

**Human Services and Justice Coordinating Committee**  
**Thursday, April 6<sup>th</sup>, 2023 at 12:15 p.m.**

**Attendance options:** Join the meeting in-person at either CMHA office locations  
in Cornwall (329 Pitt Street) / Hawkesbury (444 McGill Street)

**or virtually via MS Teams**

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Minutes**

**Present:**

|                                    |  |
|------------------------------------|--|
| Angel Quesnel                      | Addiction and Mental Health Services                                 |
| Michelle Gosselin ( <b>Chair</b> ) | Canadian Mental Health Association-Champlain East                    |
| Johanne Renaud                     | Canadian Mental Health Association-Champlain East                    |
| Tracey Pilon                       | Cornwall Community Police Service                                    |
| Benoit St. Jean                    | Hawkesbury General Hospital  |
| Linda Bissonnette                  | Inspire Community Support Systems                                    |
| Sandra Langevin                    | Secretary  |
| Elyse Lauzon-Alguire               | Situation Table of Akwesasne, Cornwall, Stormont, Dundas & Glengarry |

**Regrets:**

|                          |   |
|--------------------------|---|
| Joanne Ledoux-Moshonas   | Canadian Mental Health Association-Champlain East |
| Lynn Bradley             | Legal Aid Ontario                                 |
| Martine Sabourin         | Ministry of the Solicitor General                 |
| Jim Blanchette           | Ontario Provincial Police, SDG                    |
| Sara Fr chet te-Paquette | Residence of Prescott and Russell                 |
| Carilyne H bert          | Social Development Council of Cornwall and Area   |
| Kate Baker               | The Royal   |
| Sheila Tallon            | Victim Witness Assistance Program                 |

**Absent:**

|  |                                       |
|--|---------------------------------------|
| Brittney Skidders/Carol Jacobs                                       | Akwesasne Community Justice Program   |
| Veronique Page-Charlebois  | Hawkesbury General Hospital           |
| Michelle Brunet/Veronique Lafleche/ Zachery Maloney/Kelley O'Farrell | Laurencrest                           |
| Chantal Finn-Losier  | Legal Aid Ontario                     |
| Kenneth Gray   | Ontario Provincial Police, Hawkesbury |
| Mike Chretien  | Situation Table of Prescott-Russell   |
| Chantal Prieur   | Victim Services of S.D.G.&A.          |
| Alanna Wall/Kim Hayward  | Youth Now Intervention Services       |
| Marisa Moher   | Youturn                               |

1. **Word of Welcome**  
The meeting was called to order at 12:15 p.m.
2. **Land Acknowledgement**  
The Land Acknowledgement was read.
3. **Adoption of the Agenda**  
The agenda was approved as circulated. Moved by Johanne Renaud, seconded by Elyse Lauzon-Alguire. Carried.

4. **Adoption of the Minutes**

The February 2<sup>nd</sup>, 2023 meeting minutes were approved as circulated. Moved by Benoit St. Jean, seconded by Angel Quesnel. Carried.

5. **Business arising from Minutes**

Nothing to bring up.

6. **HSJCC Budget (Joanne LM)**

• **2022-2023 YTD Budget**

The budget was reviewed at the meeting. It was a summary of up to March 31, 2023. Total expenditures were \$5, 735.19 which will be invoiced to the Regional HSJCC. We were under budget by \$1,264.81. The budget update will be attached to the minutes.

7. **Champlain Regional HSJCC meeting update (Johanne Renaud)**

a) **HSJCC Orientation Portal**

At the last meeting, Johanne explained that at the Regional level, they were working on an Orientation module for new committee members to explain what the HSJCC is. This is a topic that comes up often with the new members. It has been created as a course. The first part is the introduction where you see why people join this group. Then there is the Placeholder for information like the Terms of Reference, the Workplan and the Workplace link for locations when returning back to in-person. Then there is the Membership, different workgroups, followed by the Resources if you want to share something and the Summary where you can add content. They created theirs because the Regional is also the Ottawa local so everything is incorporated together. Johanne had asked if she could share what they created. We shared it with our members but then we were asked not to share the link at the moment.

Our local information is there. They would also put the links to our information on their Website.

This is still in a draft version. They asked if they could have our information there and Johanne said yes.

It's very well done and very easy to pass on to people. It's been something that's been a long time coming, we really need this. The plans are there, everything is there, new members can have a better idea of what they are involved in. it's consolidated all in one area.

Members agreed that we are on board and would like to be included in their module.

Question, how do we keep it updated? Who will do the housekeeping? Johanne said she spoke to someone and just to link what is already there. Locals forward their documents to the Regional and it's uploaded to the website.

It was suggested that trainings be available to the staff of the HSJCC membership and not only the members. Maybe we should also use that approach when we have trainings.

Another thing they are planning is a retreat but they want to do it in person, it will be held on May 18<sup>th</sup>, Johanne will share the details once she receives them.

One item that comes up often is The Red Property Bag. They are providing bus tickets in the city areas but in the rural area there is not much but taxi vouchers were accessible. It is certainly a need, it's always on their agenda. There was a suggestion that it would be useful to have a presentation on this topic, maybe if we know more about it we can use it more.

Sandra will put it on the agenda for next meeting.

## 8. **SDG-PR 2022-2023 Workplan and update from Chairs of the sub-committees**

### **Direct Services**

i) **Mental Health & Developmental Disabilities Court model for Cornwall (Sheila Tallon)**

Information provided by Sheila via email. On March 27<sup>th</sup>, there was a Bench/Bar & Resource meeting and interestingly enough, several justice and community partners raised this on the Agenda. Justice Lahaie said that there is no extra court availability prior to the end of 2023 but that she is going to schedule a meeting and get the committee up and going again so that we are ready to move forward in 2024.

So basically, a meeting is going to be arranged by Justice Lahaie and her Administrative Support. Jennifer Burke, Duty Counsel, VWAP explained that it's time to move forward.

ii) **Create plans of care, service plans/release plans, provide counseling and referrals (All)**

- CMHA is updating its Mental Health Pre Charge Diversion protocol with the CCP and the OPP from SDG, Russell, and Hawkesbury.
- Tracy shared that the Cornwall Community Police protocol was updated.

iii) **Liase with Vibrant Communities of SDG (Carilyne Hébert)**

No update to share as Carilyne was not at the meeting.

iv) **Prescott-Russell Wellbeing and Safety Advisory Committee (Michel Chretien, Administrative Coordinator)**

No update to share as Michel was not at the meeting.

v) **Client Care Kits / Supportive needs (Joanne Ledoux-Moshonas)**

We had allocated \$2,000 in our 2022-2023 budget for Client Care kits last fiscal year and the same amount will be allocated this year. If you have any needs for your clients for mental health or court services (justice related), etc. where they are in a situation where they are going between court proceedings and home and have no transportation, you can purchase such items, for example, personal care products, clothing, Tim Horton's card for a meal, Visa/gift cards for taxis or buses, vouchers for Agape Centre food, groceries, transportation, toiletries, technology, etc. You can contact or email Joanne LM. Reporting requirements are very simple. Just let Joanne know how much you would require and what kinds of items you plan on purchasing

CMHA was given some money from Seaway Valley for SDG&A and we were able to make 10 kits to homeless clients and some phones.

Johann R. shared that they bought some winter coats and boots, different sizes, male and female. They'll have some in their Prescott-Russell offices available. They also purchased some sleeping bags. They also want to buy some hair care vouchers when we plan for the next budget.

a) **Hoarding Response Coalition**

i) **Hoarding Response Coalition of PR (Johanne Renaud)**

- We reviewed our PR Hoarding Response Coalition Collaboration Agreement in Prescott-Russell.
- We have a meeting April 20<sup>th</sup> at the Fire Services in Hawkesbury at 1:30 p.m., anyone can attend and you can become a member. It's a nice group to meet people and there are good discussions as well. It's a hybrid version of meetings.
- Johanne was also asking at another meeting if we could put some funds aside for the "10 Steps to a Safer, Healthier and more Comfortable Home", which is a tool for safety and education for people who might have hoarding issues. Maybe we could put it in the newspaper, it would be good advertisement for landlords, tenants, for those who are not reached and not aware.

ii) **Hoarding Response Coalition of SDG (Michelle Gosselin)**

There has been a change in staff leads for our Hoarding program who have been reassigned clients and will soon be offering Bit and Post Bit groups and Buried in Treasure groups. The City of Cornwall continues to support the branch's Hoarding program however, there is a 50% reduction in funding for the 2023-2024 fiscal budget (for the Homelessness prevention initiative program). We have adjusted our indicators and current clients being served will not be impacted. Any new referrals for this program will be put on a waiting list. We are seeking additional funding opportunities to support this program and have broader reach in the Prescott-Russell area as well.

b) **Situation Table Advisory Committees**

i) **SDG&A Situation Table (Elyse Lauzon-Alguire)**

- Since January 2023, a total of 9 cases have been brought to the Table – all meeting the threshold of acutely elevated risk.
- We currently have 18 active member agencies who attend the weekly Situation Table meetings, and a total of 25 ad-hoc member agencies who are called upon on an as needed.
- Newcomer Employment Welcome Services (NEWS) has recently joined as a new ad-hoc member agency to the Table.
- Agencies are welcome to bring forward case consultations if they have a particular case which doesn't meet the threshold of acutely elevated risk but hoping to receive suggestions from table members.
- Two mock scenarios (by Cornwall Police Service and Children's Aid Society SDG) have recently been recorded and will be used for community awareness and when onboarding new Table members. The recordings can be accessed by following this link: [Situation Table recordings – community](#)
- The sustainability of the ACSDG Situation Table is a key priority for the Situation Table Advisory Committee. We currently have sufficient funds to allow for part-time coordination support until September 2023. The advisory committee is exploring how we can sustain ourselves. Elyse thanked the HSJCC for their generous contribution of \$500 to help support the Situation Table!
- We have an upcoming Equity Diversity and Inclusivity training scheduled in May for our Situation Table members, thanks to the Children's Aid Society of SDG.

ii) **PR Situation Table Initiative (Michel Chretien)**

No update to share as Michel was not at the meeting.

c) **Training and professional development (Co-Chairs)**

i) **Suggested Topics**

At each HSJCC meeting, we try to bring in speakers to talk to the group. Are there any suggestions that you would like us to explore for future meetings? Perhaps someone in the committee has a topic they would like to present to us? The sessions can be for professional development needs to strengthen skills and knowledge in working with vulnerable or challenging clientele.

We also regularly send updates from the Regional and the Provincial on upcoming webinars.

We can also extend it to our team members and we could ask them what type of training they would like.

Please reach out to the Joanne LM if you have any ideas or anyone in mind or you can put it in the Comments section of the Evaluation Survey.

d) **Service and system performance, monitoring and evaluation (Co-Chairs)**

ii) **Engage a consultant to assist with a strategic planning exercise**

a) **Service Offer: Strategic Plan Development**

Joanne LM informed Michelle that she has met someone to get a second quote. A recommendation will be made at the next meeting. She's hoping that the day for strategic planning could happen in September. Hoping the work plan could be discussed. What are our priorities, what do we want to do moving forward in the next 3 years and so on.

9. **2023-2024 Workplan and Budget (Joanne L.M.)**

Michelle reviewed the draft budget and this is what we're projecting to spend next year. Included in the budget are the consultant fees for our strategic planning session.

10. **HSJCC Co-Chair**

We are still seeking interest from the membership for a co-chair for this committee. Interested candidates are to connect with Joanne LM.

11. **Member Agency information Sharing (All)**

- **Michelle Gosselin – Canadian Mental Health Association-Champlain East**
  - We have some ASIST training coming up, you can go online and register.  
[https://www.cmha-east.on.ca/index.php/en/?option=com\\_eventbooking&view=category&id=10](https://www.cmha-east.on.ca/index.php/en/?option=com_eventbooking&view=category&id=10)
- **Tracy Pilon – Cornwall Community Police Service**
  - Tracy will no longer be attending these meetings as her position within the organization has changed. Staff Sergeant Robert Archambault will be attending moving forward.

12. **Next Meeting**

- Scheduled for Thursday, June 15<sup>th</sup>, 2023 at 12:15 p.m. Hybrid option is available to participate at the meeting. We are open to accommodate in Cornwall and Hawkesbury and supply lunch as well.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin [slangevin@eohu.ca](mailto:slangevin@eohu.ca)

13. **Meeting Evaluation**

- The Meeting Evaluation from our last meeting was sent to members and will be attached with the minutes as well.

14. **Link to HSJCC Website**

- a) Members may access the meeting minutes, newsletters, updates on upcoming events, webinars and other Human Services and Social Justice related information on the Provincial and Local website. HSJCC is on the following portal link:

<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

15. **Adjournment:** The meeting was adjourned at 1:00 p.m.