

**Human Services and Justice Coordinating Committee**  
**Thursday, March 3<sup>rd</sup>, 2022 at 12:15 p.m.**

Microsoft Teams meeting  
**Join on your computer or mobile app**  
[Click here to join the meeting](#)

**Minutes**

**Present:**

Sabrina Peacock ( <b>Co-Chair</b> )	ABLE2 Fetal Alcohol Resource Program
Brittney Skidders	Akwesasne Community Justice Program
Joanne Ledoux-Moshonas ( <b>Co-Chair</b> )	Canadian Mental Health Association-Champlain East
Johanne Renaud	Canadian Mental Health Association-Champlain East
Nadia Langevin	Canadian Mental Health Association-Champlain East
Tracey Pilon	Cornwall Community Police Service
Véronique Page-Charlebois	Hawkesbury General Hospital
Linda Bissonnette	Inspire Community Support Systems
Chantal Finn-Losier	Legal Aid Ontario
Jim Blanchette	Ontario Provincial Police, SDG
Melissa Bouchard	Ontario Provincial Police, Hawkesbury
Sandra Langevin	Secretary
Carilyn Hébert	Social Development Council of Cornwall and Area
Adrien Joly	Situation Table of Prescott Russell
Juliette Labossière	Guest – United Way

**Regrets:**

Kelsey Benoit	Laurencrest
Martine Sabourin	Ministry of the Solicitor General
Sara Frechette-Paquette	Residence of Prescott and Russell
Sheila Tallon	Victim Witness Assistance Program
Alanna Wall	Youth Now Intervention Services

**Absent:**

Angel Quesnel	Addiction and Mental Health Services
Lynn Bradley	Legal Aid Ontario
Kenneth Gray	Ontario Provincial Police, Hawkesbury
Jérémy O'Grady	Prescott-Russell Victim Services
Kate Baker	The Royal
Marie-Eve Poulin	Valoris
Chantal Prieur	Victim Services of S.D.G.&A.
Marissa Moher	Youturn

1. **Word of Welcome**  
The meeting was called to order at 12:15 p.m.
2. **Land Acknowledgement**  
The Land Acknowledgement was read.
3. **Adoption of the Agenda**  
The agenda was approved as circulated. Moved by Nadia Langevin, seconded by Carilyne Hébert. Carried.

4. **Adoption of the Minutes**

The November 4<sup>th</sup>, 2021 meeting minutes were approved as circulated. Moved by Nadia Langevin, seconded by Véronique Page-Charlebois. Carried.

5. **Business arising from Minutes**

Will be discussed today.

6. **HSJC C Budget (Joanne LM)**

• **2021-2022 YTD Budget**

- The budget was reviewed at the meeting. We still have access to \$5,869.04 dollars. The Co-chair gave the floor to the members to speak about needs for your clients that you could get funds for (e.g., groceries, transportation, toiletries, technology for your clients for mental health or court services, etc.) where they are in a situation where they are going between court proceedings and home and have no transportation. If you have any needs, please reach out to Joanne LM before the end of the fiscal year, March 2022. Reporting requirements are very simple. We would need a brief description on how the funds were used, the number of people who benefited and supporting receipts would be sent to Joanne LM.
- Johanne Renaud said that she still has some client care kits, some winter clothing for male and female, if you have someone that is in need, we have some at our Hawkesbury and Cornwall office that we can help distribute.
- Carilyne Hébert (Vibrant Communities of SDG) mentioned that there is desire from us to put some money away, to support people in crisis, in need, we can help with that. The SDC has the capacity to create an emergency fund to help individuals in crisis financially. If HSJCC was interested in funding a small pocket of money, the member agencies could refer clients who need support. We have no restrictions in how we can fund clients. However, we would make the payment on behalf of the client rather than writing them a cheque.

• **Proposed Budget 2022-2023**

- The Budget was reviewed at the meeting. Co-chairs Sabrina and Joanne LM met to discuss and review the budget. They need to submit their proposed plan by the end of March 2022. We needed to list our key activities. We didn't change a whole lot, just tweaked it a bit, because of the pandemic some things had to be put on hold.
- Joanne Renaud shared that a few years ago, there was a Hoarding Conference in Boston and we used some of the funds for that training. With that, we've been able to work more intensely with people in the community who have hoarding issues. We've been approached to go to Denver and present on what we've been doing in our community. We want to ask this committee if we can use some of the funds for the cost for two people to go and present at the conference. This type of work we do with the police, bylaw, fire services, CAS, other agencies, it's the perfect example of what we are trying to do with this committee. We can review once we get more information.
- The Workplan was reviewed and no suggestions or changes were added. The proposed plan will be submitted, and if something comes up, it can be adjusted.

7. **Champlain Regional HSJCC meeting update (Johanne Renaud)**

- Minutes of the November 25, 2021 meeting were sent to members.

- The Regional is in a similar situation as we are, they are not using the funds for meals or didn't do as many things as they wanted to. They want to do the care kits similar to what we are doing. They are putting funds aside and looking at what we did. There wasn't something that is standardized to their client needs.
- The pet care while in treatment or incarcerated is something that is important to them. The Ottawa Local has been working for a few years for how to support people who have pets, who have to go into treatment or a detention center, what to do with the pets.
- They have a new Chair for this committee who is slowly getting used to and familiar to things.
- They offered the Mental Health First Aid free of charge, they usually have 10 spots.
- The next Regional meeting is on May 26<sup>th</sup> at noon. If you have anything that you want her to bring forward to them let her know. She also brings to that committee what we are doing here. I think we are doing great work.

#### 8. **HSJCC Network Reporting Template 2022-2023 – Proposed Workplan (Co-Chair)**

The Template was reviewed at the meeting. As per the Ministry's requirements, we are required to report on the committee's activities twice a year through work planning and reporting. It lists our Objectives and Deliverables, contact information, funds and budget. Members approved the 2022-2023 proposed workplan.

#### 9. **SDG-PR 2021-2022 Workplan and update from Chairs of the sub-committees**

##### a) **Direct Services**

- **Mental Health & Developmental Disabilities Court model for Cornwall (Sheila Tallon)**  
This item was deferred as Sheila sent her regrets and there were no updates.
- **Create plans of care, service plans/release plans, provide counselling and referrals (All)**  
No updates.
- **Liaise with Vibrant Communities of SDG (Carilyne Hébert)**
  - The working group has completed the feasibility study and implementation plan.
  - Our communities have been hard at work, finishing an action plan tied to each of our strategies. There are 5 pillars: Mental Health, Health Services, Poverty, Community Safety and Community Well-being.
  - You may have received an email from me regarding your agency's support to be included in the plan as an official partner. Please respond by March 14.
  - The advisory committee which was created due to the Community safety and Well-being plan legislation will review the draft plan later this March.
  - Advocacy is a big part of our plan.
- **Client Care Kits / Supportive needs (Joanne Ledoux-Moshonas)**
  - We allocated \$2,000 in our 2022-2023 budget for Client Care kits. If you have any needs for your clients, please send an email and an invoice to Joanne LM or Sabrina and provide them with the number of clients in need, how much money you will need to purchase the products; anything that is justice related for your clients. Some of the items can include personal care products, clothing, Tim Horton's card for a meal, visa/gift cards for taxis or buses, vouchers for Agape food, etc.

##### b) **Information Item (Invited Guests):**

- Juliette Labossière, Executive Director of the United Way Centraide SDG  
- [COVID-19 specific programming](#) across Stormont, Dundas, Glengarry and

Akwesasne. The presentation will be sent with the meeting minutes. Here is the link for the video on the second last slide: [https://youtu.be/b\\_7EF1hP2VE](https://youtu.be/b_7EF1hP2VE)  
Contact information: [juliette@unitedwaysdq.com](mailto:juliette@unitedwaysdq.com) 613-932-2051.

c) **Hoarding Response Coalition**

- **Hoarding Response Coalition of PR (Johanne Renaud)**

Meeting Minutes of September 22<sup>nd</sup>, 2021

<https://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/prescott-russell-hoarding-response-coalition/>

We put all our information on the website.

If you are interested in joining, please reach out to Johanne R. Next meeting is April 7<sup>th</sup> at 1:30 p.m.

- **Hoarding Response Coalition of SDG (Michelle Gosselin)**

Meeting Minutes of December 9<sup>th</sup>, 2021

<https://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/stormont-dundas-glengarry-hoarding-response-coalition/>

CMHA / Champlain East Hoarding Leads have been working with Christiana Bratuitus (Author of Hoarding-What everyone needs to know) from the University of BC, to test out a new assessment form they are working on. It is called HEALTH (Home Environment Assessment Tool for Hoarding). They have been meeting with her to give feedback and will soon be testing this form out on 10 of our clients. Once finalized this tool will be considered evidence based.

Hoarding Leads are working with Ontario Provincial Hoarding Network (OPHN) in partnership to organize and host an annual education event likely to be in the fall of 2022 (very much in the planning phase) Virtual Event More info to come – we meet every 3 weeks – Next meeting set for March 14<sup>th</sup>.

d) **Situation Table Advisory Committees**

- **SDG&A Situation Table (Michelle Gosselin)**

**Operational updates**

- Akwesasne Mohawk Police Service has joined as an active member agency.
- Probation and Parole Services – Ministry of the Solicitor General, will be playing an ad-hoc role to the Situation Table until the end of February 2022. Their services remain available for support or consultation.
- January 2, 2022: All active member agencies and ad-hoc member agencies have been contacted to sign the 2022 Memorandum of Understanding/Terms of Reference.
- Email communication from Elyse Lauzon-Alguire, ACSDG Situation Table Chair and Coordinator to members of Situation Table Feb. 12, 2022:  
The referral process accessing our local Situation Table should you identify a case of acutely elevated risk in our community is as follows: For community agencies, the process to bring a case forward is via an active table member. The community agency is to contact an appropriate/relevant active Table member representative to discuss the case in a de-identified manner (list of emails can be found in the attached referral document); the active Table representative will assist the referring agency in determining if the case meets the criteria of the Table. If it is determined that the case meets the criteria, then the active table member would present the situation on their behalf (the referring agency is asked to attend the meeting to assist in answering

any clarifying questions and assist in Filter 4/intervention should the case be accepted by the Table). The Situation Table meets on Tuesday mornings at 9am, via Zoom.

See attached documents for additional information:

- ACSDG Situation Table Information Sheet - General (FR)
- ACSDG Situation Table Information Sheet - General (EN)
- ACSDG Situation Table Referral Procedure for ad-hoc agencies and community agencies

- **PR Situation Table Initiative (Adrien Joly)**

- The mobile command team (MCRT) from the OPP are pretty active at providing services to people at risk. This has lowered the referrals on our Situation Table. Our numbers have been down since June 2021. MCRT is a social worker from the Hawkesbury General Hospital joined with one OPP officer actively responding to persons in crisis. We are reviewing and making sure we are not missing cases. I have meetings with both detachments coming up soon to review communication being done between MCRT and the Situation Table.
- We had 2 workshops with Doctor Nilson. Because of this we hope the communication will be better and numbers will go up. This workshop should promote internal agency discussions about cases brought to the Situation Table. We still have about 6 months to see if things will change.
- Some statistics were shared with the group and will be included with the minutes.
- Adrien is retiring in March and will be replaced.

10. **Training and professional development (Co-Chairs)**

- **Upcoming Training session May 5<sup>th</sup>, 2022 – Sustainable Self Care with Amanda Rocheleau, Registered Social Worker & Compassion Fatigue Specialist**

This will be a 45-minute presentation at our next meeting. We're hoping for an in-person meeting and this is to be confirmed with the speaker. If this is not feasible, we will offer this session via MS Teams.

- **Other Suggested Topics**

Members were asked for suggestions for our meetings for future presentations that would bring value to our meetings. The presentations do not have to be business-related. They can teach and help us to be better at our own jobs and careers. You can email the Co-Chairs.

11. **Service and system performance, monitoring and evaluation (Co-Chairs)**

- **Engage a consultant to assist with a strategic planning exercise**

- No updates at this time.

- **Online Meeting Evaluation Form (discussion)**

An electronic meeting evaluation form was created to solicit member feedback on the meeting process and relevance of topics being discussed. The link was included in the agenda and is inserted here too. Sandra will also send an email to members.

Meeting evaluation link: [HSJCC March 2022](#)

After the meeting, Sandra has been sending out an evaluation on how you think we are doing and how we can improve. The intention is wanting the meetings to be valuable and of interest to you. Some of the suggestions, trends, challenges and barriers that agencies, clients and communities are facing, who we are and how we collaborate together.

It was asked if we could receive services and documents in French in the court process and police and so on. Johanne Renaud said that if an English document is translated in French, it can be perceived as changing the document and that is not permitted. Johanne R. asked if our local could write a letter of support.

Adrien said that Pierre Etienne won a case for a translation and I think it's a case law now... he's be a good partner to advocate for us and put something together...

## 12. **New Business**

- **Check-in – Pandemic - Recovery Stage – Organizational / Programming update (All)**  
Discussion ensued.
- **Steps to follow for a request to remove your fingerprints from the OPP database (Nadia Langevin)**
  - Nadia shared and the document will be sent with the minutes.

## 13. **Member Agency information Sharing (All)**

- **Johanne Renaud – Canadian Mental Health Association-Champlain East**
  - The lack of affordable housing and emergency housing is a big issue
  - We also learned this week that the PR Social Housing does not offer new rent subsidies and some that were offered have ended.
- **Véronique Page-Charlebois – Hawkesbury General Hospital**
  - Face to face appointments with client in outpatient mental health and addictions services are no longer only limited to essential clients. Any client can now be seen in person if preferred. Phone and virtual appointment are also still offered.
  - The Mental Health and Addiction Centre in Hawkesbury is a new outreach site for the Youth Hub on Wednesdays. A single session walk-in clinic is offered for mental health counseling for youth, aged 12 years + every Wednesday from 9 to 3 pm on a first come first serve basis. Promotional posters will be sent to members.
  - Dr. Mélissa Borduas, full time psychiatrist in outpatient psychiatry, has left on maternity leave and is expected to come back in September 2022. So far, medical services have been unable to find a physician to cover her maternity leave. Due to this, outpatient psychiatric services will be greatly affected resulting in longer wait times.
- **Joanne Ledoux-Moshonas – Canadian Mental Health Association-Champlain East**
  - Joanne asked members if the date and time of the meetings were still ok with members and they said yes.

## 14. **Next Meeting**

- Scheduled for Thursday, May 5<sup>th</sup>, 2022 at 12:15 p.m. Location to be determined; technology will be looked at as well.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin [slangevin@eohu.ca](mailto:slangevin@eohu.ca)

## 15. **Link to HSJCC Website**

Members may access the meeting minutes and other Human Services and Social Justice related information on the Provincial and Local website. HSJCC is on the following portal link: <http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

## 16. **Adjournment:** The meeting was adjourned at 2:00 p.m.