

**NORTHWEST DISTRICT
HUMAN SERVICES AND JUSTICE COORDINATING COMMITTEE
Minutes of Friday April 13, 2012
12:00 – 2:00 p.m.
AIDS Thunder Bay – 574 Memorial Ave.**

Present: **Nicole Spivak-Nigro;** Brain Injury Services of Northern Ontario, **Kevin Auger;** Survivor, **Ivana Berardi;** TBCC, **Holly Gauvin;** AIDS Thunder Bay, **Joanne Boucher;** Alpha Court, **Kate Doornwaard;** AIDS Thunder Bay, **Aimee Jaun;** Thunder Bay Counselling, **Brandy Brake;** Dilico, **Michelle Davidson;** Forensics, TBRHSC, **Denise Bottle;** Thunderbird Friendship Centre, **Melanie Anderson;** LCCC, **Alaine Auger;** GAPPS, **Nele Schoutteten;** LU, **Maureen Parkes;** Nor'West CHC

Chair: Joanne Boucher
Minutes: Joanne Boucher

ITEM	DISCUSSION	ACTION
1.0 Welcome & Introductions		
2.0 Approval of April 13 2012 Agenda	The agenda was approved as written. Accepted by consensus.	
3 a Mental Health First Aid	Mental Health First Aid received good reviews from all who attended. It was recommended to offer it to additional people.	
3 b Update membership contact information	Contact information was received by attendees.	Joanne and Julie to ensure email groups include all members for sending updates.
3 c New Chairs	Joanne was introduced as a new co-chair; Julie Zdep to assume the role of co-chair upon her return to her regular work schedule.	

4 a Meeting Schedule 2012-13 and locations	Discussed the current meeting schedule and updated that holding meetings at SJCG is an option. It was determined that alternating between the Correctional Centre and SJCG would be the most feasible. The quarterly steering committee meetings will be held at AIDS Thunder Bay.	Joanne and Julie to discuss the rotation and update the meeting schedule accordingly.
4 b Memo from Provincial HSJCC re: restructuring – committee response.	Nicole had read over the notice and offered feedback suggesting increased peer involvement, and more streamlining between the 3 levels with regards to their respective work plans.	To be further discussed at the District meeting.
4 c Budget – training opportunities, discharge kits	Unanimously agreed that training is beneficial to members. Brainstormed around training ideas; some thoughts were to partner with the Regional Committee for training opportunities, use the funding for more peer support training. Some ideas that were presented were having Dr. Stewart attend for a short session on best practices with respect to risk assessment, vicarious trauma, additional Mental Health First Aid. The discharge kits that were assembled during the last term were well received, Alaine (GAPPS) informed the members that they partner with a dentist for oral hygiene supplies and supply some clothing. Materials to offer training to staff/clients are a consideration as well.	To be discussed further at the next steering committee meeting.
5 a Consumer/Survivor Advisory Committee	Plans are in the process for members of the Consumer/Survivor Advisory Committee to promote awareness of lived experience through speaking to students at Confederation College. It was acknowledged that due to the members’ representation of the Committee as a whole, it will be necessary to go through the appropriate channels prior to finalizing	Updates to be relayed to the District Committee.

	decisions.	
6 a 2011-1 Work Plan Review	<p>Discussed having agencies presenting information sessions on their roles and services their agencies provide.</p> <p>Orientation packages to be developed for new members; some feedback from new members confirmed that some background information would help them ease into membership.</p> <p>It was unanimously agreed that the new structure including the service review sessions is a positive change and will continue through this term.</p> <p>Discussed possible meeting to be held in the district.</p>	<p>Nicole and Holly offered assistance as required for the orientation packages. It was suggested to include it on the HSJCC website.</p> <p>Denise will update on any trainings or meetings taking place in the Geraldton area in order to schedule a meeting that will coordinate with other learning opportunities.</p>
7 Next Meeting	Next meeting May 11 SJCG.	