

Scope of Program

Provide the list of activities to be completed. Each activity should be mapped to one or more outputs and outcomes. Please also demonstrate how the activity contributes to one or more of the MH&A strategic pillars. Provide the start and end date of each activity. See Appendix A for more examples.

2018 - 2019 WORKPLAN EVALUATION REPORT

Local HSJCC: Cornwall, Stormont, Dundas, Glengarry, Prescott Russell and Akwesasne

WORKPLAN (Due: March 1 of each year)						Annual Report Submissions (Due: June 1 of each year)		
HSJCC Activities (Name and Brief Description) What is done to meet program objectives	Anticipated Outputs What is produced or delivered resulting from activities	Anticipated Outcomes (if available) What are the regional or community effects / changes that occur as a result?	MH&A Pillar(s) this activity contributes to (see page 1)	Timeline Start and End Date	Anticipated Budget	Actual Outputs (to be completed for annual reports)	Actual Outcomes (to be completed for annual reports)	Actual Budget
<p>1. <i>Collaboration & collaborative care</i></p> <p>Increase membership of the Cornwall SDG and PR and Akwesasne HSJCC to enhance community engagement with the committee.</p>	<p># of new members</p> <p># of new services or agencies</p> <p>Promotion of the local HSJCC and its activities (past and future)</p> <p>Increase number of formal and informal service agreements/ protocols</p>	<p>Increase membership of the Cornwall SDG, PR and Akwesasne HSJCC to include new organizational partners and perspectives, to increase collaboration and transfer of knowledge</p> <p>Recruit additional members from the Youth Services sector and the service providers in Akwesasne.</p> <p>Increase community awareness of and participation in the local HSJCC</p> <p>Develop new service agreements or protocols.</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>April 2018-</p> <p>March 2019</p>	\$1,000	<p><i>Additional representation from Akwesasne community and the youth sector.</i></p> <p><i>All of our minutes and agendas are posted on the Regional website for all to access.</i></p>	<p>Although we have achieved this goal we continue to solicit representation from duty counsel, defense bar, crown attorney's office.</p>	\$0.00

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<p>2. <i>Direct services:</i></p> <p>Develop a Mental Health & Developmental Disabilities Court model for Cornwall</p> <p>Create plans of care, service plans/release plans, provide counselling and referrals</p> <p>Liaise with the Cornwall and SDG Situation Table Advisory Committee</p>	<p>Define and plan for an alternative Court process to better support individuals with mental health, concurrent disorders and who have developmental disabilities who are involved in the justice system.</p> <p>Ongoing collaborative working relationships with justice and community partners to complete the Mental Health Developmental Disability Court (MHDDC)</p> <p>Training to community partners and signature of agreements and Memorandum of Understanding</p> <p># of Table members</p> <p>To look at capital SAFE Team and YouTurn.</p>	<p>Protocol developed with the Justice and community partners. <i>MH&DD Court committee: Very active planning committee with sub-committees that report back, judicial support. Restorative (Youth) and MH Diversion Courts in place.</i></p> <p>Develop a business plan in collaboration with MHDDC.</p> <p>Promotion upon official launch for both of these respective initiatives</p> <p>Liaise with Situation Table (ie: familiarity with the referral process, communication of trends relating to identified risk factors, etc)</p> <p>Develop protocols for Situation Table for P&R; Precharge protocol with OPP Hawkesbury.</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>April 2018 – March 31st, 2019</p>	<p>\$2,000</p> <p>(Meals / Materials)</p>	<p>To list the agencies in the continuum of care.</p> <p>Agencies are covering their mandates and working collaboratively for seamless transitions.</p> <p>Ongoing discussions about initiating a Youth MH Court and an Addictions Court in Champlain East to be addressed further and possibly implemented by 2020.</p>	<p><i>The court is still in progress of being developed and all justice and community partners attend scheduled meetings.</i></p> <p><i>SDG Situation Table and PR Situation Table continue to meet on a regular basis.</i></p> <p><i>This initiative is currently on hold pending the MH&DD Court has been established.</i></p>	<p>\$0.00</p> <p>\$0.00</p>

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<p>3. <i>Training and professional development as identified by the HSJCC members</i></p> <p>Community development day on the topic of hoarding</p>	<p># of staff trained</p> <p># of training sessions/ workshop</p> <p>HSJCC will be undertaking a local training for front line service providers that would be similar to the LEAD training that has been offered in our community.</p> <p># of community agencies attending the training event.</p> <p>Distributed pamphlets, and flyer, 10 Steps to A safer, Healthier and More Comfortable Home from Hoarding produced and funding in partnership with HSJCC, CMHA /CE and Hoarding Coalitions of SDG and PR</p>	<p>Increase level of competency in our community (ie: addictions, concurrent disorders, dual-diagnosis, people who have a developmental disability, acquired brain injury, etc.)</p> <p>Increase knowledge of hoarding behaviours, intervention procedures and coalition protocols.</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>April 1st, 2018 - March 31st, 2019</p>	<p>\$5000.00</p> <p>\$830.00</p>	<p># of staff trained:</p> <p># of training session & workshop:</p>	<p><i>Committee members felt a change in training needs and the focus was on establishing MH & DD Court and Hoarding Disorder.</i></p> <p><i>Hoarding Conference will take place on April 4th and anticipate 150 community partners will attend.</i></p> <p><i>Purchased 2000 flyers</i></p>	<p>\$0.00</p> <p>\$926.60</p>

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<p>4. <i>Service and system performance, monitoring and evaluation:</i></p> <p>Strategic planning within our local HSJCC</p>	<p># of meetings/ work groups/subcommittees</p> <p># of committee members participating in strategic planning</p>	<p>Improve direction and understanding of the purpose of the Local HSJCC. Develop an orientation manual for incoming members to familiarize with HSJCC functions.</p> <p>Hire an external consultant to undertake the development of a strategic plan.</p> <p>Coordinate an in-person meeting once per year for HSJCC members to meet and network.</p> <p>Review Structure, Terms of Reference, Mission, Values, Goals of the local HSJCC</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input type="checkbox"/> Pillar 4 <input checked="" type="checkbox"/> Pillar 5</p>	<p>April 1st, 2018 - March 31st, 2019</p>	<p>\$7,000</p>	<p><i>This objective was not met. We did not hire a consultant to assist us with the development of a strategic plan.</i></p>	<p><i>We will look to the Regional for support and guidance to assist addressing the Workplan pillars.</i></p>	<p>\$0.00</p>
<p>5. <i>Knowledge translation and exchange</i></p> <p>Have access to an administrative assistant to coordinate knowledge exchange and links to all systems related to local, regional, Provincial HSJCC, and to the community</p>	<p># of member participation</p> <p># of participants through OTN</p> <p># of staff trained as a result of communication</p>	<p>Hold 5 – 6 HSJCC meetings annually. OTN will be made available at every HSJCC meeting.</p> <p>Administrative supports for the HSJCC minutes, agenda, and distribution of materials for HSJCC meetings.</p> <p>Supports the communication and system functions of the local HSJCC</p> <p>Increased awareness of events, training opportunities, meetings participation, shared information</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input checked="" type="checkbox"/> Pillar 5</p>	<p>April 1st, 2018 - March 31st, 2019</p>	<p>\$900 (meals)</p> <p>\$2,000.00</p>	<p><i>A total of 5 meeting were conducted this year.</i></p> <p><i>Administrative supports were maintained through out the year.</i></p>	<p>See attached membership list.</p> <p><i>All HSJCC meeting information is uploaded to the Regional Portal.</i></p>	<p>\$1,336.53</p>

