



## SW HSJCC VETTING PROCESS RUBRIC

### EVALUATING DOLLAR REQUESTS FOR **TRAINING/RESOURCES** (May 2013)

	1	2	3	4
Where	Training/Resource is for internal agency use only	Training/Resource is offered to one service sector in one region	Training/Resource is offered cross sectorally for training in one region	Training/Resource is available cross sectorally in the South West region for training
Who	Training/Resource is targeted for a limited number of people	Training/Resource is used by a larger group of people with specific needs	Training/Resource is specific to smaller group with Justice, Health and Developmental Services issues	Training/Resource is for a larger number specifically utilized by people with Justice, Health and/or Developmental Services issues
Utilization	Training/Resource has a one-time use	Training/Resource can be used several times but will expire after several usages	Training/Resource is not expendable but is limited in how many people can use it	Training/Resource is not expendable and can be utilized by a number of people and has a marketing/ promotion component to increase utilization
Evaluation Process/ Research	There is no evaluation process or research component developed	The host organization evaluates the use of the training/resource informally/independently	Participants are involved in an evaluation process regarding the use of the training/resource	The SW HSJCC will be provided with a written report of the research evaluation and the results to be distributed
Budget Proposal with supporting documentation	Budget information is incomplete	Budget information is partially completed and requires clarification	Budget information is complete but lacks documentation and needs some clarification	Budget proposal includes all required information and documentation and needs no clarification

**HSJCC PROJECT PROPOSAL  
REQUEST FOR Funding**

**Criteria**

- a. The initiative promotes collaboration of service providers to find solutions to the concerns and issues that exist in our communities due to the effects of the criminalization of people with unique needs.
- b. The initiative will demonstrate collaboration and linkages across sectors and/or engage key stakeholder groups.
- c. The initiative will demonstrate communication and service integration planning between health, criminal justices and developmental service organizations.
- d. There will be an evaluation of the initiative by the participants.
- e. The initiative will not generate a profit.