

## HSJCC Network Reporting Template

2022-2023

### Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	Stormont, Dundas, Glengarry, Prescott, Russell and Akwesasne
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<p><b>Martine Sabourin</b> Area Manager/Gérante de Secteur Ministry of the Solicitor General Cornwall, Brockville and Hawkesbury Probation and Parole Offices 331 Pitt Street, Cornwall, ON, K6J 3R1 Tel: 613-933-6335 ext 209 <a href="mailto:Martine.Sabourin@ontario.ca">Martine.Sabourin@ontario.ca</a></p> <p><b>Joanne Ledoux-Moshonas</b> Executive Director / Directrice générale CMHA Champlain East / ACSM Champlain Est 613-933-5845 ext. 223 <a href="mailto:moshonasj@cmha-east.on.ca">moshonasj@cmha-east.on.ca</a></p>
<b>HSJCC Objectives</b>	<p>Implementation of a Specialized Mental Health Court</p> <p>Improve visibility about this committee and joint-ventures with other collaborative committees Advocating for Mental Health training amongst front line workers and other service providers</p> <p>Providing advocacy and support to the Youth sector and other justice related initiatives</p> <p>Increase cross-sector collaboration.</p> <p>Provide training for service providers in regards to Mental Health Court, transitional housing, addiction and Mental Health, Human Trafficking and other educational needs</p> <p>Bridging gaps in services for those whom the system can not accommodate due to their challenging nature</p>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	CMHA Champlain East 329 Pitt Street, Cornwall ON K6J 3R1
<b>Total # of Funds Received from Regional Health Office</b>	\$ 5,735.19

**List of Key Activities & Initiatives**

- I. Collaboration & Collaborative Care
- II. Direct Services
- III. Training and professional development as identified by the HSJCC members
- IV. Service and system performance, monitoring and evaluation
- V. Knowledge translation and exchange

<b>General Information for Activity I. Collaboration &amp; Collaborative Care</b>	
<b>Description</b>	Increase membership of the Cornwall SDG and PR and Akwesasne HSJCC to enhance community engagement with the committee.
<b>Objectives and Key Deliverables</b>	<p>Increase membership of the Cornwall SDG, PR and Akwesasne HSJCC to include new organizational partners and perspectives, to increase collaboration and transfer of knowledge</p> <p>Recruit additional members from the Youth Services sector and the service providers in Akwesasne. ( i.e.: Youth Wellness Hubs , Akwesasne Child &amp; Youth Services)</p> <p>Increase community awareness of and participation in the local HSJCC</p> <p>Develop new service agreements or protocols.</p> <p>Orient members to the HSJCC portal, a central place to access information.</p>
<b>Budget Allocated (As of April 1, 2022)</b>	\$0.00
<b>Status Update as of March 31, 2023</b>  (Completed, Delayed, On Hold)	<b>Completed</b>
<b>Key Outcomes</b>	<p>(2) new members joined the committee. Membership list was updated to reflect the changes in some of the contact representatives from members who left the organization.</p> <p>Promoted and reviewed the new orientation portal of HSJCC.</p>
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity II. Direct Services</b>	
<b>Description</b>	Members will work together to identify gaps in service delivery and collaborate to address these within our sector.
<b>Objectives and Key Deliverables</b>	<p>Reengage commitment with community partners to further explore a Mental Health &amp; Developmental Disabilities Court model for Cornwall. (Protocol developed with the Justice and community partners)</p> <p>Create plans of care, service plans/release plans, and provide counseling and referrals.</p> <p>Liaise with the Cornwall and SDG Situation Table Advisory Committee and the Prescott-Russell Situation Table Advisory Committee</p> <p>Liaise with the Vibrant Communities of SDG and Community Safety and Well-being of Prescott-Russell</p> <p>Offer <b>client care kits</b> to provide assistance to clients in an emergency situation (transportation vouchers and gift cards for personal hygiene products, and clothing to assist with basic care needs to attend medical or legal appointments).</p>
<b>Budget Allocated (As of April 1, 2022)</b>	\$1,750
<b>Status Update as of March 31, 2023</b>  <b>(Completed, Delayed, On Hold)</b>	<b>Progressing as anticipated</b>
<b>Key Outcomes</b>	<p><b>Delayed - Mental Health &amp; Developmental Disabilities Court:</b> On March 27<sup>th</sup>, there was a Bench/Bar &amp; Resource meeting and interestingly enough, several justice and community partners raised this on the Agenda. Justice Lahaie said that there is no extra court availability prior to the end of 2023 but that she is going to schedule a meeting and get the committee up and going again so that we are ready to move forward in 2024.</p> <p>So basically, a meeting is going to be arranged by Justice Lahaie and her Administrative Support. Jennifer Burke, Duty Counsel, VWAP explained that it's time to move forward.</p> <p><b>Completed - Service Agreements</b> - CMHA CE renewed Court Diversion Protocols with local OPP detachments. Training has been provided on the use of the protocol.</p> <p>Provided financial assistance to Situation Table of SDG &amp; Akwesasne to support the coordination of their work for the remainder of 2023.</p> <p><b>Completed - New HSJCC member</b>, Michel Chretien, Administrative Coordinator of Community Safety and Well-being of Prescott-Russell and of the Situation Table of Prescott-Russell will be able to provide regular updates on the work of CSWB of Prescott-Russell.</p> <p><b>Completed – Client Care Kits</b> Clients dealing with legal issues and the justice system could access winter clothing and client care kits. In addition this year, we have purchased some sleeping bags for clients that might be in a situation where they would be “couch surfing” due to not having access to stable housing. The funds were shared among HSJCC partner agencies and 76 of our clients benefited from this initiative.</p>
<b>Budget Used by March 31, 2023</b>	<p><b>\$4,331.20</b> Client Care Kits</p> <p><b>\$500</b> Situation Table SDG &amp; Akwesasne</p>

<b>General Information for Activity III. . Training and professional development</b>	
<b>Description</b>	Increase level of competency in our community (i.e.: addictions, concurrent disorders, dual-diagnosis, people who have a developmental disability, acquired brain injury, etc.)
<b>Objectives and Key Deliverables</b>	<p>HSJCC will offer local training (virtual &amp; in-person) for front line service providers on identified gaps and services.</p> <p><b><u>Training topics of interest:</u></b></p> <p>Professional self-care – compassion fatigue</p> <ul style="list-style-type: none"> <li>• Human Trafficking</li> <li>• Cultural sensitivity</li> <li>• LGBTQ2+ &amp; Justice</li> </ul> <p>Increase knowledge of hoarding behaviours, intervention procedures, and coalition protocols.</p> <p>Support the annual community development day on the topic of hoarding.</p> <p>Develop a partnership with local Fire Departments to distribute “<b>10 Steps to A safer, Healthier and More Comfortable Home</b>” to distribute flyers to residents during Fire Prevention Week.</p>
<b>Budget Allocated (As of April 1, 2022)</b>	\$1,500
<b>Status Update as of March 31, 2023</b>  <b>(Completed, Delayed, On Hold)</b>	<b>Completed</b>
<b>Key Outcomes</b>	<p>Offered Compassion Fatigue Training to members of HSJCC- 30 participants attended the session</p> <p>4 000 flyers were distributed</p>
<b>Budget Used by March 31, 2023</b>	<b>\$259.85</b>

<b>General Information for Activity IV. Service and system performance, monitoring and evaluation</b>	
<b>Description</b>	Improve direction and understanding of the purpose of the Local HSJCC.
<b>Objectives and Key Deliverables</b>	<p>Promote the use the Regional website to access all local HSJCC meeting materials.</p> <p>Follow up exercise in 2021-22 to elaborate on Mission / Vision of the local. Hire a consultant to facilitate an in-person meeting tentatively earmarked for September 2022.</p>
<b>Budget Allocated (As of April 1, 2022)</b>	\$1,500
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	<b>Delayed</b>
<b>Key Outcomes</b>	Received 1 quote and waiting on a second quote to finalize a decision on which consultant to proceed with. The planning session has been deferred to the Fall of 2023.
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity V. Knowledge translation and exchange</b>	
<b>Description</b>	Have access to an administrative assistant to coordinate knowledge exchange and links to all systems related to local, regional, Provincial HSJCC, and to the community
<b>Objectives and Key Deliverables</b>	<p>Hold 5 – 6 HSJCC meetings annually.</p> <p>Administrative support for the HSJCC minutes, agenda, and distribution of materials for HSJCC meetings and lunch.</p> <p>Supports the communication of the local HSJCC</p> <p>Increased awareness of events, training opportunities, meetings participation, and shared information.</p> <p>Regional Representation –local members to attend meetings. Identify local issues for Provincial table.</p>
<b>Budget Allocated (As of April 1, 2022)</b>	<p>\$2,050 - Administrative support &amp; Meals</p> <p>\$200 – Regional Representation</p>
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	<p><b>Completed:</b></p> <p>Four hybrid meetings were held via MS Teams.</p> <p>We continue to contract administrative support to assist with minutes and communication with the group.</p> <p>Our local representative attended the Regional meetings virtually / via teleconference and provided updates at the local HSJCC meetings.</p>
<b>Key Outcomes</b>	The local is well supported with administrative duties to coordinate this committee
<b>Budget Used by March 31, 2023</b>	<b>\$644.14</b>