

Human Services and Justice Coordinating Committee
Thursday, May 2, 2019 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall
480 McGill Street, Suite 104, Hawkesbury (next door to usual location)

Minutes

1. **Call to order:**

The meeting was called to order at 12:15 p.m.

2. **Present:**

Angel Quesnel	Addiction and Mental Health Services
Jenna David	Akwesasne Community Justice Program
Joanne Ledoux-Moshonas	(Chair) Canadian Mental Health Association (CMHA – Champlain East)
Johanne Renaud	CMHA
Raquel Beauvais-Godard	CMHA
Lucie Charbonneau	CMHA
Nadia Seguin	CMHA
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Lynn Bradley	Legal Aid Ontario
Benoit St. Jean	Hawkesbury General Hospital
Martine Sabourin	Probation and Parole Services
Jade Roy	Ontario Works
Sandra Langevin	Secretary
Kate Baker	The Royal
Suzie Robinson	Valoris

Regrets:

Kelsey Benoit	Laurencrest
Mallory Oullette	Laurencrest
Sheila Tallon	Victim Witness Assistance Program, S.D. & G.
Kathy Neff	Youturn
Alanna Wall	Youth Now Intervention Services
Kimberly Hayward	Youth Now Intervention Services

Absent:

Kelsey McDaniel	Autism Ontario
Chad Maxwell / Dave Michaud	Cornwall Community Police Service
Soraya le Noble	John Howard Society
Cathy Legault / Chantal Finn-Losier	Legal Aid Ontario
Robert Hawkins	Ministry of Children and Youth Services
Jim Blanchette / Mike Mulhearn	Ontario Provincial Police, Stormont, Dundas & Glengarry
Kristal Hennigar / Cheryl Bass	Ottawa-Carleton Detention Centre
Natasha Berniquez	Prescott-Russell Victim Services

3. **Adoption of the Agenda**

The agenda was approved as circulated. Adopted by Jade Roy, seconded by Suzie Robinson. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, March 7, 2019 were approved as circulated. Adopted by Angel Quesnel, seconded by Jenna David. Carried.

5. **HSJCC Budget**

5.1 **Regional representative—to include travel expenses in local budget (Joanne LM)**

We had this conversation at the last meeting. Johanne Renaud looked at other workplans from local HSJCCs that reimbursed the representative for the travel expenses to the regional meetings. Joanne Ledoux Moshonas asked that we offer the same at our local level to support our members for travel to regional meetings. We thought it was a fair request. We've included it in our budget this year. See attached 2019-2020 Proposed Budget.

5.2 **Request to National for expenses related to attending Regional meeting (Sheila)**

Deferred until the next meeting where Sheila will discuss.

5.3 **Request for financial support – CMHA Hoarding Program (Raquel)**

Raquel presented a proposal. She read the proposal which will be attached to the minutes.

Raquel brought a request for financial support to send five leads of our organization to go to a training in Boston in order to complete a Therapeutic Case Management Approach to hoarding. This is in preparation for the Train the Trainer option. The proposal is for one-time funding. The goal is to implement the spread locally, allowing agencies to save on training fees. There is a need for this type of training in our community, which is aligned with the objectives of the local HSJCC. We have permission from the author to translate the material in French and to ensure that it is culturally appropriate to the Indigenous population.

MOTION: To use **\$2,000** in funds from our local HSJCC to send five hoarding leads of the Canadian Mental Health Association (CMHA) to the training in Boston. Moved by Benoit St. Jean, seconded by Angel Quesnel and Suzie Robinson. Unanimous, none Opposed. Carried.

Thank you very much! This is money well spent and the dollars will be re-invested in our community. Johanne LM asked that a letter be sent to the Hoarding Coalition to explain this.

6. **Champlain Regional HSJCC**

6.1 **Champlain Regional HSJCC meeting update (Johanne Renaud)**

The March Meeting minutes were sent to the members. Johanne R. attended the last meeting and she said that they had a guest from the Ottawa social housing. Johanne and Pembroke presented the Workplan. At the next meeting, she was asked to present the Pre-Charge Diversion program to the regional members.

7. **SDG-PR Workplan 2019-2020**

7.1 **HSJCC Activities and update from Chairs of the sub-committees**

- Role of Sub-Committee Leads:
 - Set meeting date and time with members in between Steering Committee meetings

- Review the 2019 - 2020 Workplan and establish objectives / action plan to meet the outputs and outcomes
- Identify a Sub-Committee secretary that would be on a rotation basis at each meeting (shared committee member responsibility)
- Present meeting minutes / activities to the Steering committee
- Sub-Committees 3 & 5 will be combined as there are parallel objectives to be achieved.
- We ask Sub-Committees to please forward their notes or summary on their meetings to Sandra Langevin so that they can be included in the minutes.
- **#1 Collaboration and collaborative care**
 - SDG members: Mark Arnold, Cathy Legault and Robert Hawkins.
 - PR members: Lucie Charbonneau (Lead), Lynne Bradley and Benoit St. Jean.
 - Lucie spoke about building a binder with resources and information which would also serve as a welcoming binder for new members or their replacement. It would include the Terms of References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. It would give new members an idea and understanding of who and what we are.
 - Lucie and Lynn will meet on May 28th to start working on this. It will include the letter that Angel Q. prepared.
- **#2 Direct Services**
 - SDG members: Sheila Tallon (Lead), Angel Quesnel, Mark Arnold, Raquel Beauvais-Godard, Mallory Ouellette, Cathy Legault, Chad Maxwell, Robert Hawkins, Jim Blanchet and Kelsey Benoit.
 - PR members: Suzie Robinson.
- **#3 Training and professional development as identified by the HSJCC members**
 - SDG members: Joanne Ledoux-Moshonas (Lead), Angel Quesnel, Sheila Tallon, Kate Baker, Jim Blanchette, Mark Arnold, Mallory Ouellette, Jenna David, Kelsey Benoit and Chad Maxwell.
 - PR members: Lynn Bradley and Benoit St. Jean.
- **#4: Services and system performance, monitoring and evaluation**
 - SDG members: Raquel Beauvais-Godard (Lead), Angel Quesnel and Cathy Legault.
 - PR members: No one.
- **#5: Knowledge translation and exchange**
 - SDG members: Joanne Ledoux-Moshonas (Lead) and Jim Blanchette.
 - PR members: Suzie Robinson.
- ❖ **We will re-circulate the HSJCC Workplan with the Activities and Sub-committee members to refresh our memory of who sits on what committee and if you are still interested in sitting on that committee. New members are always welcome. Please let us know if there are any changes.**
- ❖ **The Chairs will then contact members and coordinate a meeting.**

- ❖ **The SDG and the PR area working groups can work separately but discuss what is being done.**

7.2 **Cornwall Mental Health & Developmental Disabilities Court Committee Update (Raquel)**

Raquel shared that the committee met earlier this month, there was a new Justice at the table. A half day per month was agreed upon. Once the date is selected for the Cornwall Court, this will be secured with The Royal. Individuals identified at bail hearings will be remanded to the MH&DD Court date, where applicable. Raquel and Farhana Meghji are Co-chairs. They will write a letter addressed to the local MPP to solicit funds for the retrofitting of the cell where the accused will be virtually assessed by a forensic psychiatrist from The Royal. The results and ongoing progress will be shared with this committee.

7.3 **Situation Table:**

7.3.1 **SDG&A Situation Table (Raquel BG)**

- There is a Refresher training for the community occurring this spring. Dates and info to follow.
- Martine shared that the coordinator sends emails ahead of time to verify if the members have any situations to present. On average, the members have been meeting every second week given that there are not weekly matters being brought to the table.
- Raquel stated that there are four people who chair the meetings on a rotational basis. Thanks to the in-kind contributions of the participating agencies, there has been great progress over the last year.
- In Cornwall, the stats are collected through the Cornwall Community Police.

7.3.2 **PR Situation Table Initiative (Mario Gratton)**

- Mario gave an update. He Co-Chairs the meetings with Geneviève Arturi.
- He said that so far, 62 cases have been presented from December 2017 – April 2019
- 7 were rejected by the table because they didn't meet all the criteria or were already connected to services.
- 82% of cases were referred by the OPP.
- Social Services brought in 11% of the referrals.
- Health Services were the lead agencies on over 60% of interventions, while 13% by OPP.
- Out of 55 cases accepted at the table, 35 accepted services from agencies.
- 8 refused services.
- Next week, Tammy Simcoe and OPP Sergeant Bassett will be coming to Hawkesbury to provide a four-hour Refresher Training on Situation Table to all active partner agencies. They will also be providing information on the Risk-Driven Tracking Database (RTD) Project, a Provincial database to collect statistics.

Someone asked if you will be providing a yearly report? Ages, genders, demographics, trends, etc. The RTD project should help us in providing these types of requests.

In Cornwall, the stats are collected through the Cornwall Community Police.

- ❖ **We ask that if you could please provide us with reports, statistics, etc. we could add those to the meeting minutes. This would be very helpful and informative and great to share with members.**

7.4 **Hoarding**

7.4.1 **PR Hoarding Response Committee**

- Johanne R. shared that no meeting has been set yet. They were waiting for people to go to the training first and then get members together.
- She has the 10-step hoarding prevention flyer to distribute to us. The rest will be distributed at the Coalition meeting.

7.4.2 **SDG Hoarding Response Committee (Raquel BG)**

Raquel shared that she will send the link of the last meeting minutes. It will be attached to the minutes.

8. **HJSCC Membership**

We're always open to having new members join the committee.

9. **2019 Provincial HSJCC Conference: November 4th & 6th, 2019**

9.1 **Call for Proposals**

Sheila submitted a Proposal on Human Trafficking and is hoping to present at the Conference in the fall. Johanne R. submitted a Proposal for two poster presentations: Release from Custody and the Pre-Charge Diversion of SDG&A.

10. **New Business**

10.1 Nothing to share.

11. **Link to HSJCC Website**

This link is a provincial portal to the HSJCC website where contact information such as Terms References, LEAD Protocol, Goals and Objectives, Agendas, Minutes, Workplan, logo, etc. can be accessed. It's a great way of sharing information and sending to new members as well.

<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

12. **Information Sharing**

Nothing to share.

13. **Next Meeting**

- The next meeting is scheduled for Thursday, September 5, 2019 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Hawkesbury. It can also be held in other areas as well according to members' needs.
- Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

15. **Adjournment**

The meeting was adjourned at 1:30 p.m. Adopted by Martine Sabourin, seconded by Mario Gratton. Carried.