

Human Services and Justice Coordinating Committee
Thursday, May 4, 2017 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall

Minutes

1. **Call to order:**

The meeting was called to order at 12:20 p.m.

2. **Present:**

Raquel Beauvais-Godard	Canadian Mental Health Association (CMHA – Champlain East)
Lucie Charbonneau	CMHA – Champlain East
Mark Snelgrove	CMHA – Champlain East
Dave Michaud	Cornwall Community Police Service
Mallory Ouellette	Laurencrest
Lynn Bradley	Legal Aid Ontario
Robert Vitulano	Law Office of Neha Chugh
Jim Blanchette	Ontario Provincial Police, Stormont, Dundas & Glengarry
Nathalie Pilon	Prescott-Russell Ontario Works
Sarah Sonya	Prescott-Russell Victim Services
Sandra Langevin	Secretary
Leslie-Ann McLeod	S.D. &G. Developmental Services Centre
Jean Lalonde	Valoris
Dave Wood (Chair)	Youth Now Intervention Services

Regrets:

Angel Quesnel	Addiction Services, Cornwall Community Hospital
Johanne Renaud	CMHA
Chantal Prieur	Counselling and Support Services of S.D. &G.
Catherine Stapley	Glengarry Inter Agency Group
Geneviève Arturi	Hawkesbury General Hospital
Cathy Legault	Legal Aid Ontario
Robert Hawkins	Ministry of Children and Youth Services

Absent:

Stephanie Teoli/Bryonie Baxter	Elizabeth Fry Society of Ottawa
Michelle McMillan	Emergency Medical Services
Ashley Belmore/Michelle Chesebro	Flexible Assertive Com. Treatment Team-Dually Diagnosed
Anne-Marie Durocher	Maison Interlude House
Renée Piché	Ministry of Community and Social Services, MC&YS
Michelle Flaro	Ontario Court of Justice
Representatives	Ottawa-Carleton Detention Centre
Mario Gratton/Cynthia Savard	Ontario Provincial Police, Prescott-Russell
Donna-Lee Rabey	Probation and Parole Services
Johanne Leger	Public Prosecution Service of Canada
Kim Breen	Royal Ottawa Mental Health Centre
Karina Boucher	Sexual Assault Support Services for Women (SASS)
Kim Trottier	Victim Services of SDG&A
Jenny McDonald	Victim Witness Assistance Program, S.D. & G.
Leigh Couture	Youturn

3. **Adoption of the Agenda**

The agenda was approved as circulated. Adopted by Nathalie Pilon, seconded by Mallory Ouellette. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, March 2, 2017 were approved as circulated. Adopted by Leslie-Ann McLeod, seconded by Robert Vitulano. Carried.

5. **Business Arising:**

5.1 **HSJCC Fund Balance**

At a past meeting, a balance sheet of our funds and a summary of what's left was presented. Chantal had asked if we could ask the Regional for financial support. We usually receive \$7,000 in funding from the Regional HSJCC on an annual basis. This helps with the LEAD training, events, ongoing support for running our meetings, which covers administrative support and the lunches, as well as other training, etc. The finances have gone through a few agencies. A more ordered approach will be organized over the summer.

5.2 **Template when requesting funds**

At a past meeting, Chantal made a suggestion about having a form to be completed when HSJCC member agencies would like to request funding from the pot. It would provide for better reporting and tracking and would be a record to monitor our spending. The form would also serve as an organized approach to ensure that the funding/support request is aligned with the HSJCC purpose and mandate. Chantal has offered to prepare a draft form.

5.3 **Final approval of the 2017-2018 Workplan**

- Raquel Beauvais-Godard had offered to draft the Workplan and it was sent to members prior to the last meeting for their review and input. This is the final version, which has been submitted to the Regional committee.
- **Motion** to accept the 2017-2018 Draft Workplan as presented today. Moved by Dan O'Rourke, seconded by Jason Menard. All in favor: All were. Opposed: None were. Carried.
- If any of the working committees has a budget in line with the work plan, Dave would like to put them forward as part of a budget submission to the region ASAP. Dave will forward a report once all requested information has been gathered.
- All committee who have an ongoing need for HSJCC funding should be identified.

6. **Champlain Regional HSJCC**

Regional/Champlain HSJCC Meeting Update

- Dave Wood attended the meeting held on Tuesday, March 7, 2017. The minutes will be sent once they are ready.
- At the last meeting, it was discussed how issues identified at the local meetings can be better coordinated and dealt with at the Regional meetings.
- Historically, the regional meeting has served as the local meeting for the Ottawa group, which means that there has tended to be a lack of focus on the outlying committees and their issues. There is good support for a realignment of the agenda to ensure that a regional perspective is assured while continuing to attract the involvement of the regional resources at the table that all areas access.

- It was suggested and agreed to that Judge McPhee be a focus person to collect Ottawa local issues and ensure they make it onto the agenda. These issues would then be dealt with at a later point in the agenda so as to not overshadow the regional perspectives. Gordon Boyd, Regional Co-Chair of the Champlain East Committee has been a strong voice to better coordinate with the local committees. Their plan at the Regional and Provincial committees is to coordinate a little better between committees.
- Dave reports on our workplan every time and any new business that comes up.
- There is a “save the date” for the upcoming provincial conference in November. This committee pays the fee for the Co-Chairs and members from our agency present at the conference. If anyone wishes to attend as a representative, please let Dave know, if you think funding would be an issue.

7. **SDG-PR Workplan, 2018-2020 – Sub-Committee Updates**

7.1 **Cornwall Mental Health Court Committee Update**

- Raquel shared that she and Chantal Prieur are co-chairs. A number of agencies and community partners are at the table in a consistent and committed manner. The committee is exploring feasible options to retrofit one of the holding cells at the Cornwall courthouse. A Business Plan is being developed which will include the cost of Justice Video Networking of Ontario (JVNO), the retrofit costs, and the in-kind services from the participating community-based services. The funding is from the Ministry of the Attorney General. Working Groups have been established to address and complete the action items required for launch in the fall.
- Justice Perkins-McVey is the Champion Justice for the Ottawa Mental Health Court. She participated by phone in a recent committee meeting, sharing lessons learned and documents from which this area can build upon (ie: MHC Protocol).
- The Mental Health Court day would be once per month (to start) along with one to three mornings a week to coincide with Bail Hearing dates. One of the greater goals is to prevent unnecessarily lengthy incarcerations for accused individuals living with mental illness or developmental disabilities, while waiting for a forensic assessment, or being transported to the Royal Ottawa Health Care Centre (ROH) for an assessment, when this service can be provided via telemedicine when a 7 or 30 day assessment at the ROH is not required. We are collectively looking at creative ways to establish a Mental Health Court in rural settings.

7.2 **SDG-PR HSJCC Workplan 2017-2018**

Covered in #5.3.

7.3 **LEAD Team Training Planning Committee**

- Dave Michaud shared that they have a few dates for the training, October 18th and 19th. We are looking at similar content of the last training. Will also go with the same formula for the funding as in the last time. We need to send an email to Michelle Gosselin to confirm the expectations of the need for funding.
- Dave said that he is not aware of any training in Prescott-Russell. Where do you see them going? We just want to make sure they're supported. Johanne Renaud is away so Lucie Charbonneau will check with her next week.

7.4 **SDG&A Situation Table**

- Raquel shared that the launch was held on May 2nd. Three situations were presented. Representatives from the regional OPP were present at the launch

and shared their positive impressions of our local table. Participants completed 15-hour online training, including 1.5 hour weekly meetings for mock scenarios in preparation for the go-live date. The purpose of this provincial initiative is to address and reduce elevated risk for individuals and families in the community, using a multi-service cross-sector approach. We still need representation from other agencies. Staff Stg Brian Snyder will solicit representation from ODSP, Housing, and the Akwesasne community. The three chairs, who will rotate weekly, are Suzanne Ross (formerly of EOHU), retired Staff Sergeant Pierre Pilon, and Élyse Lauzon-Alguire (formerly of Koala Place). All are providing this service and time on a voluntary basis.

- The Prescott-Russell Situation Table is being developed in Hawkesbury. They are aiming to launch in the fall.

7.5 Discussion on directions for additional workplan items

- 1) **Training & Professional Development**
 - 1.1) **Increased membership – creating a sub-committee to work on this**
- 2) **Performance monitoring and strategic planning**
- 3) **Increased membership**

- This is a good opportunity to add extra areas if you deem warranted to make us a better committee. These were three items discussed on the Performance Evaluation and taken from the Workplan.
- If anyone is interested in moving this, please let Dave know.
- Lucie will ask Johanne R. if she can sit on a sub-committee. At a last meeting Johanne had shared that we could advertise what type of committee we are and that we are looking for members from the legal system and not just service providers. We could do a public service announcement sharing our mandate and mission. Someone from the Prescott-Russell area would be a nice fit for exchange and collaboration. That's where we're going to build a sub-committee in the coming year – to see if all the members that are at the table and who is missing.

7.6 Hoarding

- 1) **PR Hoarding Response Committee**
Nothing to report.
- 2) **SDG Hoarding Response Committee**
Mark Snelgrove has taken over from Michael Lloyd as the new Chair. There are 15 agencies at the table. Will be doing some training in November or March. Having a well known person coming to present. Mark will be talking to Dr. Frost tomorrow. City of Cornwall has provided funding for three years. Also looking at funding from this committee. There will be a meeting in July, looking at a sub-committee for training/education. Dave asked that Mark submit any requests for funding to us as soon as possible. Mark said Brockville has a well-developed program; their model is very similar to us. Ottawa does not have an active hoarding coalition.

8. New Business

8.1 Request for presentation Valoris (Angel Quesnel to give update)

Angel was not present at today's meeting therefore this item will be tabled to the next meeting. Jean Lalonde to get in touch with Angel prior to the next meeting.

9. Information Sharing

- **Robert Vitulano – Law Office of Neha Chugh**

- From a counsel perspective, would it be possible to have a list of what's available, a guide book of services, a directory. We could bring what we have to the table.
- **Action: For those who have lists of services in your particular area, could you please bring it at the next meeting, or you can email it to Sandra Langevin at slangevin@eohu.ca**

- **Raquel Beauvais Godard – Canadian Mental Health Association**

- Raquel shared that the Prescott-Russell Intersections Committee had a recent meeting. The newly completed Workplan binder was shared with committee members for their agencies to consult. PR Intersections are communicating regularly with the OPP in Hawkesbury and Russell, who in turn are making more referrals to the program. They will reach out to the SDG Intersections committee to discuss the logistics and lessons learned. Kelsey Benoit of Laurencrest has presented to various community stakeholders (ie: OPP, Valoris, CMHA-CE), and could provide a brief presentation at the next local HSJCC meeting. Dave requested an update from both sub-committees at the next meeting.
- **Action: Kelsey and Mallory will look into this.**

- **Dave Wood – Youth Now Intervention Services**

- Youth Now Canada received a grant for a pilot project for youth effected by FASD who are in the justice system in Cornwall. The project started January 1st and supports people whether the need is in Civil, Family or Criminal Court. This Connections Program pilot is funded by the Law Foundation of Ontario and it provides youth with Fetal Alcohol Spectrum Disorder or who are suspecting of having FASD with better access to justice through accurate information and hands-on support when dealing with legal systems. Referrals can be made to the Connections Program office at (613) 938-2799.

10. Agenda Items Tables until Future Meeting(s)

If you have items for the next agenda, you can send them ahead of time to Sandra Langevin.

11. Next Meeting

- The next meeting is scheduled for Thursday, September 7, 2017 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Casselman and Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

13. Adjournment

The meeting was adjourned at 1:15 p.m. Adopted by Sarah Sonya, seconded by Dave Michaud. Carried.