

Human Services and Justice Coordinating Committee
Thursday, May 3, 2018 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall

Minutes

1. **Call to order:**

The meeting was called to order at 12:20 p.m.

2. **Present:**

Erin Seymour	Akwesasne Justice Department
Joanne Ledoux-Moshonas	Canadian Mental Health Association (CMHA – Champlain East)
Johanne Renaud (Co-Chair)	CMHA
Raquel Beauvais-Godard	CMHA
Dave Michaud	Cornwall Community Police Service
Chantal Prieur	Counselling and Support Services of S.D. &G.
Lila Lapier	Laurencrest
Mallory Ouellette	Laurencrest
Cathy Legault	Legal Aid Ontario
Lynn Bradley	Legal Aid Ontario
Jordan Poirier	Mental Health Crisis Team and Community Withdrawal Management (CCH)
Céline Fitzgerald (student)	Mental Health Crisis Team and Community Withdrawal Management (CCH)
Jim Blanchette	Ontario Provincial Police, Stormont, Dundas & Glengarry
Sandra Langevin	Secretary
Jean Lalonde	Valoris
Alanna Wall	Youth Now Intervention Services
Kim Hayward	Youth Now Intervention Services
Leigh Couture	Youturn

Regrets:

Lucie Charbonneau	CMHA
Catherine Stapley	Glengarry Inter Agency Group
Robert Hawkins	Ministry of Children and Youth Services;
Kristal Hennigar	Ottawa-Carleton Detention Centre
Cheryl Bass	Ottawa-Carleton Detention Centre
Cynthia Savard	Ontario Provincial Police, Prescott-Russell
Nathalie Pilon	Prescott-Russell Ontario Works
Martine Sabourin	Probation and Parole Services
Kate Baker	The Royal
Sheila Tallon	Victim Witness Assistance Program, S.D. & G.

Absent:

Marie-Claude Lahaie	Elizabeth Fry Society of Ottawa
Carol Lavallière	Emergency Medical Services
Geneviève Arturi/Karine Langlois	Hawkesbury General Hospital
Melissa Lajeunesse	Landry Professional Corporation
Neha Chugh/Robert Vitulano	Law Office of Neha Chugh
Renée Piché	Ministry of Community and Social Services, MC&YS
Sarah Sonya	Prescott-Russell Victim Services
Christa Reccord	Public Prosecution Services

Ashley Parthnais/Michelle Chesebro	The Royal-Flexible Assertive Com. Treatment Team-Dually Diagnosed
Angela Vinet	Sexual Assault Support Services for Women (SASS)
Leslie-Ann McLeod	S.D. &G. Developmental Services Centre
Farhana Meghji	Victim Services of SDG&A

3. **Adoption of the Agenda**

The agenda was approved as circulated. Adopted by Raquel Beauvais-Godard, seconded by Jean Lalonde. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, March 1, 2018 were approved as circulated. Adopted by Alanna Wall, seconded by Dave Michaud. Carried.

5. **Business Arising:**

5.1 **HSJCC Budget**

- J. Ledoux-Moshonas reviewed the 2017-2018 year-end financial budget that was submitted. CMHA/CE was reimbursed for expenses incurred for 2017-2018 in the amount of \$4,084.25.
- J. Ledoux-Moshonas reviewed the 2018-2019 Proposed Budget that was submitted to Regional HSJCC. The total budget amount is for \$18,730. The increase in funds was reflected in the new operating plan to assist with the expenditures for, example, promotion; official launch of MHDDC; training; hoarding flyers; strategic plan development; meetings. Waiting on approval from HJCSS Regional.
- J. Renaud stated that some of the “10 Steps to a Safer Healthier and more Comfortable Home” flyers are going to our local and some to the Hoarding Coalitions. A suggestion was made to include other agency contacts as appropriate to inform community on who they could contact.
- **Motion** to accept the Proposed 2018-2019 budget as presented by J. Ledoux-Moshonas. Moved by Jean Lalonde, seconded by Alanna Wall. All in favor: All were. Opposed: None were. Carried.

5.2 **Co-Chair Nominations**

- Now that Johanne Renaud will be attending the Regional meetings, we are looking for a second Co-Chair with Sheila Tallon. It would be ideal to have one from each area, SDG and PR for that balance. Membership agreed to accept J. Ledoux-Moshonas’s nomination as co-chair. Johanne LM stated that Sheila has agreed to stay on for another term for SDG. Johanne Renaud is always willing to help out. Thank you Johanne R. for being Co-Chair for the past few years and for your leadership!!
- **Motion** to have J. Ledoux-Moshonas as a second Co-Chair with Sheila Tallon. Moved by Cathy Legault, seconded by Dave Michaud. All in favor: All were. Opposed: None were. Carried.

6. **Champlain Regional HSJCC**

6.1 **Champlain Regional HSJCC (Johanne Renaud)**

Johanne Renaud gave a Regional Meeting update.

- Regional Chair Gord Boyd is retiring from his position as Chair and Joanne Garrow from ROH will be the new contact and Co-Chair with Justice Perkins McVey. If there's any specific issues we have or issues dealing with asking for more money for example, training, they are the ones that we need to ask. They can support us and bring forward to the Provincial for the budget.

Regional HSJCC Workplan

- 3.1 To support the individual and collective efforts of Local committees
 - 3.2 Provide and support educational opportunities regionally, locally and provincially
 - 3.2.1 Upcoming topics: a) Canadian Mental Health Commission; b) Trades Training Shed; c) Drug Treatment Court; d) Youth probation
 - 3.3 To share information across the HSJCC Network and beyond (knowledge transfer)
 - 3.4 To offer improved communication technology for regional and local committees to use as a resource
 - 3.4.1 Review meeting venue
 - 3.5 Explore the possibility of a Provincial Youth Mental Health Court review and evaluation from a regional Champlain perspective
 - 3.5.1 Vehicle to research and address gaps in court houses, cell blocks, mental and social health
 - 3.5.2 Review of Adult Mental Health Court
 - 3.6 To identify and support new initiatives and increase awareness of new initiatives
- J. Renaud recommends that we add our Workplan activities to the Local agenda as an ongoing item as they do for the Regional, as well as listing the members from each sub-committee.
 - Next HSJCC Conference will be in 2019 and they are looking for members to either get involved in the planning or assign someone from their agency. They are also looking at the same for their Education sub-committee. Please let J. Renaud know and she will forward the names.
 - When reporting on our local activities, J. Renaud featured the 2 new pre-charge diversion protocols for SDG and Russell County and Hoarding Coalition agreement for PR. When the update for MH and Developmental Disability court came up, Justice Perkins McVey suggested that even if not all is ready, to go ahead with this and do it as a pilot. Things can be tweaked after. She also offered to be of support to help push this along if we need. Might be up and running in the fall.
 - Next meeting date: September 4th, 2018 at 12:00 pm – 4th Floor Crown's Boardroom where the Secretarial of the Provincial will be present to discuss the member engagement piece.
 - The minutes and agendas will be on the provincial website. J. Renaud will send the link to access the documents. It will be put on the agenda.

7. SDG-PR Workplan

7.1 SDG-PR HSJCC Workplan 2017-2018

7.1.1 **Working groups to coincide with local HSJCC Workplan**

Sheila Tallon and J. Ledoux-Moshonas got together and tried to make the workplan more reader-friendly and the objectives more measured. The Regional HSJCC reviews their objectives from the Strategic Plan at every meeting. We can do it as well to have a better tracking record to see if we're on track and doing what we need to do and accomplish. If something is done, it can be noted and mentioned in the minutes.

7.2 **SDG-PR HSJCC Workplan 2018-2019**

7.2.1 **Discussion on directions for additional workplan items**

Same as #7.1.1.

7.3 **Definition of the Pillars and Committees on the workplan**

The following are the Workplan's Activities:

- At the next meeting, all the members from each pillar will be indicated.
 - We should keep the groups. It's a commitment that we should follow through. It's part of the engagement and overall plan and it shows which members are contributing.
- #1 Collaboration and collaborative care
 - Natalie Pilon is not longer a contact. It should be someone from the United Counties. She will be replaced.
 - #2 Direct Services
 - R. Beauvais-Godard will still be the lead. A request has been made for funds toward the retrofitting of a cell for forensic assessments via telemedicine, but the Ministry of the Attorney General was not prepared to share the cost at this time. More to come.
 - #3 Training and professional development as identified by the HSJCC members
 - Sheila Tallon.
 - #4: Services and system performance, monitoring and evaluation
 - R. Beauvais-Godard had solicited times for a meeting to no avail. If someone was willing to take over, it would be appreciated.
 - #5: Knowledge translation and exchange
 - Remove the name of J. Renaud.
 - At our next meeting, we will re-visit this exercise as we did the last time. See if someone can take the lead to start up the sub-committee and contact members and get a meeting started. There should be two meetings held. Then the Chair of that committee can do an update at the meeting.

7.4 **Cornwall Mental Health Court & Developmental Disabilities Committee Update**

Chantal Prieur and Raquel Beauvais-Godard are Co-Chairs. There was a scheduled meeting yesterday but it was postponed. Justice Kinsella is very engaged to see this materialize. We do need some more follow up and discussion. There will be some retro-fitting of the wall.

7.5 **Situation Table:**

7.5.1 **SDG&A Situation Table**

- Chantal Prieur shared that the Table continues to roll along. It is status quo and the momentum is good. The partner agencies continue to meet weekly, every Tuesday morning. A Project Coordinator has been hired with temporary funding until the end of May to assist with the day to day tasks required. A funding Proposal has been submitted to sustain the Project Coordinator position and functions for a 2-year period. The Advisory Committee is awaiting a response.
- There will be refresher training for partner agencies to be held in June at CAS.
- Some forms are being updated and circulated to the members.
- We have statistics which track the risk factors of each matter brought to the weekly Table. There is a wealth of information; you get to see what agencies is part of the integrated intervention plan and which agencies collaborate to facilitate service provision. The recent Statistical Report of the Situation Table referrals over the last year as well as a Tip/Fact Sheet about the model will be sent to the members after the meeting.
- You're encouraged to go back to your teams to encourage that matters be brought to the Situation Table for consideration. There will be some different opinions but they will be reviewed and vetted by the team and the conversation will be facilitated by the Chair. The process is extremely harmonious and well organized.

7.5.2 **PR Situation Table Initiative**

Jean Lalonde shared that they are new members at a new situation table and that the members are still ironing things out. They meet every two weeks. Founding members are meeting on May 23rd. Outcomes of these situation tables are good and very efficient. It's definitely needed and appreciated.

7.6 **Hoarding**

7.6.1 **PR Hoarding Response Committee**

J. Renaud stated that the next meeting will be in the fall.

7.6.2 **SDG Hoarding Response Committee**

- R. Beauvais-Godard shared that Mark Snelgrove is the Chair of that committee. They've met several times since January. Much planning and resources went into a local training with the City of Cornwall, Dr. Frost, and the sub-committee. There was a query to access the summaries or minutes of both hoarding coalitions (SDG and of PR).
- CMAH / CE hosted its first hoarding group, using the "Buried in Treasures" model starting May 2nd, 2018. There were around 10 people at the meeting. Participants all agreed to participate in a research with Dr. Frost for six months.

8. **New Business**

8.1 Nothing to share.

9. **Information Sharing**

- **Chantal Prieur – Counselling and Support Services of S.D. &G.**

- A new Executive Director (ED) has been hired as Mr. Ray Hood retired at the end of March. Natalie Strangelove is the successor and will be the ED for this agency and our sister agency SDG Developmental Services Centre and Centre York Centre, Supervised Access Program. The final steps of the amalgamation will be done this year.
- This year is CSS of SDG's 80th anniversary, officially on May 5th. A wine and cheese and are planning for an Open House in the coming months.

- **J. Ledoux-Moshonas – Canadian Mental Health Association / CE**

- CMHA is celebrating 100th years. Next week is Mental Health Week. There will be fundraiser on May 9th at Vieux Duluth, there will be a meal and you are welcome to make a donation. There will be a walk in Prescott-Russell this weekend. The poster and information were sent to members previously.

10. **Agenda Items Tables until Future Meeting(s)**

If you have items for the next agenda, you can send them ahead of time to Sandra Langevin.

11. **Next Meeting**

- The next meeting is scheduled for Thursday, September 6th, 2018 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Casselman and Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

12. **Adjournment**

The meeting was adjourned at 1:20 p.m. Adopted by R. Beauvais-Godard, seconded by Jordan Poirier. Carried.