

**Human Services and Justice Coordinating Committee**  
**Thursday, May 6<sup>th</sup>, 2021 at 12:15 p.m.**

Microsoft Teams meeting  
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**Minutes**

1. **Call to order:**

The meeting was called to order at 12:15 p.m.

2. **Present:**

Rena Smoke	Akwesasne Community Justice Program
Nadia Langevin	Canadian Mental Health Association-Champlain East
Johanne Renaud	Canadian Mental Health Association-Champlain East
Michelle Gosselin	Canadian Mental Health Association-Champlain East
Sabrina Peacock ( <b>Chair</b> )	ABLE2 Fetal Alcohol Resource Program
George Knezevic	Cornwall Community Police Service
Véronique Pagé-Charlebois	Hawkesbury General Hospital
Bethany Zagar	Laurencrest
Kelsey Benoit	Laurencrest
Mallory Ouellette	Laurencrest
Michelle Brunet	Laurencrest
Jade Roy	Ontario Works
Melissa Bouchard	Ontario Provincial Police
Sandra Langevin	Secretary
Adrien Joly	Situation Table of Prescott Russell
Kate Baker	The Royal
Jan Hill (behalf of Alanna Wall)	Youth Now Intervention Services
Kim Hayward	Youth Now Intervention Services
Marissa Moher	Youturn

**Regrets:**

Brittney Skidders	Akwesasne Community Justice Program
Joanne Ledoux-Moshonas	Canadian Mental Health Association-Champlain East
Angel Quesnel	Addiction and Mental Health Services
Carilyn Hebert	Social Development Council of Cornwall and Area
Sheila Tallon	Victim Witness Assistance Program
Chantal Prieur	Victim Services of S.D.G.&A.

**Absent:**

Chantal Finn-Losier	Legal Aid Ontario
Lynn Bradley	Legal Aid Ontario
Jim Blanchette	Ontario Provincial Police, SDG
Cheryl Bass	Ottawa-Carleton Detention Centre
Jérémy O'Grady	Prescott-Russell Victim Services
Martine Sabourin	Probation and Parole Services
Marie-Eve Poulin	Valoris

3. **Adoption of the Agenda**

The agenda was approved as circulated. Moved by Michele Gosselin, seconded by Mallory Ouellette. Carried.

4. **Adoption of the Minutes**  
The March 4, 2021 meeting minutes were approved as circulated. Moved by Mallory Ouellette, seconded by Nadia Langevin. Carried.
5. **Business arising from minutes**
  - a) Nothing.
6. **HSJCC Budget (Joanne LM)**
  - a) **2020-2021 YTD Budget**  
Year to date budget report ending March 31, 2021 will be made available to members. We balanced out at \$0.00.
7. **Champlain Regional HSJCC**
  - a) **Champlain Regional HSJCC meeting update (Johanne Renaud)**
    - Jean Laurent Domingue from the Royal will be the Regional Chair.
    - Johanne presented the regional HSJCC Network Workplan. The priority will be from HSJCC Sub-Committees - Animal Care While in Treatment lead by Justice Perkins McVey
    - The detailed Workplan was emailed to members prior to the meeting and will be sent with the minutes as well.
8. **SDG-PR 2020-2021 Workplan and update from Chairs of the sub-committees**
  1. **Collaboration and collaborative care (Joanne / Sabrina)**
    - a) **Increase membership of the Cornwall SDG and PR and Akwesasne HSJCC to enhance community engagement with the committee.**
      - Welcome to our new committee members who have joined this year: Brittney Skidders and Patti Bova from the Akwesasne Community Justice Program.
  2. **Direct Services (Sheila Tallon)**
    - a) **Develop a Mental Health & Developmental Disabilities Court model for Cornwall**
      - No updates.
    - b) **Create plans of care, service plans/release plans, provide counselling and referrals**
      - No updates.
    - c) **Liaise with Vibrant Communities of SDG and Vibrant Communities of PR**
      - No updates.
    - d) **Offer Client Care kits**
      - At the end of the last fiscal year, we used unspent funds to purchase toiletry products and Tim Horton's gift cards for clients to help them prepare for court. There were only enough funds to provide 40 kits in total. To make it fair, the 40 kits were divided between all the agencies requesting them and accommodated based on the supplies available. Sheila and her team put the kits together.

e) **Situation Table**

- **SDG&A Situation Table (To be confirmed)**

- Still looking for members who participate at this table to provide an update to the HSJCC.
- Elyse Lauzon-Alguire will provide the committee a written report where possible to update on the status of the Situation Table.
- The 2020-2021 Report was forwarded to be shared with the members and will be sent along with the meeting minutes.

- **PR Situation Table Initiative (Adrien Joly)**

- Since January, we've had 17 cases. Slightly lower than last year.
- Some of that may have to do with the Mobile Crisis Response Team (MCRT) in Hawkesbury, Prescott area. We also had the late March break this year, we had to cancel because we had no cases brought up.
- Have meetings ever second Wednesday Morning.
- Cases about the elderly, it's up to 5 now. In the last week, we had 1, was not involved with a family.
- Adrien's position, contract ends in March of next year.
- For now, the Community Safety and Well being plan (CSWB) committee needs a Coordinator. The County of Prescott-Russell is thinking the Coordinator would do the 2 things: Coordinate for both the Situation Table and the CSWB. This could be a venue that the Situation Table contract remains after March 2022.
- Had opportunity to speak to our new Hawkesbury OPP Detachment Commander Chris McGillis,
- The Community Office Manager will be Ken Gray.
- Mario Gratton will be full-time now with MCRT. He used to be a member of this committee.
- Ken will come to one of our meetings. He will connect with Joanne R.
- Updated our contact list. Will send it to the Situation Table members.

f) **Hoarding**

- **PR Hoarding Response Committee (Johanne Renaud)**

- Johanne shared that along with making sure Coalitions are in place in SDG and A and PR, CMHA are fulfilling their responsibility at sharing knowledge in the community about Hoarding issues and how services from different sectors can better collaborate and individuals can receive help.
- Johanne, along with Annie Poirier Larocque, presented on the Hoarding topic and the important role of the Coalitions to 30 municipal fire service safety officers on May 5, 2021.
- Some of them asked to join the Coalitions and participate in the 10 steps distribution campaign to be held during Fire prevention week.

- **SDG Hoarding Response Committee (Michelle Gosselin)**

- There was a big training that happened, there were 4 sessions, trainers from all over the country, virtually we could get more people involved. It was just excellent. We're looking at doing that again next year.
- Cornwall continues to be very busy in the area, we continue to exceed our targeted numbers. It is a very busy program. People want this service and they want the support.

3. **Training and professional development as identified by the HSJCC members (Co-Chairs)**
  - a) **HSJCC will offer local training for front line service providers on identified gaps and services.**
    - i) **Identifying gaps in local training**  
Sabrina shared that we continue to provide training within our own committee. To please let Chairs know if members think about professional development they would like to bring forward.
  - b) **Community Development Day on the topic of Hoarding**
    - ii) Nothing to share.
  
4. **Service and system performance, monitoring and evaluation (Co-Chairs)**
  - a) **Improve direction and understanding of the purpose of the Local HSJCC**
    - This is the work that is done when we do the Workplan and then we need to achieve the activities, goals and plans on the Workplan. Members can participate and help. It is everyone's responsibility to bring forward what you are doing. We also need to report back to the Regional. Joanne Renaud reports what we do here at the Regional and then she reports back here.
    - Our vision and goals, the membership's motivation, group communication and participation, knowledge exchange activities and terms of reference were looked at when the Secretariat came in January.
  - b) **Promote the use of the Regional website to access all local HSJCC meeting materials**
    - We post relevant information on the website.
  - c) **Review Structure, Terms of Reference, Mission, Values, Goals of the local HSJCC – review at the beginning of each fiscal year, set member buddy system if required to provide orientation to new members**
    - Was done in the past year. Follow up exercise in 2021-22 to elaborate on Mission/Vision of the local.
  
9. **Business Arising**
  - a) **CMHA Champlain East – Post-Court TCM & MHJ Supportive Housing (Johanne Renaud)**  
Already discussed in 7a).
  - b) **2020-21 – Special Project funding to provide assistance to clients in an Emergency Situation (Johanne Renaud)**
    - At its January 7<sup>th</sup>, 2021 HSJCC meeting, members approved that \$3,000 be allocated from the 2020-2021 fiscal budget to provide assistance to clients of the HSJCC SDG and PR and Akwesasne local membership who present themselves in an emergency situation and do not have resources to meet the emergency
    - At its January 7<sup>th</sup>, 2021 HSJCC meeting, members approved that \$3,000 be allocated from the 2020-2021 fiscal budget to provide assistance to clients of the HSJCC SDG and PR and Akwesasne local membership who present themselves in an emergency situation and do not have resources to meet the emergency needs such as transportation, meal and seasonal appropriate clothing.
    - Emails were sent out to members and the funds were distributed equally to HSJCC member organizations who requested to receive funds for their clients.
    - Benoit and Johanne R. confirmed that everything has been purchased and received

at the end of March. We have a plan for distribution for our clients in need. Benoit will purchase the cards.

- The items will be held at CMHA in Prescott-Russell but you can get access if it needed.
- If anyone from Akwesasne is in need, let us know.
- We started distributing some of the food cards. Clients were very thankful and appreciative.
- I think it's something we could do yearly. We created a tracking sheet of every personal effect and we will be able to report on it as we go.

## 10. **New Business**

### a) **COVID-19:**

- i) **Organizational / Programming update**
- ii) **Challenges / Limitations**

### b) **Survey for the meeting day and time preference – Results**

Will discuss at the next meeting.

## 11. **Member Agency information Sharing**

- **Michelle Gosselin – Canadian Mental Health Association-Champlain East**
  - Many staff from CMHA have been working from home during COVID and offering virtual groups and one on one sessions. Face to face meetings have continued to take place when deemed necessary.
  - Some clients have enjoyed the virtual support and I believe a combination of in-person and virtual will continue post covid. We will soon be launching a survey to clients to see what their experience was with the virtual services.
  - We are now looking at returning to work and what the new normal will look like.
- **Nadia Langevin – Canadian Mental Health Association-Champlain East**
  - It's going much better because the judges and lawyers are getting used to the virtual way.
  - Clients are getting much better on the phone, but some don't know what's going on.
  - There is in-person trials.
  - At the courthouse, there is a security guard there, you need to do the screening, sanitize, place to sit, there is no one in the court except the ones that need to be there.
- **Sabrina Peacock – ABLE2 Fetal Alcohol Resource Program**
  - We are probably going to stay online or look at a hybrid model. Not more information has been shared, yet. We have proved that it has been successful online. We offer various support groups.
- **Mallory Ouellette – Laurencrest**
  - My replacement is here, Michelle Brunet.
  - PR and SDG, Michelle will be taking over the Justice Program.
  - We are keeping some of our staff, Section 23, that are out in the community.
  - Most of our programs are being run virtually:
    - Youth Mental Health Court Worker
    - Intersections worker
    - YJM, YJS and YJC
    - 2 Section 23 classrooms
    - And currently waiting on funding for our A.B.L.E program

- **Bethany Zagar – Laurencrest**
  - Issues with accessing technology for clients. No/limited access to phones/internet. Makes connecting with clients challenging.
  - Regarding court:
  - Having clients access the virtual crown services and client portal along with self representation documents is challenging for the clients before the courts. It's difficult supporting them navigating through the system with those barriers/limitations!
  - As support workers, they have requested the documents come directly from the client, so supporting them with that is challenging!
  
- **Johanne Renaud – Canadian Mental Health Association-Champlain East**
  - We've applied for some Emergency Funding, some of our clients don't have access to phone or internet or data or computer. This is ending soon so we're trying to prolong that because of COVID.

12. **Next Meeting**

- Scheduled for Thursday, September 2<sup>nd</sup>, 2021 at 12:15 p.m. by MS Teams.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin [slangevin@eohu.ca](mailto:slangevin@eohu.ca)

13. **Link to HSJCC Website**

- Members are reminded that they may access information on the Provincial and Local
- If you go on the link, you'll find a lot of information on our committee, for example, agendas, local and regional meeting minutes, Hoarding response, 10 steps poster, a lot of things that we're doing including the orientation, Welcome letter, everything is there, presentations. It's available to everyone. Anything you want to share, send it to Sandra Langevin and she'll make sure it gets on the website.
- HSJCC's on the following portal link:  
<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

14. **Adjournment:** The meeting was adjourned at 1:00 p.m.