Nation civil society groups are being explored.
Peel Regional HSJCC	Shelly Schneider	On 9 September 16 an FASD workshop was held. 200 participants attended.  Regional OPP wish to see a pre-charge diversion program implemented, Regional HSJCC is looking into this matter. Mental health and justice program pilot project has been completed for the Wellness Recovery Action Plan.
South East Regional HSJCC	Lisa Holmes	Region remains heavily involved in the drafting of situation tables.
<b>Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member</b>		
Ministry	Person that gave update	Information Shared
Correctional Service Canada	Jennifer Gravelle	No major changes.
Ministry of Community Safety and Correctional Services (MCSCS)	Fuad Abdi	The new mandate from the Minister will likely have a large component focusing on MH&A. Work continues on the ministry's strategy. Hopes to have a detailed update on progress at next meeting.
Ministry of Health and Long Term Care (MOHLTC)	Ruth Stoddart	Ruth introduced herself to the group- she is now the MOHLTC representative to the PHSJCC replacing Margo Warren.
Forensic Directors Group	Joan Garrow	Advised that the group is having a meeting later this month where one of the topics of focus is transportation issues for accused requiring assessments between forensic hospital units and correctional facilities. She will provide an update at the next PHSJCC meeting.
<b>Other Members (Ex-Officio) *PHSJCC Steering Committee Member</b>		
Other Members	Person that gave update	Information Shared



Minutes from P-HSJCC Meeting of 20 Sep, 2016

Item for Discussion	Discussion		
	Connex	Brad Davey	<p>CONNEX will be housing the provincial Naloxone registry. 2500 locations will be offering free kits. Working in conjunct with the MOHLTC.</p> <p>Is now taking crisis calls for London. This is in partnership with 3 Local CMHAs.</p>
	Centre for Addiction and Mental Health	Tania Breton	The Niagara screening initiative is being ported to Welland and Windsor.
	Community Networks of Specialized Care	Lisa Holmes	The networks are focusing heavily on complex case management, and interactions between the justice system and development disabilities.
13) Meeting adjournment	<p>The next Provincial HSJCC meeting will be held on November 22, 2016 at 180 Dundas Street West, 19<sup>th</sup> floor Conference Room, Toronto.</p> <p>The Provincial HSJCC meeting of Sep 20, 2016 adjourned at approximately 2:30pm.</p>		

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