

Human Services and Justice Coordinating Committee
Thursday, January 10, 2019 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall
480 McGill Street, Suite 104, Hawkesbury (next door to usual location)

Minutes

1. **Call to order:**

The meeting was called to order at 12:15 p.m.

2. **Present:**

Jenna David	Akwesasne Community Justice Program
Kelsey McDaniel	Autism Ontario
Johanne Renaud	(Canadian Mental Health Association (CMHA – Champlain East)
Raquel Beauvais-Godard (Co-Chair)	CMHA
Ashley Wood	CMHA
Chad Maxwell	Cornwall Community Police Service
Benoit St. Jean	Hawkesbury General Hospital
Kelsey Benoit	Laurencrest
Mallory Oullette	Laurencrest
Lynn Bradley	Legal Aid Ontario
Jim Blanchette	Ontario Provincial Police, Stormont, Dundas & Glengarry
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Natasha Berniquez	Prescott-Russell Victim Services
Sandra Langevin	Secretary
Sheila Tallon (Co-Chair)	Victim Witness Assistance Program, S.D. & G.

Regrets:

Lucie Charbonneau	CMHA
Alanna Wall	Youth Now Intervention Services
Kimberly Hayward	Youth Now Intervention Services
Suzie Robinson	Valoris

Absent:

Angel Quesnel	Addiction and Mental Health Services
Marie-Claude Lahaie	Elizabeth Fry Society of Ottawa
Soraya le Noble	John Howard Society
Melissa Lajeunesse	Landry Professional Corporation
Cathy Legault / Chantal Finn-Losier	Legal Aid Ontario
Kristal Hennigar / Cheryl Bass	Ottawa-Carleton Detention Centre
Martine Sabourin	Probation and Parole Services
Christa Reccord	Public Prosecution Services
Kate Baker	The Royal
Ashley Parthenais/Michelle Chesebro	The Royal-Flexible Assertive Com. Treatment Team Dually Diagnosed
Angela Vinet	Sexual Assault Support Services for Women (SASS)
Kathy Neff	Youturn

3. **Adoption of the Agenda**

The agenda was approved as circulated with the following correction:
7.2 Should read "Mental Health & Developmental Disabilities Court".
Adopted by Lucie Charbonneau, seconded by Mallory Ouellette. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, November 1, 2018 were approved as circulated. Adopted by Lynn Bradley, seconded by Jim Blanchette. Carried.

5. **HSJCC Budget**

Raquel Beauvais-Godard shared a budget summary. Our balance is \$6,534. Significant funds remain available for expenditures by the end of the fiscal year, which is March 31, 2019. Our local HSJCC can apply to the Regional HSJCC for up to \$7,000 annually to help with our budget. Discussions ensued to explore local training opportunities and projects in our community that are aligned with the local workplan.

Sheila Tallon, Angel Quesnel and Mallory Ouellette met to discuss offering a similar training on Human Trafficking that was done last year except that it will only be one day. We're trying to secure funds and are looking for a venue. The last training was graciously funded by the Cornwall Community Police and a few other agencies. This covers #3 on the Workplan: Training and development.

Raquel BG recently met with the new Mental Health & Developmental Disabilities Court (MH&DD Court) co-chair, Farhana Meghji. The hopes are to coordinate a community launch for the Cornwall Mental Health & Developmental Disabilities Court. Raquel reached out to the Crown and Assistant Crown and is awaiting response. The next planning committee meeting will be held at the end of February 2019. A community presentation on the LEAD Protocol was also considered and would require local HSJCC funds for this event. We might also need to purchase some promotional items (ie: Safe Homes). This activity covers #2 on the Workplan: Direct Services (Hoarding).

Johanne Renaud suggested building a binder with resources and information which would also serve as a welcoming binder for new members. It would include the Terms of References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. She could get us some quotes for the next meeting.

Motion to use some of the dollars left from the budget for this fiscal year for the proposed following plan to: cover lunches and administrative duties for the January and March 2019 meetings (approximately \$450); launch a training for stakeholder members of the Mental Health & Developmental Disabilities Court (approximately \$2,690); the rest of the money could be used to buy miscellaneous things to use, as discussed at today's meeting. Moved by Johanne Renaud, seconded by Mallory Ouellette. All in favor: All were. Opposed: None were. Carried.

6. **Champlain Regional HSJCC**

6.1 **Champlain Regional HSJCC meeting update (Johanne Renaud)**

Johanne Renaud shared that the Regional meetings used to be held before ours, and that she would then report to us on those meetings. They have changed their dates and their meetings are now after ours. Johanne had nothing to share at this meeting. An update will be provided at the next meeting.

7. SDG-PR Workplan 2018-2019

7.1 HSJCC Activities and update from Chairs of the sub-committees

- Raquel reviewed and updated the Sub-Committee list and the names for representation of each sub-committee. It will be sent with the Workplan and the minutes.
- Role of Sub-Committee Leads:
 - Set meeting date and time with members in between Steering Committee meetings
 - Review the 2018 – 2019 Workplan and establish objectives / action plan to meet the meet the outputs and outcomes
 - Identify a Sub-Committee secretary that would be on a rotation basis at each meeting (shared committee member responsibility)
 - Present meeting minutes / activities to the Steering committee
- Sub-Committees 3 & 5 will be combined as there are parallel objectives to be achieved.
- We ask Sub-Committees to please forward their notes or summary on their meetings to Sandra Langevin so that they can be included in the minutes.
- #1 Collaboration and collaborative care
 - SDG members: Mark Arnold, Cathy Legault and Robert Hawkins.
 - PR members: Lucie Charbonneau (Lead), Lynne Bradley and Benoit St. Jean.
 - Lucie C. met with Karine Langlois in December. They discussed people to recruit; binders to put together. We asked Lucie if she could send Sandra Langevin a copy of their notes/summary report which will then be shared with the minutes.
- #2 Direct Services
 - SDG members: Sheila Tallon (Lead), Angel Quesnel, Mark Arnold, Raquel Beauvais-Godard, Mallory Ouellette, Cathy Legault, Chad Maxwell, Robert Hawkins, Jim Blanchet, Kristal Hennigar and Kelsey Benoit.
 - PR members: Suzie Robinson.
 - The focus was on supporting the launch and success of the Cornwall Mental Health & Developmental Disabilities Court.
- #3 Training and professional development as identified by the HSJCC members
 - SDG members: Joanne Ledoux-Moshonas (Lead), Angel Quesnel, Sheila Tallon, Kate Baker, Jim Blanchette, Mark Arnold, Mallory Ouellette, Jenna David, Kelsey Benoit and Chad Maxwell.
 - PR members: Johanne Renaud, Lynn Bradley and Benoit St. Jean.
 - Sheila T. met with Angel Q. and Mallory O. and looked at training in the community for Human Trafficking.
- #4: Services and system performance, monitoring and evaluation
 - SDG members: Raquel Beauvais-Godard (Lead), Angel Quesnel and Cathy Legault.
 - PR members: Natasha Berniquez.
 - Raquel will resume her active participation on this committee and coordinate a meeting for this Workplan sub-committee.

- #5: Knowledge translation and exchange
 - SDG members: Joanne Ledoux-Moshonas (Lead) and Jim Blanchette.
 - PR members: Suzie Robinson.
 - Previously discussed and completed.

7.2 **Cornwall Mental Health & Developmental Disabilities Court**

Sheila stated that there have been some delays. The required money for that is no longer needed.

7.3 **Situation Table:**

7.3.1 **SDG&A Situation Table**

Chad said he will bring some statistics at the next meeting. There is a bi-monthly report, including statistics and demographics that is very good. There was a request that the report be shared with the HSJCC membership.

Raquel participates on the Advisory Committee and informed that the Table runs weekly and that most matters involve a mental health component. In fact, most matters are addressed by CMHA and CAS. More agencies are bringing referrals to the table. The active members list is growing and there is much community engagement. They are averaging 1-2 cases per week that are being brought to the table.

7.3.2 **PR Situation Table Initiative (Mario Gratton)**

Raquel BG sits on the Advisory Committee. The Table members meet on a bi-weekly basis.

Mario Gratton shared that it's still going well and the partnership is great. They meet every second week. In one year, they had over 40 referrals. Most of them come from the OPP. Most interventions is done by Mental Health and Addictions with the assistance of other agencies. OPP mostly does the referrals but the agencies do the follow-up. Mario will bring some information at the next meeting.

We ask that if you could please provide us with reports, statistics, etc. we could add those to the meeting minutes. This would be very helpful and informative and great to share with members.

7.4 **Hoarding**

7.4.1 **PR Hoarding Response Committee**

Johanne R. said that there is no meeting planned. They are using the HSJCC portal to upload all the tools that we develop. The contact list will be there as well. We don't have the funding that SDG has but we hope to this year.

7.4.2 **SDG Hoarding Response Committee**

Raquel BG shared that they haven't been actively meeting. The training sub-committee meets; they are preparing to deliver a community-wide training on Hoarding on April 4th. It will be funded through the City of Cornwall as part of their homelessness prevention priority. A Save-the-Date invitation will be circulated shortly.

8. **HJSCC Membership**

At this time of year, we look at the people who attend meetings and the regularity, the best dates and times for meetings. We refresh and update our list. Sandra Langevin has sent a list to Sheila and we will review and edit. Sheila is to try to contact those members who haven't attended a meeting in a while and to see if they are still interested in participating in the HSJCC or be removed from our committee. Members who are unable to attend, are to send an alternate if possible. This provides an opportunity to keep the information current. It is pivotal to have representation from all agencies at the table. If you know anyone who is looking to join a committee and get involved, please let them know about us. Be mindful when you're interacting with members. It is a good networking opportunity.

9. **2019-2020 Local Workplan**

Johanne R. reminded members that mid-March, we need to send the new 2019-2020 Workplan and the evaluation for the previous year should be sent in April. Sheila said they were aware of this and that last year a few members met on a Sunday to review and edit.

Benoit St. Jean shared that he was a member over a year ago. Being here today, he's noticed that the committee is more lively and organized and he can see evolution and how Prescott-Russell is more involved. He was very impressed with where we are now.

10. **2019 Provincial HSJCC Conference: November 4-6th, 2019**

To be held in Montreal. Sheila may be presenting. She will bring more information at the March meeting. It is on our link as well.

11. **New Business**

11.1 **Member Engagement**

See #8.

12. **Link to HSJCC Website**

This link is a provincial portal to the HSJCC website where contact information such as Terms References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. can be accessed. The Hoarding Coalition will be able to use this to view documents. It's a great way of sending information to new members as well.

<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

13. **Information Sharing**

- **Chad Maxwell – Cornwall Community Police**

- Shared that they faced an incident this week with a male who was carrying a weapon, which turned out to be a bb gun. We are reviewing how the incident played out. We reviewed our lock-down process. Comments were made that it was very well documented to the public. People were extremely impressed. In order to manage internally in our agencies, the updates that came every few hours were very informative.

- **Mallory Ouellette – Laurencrest**

- "The SD&G Akwesasne First Engagement Team (S.A.F.E Team)" came up at the last meeting. There is a meeting scheduled for tomorrow with Rob Hawkins and Erin Seymour to discuss what steps need to be taken in order for the program to be launched.

- **Jenna David – Akwesasne Community Justice Program**
 - My office has moved to the Akwesasne Mohawk Police Services building in the St. Regis portion of Akwesasne, since I am the only one from ACJP that works specifically with victims. We made this transition so it would cut back on the risk of my client's running into the person that had victimized them.
- **Kelsey McDaniel – Autism Ontario**
 - Many of the local Autism Police Registries are being dissolved and moving toward the Medic Alert Model: <https://www.medicalert.ca/autism> (People with ASD can register so that in a crisis situation when they might be in contact with first responders, their information can be registered into the database)
 - We do offer First Responder Training that can be requested by anyone and we do not charge for this. We also offer Autism 101 presentations to the community that can be organized through me. Again, we do not charge for this.
 - I am always happy to personally attend information fairs/events to share Autism Ontario Resources

14. **Next Meeting**

- The next meeting is scheduled for Thursday, March 7, 2019 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

2019 meeting schedule:

- Thursday, January 10th
- Thursday, March 7th
- Thursday, May 2nd
- Thursday, September 5th
- Thursday, November 7th

15. **Adjournment**

The meeting was adjourned at 1:40 p.m. Adopted by Stéphane Noël, seconded by Soraya le Noble. Carried.