

Human Services and Justice Coordinating Committee
Thursday, March 7, 2019 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall
480 McGill Street, Suite 104, Hawkesbury (next door to usual location)

Minutes

1. **Call to order:**

The meeting was called to order at 12:15 p.m.

2. **Present:**

Jenna David	Akwasasne Community Justice Program
Lucie Charbonneau	(Canadian Mental Health Association (CMHA – Champlain East)
Joanne Ledoux-Moshonas	(Co-Chair) CMHA
Benoit St. Jean	Hawkesbury General Hospital
Kelsey Benoit	Laurencrest
Mallory Oullette	Laurencrest
Jim Blanchette	Ontario Provincial Police, Stormont, Dundas & Glengarry
Sandra Langevin	Secretary
Sheila Tallon (Co-Chair)	Victim Witness Assistance Program, S.D. & G.
Alanna Wall	Youth Now Intervention Services
Kimberly Hayward	Youth Now Intervention Services

Regrets:

Angel Quesnel	Addiction and Mental Health Services
Johanne Renaud	CMHA
Raquel Beauvais-Godard	CMHA
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Robert Hawkins	Ministry of Children and Youth Services
Suzie Robinson	Valoris

Absent:

Kelsey McDaniel	Autism Ontario
Chad Maxwell / Dave Michaud	Cornwall Community Police Service
Soraya le Noble	John Howard Society
Lynn Bradley	Legal Aid Ontario
Cathy Legault / Chantal Finn-Losier	Legal Aid Ontario
Jade Roy	Ontario Works
Kristal Hennigar / Cheryl Bass	Ottawa-Carleton Detention Centre
Natasha Berniquez	Prescott-Russell Victim Services
Martine Sabourin	Probation and Parole Services
Kate Baker	The Royal
Ashley Parthenais/Michelle Chesebro	The Royal-Flexible Assertive Com. Treatment Team
	Dually Diagnosed
Kathy Neff	Youturn

3. **Adoption of the Agenda**

The agenda was approved as circulated with the following additions:

#11.1 Co-Chair Term of Office

#11.2 Human Trafficking Task Force

Adopted by Kelsey Benoit, seconded by Jim Blanchette. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, January 10, 2019 were approved as circulated. Adopted by Mallory Ouellette, seconded by Alanna Wall. Carried.

5. **2018-2019 Year End HSJCC Budget Forecast**

Joanne LM discussed the 2018-2019 Budget Forecast that was sent to members for review and approval at this meeting. Our net surplus (deficit) as of January 31, 2019 is \$4,730. Significant funds remain available for expenditures by the end of the fiscal year, which is March 31, 2019. We didn't have a lot of expenditures this year as planned; but we do have plans for items discussed previously. These funds can be allocated toward the Human Trafficking Conference (March 25th – 27th) and the launch of the Mental Health and Developmental Disabilities Court luncheon. There is also the secretarial duties and meal for the March meeting. Hoarding flyers were also included in the budget. Discussion ensued and comments were shared and feedback was given. **We need to have all receipts submitted no later than March 28th as our report is due no later than March 29th, 2019.**

2019-2020 Proposed Budget

Joanne LM discussed the 2019-2020 Proposed Budget that was sent to members for review and approval at this meeting. The funds available are \$7,000. The money will be used for: secretarial support and meals for meetings; Provincial HSJCC Conference in November 2019; Mental Health and Developmental Disabilities Court promotion/launch; local training. Discussion ensued. Comments were shared and feedback was given. Joanne LM made note of the changes and a revised Budget Forecast will be sent to members.

6. **Champlain Regional HSJCC**

6.1 **Champlain Regional HSJCC meeting update (Johanne Renaud)**

Raquel Beauvais-Godard attended the last meeting but is not here today. Once the meeting minutes are ready, they will be sent to the membership.

7. **SDG-PR Workplan 2018-2019**

7.1 **HSJCC Activities and update from Chairs of the sub-committees**

- Role of Sub-Committee Leads:
 - Set meeting date and time with members in between Steering Committee meetings
 - Review the 2018 – 2019 Workplan and establish objectives / action plan to meet the meet the outputs and outcomes
 - Identify a Sub-Committee secretary that would be on a rotation basis at each meeting (shared committee member responsibility)
 - Present meeting minutes / activities to the Steering committee
- Sub-Committees 3 & 5 will be combined as there are parallel objectives to be achieved.
- We ask Sub-Committees to please forward their notes or summary on their meetings to Sandra Langevin so that they can be included in the minutes.
- **#1 Collaboration and collaborative care**
 - SDG members: Mark Arnold, Cathy Legault and Robert Hawkins.
 - PR members: Lucie Charbonneau (Lead), Lynne Bradley and Benoit St. Jean.

- Lucie shared that we need to start building a binder with resources and information which would also serve as a welcoming binder for new members or their replacement. It would include the Terms of References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. It would give new members an idea and understanding of who and what we are. Joanne LM will ask Angel Quesnel about preparing a letter that could be part of the package. Sheila suggested using a USB to copy the information on instead of printing many copies of the binders. This would be a green initiative (saving paper). It was suggested that we could also direct new members to our website link and prepare only a few copies of the binders, as some might prefer a paper version.
- **#2 Direct Services**
 - SDG members: Sheila Tallon (Lead), Angel Quesnel, Mark Arnold, Raquel Beauvais-Godard, Mallory Ouellette, Cathy Legault, Chad Maxwell, Robert Hawkins, Jim Blanchet, Kristal Hennigar and Kelsey Benoit.
 - PR members: Suzie Robinson.
 - Already covered by Sheila.
- **#3 Training and professional development as identified by the HSJCC members**
 - SDG members: Joanne Ledoux-Moshonas (Lead), Angel Quesnel, Sheila Tallon, Kate Baker, Jim Blanchette, Mark Arnold, Mallory Ouellette, Jenna David, Kelsey Benoit and Chad Maxwell.
 - PR members: Johanne Renaud, Lynn Bradley and Benoit St. Jean.
 - Sheila shared that members met and thought it would be a good idea to bring a Human Trafficking Task Force training.
 - We're hoping with HSJCC funds to secure 100 spots for people 13 years old and over in our community.
 - Sheila had canvassed two years ago to see if Prescott-Russell should be involved. They had said no, let's roll out in SDG first and see how it goes.
 - The March 25th event is for 100 members from our community that will be invited. Community involvement is really important. Cassandra will be the guest speaker. \$4,730 is the cost for this event, with a majority of the funds to invite members of the community. \$1,082 is the cost for the guest speaker, rental car, \$128 + tax for motel at Ramada Inn.
 - The March 26th event invitations have gone out to SDG, PR and Akwesasne. Registration forms are coming in. This event is paid for by the Mohawk Police.
 - The March 27th event is for the Task Force and speaks about how far we've come. Those people have also been invited.
 - They have a tentative budget close to \$ 2,800 of what they would need. There could also be additional costs for supplies such as lanyards, printed posters, flyers, etc.
 - Also include funds for 10 mugs (\$10 each), that would be for: not forgotten, murdered and missing Indigenous women.
 - Registration will be done through the Rotary Sunrise of Cornwall. They'll work the tables on the night of March 26th. Registration on March 26th will be done through Lambia Karitsiotis, Co-chair of the Human Trafficking Taskforce for S.D.G.&A.

- Joanne LM will order the materials needed and when it comes in, we'll get some people together to prepare.
- ❖ **We need to have all receipts submitted no later than March 28th as our report is due no later than March 29th, 2019.**
- **#4: Services and system performance, monitoring and evaluation**
 - SDG members: Raquel Beauvais-Godard (Lead), Angel Quesnel and Cathy Legault.
 - PR members: Natasha Berniquez.
 - A. Quesnel drafted a welcome letter for new members joining the committee and will be sent for review and feedback.
- **#5: Knowledge translation and exchange**
 - SDG members: Joanne Ledoux-Moshonas (Lead) and Jim Blanchette.
 - PR members: Suzie Robinson.
 - Deferred to the next meeting.
- ❖ **Sheila stated that we would need written reports from Chairs of the sub-committees for the Annual Report – there is no need for this as it was provided at the meeting.**

7.2 **2018-2019 HSJCC Workplan Evaluation Report**

MOTION: to use some of the dollars left from the budget for this fiscal year, ending March 31, 2019, for the upcoming three-day Human Trafficking Task Force training event, as discussed in #7.1, #3. Moved by Alanna Wall, seconded by Kim Hayward. All in favor: All were. Opposed: None were. Carried.

7.3 **Cornwall Mental Health & Developmental Disabilities Court (MHDD) Update**

- Joanne LM shared that a meeting took place. The Ottawa Royal will have 1½ days per month to have a virtual MHDD Court. The protocol is developed but it still needs to be approved.
- A meeting was held with the Justice and the Crown to review next steps to move this initiative along.
- We need to look at funds for retro-fitting of the cell for confidentiality.

7.4 **Situation Table:**

7.3.1 **SDG&A Situation Table**

Jim Blanchette shared that Cornwall SDG table review what is acutely elevated risk and members are encouraged to bring situations for review and assistance even if in doubt. A benefit of the table has been enhanced partnerships and a greater understanding of the role of partner agencies. Many people are benefiting from the enhanced partnerships.

7.3.2 **PR Situation Table Initiative**

- Kelsey Benoit shared that the ones she does attend seem to be helpful. Partners are engaged and meetings are successful.

- Jim shared that OPP don't tend to be the main source of referrals at the Situation Table as they are very familiar with resources in the community, they are able to quickly deal with the situation.
- Benoit shared that it's still new, – it was just one year last October, we're still learning.

❖ **We ask that if you could please provide us with reports, statistics, etc. we could add those to the meeting minutes. This would be very helpful and informative and great to share with members.**

7.5 **Hoarding**

7.5.1 **PR Hoarding Response Committee**

Lucie shared that it's still going well.

7.5.2 **SDG Hoarding Response Committee**

Joanne LM shared that the Coalition is working well. There will be a "Hoarding Disaster: Practical Interventions & Effective Community Treatment" event held April 4th at the Ramada Inn, Cornwall, from 9:00 a.m. – 4:00 p.m., lunch included. 805 Brookdale Avenue. WE have 90 people registered so far. There is room for 130. There is still room to register to secure your spot.

8. **HJSCC Membership**

At this time of year, we look at the people who attend meetings and the regularity. We refresh and update our list. Sandra Langevin has tried to contact those members who haven't attended a meeting in a year to see if they are still interested in participating in the HSJCC or be removed from our committee. Also, for various reasons, some members had expressed that they couldn't attend meetings but would still like to receive the minutes. These members will be removed from our membership list as some of our information is confidential and not privy to everyone. Sandra will send the link to the HSJCC website to these members so that they can access minutes and pertinent information. If you know anyone who is looking to join a committee and get involved, who would fit well at our table, please let them know about us. Be mindful when you're interacting with members. It is a good networking opportunity.

9. **SDG-PR 2019-2020 Local Workplan**

Joanne LM and Sheila got together to discuss the 2019-2020 Local Workplan that was sent to members for review and approval at this meeting. They looked at what we did this fiscal year and what would need to be done next year. The funds available are \$7,000. The money will/could be used for: secretarial support and meals for meetings; Provincial HSJCC Conference in November 2019; Mental Health and Developmental Disabilities Court promotion/launch; local training. Discussion ensued. Comments were shared and feedback was given. Johanne LM made note of the changes and a revised Proposed Budget will be sent to members.

- **#1 Collaboration and collaborative care**

We can use some funds to develop an orientation package for new members. The material will also be put online but it is handy to have some copies printed as well. We will put the cost of developing this at \$500.

- **#2 Direct Services**

Sheila stated that she is hoping to have the Mental Health and Developmental Disabilities Court promotion/launch developed. We will put the cost of this at \$500.

- **#3 Training and professional development as identified by the HSJCC members**

Sheila had talked about doing a LEAD local training once the protocol was done. We had set the amount for this at \$2,000, but we will lower it to \$1,500.

Training for the November 4th & 6th HSJCC Conference in November in Toronto. How many people would like to go? Raquel BG wants to present the MHDD Court once it's launched. We will set the amount for this at \$3,000. After the discussion on the creation of the SAFE banner for \$600, we will lower this amount to \$2,500.

- **#4: Services and system performance, monitoring and evaluation**

We will set the amount for this at \$0.

- **#5: Knowledge translation and exchange**

This covers the administrative support and lunches for the meetings; supports the communication and system functions of the local HSJCC. We will set the amount for this at \$1,500.

- ❖ Mallory asked if she could get some funds, \$600, to create a banner when doing screenings in the interview rooms for the S.A.F.E. Team (SD&G Akwesasne First Engagement Team). The SAFE Teams goal is to meet with every youth the their first court appearance in order to determine if they would benefit from supports regarding: mental health, addictions, disabilities, housing, etc. The banner was approved in the last budget but we didn't launch it so it wasn't needed. It was mentioned that she would need to fill out a request for funds application, Sheila will send this to her. We will add this item to #3.

- ❖ Joanne LM noted all the changes and modifications and the revised proposed budget will be sent with the minutes.

10. **2019 Provincial HSJCC Conference: November 4th & 6th, 2019**

10.1 **Call for Proposals**

Sheila stated that she sent a Proposal and is hoping to present at the Conference in the fall. If anyone is interested in attending or presenting, please let us know.

11. **New Business**

11.1 **Mental Health Pre-charge Diversion**

Lucie Charbonneau spoke on the Mental Health Pre-Charge Diversion Program. The poster was sent to members and will be sent again with the meeting minutes. Pre-Charge diversion Numbers for 2017-2018 are as followed:

- 10 pre-charge diversions in total
- 7 referrals from OPP Hawkesbury Department
- 3 referrals Cornwall Community Police
- 5 successful, 4 still active and 1 unsuccessful
- 0 referrals from the SDG OPP and the Russell OPP since the signing of the protocol
- CMHA Managers Johanne and Kim presented the program and other CMHA programs to 66 Cornwall Community officers in February 2019.
- Johanne R. has been really instrumental is getting this uploaded.

11.2 **Co-Chair Term of Office**

The positions of Co-Chairs for Joanne Ledoux-Moshonas and Sheila Tallon are ending. We would need others to step up and volunteer to take over these positions. We would like some nominations. It's primarily approving agendas and minutes, once a year you prepare a template for a plan for the coming year. It's a good experience to have. If anyone is interested in taking over, please let us know.

11.3 **Human Trafficking Task Force**

Discussed in #7.1 by Sheila.

12. **Link to HSJCC Website**

This link is a provincial portal to the HSJCC website where contact information such as Terms References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. can be accessed. It's a great way of sending information to new members as well.

<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

13. **Information Sharing**

• **Jim Blanchette – Ontario Provincial Police, Stormont, Dundas and Glengarry**

- All OPP members are receiving mental health first aid training program from the Mental Health Commission of Canada developed with many police partners.
- 20% of officers will receive critical incident training this year and that has begun.
- All officers are receiving de-escalation training.
- OPP regional analyst flags all calls with a mental health component and efforts are made to ensure that individual are connected to appropriate services.
- Fewer calls involving mental health are resulting in apprehension as other resources are being utilized. 17% down from 45%.
- As detachment mental health coordinator, I attend many calls where mental health is a factor and assist as appropriate to connect to services.
- Training and great relationships with community partners are resulting in better police interaction with those suffering from mental health.

14. **Next Meeting**

- The next meeting is scheduled for Thursday, May 2, 2019 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

15. **Adjournment**

The meeting was adjourned at 1:35 p.m. Adopted by Lucie Charbonneau, seconded by Benoit St. Jean. Carried.