

## HSJCC Network Reporting Template

### Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	<b>Local HSJCC: Renfrew County (Pembroke)</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<p><b>Marianne Bourgeois</b>  <b>Marianne.bourgeois@pemreghos.org</b>  <b>Mental Health Services of Renfrew County</b>  <b>613 732 8770 ext 8051</b></p> <p><b>Molly Fulton</b>  <b>Molly.fulton@pemreghos.org</b>  <b>Mental Health Services of Renfrew County</b>  <b>613 732 8770 ext 8515</b></p>
<b>HSJCC Objectives</b>	<ul style="list-style-type: none"> <li>- Support the regional and Provincial HSJCC initiatives and work plans</li> <li>-To share information across the HSJCC Network and beyond (knowledge transfer).</li> <li>- To provide a structure for accountability for the HSJCC Network</li> <li>- To enhance membership engagement of the HSJCC Network, and provide cross sector collaboration, as well as members educational knowledge exchange</li> <li>- To help support clients with complex needs, connect with appropriate resources.</li> <li>- To address issues relating to barriers for individuals released from custody</li> <li>- To help promote and collaborate on a strategy for Renfrew County to improve the current Opioid and Mental Health Crisis</li> </ul>

<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>Transfer Payment Agency: Royal Ottawa Mental Health Centre</b> <b>Transfer Payment Contact: Natasha.Kelly@theroyal.ca</b>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$7000</b>

**List of Key Activities & Initiatives**

- I. **HSJCC Local Meetings**
- II. **HSJCC Regional Meetings**
- III. **HSJCC Provincial Conference**
- IV. **Rural Client post Custody supports**
- V. **Improved knowledge and advocacy of supports to target the opioid and mental health Crisis**
- VI. **Case Conferences/ Attend Courts Across Renfrew County**

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>HSJCC Local Meetings</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objective</b> Increase membership engagement.</p> <ul style="list-style-type: none"> <li>- <b>Members will have information on provincial and or local Initiatives and activities to inform direct services and identify client needs</b></li> </ul> <p><b>Deliverable</b></p> <ul style="list-style-type: none"> <li>- <b>Quarterly meetings and Ad hoc work Committee Participation,</b> <b>In person meetings, with some emphasis on presentations to the group and centre around lunch time, in hopes to increase membership engagement.</b></li> <li>- <b>Members will monitor work plan and lead initiatives</b></li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$2000</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	<p><b>Quarterly meetings held: Local meetings:</b></p> <p><b>June 17<sup>th</sup> 2024</b></p> <p><b>October 07 2024</b></p>

	<b>Feb 04 2025</b>  <b>\$ 1707.08- purchase of OWL video conferencing to improve hybrid support to meetings</b>
<b>Key Outcomes</b>	<b>Continue to be in the know of regional and local matters affecting HSJCC. Provide a direct line of communication to all partners to streamline information rec'd and also to continue to develop and streamline services for clients.</b>
<b>Budget Used by March 31, 2025</b>	<b>Lunch for quarterly meetings x 3= \$534.54</b>  <b>\$ 1707.08- purchase of OWL video conferencing to improve hybrid support to meetings</b>  <b>Total: \$2241.62</b>

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>HSJCC Regional Meetings</b>
<b>Objectives and Key Deliverables</b>	<b>Objective</b> <ul style="list-style-type: none"> <li>- Improve communication between committees</li> <li>- Identify local issues for the Regional and Provincial tables</li> </ul> <b>Deliverable</b> <ul style="list-style-type: none"> <li>- Attend meetings hybrid- in person to garnish partnerships, and some virtually to remain consistent in being able to attend all meetings</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$325 (travel costs)</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	<b>Regional Meetings:</b> <b>May 30<sup>th</sup> 2024</b> <b>Sept 26<sup>th</sup> 2024</b> <b>Jan 30<sup>th</sup> 2025</b> <b>Mar 27<sup>th</sup> 2025.</b> <b>Ad hoc events:</b> <b>Nov 14<sup>th</sup> 2024- Educational event</b>
<b>Key Outcomes</b>	<b>Continue to be in the know of regional and local matters affecting HSJCC. Provide a direct line of communication to all</b>

	partners to streamline information rec'd and also to continue to develop and streamline services for clients.
<b>Budget Used by March 31, 2025</b>	\$213 – travel costs

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>HSJCC Provincial Conference</b>
<b>Objectives and Key Deliverables</b>	<b>Objective</b> <ul style="list-style-type: none"> <li>- Share best practice and innovative approaches</li> <li>- Knowledge exchange</li> <li>- Build cross-sector networks</li> <li>- Engage in solutions for improved service delivery</li> </ul> <b>Deliverable</b> <ul style="list-style-type: none"> <li>- Members will attend conference and or ad hoc training as necessary and available</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	\$1400
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	Virtual HSJCC conference – 1 registered- funding provided in kind from PRH
<b>Key Outcomes</b>	Educational and safety opportunities shared amongst all committee members.
<b>Budget Used by March 31, 2025</b>	Zero budget used, as this was a virtual conference again.  Funds re allocated to client transportation and improvement to virtual meeting options

<b>General Information for Activity IV.</b>	
<b>Description</b>	<b>Rural Client post Custody Supports</b>
<b>Objectives and Key Deliverables</b>	<b>Objective:</b>  To support rural clients with complex needs post custody.  Improved reintegration back into the community.  Reduce barriers  Make Services more accessible.

	<p><b>Deliverable:</b></p> <p><b>Clients reintegrating back into the community post custody will have access to financial assistance for: Travel back to their home, medications, food vouchers and any other necessity deemed suitable to assist with safe reintegration.</b></p>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$2675</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	<p><b>\$73.99- Prepaid Visa card to replace birth certificate for client</b></p> <p><b>\$43.98- Walmart gift card for client to purchase food and supplies</b></p> <p><b>\$500- Gift cards purchased for client use to support reintegration back into community post incarceration. ie. Supplies.</b></p> <p><b>\$106.73- Prepaid Visa gift card in order to make online payment for client re- housing tribunal support</b></p> <p><b>\$48.98- Prepaid Visa to support client fuel to get to location</b></p> <p><b>\$72.96- Client medication cost</b></p>
<b>Key Outcomes</b>	<b>Improved reintegration back into the community post discharge.</b>
<b>Budget Used by March 31, 2025</b>	<b>\$846.64</b>

<b>General Information for Activity V.</b>	
<b>Description</b>	<b>Improved knowledge and advocacy of supports to target the opioid and mental health Crisis</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objective:</b></p> <p><b>Bridge the collective experience of HSJCC members to assist in supporting the collaborative approach to supporting with the development of a mental health and drug strategy in Renfrew County.</b></p> <p><b>Key Deliverables:</b></p> <p><b>Identify gaps</b></p>

	<p><b>Utilize collective experience and knowledge</b></p> <p><b>Implement support with strategy role out</b></p>
<b>Budget Allocated (As of April 1, 2024)</b>	
<p><b>Status Update as of March 31, 2025</b></p> <p><b>(Completed, Delayed, On Hold)</b></p>	<p><b>Local HSJCC members are part of the larger Drug Strategy board that is in Renfrew County. Sharing of knowledge and achievable strategy outcomes shared locally back to the committee.</b></p>
<b>Key Outcomes</b>	<b>Develop of pillars supporting the Renfrew County Drug Strategy</b>
<b>Budget Used by March 31, 2025</b>	<b>\$73.98- purchase of educational information for clients on NA and AA supports.</b>

<b>General Information for Activity V.</b>	
<b>Description</b>	<b>Case Conferences, Attend Courts across Renfrew County</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objective -</b></p> <p><b>Promote Collaborative approach for client care -</b></p> <p><b>Promote recovery and well being</b></p> <p><b>Deliverable -</b></p> <p><b>Court Diversion plans in place - Client care plans - Referrals to appropriate service</b></p>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$600</b>
<p><b>Status Update as of March 31, 2025</b></p> <p><b>(Completed, Delayed, On Hold)</b></p>	<p>Promoting face to face visits, requiring staff to and clients to travel.</p> <p><b>Transportation provided for clients and staff to access the courts.</b></p>

	<b>Given there is not public transportation in Renfrew County, the modes of usage were by taxi cab or Northlander bus. Thus the expected cost surpassed the budget.</b>
<b>Key Outcomes</b>	<b>Various individuals were able to access supports in person. Transportation was provided to the court house for appearances, to the OPP station for finger printing, to various clinics and doctors appointments as well as a treatment facility for an individual to access as part of diversion plan.</b>
<b>Budget Used by March 31, 2025</b>	<b>\$3624.52</b>