

**Human Services and Justice Coordinating Committee**  
**Thursday, January 11, 2018 at 12:15 p.m.**  
**Canadian Mental Health Association**  
**329-A Pitt Street, Cornwall**

**Minutes**

1. **Call to order:**

The meeting was called to order at 12:20 p.m.

2. **Present:**

Johanne Ledoux-Moshonas	Canadian Mental Health Association (CMHA – Champlain East)
Johanne Renaud <b>(Chair)</b>	CMHA
Raquel Beauvais-Godard	CMHA
Christine Penney	Cornwall Community Hospital
Dave Michaud	Cornwall Community Police Service
Chantal Prieur	Counselling and Support Services of S.D. &G.
Stephanie Teoli	Elizabeth Fry Society of Ottawa
Karine Langlois	Hawkesbury General Hospital
Cynthia Curti	John Howard Society of Ottawa
Bethany Zagar	Laurencrest
Mallory Ouellette	Laurencrest
Cathy Legault	Legal Aid Ontario
Lynn Bradley	Legal Aid Ontario
Robert Hawkins	Ministry of Children and Youth Services
Cynthia Savard	Ontario Provincial Police, Prescott-Russell
Nathalie Pilon	Prescott-Russell Ontario Works
Sandra Langevin	Secretary
Jean Lalonde	Valoris
Farhana Meghji	Victim Services of SDG&A
Sheila Tallon	Victim Witness Assistance Program, S.D. & G.
Sam Sutherland	Victim Witness Assistance Program, S.D. & G.
Mark Arnold	Youth Now Intervention Services

**Regrets:**

Angel Quesnel	Mental Health Crisis Team and Community Withdrawal Management (CCH)
Lucie Charbonneau	CMHA
Catherine Stapley	Glengarry Inter Agency Group
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Kristal Hennigar/Cheryl Bass	Ottawa-Carleton Detention Centre
Leslie-Ann McLeod	S.D. &G. Developmental Services Centre
Kate Baker	The Royal

**Absent:**

Carol Lavallière	Emergency Medical Services
Neha Chugh/Robert Vitulano	Law Office of Neha Chugh
Anne-Marie Durocher	Maison Interlude House
Renée Piché	Ministry of Community and Social Services, MC&YS
Michelle Flaro	Ontario Court of Justice
Jim Blanchette/Mike Mulhearn	Ontario Provincial Police, Stormont, Dundas & Glengarry
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Sarah Sonya	Prescott-Russell Victim Services
Donna-Lee Rabey/Martine Sabourin	Probation and Parole Services
Public Prosecution Services	Christa Reccord
Kim Breen	Royal Ottawa Mental Health Centre
Angela Vinet	Sexual Assault Support Services for Women (SASS)

Ashley Parthenais/Michelle Chesebro  
Leigh Couture

Flexible Assertive Com. Treatment Team-Dually Diagnosed  
Youturn

### 3. **Adoption of the Agenda**

The agenda was approved as circulated with the following addition:

- Add #8.5 Budget

Adopted by Chantal Prieur, seconded by Nathalie Pilon. Carried.

### 4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, November 9, 2017 were approved as circulated. Adopted by Lynn Bradley, seconded by Mallory Ouellette. Carried.

### 5. **Business Arising:**

#### 5.1 **Request for Presentation – Valoris**

Jean Lalonde gave a presentation on Valoris. Jean also mentioned that they have Mental Health Services in their three point services. There is no big waiting list. If you have any questions, please contact Jean. The presentation will be sent with the minutes.

### 6. **Champlain Regional HSJCC**

#### 6.1 **Champlain Regional HSJCC (Johanne Renaud)**

Johanne gave an update on the January Champlain Regional Meeting she attended. The following documents were emailed to members prior to the meeting, but will be sent with the minutes as well.

- The September 5, 2017 Champlain Minutes
- The November 7, 2017 Champlain Minutes
- The HSJCC Network Member Engagement Plan
- Johanne's report at the Regional meeting in January
- It will be expected that the local HSJCC committees post their workplans and other pertinent documents directly on the HSJCC provincial website. This will help in keeping a link for all to access these documents. It will also help newer members to get familiar with the activities of the local committees.
- Any major project that would incur special expenses for local HSJCC should be brought to the Regional Chair before the workplan deadlines so he can plan in advance when the budgets are discussed at the Provincial level.

### 7. **SDG-PR Workplan, 2018-2020 – Sub-Committee Updates**

#### 7.1 **Cornwall Mental Health Court Committee Update**

Chantal stated that the committee was still meeting but there is nothing new to report.

#### 7.2 **LEAD Team Training Planning Committee**

- At the last meeting, Angel Quesnel reported that a meeting held last summer between all partners EMS (Michelle McMillan), OPP (Mike Mulhearn), Cornwall Police (David Michaud) and CCH (Christine Penney, Michelle Gosselin and Angel Quesnel) and there was a consensus between the partners to change the format of training and discontinue the LEAD Team Training. There were many concerns from our members. It was later decided that the partners would come and share the organization's perspective.
- Christine Penney attended our meeting and gave an overview on the Training.
- The local emergency diversion protocol started around 2008. The concept was to increase awareness of first responders. The history of the protocol was

established between four organizations (above) and offered a front line approach to establish a process that responded in a respectful manner. We asked ourselves how can we enhance that collaboration sharing information of mental illness? There wasn't a lot out there. The committee was established to help educate and bring agencies together, share clinical information; and it was a great collaboration.

- We've realized that the training has become a huge undertaking to organize two full days, 16 hours of training. It's a lot of work preparing materials, etc. We're not saying it's not important, but the hospital has too many emergency priorities; we don't have the capacity to do so. We also looked at evaluations received and the feedback.
- If there are any needs, we will help you with that.
- This committee is a great opportunity to bring needs and issues to light.
- It was also stated that EMS and the police say that their needs have changed. They get much help from community partners and various agencies. We feel that we're working very well collaboratively together. We also participate in development days. The hospital spent a morning with the OPP to tell them of their needs. We also have the policy liaison to improve quality. Any situations that arise, we review them together. Our partnership has strengthened. We can also look at organizing events.
- Comments from the last meeting: Although this group recognized that the LEAD training had value in the past, police services and other first responders have come a long way in developing de-escalation skills, identifying and responding to people in crisis. The partners involved in the LEAD protocol felt that involving each other in training opportunities is the important piece, and being responsive to requests and needs was something that would be more relevant moving forward. There are also other active community initiatives which include first responders (i.e., Situation Table, Police Liaison Committee) that ensure collaboration and networking).
- What will be missed is the agencies out there and what they do.
- Thank you Christine for coming to present to us today.
- We will remove the LEAD training from the agenda; and replace with training/networking.
- The OPP in Prescott-Russell are looking at possibly having training.
- Comment was made that the protocol talks of 16 hours of training. Should the protocol be revised with this piece removed?
- Dave Michaud stated that when the LEAD training started, we did not have a lot of block training. Now we have 6 days per year. We work hand in hand with community partners regarding training issues. If we have any issues with a specific spectrum, for example, autism we look at bringing in someone, a professional, to present on the matter.

### 7.3 **Situation Table:**

#### 7.3.1 **SDG&A Situation Table (Chantal Prieur)**

- Chantal shared that there is no real update. There was a break at Christmas. We resumed this week though there were no matters brought forward.
- Up until this point, the project was using an Excel spreadsheet to track all the acute risk factors relating to each referral. Moving forward we will be connected live to the provincial database headed by OPP and the Ministry of Community Safety and Correctional Services. We will be able to generate

reports and get results for the community. It can help if we're looking if we see trends and potential funding and projects for the future.

- It is coming up on our year end at the end of May.
- We have three volunteers Chairs who facilitate the weekly meetings.
- We continue to hear of a great collaboration with partners.
- Raquel shared that we've established a platform where documents, forms, expectations, etc. for the Advisory and for Situation Table partners to access for all relevant information and material relating to the Situation Table process. The platform will be user name and password protected. This element is an in kind contribution from CAS, who is also on the Advisory Committee. The platform has not yet gone live.

#### 7.3.2 **PR Situation Table Initiative (Johanne Renaud)**

Johanne shared that they meet every two weeks.

#### 7.4 **SDG-PR HSJCC Workplan 2017-2018**

- At the last meeting, we discussed the workplan and decided that in order to address the ongoing tracking of it, members were asked to pick their top three choices/priorities in their opinion and to volunteer to be part of that group. It was also emailed to members who were not present to contribute as well. We did this so that it wasn't always the same members doing the work and to get everyone involved and working together. Thank you to everyone who stepped up.
- We should consider doing work groups for each domain. So when we meet, we have clear objectives and accomplish what we set out to do. This will fair a better representation on our committee and be in line with our workplan. Terms of Reference would also need to be established and reviewed annually.
- We need to identify one lead in each of the goals and set up a teleconference/meeting. We can try to send an email to organize a meeting by the end of January for February. Johanne, Raquel and Chantal Prieur are all very familiar with all the information and the issues.
- The leads were chosen at this meeting.
  - #1 Collaboration and collaborative care: Natalie Pilon
  - #2 Direct Services: Raquel Beauvais-Godard
  - #3 Training and professional development as identified by the HSJCC members: Sheila Tallon
  - #4: Services and system performance, monitoring and evaluation: Raquel Beauvais-Godard will launch the meeting
  - #5: Knowledge translation and exchange: Johanne Renaud will start it.
- At the March meeting, we will see who was asked to coordinate/initiate the meeting, or be the lead.
- A template for Workplans and Annual Report Submissions for April 1, 2008 – March 31, 2019 was also sent to members to review. Members were asked to provide ideas on what would be a good addition to the workplan. It will be attached to the minutes. The deadline to submit is at the end of March 2018. When we submit the final evaluation, we can also submit our final workplan.

#### 7.4.1 **Working groups to coincide with local HSJCC Workplan**

Covered in #7.4.

#### 7.4.2 Discussion on directions for additional workplan items

##### 1) Training & Professional Development

##### 1.1) Increased membership – creating a sub-committee to work on this Covered in #7.4.

- If anyone wants to send anything, send to Sandra Langevin and she'll share with the committee and we can plan accordingly.

#### 7.5 Hoarding

##### 1) PR Hoarding Response Committee

Johanne shared that there will be a meeting on January 16<sup>th</sup>. They will be reviewing a draft of the protocol and a consent form to share with the public and agencies. We are looking at creating an information pamphlet to share with the coalition.

##### 2) SDG Hoarding Response Committee

- Raquel will be attending a meeting to review hoarding procedures taking into account health and safety issues, such as biohazards. The purpose is to properly prepare our staff and community partners as we build on this program.
- As co-chair of the HSJCC, Sheila was asked to share information about a two-day specialized training on hoarding. The committee will be inviting 200 people and they are requesting that HSJCC fund them \$3,000. The City of Cornwall is providing \$7,000. The money is to help cover the registration fee.
  - Sheila supports the training, however has a few questions that she would like answers to:  
Question (1) how many people need to register for the training to be offered?  
Response: 140 people need to register for the training to move forward.  
Questions (2) If 140 people don't register, what is the cancellation fee for the guest speaker?  
Response: TBD  
As Co-Chair, I think it would be prudent to have all these answer before we fund the training. Can we ask someone from the Coalition to send us the information? Since this is before our next meeting.
  - We will approve this request, pending receiving the requested information.
  - Chantal commented that it was pretty last minute to request money. Our workplan/criteria states that there can only be one funding request per fiscal year. We already asked for funding for the "10-steps to a safer, healthier and more comfortable home" sheets from Johanne. Are those 2 coalitions separate?
  - Are we in agreement with this training? Let's have a show of hands. The majority was in agreement.
  - Shelia asked if it warrants a need for training in our area. The answer is yes.

- Chantal stated that the Mental Health and Developmental Disability Court project will also require some funding in the future relating to the launch, training, etc...
- As we will discuss the budget later on, we will learn that our money does not fully support the Hoarding collaboration. In light of some unknown relationship, we are not in a financial position to offer the full amount.
- We support with questions answered by Sheila and Chantal and Johanne with our conditions the support of \$1,000.
- Sheila will send the information in writing or even have a teleconference for the hoarding coalition requesting the funds.

## 8. **New Business**

### 8.1 **Revised Membership List**

- Sheila called the members who had not attended a meeting in a year or so. She updated the list and it will be sent to members.
- Perhaps we can do a Doodle Poll to see what days and times are best for members. Sandra and Sam will work on this. We will choose between Tuesday and Thursday, and morning, noon or afternoon.

### 8.2 **Youth Court Screening Initiative (Robert Hawkins and Laurencrest)**

Bethany Zaggar, Mallory Ouellette and Robert Hawkins gave a presentation on the "S.D.G. & Akwesasne First Engagement Team S.A.F.E. Team". It will be sent with the minutes.

#### **Vision:**

For the Youth Court to act as a platform in which provides support to justice involved youth with mental health, developmental disabilities, addiction, and/or basic needs issues.

#### **S.A.F.E. Team Goals:**

The intent of the S.A.F.E. Team is outlined in the following five pillars:

1. Improved identification of mental health, developmental disabilities, addiction, and basic needs for all youth who appear before the Youth Court;
2. To provide a full spectrum of intervention services to Justice involved youth at the first available opportunity in Youth Court;
3. Improved understanding of the needs of the Youth Court system;
4. Improved collaboration across community based services within SDG & Akwesasne;
5. Increased referrals to the Youth Court Mental Health Worker program and other community agencies.

#### **Collective Impact and the benefit to the Youth Court:**

1. Decrease recidivism;
2. Increase family support, access to services at an earlier phase in the process;
3. Provide streamlined services;
4. Program is aligned with the principles of the YCJA;
5. Improved functioning of clients both socially and behaviourally;
6. Increase client skills abilities.

- We are seeking interest from community partners within HSJCC that may be interested in collaborating with us on this initiative with regards to participating in a Steering Committee to assist with getting this initiative off the ground, as well as potential S.A.F.E Team screening members that would be available to attend court on a quarterly basis to assist with screening the young people attending court.

### 8.3 **Human Trafficking Training Conference (Raquel Beauvais-Godard)**

Sheila shared that there will be a two-day **Human Trafficking Training Conference** hosted by the local Human Trafficking Training Committee on March 28<sup>th</sup> and 29<sup>th</sup>. It is only for the SDG agencies at the moment. The people who have been targeted as deemed important to go to the training were sent an email. We identified agencies as first responders that need to be there. For example, EMS, Police, OPP, RCMP, Crown, shelters, border patrol and highways, shelter workers

### 8.4 **HSJCC Agreement for Administrative Support (In-Camera Session)**

An In-Camera session was held from 2:25 – 2:35 p.m.

### 8.5 **HSJCC Local Budget Report**

Johanne Ledoux-Moshonas presented a detailed financial budget report and it was reviewed at the meeting. The fiscal year ends on March 31, 2018. There are two community events that we should keep money for, the Mental Health Court and the training in the fall. Johanne asked that we keep this item as a standing item on the agenda. The reports will be attached to the minutes.

## 9. **Information Sharing**

### • **Chantal Prieur – Counselling and Support Services of S.D. &G**

- Our agency and SDG Developmental Services Centre are working towards an amalgamation. The first phase will be to amalgamate the leadership aspects of the organizations, being at the board level; we hope to accomplish this by April 1, 2018. There will be one CEO/Executive Director however all current services, programs and office locations remain the same for a time.

## 10. **Agenda Items Tables until Future Meeting(s)**

If you have items for the next agenda, you can send them ahead of time to Sandra Langevin.

## 11. **Next Meeting**

- The next meeting is scheduled for Thursday, March 1, 2018 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Casselman and Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

## 12. **Adjournment**

The meeting was adjourned at 2:35 p.m. Adopted by Chantal Prieur, seconded by Bethany Zagar. Carried.