HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	**Scarborough Local HSJCC**
Chair/Co-Chair Names & Contact Information	**Dana Riley**, DRiley@efrytoronto.org **Imtiaz Moursalien,** imoursalien@fredvictor.org **Julienne Fernie,** Julianne.Fernie@ontario.ca
HSJCC Objectives	**The S-HSJCC works collaboratively:** • To engage in joint cross-sectoral planning, coordination, collaboration and integration of service for individuals with mental health and substance use issues who are involved or at significant risk of being involved with the criminal justice system. • To identify local priorities for planning coordinated services, and establish a process for planning and joint problem solving in relation to these local priorities. • To improve transition at juncture points within services and systems for individuals who come into contact with the justice system • To assist with addressing local needs and reporting to the Toronto HSJCC to help inform systems planning at a regional level. • To recognize and address emerging health equity challenges by working collaboratively by addressing the intersectional, equity and Anti-Racism approach to social determinants of health affecting racialized communities in contact with the justice system.
Name of Transfer Payment Agency & Contact Information	**Canadian Mental Health Association – Toronto Branch** **Tania Barrie**, tbarrie@cmhato.org or C. 416-433-9093

Total # of Funds Received from Regional Health Office	**$63,739** Budget: $600 Presto cards, $650 Food Vouchers, $1250 Lunch and Learns and Mega Meeting, Honorarium $500

List of Key Activities & Initiatives

The S-HSJCC works collaboratively:

I.To assist in developing and maintaining an accessible and well-functioning system of mental health, justice and related services that work together to improve the transition between services within the sector of the Committee's target population, to and through the services and supports that they need, when they need them.

II. To assist to improve the quality of services for individuals with mental health and substance use issues who are involved with the criminal justice system, including the specific matches made between clients and services both initially and through clients' individual recoveries over time.

III. To assists to minimize the amount of time people spend in correctional facilities waiting for assessments, (e.g., fitness, Form 6 and/or services they need to support their safe, successful release and re-integration back into the community).

IV. To assist to identify barriers to achievement of any of the above objectives, with a particular foci on identifying and addressing barriers at the interfaces between the mental health, substance use, criminal justice and related systems.

V. To assist in reducing recidivism.

VI. To improve the experience of equity seeking and racialized groups; recognize, support and engage with Black and Indigenous communities within the efforts of the Scarborough HSJCC OR in accordance with the mandate of the Scarborough HSJCC.

VII. To promote self-awareness/ reflection through education and dialogue about the equity impact of social determinants of health and how they may manifest in the work of the Scarborough Local HSJCC.

General Information for Activity I.	
Description	**Information Sharing:** Share information about mental health, substance use, criminal justice and related services that are accessible to individuals 16 years of age or older with a mental illness and/or substance use issue who are currently involved or at significant risk of being involved with the criminal justice system. This includes individuals facing complex mental health concerns with co-occurring issues such as physical disability, homelessness, poverty, fetal alcohol syndrome (FAS), substance use, acquired brain injury (ABI), dual diagnosis, neurodevelopmental and neurocognitive conditions including

	intellectual and developmental disabilities. (Aligns with our new terms of reference)
Objectives and Key Deliverables	**Objectives:** • 10-20 committee members attend each meeting, • 4 presentations given at meetings, • 2 PowerPoint slide decks and resources distributed to members. • Circulate current information about human services and justice issues identified at committee meetings. • Maintain and circulate membership list. • Provide membership contact information and local resources for the P-HSJCC website. • Committee members provide updates about new services and programs at every meeting. • Year- end members' evaluation and membership confirmation. **Key Deliverables:** Increase knowledge exchange between systems and services. Re: how to support individuals with mental health and substance use issues who come into contact with the justice system. Increase the usefulness of information sharing resulting in informed decision making and improved client services.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity II.	
Description	**System-building:** Develop effective linkages among the services in Scarborough so as to increase their accessibility and capacity to effectively meet the needs of the target population and support community safety.

Objectives and Key Deliverables	**Objectives:** 3 new members joining the committee 3 Welcome packages sent 50 members maintained Hold 5 meetings per fiscal year. One of these meetings will be a mega meeting with the three Toronto Local HSJCCs. Determine members who identify as being part of equity seeking and racialized groups. **Key Deliverables:** Maintain and increase representation from across sectors and equity seeking groups such as Black and Indigenous groups, people with lived experience, families and seniors. Increase the knowledge and awareness of emerging issues and best-practices regarding individuals who come into contact with the justice and mental health systems and support community safety initiatives. Increased collaboration and awareness of client-centred approaches to improve coordination and transition between services and sectors for individuals who come into contact with the justice system. Strengthen relevant partnerships to improve coordination and transitions between services and sectors. Conduct a in-person annual committee meeting and/or Lunch and Learn.
Budget Allocated (As of April 1, 2026)	**See Attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity III.	
Description	**Issue identification:** Work collaboratively to identify issues and barriers associated with the achievement of the goals identified above and determine how identified issues should be addressed, (i.e., at which internal/ external forums or tables).

Objectives and Key Deliverables	**Objectives:** Strengthen coordination and collaboration between human services and justice sectors. To explore active engagement strategies. **Key Deliverables:** Continue to provide reports to the Toronto HSJCC meetings Ensure Co-chair(s) participate at the T-HSJCC meetings To collaborate in addressing system barriers for people involved with the justice sector who face significant systemic barriers to service access specific to the Ontario Court of Justice, Toronto Regional Bail Centre and Justice Centres. The priority area for the Scarborough HSJCC to address, based on the needs and gaps identified at the November 13, 2025 mega meeting is, to explore how incarcerated individuals can ensure they have their personal property upon release from custody and to develop a template that provides information and resources to support reintegration after released from custody. An ad hoc group will be established and will report back to the committee.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity IV.	
Description	**Problem solving:** Work collaboratively to address issues and barriers associated with the achievement of the aforementioned goals and determine where/how they should be addressed (i.e., at which internal /external forums or tables).
Objectives and Key Deliverables	**Objectives**: As a last resort, continue to provide transportation and food vouchers to individuals who come into contact with the justice systems at their time of release.

	Submit monthly Presto cards and food voucher reports to the T-HSJCC Committee members continue to work collaboratively, utilizing a participatory group decision-making model Continue to have service resolution and coordination issues as a standing agenda item at every meeting. **Key Deliverables:** Increase collaboration and coordination to solve problems with the resolution of systemic issues that impact individuals who come into contact (or are at risk of involvement) with the justice system. Continue with shared accountability. Review minutes to ensure participatory group decision making takes place. Review Action Items to ensure problem solving and service coordination issues have been dealt with at every meeting. Improve functioning and quality of life re: client's within the target populations over equity, anti-racism and the social determinants of health. Reduce recidivism by supporting improved client outcomes.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity V.	
Description	**Communication:** Coordinate a forum through which to lead and facilitate communication among service providers in Scarborough.
Objectives and Key Deliverables	**Objectives:** Continue with regular committee meetings and distribution of minutes Continue to discuss service resolution and coordination issues at every meeting

	Committee members have input regarding presentations and Lunch and Learn topics with a focus on equity, anti black and indigenous racism. Continue to maintain and circulate a membership list. Continue to provide information to the Regional and Provincial HSJCC **Key Deliverables:** There is evidence of engagement and participation from the cross-sectoral membership as identified in the Committee's goals.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity VI.	
Description	**Education:** Provide educational opportunities for the cross sectoral membership on relevant topics relating to mental health, substance use, equity and anti-racism, criminal justice, service providers, people with lived experience, families, and communities of interest.
Objectives and Key Deliverables	**Objectives:** 2-3 Lunch and Learns on topics directed by members input. Anti-Racism educational session in collaboration with the Toronto Regional HSJCC about the equity impact of social determinants of health and how they may manifest in the work of the Scarborough HSJCC. Collate and review Lunch and Learn evaluations. 3 resources i.e slide decks etc. circulated from other local HSJCC's Lunch and Learns. 20-25 participants attend Lunch and Learn series. **Key Deliverables:**

	Increase knowledge and awareness about client-centred best practices and trends related to people who come in contact with the justice system. Increase knowledge and awareness about mental health and substance use and how they relate to equity, anti-racism and the social determinants of health, housing status, poverty, social isolation, family breakdown etc. Enhance knowledge and awareness of the impact of stigma and/or racism for individuals who come into contact with the justice system and work to address through increased education.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	

General Information for Activity VII.	
Description	**Monitor the performance of the Committee:** Collect, analyze, monitor and share data and information to continuously improve the systems' ability to meet the needs of its target population.
Objectives and Key Deliverables	**Objectives:** 6- 12 members attend committee meetings. Foster openness about different perspectives through discussion as well as recognizing and incorporating evaluation/ research and evidence-based practices to inform decision making. Analyze identified issues and respond appropriately.

	2 PowerPoint presentations shared among members. 1 research paper shared among members. **Key Deliverables:** Increased access to reliable and current information and analysis of human services and justice issues. Provide a forum for data and information sharing through educational presentations.
Budget Allocated (As of April 1, 2026)	**See attachment**
Status Update as of March 31, 2027 **(Completed, Delayed, On Hold)**	
Key Outcomes	
Budget Used by March 31, 2027	