

**Human Services and Justice Coordinating Committee
Thursday, September 3, 2020 at 12:15 p.m.
Canadian Mental Health Association**

Teleconference

Minutes

1. Call to order:

The meeting was called to order at 12:15 p.m.

2. Present:

Angel Quesnel	Addiction and Mental Health Services
Jenna David	Akwesasne Community Justice Program
Benoit St. Jean	Hawkesbury General Hospital
Raquel Beauvais-Godard (Co-Chair)	CMHA – Champlain East
Nadia Langevin	CMHA – Champlain East
Johanne Renaud	CMHA – Champlain East
George Knezevic	Cornwall Community Police Service
Sabrina Peacock	Fetal Alcohol Resource Program
Mélissa Bouchard	Ontario Provincial Police, Prescott-Russell
Kamylle Roy	Ontario Works
Jérémy O'Grady	Prescott-Russell Victim Services
Martine Sabourin	Probation and Parole Services
Sandra Langevin	Secretary
Kate Baker	The Royal (OTN wasn't working for her)
Michelle Gosselin	Victim Services of S.D.G.&A.
Sheila Tallon (Co-Chair)	Victim Witness Assistance Program, S.D. & G.
Alanna Wall	Youth Now Intervention Services
Kim Hayward	Youth Now Intervention Services

Regrets:

Joanne Ledoux-Moshonas	CMHA – Champlain East
Kelsey Benoit	Laurencrest

Absent:

Kelsey McDaniel	Autism Ontario
Angela Dassa	John Howard Society
Lynn Bradley	Legal Aid Ontario
Robert Hawkins	Ministry of Children and Youth Services
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Cheryl Bass/Kristal Hennigar	Ottawa-Carleton Detention Centre
Marie-Eve Poulin	Valoris

Login was unsuccessful and could not join the meeting:

- Jim Blanchette, Ontario Provincial Police, SD&G
- Marissa Moher, Youturn
- Mallory Ouellette, Laurencrest

3. Adoption of the Agenda

The agenda was approved as circulated. Adopted by Nadia Langevin, seconded by Benoit St. Jean. Carried

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, May 7, 2020 were approved as circulated. Adopted by Kamille Roy, seconded by Benoit St. Jean. Carried.

5. **HSJCC Budget**

5.1 **2020-2021 Year to date Report**

The 2020-2021 Year to Date Report was reviewed. The document was sent to members prior to the meeting. We have \$7,000 funds available that we receive from the Regional HSJCC annually. So far, we have expenditures for secretarial duties and a banner stand and carrying bag was purchased. This item was previously requested by Mallory from Laurencrest to be used at the courthouse to announce that she is in the courthouse and available to see clients. We currently have a Surplus of \$6,386.87.

MOTION: To accept the 2020-2021 Proposed Budget discussed at this meeting. Moved by Alanna Wall, seconded by Sabrina Peacock. Unanimous, none Opposed. Carried.

6. **COVID-19:**

6.1 **Organizational / Programming update**

Committee members were provided the opportunity to share how things are going in each of their organization and how can this table support each other? Are there any challenges / limitations that your clients or your organization are facing?

Benoit St. Jean: The majority of our services has moved to telephone or videoconference. Our staff do telework and some work in teams of two, we try to have less staff in our Hawkesbury and Casselman offices. We see clients face to face who need essential services (ex: methadone clinics, injections, etc.).

We also now have therapy sessions that are face to face, we still have the option of video conference and telephone but we prefer face to face. We have a first floor that is open just for that. The centre is still open 8-4 for in person. The staff can work in the nighttime and we provide telephone and videoconferencing in the evening. We are starting to do outreach visits, we've expanded our services more. We provide to our staff the appropriate PPE. If you have any questions, please call or email me.

Michelle Gosselin: Clients are coming into the office now. (They must have an appointment prior to coming and have a mask). We are not doing walk-ins. I continue to see people at their home. I have the option of being in the office or outside. We are not fully staffed at the office. We are doing half and half. We have some volunteers going out on calls now.

Martine Sabourin: We had been working with a 30% capacity model with most staff working from home. Now we have 50%, rotating every two weeks. All staff have been provided with a cell phone, laptop and VPN is available. We are still working with enhanced policies which only allows us to see clients face to face, high risk clients. We are only doing phone calls for now. We are limited in the amount of traffic in the office, to ensure safety and distancing. One office is open, with a plate glass. We are considered an essential service, we are still open.

Angel Quesnel: The Crisis team continues to operate as per usual, with proper PPE to protect and keep staff safe. Community Withdrawal Management Services (CWMS) was re-located to the 4th floor of the Cornwall Community Hospital and is offering a wide range of services with some limitations (i.e. limited day withdrawal beds). The Covid Assessment Centre is currently occupying 100% of the CWMS space. The CAMHS front doors are now open for clients with addiction and Mental Health to access services. All other services in the building are primarily offering virtual sessions, however just recently offering more face-to-face visits in community and in the building for clients who prefer this method of service. Safety precautions and protocols are in place for face-to-face and community visits.

George Knezevic: We are status quo at the police.

Jérémy O'Grady: We are following the same guidelines as Michelle Gosselin.

6.2 Challenges / Limitations

Shelia Tallon: We are working at 50% capacity in the office. Staff are provided with laptop and VPN, we are not open to the public. When we do court prep, most of it is done on the phone. When we go see clients to prepare them at the courthouse, we are in full PPE. In the courthouse, a risk assessment was done and we are familiar with that. There is also a tracking system at the courthouse. Our 2 satellite offices are closed and we don't anticipate having them open until January 2021.

Challenges about doing court prep on the phone, many don't have access to phones, Teams; it poses a challenge and so we work around that by brining them into the courthouse and doing the prep there. When we have people who are self-representing, there have been so many delays with the courts, witnesses and clients have found it very challenging to wait months.

Martine Sabourin: Services have not been running like before, e.g., PART, face to face is not happening and that's challenging. There is an increase in enforcement being done on our part but it shouldn't be. We are facing a situation which we brought to the regional level. We are serving offenders and making sure they receive their information in a timely manner. We are missing information. A lot has fallen on us but it should be going to the police or crown, a lot of people being let out on bail that shouldn't be. It's taken a lot of our time and hours. Our contact with them can sometimes be limited. We have concerns with that. A lot of follow-up is done by phone and computer but it's been difficult. A lot are getting released that shouldn't be; a lot of breaches being dealt with

Kate Baker: FACTDD Royal Fully Operational. Both using virtual and client facing interventions.

Raquel Beauvais-Godard: CMHA-Champlain East has resumed in-person services that are pre-scheduled at the main offices, and not yet in clients' homes. PPE protocols for staff and clients are in place. We provide outreach to our clients via telephone, and virtual meetings (ie: MSTeams, OTN), as well as planned virtual groups and telephone group lines. Through local funding, we have been able to deliver cell phones, data, food and gas cards to our most vulnerable and isolated clients. We are exploring how we will provide our Mental Health Promotion programs within schools (hybrid, virtual). Challenges with in-person Court Support and Court

Diversion programs, some of the security issues with Zoom. CMHA-CE is using MSTEams, which is not the court system's virtual platform choice. MAG is not bound to the same privacy legislation as MOHLTC. New cross-sector protocols to be explored given the pandemic period.

Michelle Gosselin: I can add to Martine that we are feeling the effects of people being released (from custody). The women and children are at high risk so we are working more with these clients and this takes up a lot of time.

7. **Champlain Regional HSJCC**

7.1 **Champlain Regional HSJCC meeting update (Johanne Renaud)**

There was a webinar yesterday on the local and regional sectors from the current year. Highlights: talk about doing a forum court services, if there's any information I'll share it with you. One item was Member Engagement, what would we require from the Secretariat, what they are offering, they could come to one of our meetings. A conference was held in November. The next meeting is September 10th. A draft workplan has been done. Johanne requested that they put their information on the website.

8. **SDG-PR Workplan 2019-2020**

8.1 **HSJCC Activities and update from Chairs of the sub-committees**

- We will put this on the next meeting agenda asking for the lead or a member of the sub-committee to present a report.
- We have been busy and challenged with COVID.
- **#1 Collaboration and collaborative care**
 - SDG members: Mark Arnold, Robert Hawkins and Sabrina Peacock.
 - PR members: Lynne Bradley and Benoit St. Jean.
 - Benoit shared that the committee hasn't set up a lead. We haven't met recently. Based on the minutes of the last meeting, Johanne was supposed to send the draft of the Welcome letter and have her agency administrator translate it. If we can find a lead for this committee for the next meeting that would be helpful.
- **#2 Direct Services (Sheila Tallon)**
 - SDG members: Sheila Tallon (Lead), Angel Quesnel, Mark Arnold, Raquel Beauvais-Godard, Mallory Ouellette, Robert Hawkins, Jim Blanchet and Kelsey Benoit.
 - PR members: no one.
 - Sheila shared that we had money left over from the last budget, so Joanne LM and Sheila went out and got some gift cards from Tim Horton's and Wal Mart. We will get some bags from the Dollar Store and fill them up with some items and include a gift card. These will be handed out to our clients who are in need. We will send an email to our partners/agencies and see what their clients could use and how many they would need.
- **#3 Training and professional development as identified by the HSJCC members (Joanne Ledoux-Moshonas)**
 - SDG members: Joanne Ledoux-Moshonas (Lead), Angel Quesnel, Sheila Tallon, Kate Baker, Jim Blanchette, Mark Arnold, Mallory Ouellette, Jenna David, Kelsey Benoit, Jenny McDonald and Sabrina Peacock.
 - PR members: Benoit St. Jean.
 - Nothing to share.

➤ **#4: Services and system performance, monitoring and evaluation (Raquel Beauvais-Godard)**

- SDG members: Raquel Beauvais-Godard (Lead) and Angel Quesnel.
- PR members: No one.
- Nothing to share.

➤ **#5: Knowledge translation and exchange (Joanne Ledoux-Moshonas)**

- SDG members: Joanne Ledoux-Moshonas (Lead), Jim Blanchette and Jenny McDonald.
- PR members: no one.
- Nothing to share.

8.3 Cornwall Mental Health & Developmental Disabilities Court Committee Update (Raquel)

There has been no activity since the onset of COVID-19. Pre-COVID, we were hopeful we would launch the specialized court approach by the fall of 2020. Now that courts are resuming and activity is going on in our agencies, many are returning to offices. Raquel and Farhana (co-chairs) will call a virtual meeting to order to explore options.

8.4 Situation Table:

8.4.1 SDG&A Situation Table (Raquel BG)

This table has proceeded virtually, where cases have been brought forth and all the members meet weekly via Zoom. Akwesasne has joined the Table. The Advisory Committee is coordinating the annual training, which will be offered virtually by Dr. Nilson. A Save-the-Date memo will be sent out by the Coordinator (Elyse). Statistical reports are created and shared with the members. It provides a demographic snapshot of cases that are addressed, providing non-identifying information about the nature of the cases brought forth, and the success rates (ie: completion of process). Raquel will access the most recent report and share it with the local HSJCC members at the next meeting.

8.4.2 PR Situation Table Initiative (Johanne Renaud-temporary)

They are meeting every 2 weeks virtually by using MSTEams. Doing follow up with clients, a bit more difficult because we are not going to people's homes; it's tricky. They re-vamped their risk-assessment tool. It's in a draft version. Johanne R. will get in touch with an agency and see if we can get a report for this committee. After the meeting, the PR Situation Table statistics and Reports from June 2020 were sent to members.

8.5 Hoarding

8.5.1 PR Hoarding Response Committee (Johanne Renaud)

We haven't had a meeting yet. Mental Health Court Program at this time, it's difficult to coordinate a meeting with face to face. They just launched a new fire station in Rockland, the paramedics are there, it has been constructed to be an emergency centre in case of an emergency. I think it could be a nice place to meet face to face as a coalition. Different people from the community could be part of this. We use virtual and MSTEams. We could use this tool to evaluate and assess even if we don't go into the homes.

We may have to set up a meeting to see if people would like to come and pick up some of the 10 Steps to a more comfortable home poster because they need to be picked up.

8.5.2 **SDG Hoarding Response Coalition (Raquel Beauvais-Godard)**

Raquel received an update from Mark Snelgrove (Chair). The Coalition members attempted to meet in June 2020 by MSTeams but were not successful. They will try again. There are ongoing collaborations and connections, whereby they are exploring solutions and providing inter-agency supports. Copies of the 10 Steps poster were distributed to the Glen-Stor-Dun Lodge.

9. **Business Arising**

9.1 **Recruitment of Co-chair position available**

For succession planning, we are seeking interest from the members to put forward their name to take this role. Interested candidates are to connect with the Co-Chairs.

Last year, Sheila agreed to stay on for another year, and now, that year has come to an end. This is my fourth year as co-chair, we've done some great things over the years but now it's time for someone else to step up and assume that role. I still plan to be on the committee and be involved in direct services.

The position entails: Co-Chair meetings, creating and reviewing the annual budget, overseeing the work that sub-committees are doing and writing the annual report for the Provincial HSJCC.

Sabrina might be interested, she will speak to Joanne LM and or Sheila.

10. **New Business**

10.1 Nothing to share.

11. **Links to HSJCC Website**

11.1 Members are reminded that they may access information on the Provincial and Local HSJCC's on the following portal link:

<http://hsjcc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/>

12. **Information Sharing**

• **Martine Sabourin**

- We have started with an e-hub, breaches of probation, with the pandemic and the negativity and issues that it has brought up. There is also some positive things, the ability to do things much more efficiently, we are sending things to the Crown much more quickly, things that can be done by email or electronically or Purolator. It is a positive thing done in a much more timely manner than they once were. People are feeling that this is working out much more effectively, efficiently and quickly.
- Martine will share the Award of Excellence letter that Hawkesbury Probation received during this difficult time during this pandemic by Valoris for their excellent partnership and collaboration. It will be sent to members.
- There will be a free training for FASD, it is the Awareness Day. It will be in English. A French one will be held later in the month. The link is attached
- <https://www.fasdinfectsaf.ca/en/training/in-person-workshops-conferences/>
- (also see: www.fasdinfectsaf.ca)

13. **Next Meeting**
 - The next meeting is scheduled for Thursday, November 5, 2020 at 12:15 p.m. by MSTEams and teleconference.
 - If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.
14. **Adjournment:** The meeting was adjourned at 1:15 p.m.