

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Thunder Bay and District Human Services Justice Coordinating Committee (HSJCC)
Chair/Co-Chair Names & Contact Information	<p>Jason Anderson (Co-Chair) Staff Sergeant, Community Outreach Thunder Bay Police Services Jason.anderson@thunderbaypolice.ca (807) 684-1200</p> <p>Crystal Dunning (Co-Chair) Director of Clinical Services Thunder Bay Counselling Services Crystal.Dunning@thunderbaycounselling.com (807) 684-1880</p> <p>Jenny Leadbeater (Coordinator) NW Community Mobilization Coordinator CMHA Thunder Bay jleadbeater@cmha-tb.on.ca (807) 630-2272</p>
HSJCC Objectives	<ul style="list-style-type: none"> • Assist in supporting an integrated, coordinated and seamless service delivery system that meets the needs of this client population and supports community safety. • Using the developed Issues Management Framework and Systemic Issues Referral Form, the committee will discuss and address challenges and systemic issues relating to service delivery, capacity, access, duplication and gaps in service for Thunder Bay and within the Thunder Bay District. • Coordinate district training opportunities for all sectors involved in serving the target population. • Share promising best/emerging practices

	<ul style="list-style-type: none"> • Provide informed input and advice to relevant bodies concerning research, system design, planning, program implementation, and resource allocation • Engage in collaborative analysis of data from local Situation Tables to identify trends, deficiencies and gaps in service, as well as any operational barriers, which will inform the identification of opportunities for systemic change. • Address local and district service and policy issues, identify solutions to systemic problems and make recommendations to the North West Regional Human Service Justice Coordinating Committee by utilizing the Issues Management Framework
Name of Transfer Payment Agency & Contact Information	<p>Canadian Mental Health Association (CMHA) - Thunder Bay</p> <p>Contact: Jennifer Hyslop, CEO (807) 345-5564 jhyslop@cmha-tb.on.ca</p>
Total # of Funds Received from Regional Health Office	<p>\$7000</p> <p>\$ 6500 - salaries \$ 500 - honorarium for Person's with Lived Experience</p>

List of Key Activities & Initiatives

A. HSJCC Support Functions

1. HSJCC Meetings and Membership Lists
2. HSJCC Work plan Development and Annual Reporting
3. Communication and Knowledge Exchange Opportunities

B. Community Supports, Partnerships and Working Groups

1. Supportive and Transitional Housing
2. Restorative Justice Court in Thunder Bay
3. Youth Gang Prevention Strategy
4. Community Reintegration Planning Table
5. Situation Table Support, Education and Development
6. Community Safety and Well-Being

C. Issues Management

1. Burdens of Alcohol on the Justice and Healthcare Systems
2. Transportation Issues from Custody to Community
3. Costs Associated with FASD and Neuro-psych Assessments

A. HSJCC Support Functions

General Information for Activity 1.	
Description	<p>HSJCC Meetings and Membership Lists</p> <p>The Thunder Bay & District HSJCC is comprised of 18 member organizations from across multiple sectors including Policy, Mental Health & Addictions, Indigenous Services, Education, Developmental Services, Corrections, Reintegration, Housing and Specialized Services and Populations.</p> <p>Meeting agendas include presentations, issues management discussion topics, updates from local and district committees and groups (Situation Tables, Community Safety and Reintegration Planning Table) and Provincial HSJCC updates</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>Provide a local & district planning table and bring together service providers to find solutions to the problem of the criminalization of people with the defined unique needs, and develop a model of shared responsibility and accountability in dealing with this group of individuals at points of intersection with the justice system.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Virtual bi-monthly TBD-HSJCC meetings to be held from April 2024 to March 2025 • Meeting minutes which are approved and distributed to TBD-HSJCC members and uploaded to Provincial HSJCC website • Meeting feedback surveys distributed and completed by members • Ensure meeting agendas are reflective of local and district issues • Partner updates included on meeting agendas
Budget Allocated (As of April 1, 2024)	<p>\$6500 Salary</p> <p>\$500 Honorarium for Persons with Lived Experience</p>

General Information for Activity 2.	
Description	<p>Work Plan development and Annual reporting</p> <p>The HSJCC's are required to submit annual work plans and reports to the Provincial HSJCC Secretariat each year which are then submitted to the Ministry of Health.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>Create detailed work plan focused on all key activities anticipated by the committee for the fiscal period. Report on all activities and accomplishments at the end of the period to maintain accountability and showcase the important work completed during the year.</p>

	<p>Key Deliverables</p> <ul style="list-style-type: none"> • Development of 2025-2026 TBD-HSJCC Work Plan and updated membership list in March 2025 • Completion of 2023-2024 TBD-HSJCC Annual Report to be submitted in June 2024
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 3.	
Description	<p>Communications and Knowledge Exchange Opportunities The dissemination of information within the HSJCC network to keep network members informed while also raising the profile of the Thunder Bay & District HSJCC</p>
Objectives and Key Deliverables	<p>Objectives Ensure relevant news and updates on current and developing issues are circulated to the membership in a timely manner. Identify, develop and/or share educational and training opportunities to the membership.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Invite guest speakers to present at HSJCC meetings • Development of 1-2 webinars or Lunch and Learns during the period • Circulate (and collect) input, surveys, articles, news etc from the P-HSJCC to Thunder Bay & District Members and vice versa • Attend bi-monthly Executive Provincial HSJCC Meetings • Attend bi-monthly Provincial HSJCC Meetings
Budget Allocated (As of April 1, 2024)	N/A

B. Community Partnerships and Working Groups

General Information for Activity 1.	
Description	<p>Supportive and Transitional Housing Initiatives Thunder Bay and the District is facing a housing crisis and it's crucial that justice involved individuals have access to affordable transitional and supportive housing options to increase their opportunities for overall success and to reduce recidivism.</p>

Objectives and Key Deliverables	<p>Objectives</p> <p>The TBD-HSJCC will seek to identify opportunities, develop partnerships and provide updates on developing transitional and housing support options within the city and district.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Include as a standing item on HSJCC meeting agenda • Provide letters of support, advocacy for new housing developments and projects • Explore development of working group
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 2.	
Description	<p>Restorative Justice Court in Thunder Bay</p> <p>A new Restorative Justice Court in Thunder Bay will officially launch in March 2024. Regional Justice David Gibson is overseeing this initiative and is encouraging community agencies to attend to support the development of rehabilitation plans and referrals to community resources for individuals with pending charges.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>Maintain alliance and provide support for the Restorative Justice Program.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Continue ongoing connection to the developments of the Restorative Justice Court through Justice Gibson • Receive updates on data collection and evaluation to determine how the HSJCC can provide ongoing supports to ensure the success of this program. • Make key recommendations where applicable
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 3.	
Description	<p>Youth Gang Prevention Strategy</p> <p>In March 2022, Public Safety Canada announced the new <i>Building Safer Communities Fund</i> to support local initiatives that prevent gun and gang</p>

	<p>violence and its root causes. In October 2022, the City of Thunder Bay was identified as eligible to receive funding, based on crime and population density. In 2023, a Steering Committee was developed and a situational analysis was completed aid in the development of a comprehensive Youth Gang Prevention Strategy. The Strategy was finalized in early 2024; funding for implementation goes until March 2026.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>Develop and deliver a preventative intervention strategy addressing risk factors associated with youth gun and gang violence.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Coordinator will continue participating on the Youth Gang Prevention Strategy's Steering Committee • Updates on the strategy will be provided at HSJCC meetings
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 4.	
Description	<p>Community Reintegration Planning Table</p> <p>In 2022, Thunder Bay was selected as one of the first 4 pilot sites for the rollout of Community Reintegration Planning Tables across Ontario. The Thunder Bay CRPT was officially launched in July 2023 and seeks to work collaboratively with corrections, CRO's and Community agencies to engage in planning and re-integration of high-risk, high-needs individuals leaving custody by connecting them to appropriate community services.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>Identify high-needs, high-risk individuals in custody and refer them to the CRPT. The CRPT meets monthly to discuss referrals and create re-integration plans.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • CRPT Co-Chairs continued engagement with the HSJCC • CRPT updates as standing item at HSJCC meetings • Potential to support CRPT administrative functions
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 5.	
Description	<p>Situation Table Support, Education and Development</p> <p>Provide coordination of Thunder Bay’s Situation Table and ongoing training and development to new and emerging Situation Tables in the Thunder Bay District.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>To build capacity for Situation Tables within the district and ensure the smooth operations, development and data integrity of the tables by utilizing Risk Tracking Database (RTD) statistics to identify risk trends and systemic gaps.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Coordinate meetings for the Thunder Bay Situation Table • Update supporting documents and membership lists • Provide bi-monthly orientation sessions for new and existing Situation Table members • Attend monthly Provincial Situation Table Community of Practice Meetings • Support the development of emerging Situation Table in the Thunder Bay District
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity 6.	
Description	<p>Community Safety & Well-Being (CSWB)</p> <p>In 2019, the province of Ontario mandated all Ontario municipalities to develop and implement a CSWB Plan. Thunder Bay, and several other northwestern Ontario municipalities have developed their plans; others are in the process. These plans are meant to be collaborative, multi-sectoral plans that address priority risks to community safety and well-being. There are important synergies between the work of the HSJCC and CSWB efforts.</p>
Objectives and Key Deliverables	<p>Objectives</p> <p>To support implementation of CSWB plans by providing information about HSJCC efforts and Situation Table data.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Coordinator will participate on the CSWB Roundtable and share information about the HSJCC and Situation Table at regular meetings (3 times/year)

	<ul style="list-style-type: none"> CSWB Coordinators will provide updates on various projects and implementation at HSJCC meetings
Budget Allocated (As of April 1, 2024)	N/A

C. Issues Management Framework

General Information for Activity 7.	
Description	<p>Burdens of Alcohol on Justice and Healthcare System</p> <p>Alcohol is a key contributor leading to criminal charges and burdens of care on emergency healthcare systems. Additionally, alcohol is responsible for high percentage of individuals living with FASD. LCBO have increased every year for the last 20 years with sales exceeding</p>
Objectives and Key Deliverables	<p>Objective</p> <p>Research specific burdens of alcohol on the justice and healthcare system. Make recommendations for formal prevention strategies within the city, region and province.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> Research and develop a series of briefing notes focusing on the burdens of alcohol on the justice system and healthcare system Identify measures focused on prevention the community (and province) could develop Discuss whether issue should be referred to the NWR-HSJCC or P-HSJCC
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity b.	
Description	<p>Transportation Issues when Released from Custody</p> <p>During COVID, protocols were developed within our community through the Release from Custody Taskforce to provide transportation options for individuals leaving custody and needing to return to home communities. Recently, the resources utilized have stopped providing or funding this service.</p>

Objectives and Key Deliverables	<p>Objective</p> <p>Identify barriers to lack of transportation when a person leaves custody and needs to return to home community.</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Identification of current barriers including cost, homelessness, displacement from home community when an individual cannot access transportation upon release from custody • Collaborate with the Thunder Bay Community Reintegration Planning Table to identify recommendations and potential solutions
Budget Allocated (As of April 1, 2024)	N/A

General Information for Activity c.	
Description	<p>Costs associated with of FASD and Neuro-psych Assessments</p> <p>The cost associated with FASD, neuro-psychological and other speciality assessments generally start at \$3000 and go up to approx. \$4500 per person. These costs are not covered under OHIP and most benefits plans do not cover the full amount. This limits who has access to these assessments.</p>
Objectives and Key Deliverables	<p>Objective</p> <p>Examine the barrier of cost (lack of funding) as an impact on populations requiring different types of assessment</p> <p>Key Deliverables</p> <ul style="list-style-type: none"> • Research and complete briefing note examining the barriers for populations requiring specialty assessments including FASD, neuro-psych • Discuss and make recommendations for systemic change to increase access to needed assessments
Budget Allocated (As of April 1, 2024)	N/A