

Scope of Program

Provide the list of activities to be completed. Each activity should be mapped to one or more outputs and outcomes. Please also demonstrate how the activity contributes to one or more of the MH&A strategic pillars. Provide the start and end date of each activity. See Appendix A for more examples.

TEMPLATE FOR WORKPLANS AND ANNUAL REPORT SUBMISSIONS								
Local HSJCC: Cornwall, Stormont, Dundas, Glengarry, Prescott Russell and Akwesasne								
WORKPLAN (Due: March 1 of each year)						Annual Report Submissions (Due: June 1 of each year)		
HSJCC Activities (Name and Brief Description) What is done to meet program objectives	Anticipated Outputs What is produced or delivered resulting from activities	Anticipated Outcomes (if available) What are the regional or community effects / changes that occur as a result?	MH&A Pillar(s) this activity contributes to (see page 1)	Timeline Start and End Date	Anticipated Budget	Actual Outputs (to be completed for annual reports)	Actual Outcomes (to be completed for annual reports)	Actual Budget
Example: <i>Training and professional development:</i> Provide training on appropriate prescribing for management of pain	<ul style="list-style-type: none"> # of health care professionals trained # of training sessions 	<ul style="list-style-type: none"> Level of competence Level of knowledge Intention to change practice as a result of training 	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	<i>April - August 2015</i>				
1. Collaboration & collaborative care Increase membership of the Cornwall SDG and PR and Akwesasne HSJCC to enhance community engagement with the committee	# of new members # of new services or agencies Promotion of the local HSJCC and its activities (past and future) Increase number of formal and informal service agreements/ protocols	Increase membership of the Cornwall SDG, PR and Akwesasne HSJCC to include new organizational partners and perspectives, to increase collaboration and transfer of knowledge Recruit additional members from the Youth Services sector Increase community awareness of and participation in the local HSJCC Develop new service agreements or protocols	<input type="checkbox"/> Pillar 1 <input checked="" type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	<i>April 2017-</i> <i>March 2018</i>	\$500.00			

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<p><i>2. Direct services:</i></p> <p>Develop a Mental Health Court model for Cornwall</p> <p>Create plans of care, service plans/release plans, provide counselling and referrals</p> <p>Liaise with the Cornwall and SDG Situation Table Advisory Committee</p>	<p>Define and plan for an alternative Court process to better support individuals with mental health, concurrent disorders and who have developmental disabilities who are justice involved</p> <p>Training to community partners and signature of agreements and Memorandum of Understanding</p> <p># of Table members</p>	<p>Protocol developed with the Justice and community partners</p> <p>Develop a business plan</p> <p>Promotion upon official launch for both of these respective initiatives</p> <p>Liaise with Situation Table (ie: familiarity with the referral process, communication of trends relating to identified risk factors, etc)</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p><i>April 2017 - October 2017</i></p> <p><i>April 2017 – July 2017</i></p> <p><i>November 2017</i></p>	\$500.00			
<p><i>3. Training and professional development as identified by the HSJCC members</i></p>	<p># of staff trained</p> <p># of training sessions/ workshop</p> <p>(Other areas of training include: LEAD, Mental Health Court, Provincial HSJCC Conference, Situation Tables, etc.)</p>	<p>Increase level of competency in our community (ie: addictions, concurrent disorders, dual-diagnosis, people who have a developmental disability, acquired brain injury, etc.)</p> <p>Increase level of knowledge for Indigenous Cultural Competency and risk factors for Aboriginal communities.</p> <p>Improve practice as a result of</p> <p>Increase knowledge of hoarding</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p><i>April 2017 - March 2018</i></p>	\$6500.00			

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Community development day on the topic of hoarding	# of community agencies attending the training event	behaviours, intervention procedures and coalition protocols.						
<i>4. Service and system performance, monitoring and evaluation:</i> Strategic planning within our local HSJCC	# of meetings/ work groups/subcommittees # of committee members participating in strategic planning	Improve direction and understanding of the purpose of the Local HSJCC Review Structure, Terms of Reference, Mission, Values, Goals of the local HSJCC (ie: hire an external consultant or recruit support and expertise within the membership)	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input type="checkbox"/> Pillar 4 <input checked="" type="checkbox"/> Pillar 5	<i>April 2017</i> <i>March 2018</i>	<i>\$0.00</i>			
<i>5. Knowledge translation and exchange</i> Have access to an administrative assistant to coordinate knowledge exchange and links to all systems related to local, regional, Provincial HSJCC, and to the community	# of member participation # of participants through OTN # of staff trained as a result of communication	Supports the communication and system functions of the local HSJCC Increased awareness of events, training opportunities, meetings participation, shared information	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input checked="" type="checkbox"/> Pillar 5	<i>Avril 2017</i> <i>March 2018</i>	<i>\$1180.00</i>			