



**Toronto Regional Human Services and Justice Coordinating Committee  
(T-HSJCC)  
Meeting Minutes  
October 7, 2016  
9:30 a.m. - Noon  
CMHA, 700 Lawrence Ave, West, Suite 480**

**Present:** Steve Lurie, CMHA; Paul Van de Laar, Cota; Domenica Dileo, HSJCC; A Kathy Chau, CMHA; Andrew Graham, Cota; Susan Davis, Gerstein Centre; Natasha Bartlett, Fred Victor; Patricia Pagnani, Toronto Bail Program; Debbie Lynch, CTYS, New Outlook; Charissa Levy, Toronto ABI Network; Amber Kellen, John Howard Society of Toronto; Nicole Nosworthy, Justice Service Collaborative

**Call-in:** None

**Regrets:** Mary Jarrell, MAG; Sandy Simpson, CAMH; Mike Federico, Toronto Police Service; Katie Almond, Probation and Parole; Marianne Quirouette, University of Toronto; Gerald Ngangue, Christian Horizons; Jennifer Altosaar, Toronto Network of Specialized Care; Laval Binns, MCSCS Probation and Parole; Amanda Napier, Correctional Service Canada; Rosa Carlucci, MCSS; Melody Little, Correctional Service Canada; Margot Denomme, MAG; Jennifer Gravelle, Correctional Service Canada; Linda Ngan, Toronto ABI Network

**Welcome and Introductions**

Everyone introduced themselves.

**Review and Approval of June 23, 2016 minutes**

The minutes of June 23, 2016 were approved.

**Action Item Follow-Up**

- Kathy Chau gathered information of current space used by the court support programs at the courthouses and submitted to the New Courthouse Consortium MAG staff. Recommendation approved: For Kathy to contact the New Courthouse Consortium and find out if they require more information. Also to find out whether they have completed the tendering process and if they can provide us with the slide decks from the June T-HSJCC meeting.
- Discussion ensued. Amber Kellen informed the committee that she is meeting with Justice Hogan to discuss how to engage with the New Courthouse Consortium to ensure there is input from the courthouses. Kathy Chau, Andrew Graham and Natasha Bartlett expressed interest in being part of these meetings and/or to share information. Natasha informed the

committee that she is also having conversation with a judge at Old City Hall. Please contact Amber and she will provide information about the meeting with Justice Hogan. It was also suggested they report back on these meetings at the next T- HSJCC meeting

- Update on CAMH Research Team providing a fact sheet about what's not functioning in the system was deferred. Nicole Nosworthy will find out whether the CAMH research team is able to share their findings from the Justice Collaborative projects. What can be done in the future?
- The P-HSJCC conference information was distributed to the Toronto Regional and Locals HSJCCs.
- The Toronto Regional committee members were asked for input as to how committee members can participate in determining priority setting and/or consultations when not all members are present at meetings. Seven regular members offered their ideas: Email polling (6), call-in and/or video – conference (2), survey (1). There was discussion about reviewing the Terms of Reference. Are they current? It was agreed that the committee discuss decision making and leadership when reviewing the Terms of Reference at our next meeting

### **Updates from Service Resolution Toronto**

- Nicole Nosworthy reported on the SRT. She and Jennifer Altosaar met with the manager and coordinator of the FOCUS, SPIDER Situation Tables to understand their process and structure. She presented at the Community Network of Care event. Conducted focus groups with potential clients from Foster Connection – Community Living Toronto and direct service staff from the Fred Victor Centre.
- A working group was established to develop some of the process, structure, and governance pieces.
- The working group met to develop the Chair/Co-chair and Host agency criteria checklist. The Host agency doesn't need to be the Chair; Host agency will be required to have the office space, IT and HR infrastructure to support the Coordinator and Admin Support positions.
- The working group is developing a survey based on the criteria for a Host and Chair/Co-chair, which will be sent out to the HSJCC network to find out who is interested and the capacity of agencies to be Host or Chair of SRT.
- Currently we have a budget of \$20,000 from the HSJCC and \$24,000 from CAMH for developing a SRT project until the end of the fiscal year - March 31, 2017. HSJCC is committed to providing ongoing \$20,000 per year.
- Several options on how to proceed were discussed. The survey will have an introduction explaining the expectations and available resources. Can the SRT be aligned with the SPIDER and FOCUS Situation Tables?
- It was recommended that first the SRT should meet with the SPIDER and FOCUS Situation Tables and find out whether they can host the SRT and discuss available resources. It was suggested that if FOCUS and SPIDER take on the project that available resources can be provided to them as well,

CAMH can provide the evaluation expertise. A coordinator can be hired to work with the Situation Tables.

- The pros to align with the situation tables were discussed. They have a large database, infrastructure, but are missing the Justice/MH expertise. However, the SRT can provide the Justice/MH expertise; for example, hire a clinician for one day per week.
- Cons were discussed. Their criteria regarding “housed” does not align with people who do not own a house but might be in a shelter, detention centre, long term care and/or transitional housing. The SRT can be an internal or external Situation Table linked to FOCUS and SPIDER Tables. It was suggested that we connect with the situation tables before the next T-HSJCC meeting in December.
- It was agreed that the available funds for the SRT can be reallocated to support the process. For example, hire a Clinical Coordinator with Justice and MH expertise to support the process.
- It was also agreed that selecting a Host would entail having an objective, transparent selection process.
- Several options on how to proceed were discussed. In summary: It was agreed to implement Plan A. SRT to meet with SPIDER and FOCUS Situation Tables to find out the feasibility of aligning the SRT with their tables. Susan Davis from the DT-HSJCC agreed to ask members at their November meeting to bring forth case studies. These case studies will be used to start the SRT process. Once we have the case studies we can explore collaborative efforts on how do we enhance the existing resources: Would the Health LINKs take the case studies on; which situation tables can take them on? What about flex fund? Concerns were raised about who might fund the SRT. It was agreed that we collaborate with existing tables and funders. This process will determine whether we need a Host. If so we proceed to plan B which was presented by Nicole Nosworthy on behalf of the SRT to send out the survey with the host criteria.

### **Updates from Toronto Local HSJCCs**

- Andrew Graham reported on the NY-HSJCC. The committee met in September. Susan Adams has resigned as Co-chair due to employment changes. She is now working as an Assistant Crown Attorney. Susan was thanked for her contribution and leadership to the NY-HSJCC. Working on a Lunch and Learn webinar for January on Trauma followed by the third Lunch and Learn in March. Across Boundaries Peer Support is interested in joining the committee. The committee has asked other HSJCC locals to come and share their insights and process to include people with lived experience. Susan Davis from the DT-HSJCC will present at the next meeting in November. Tammy Tinner from NYG is interested in being a Co-chair. Will discuss having three Co-chairs to ensure we have a Co-chair from the justice sector at the next meeting in November.

- Susan Davis reported on the DT-HSJCC. There is a planning committee working on a Lunch N' Learn taking place on October 20<sup>th</sup>. The topic is: Navigating the Criminal Justice System: Youth Justice & Mental Health with Miriam Henry, Kaley Smith and/or Alex Yeaman. The committee discussed the impact of the PRESTO cards on the targeted population who have no income or have low fixed income and rely on ODSP/OW or pensions. The PRESTO cards will increase the cost of transportation. A letter expressing our concerns was approved by the committee and sent to the TTC. Another issue the committee has identified is inconsistency with allocation of transportation funds for people on OW/ODSP to attend health and justice appointments.
- The committee started discussing the New Courthouse. What would a hub look like? It was suggested that a group look at the TTC changes and find ways to address these changes. We need a plan as to how will we use our resources? Domenica Dileo will follow-up. The membership has increased from Victim/Witness Assistance Program and Vanier Centre for Women.
- Patricia Pagnani reported on the WT-HSJCC. They will have Part 2 Lunch and Learn on Acquired Brain Injury, Symptoms and Intervention Strategies with Dr. Carolyn Lemsky taking place on October 27<sup>th</sup>. Membership is growing from LAO, youth sector, bail program and addiction services.
- Domenica Dileo reported on the S-HSJCC. They are working on replacing Susan Boucaud as Co-chair since her term was completed. The committee agreed to have the second Co-chair as a rotating position. They will have a Lunch and Learn on November 1<sup>st</sup>. The topic is: Navigating Prescription Medication: Current Changes with Samim Hasham, B.Sc. Pharm (Hons), MMngt, CDE, PharmD. Learning objectives are: What is the paperless drug card initiative?, Naloxone for opioid overdose now available without a prescription in Ontario and changes to the Ontario drug benefits program funding of opioid medications.

#### **Update from the Provincial System Support Program**

- Deferred to next meeting

#### **Update From the PHSJCC**

- Steve Lurie reported on the PHSJCC. The website is being redesigned to make it more friendly to navigate. Current Provincial HSJCC workplan is on the website as well as resources. Website link is: [www.hsjcc.on.ca](http://www.hsjcc.on.ca)
- The conference planning committee is established.

#### **Actions**

- Kathy Chau to contact the New Courthouse Consortium and find out whether they need more information and if they can provide us the slide decks from the June's meeting presentation.

- Amber Kellen to report on the meeting with the judge regarding strategies for ensuring the courthouse perspective is included in the New Courthouse Consortium process.
- Nicole Nosworthy will find out whether the CAMH research team is able to share their findings from the Justice Collaborative projects.
- Domenica Dileo to establish a working group to address the changes with TTC.
- Susan Davis to gather case studies for the SRT
- To review the Terms of Reference at the next Meeting

**Next Meeting:** Friday, December 16, 2016 from 9:30 to noon at CMHA, 700 Lawrence St. West Suite 480 (Co-chairs meeting to follow).