



**West Toronto Human Services and Justice  
Coordinating Committee (WT-HSJCC)**

**Meeting Minutes  
September 29, 2015  
1:00 p.m. to 2:30 p.m.**

**Metro West Courthouse, 2201 Finch Avenue West, Boardroom**

**Present:** Amber Kellen (Co-chair), John Howard Society of Toronto; Debbie Lynch (Co-chair), CTYS; Leann Gallant, CMHA; Elana Glass, Duty Counsel; Nicole Giles, CMHA; Andrea Monteiro, Toronto South Detention Centre; Mary Dwyer, Toronto South Detention Centre; Domenica Dileo, HSJCC; Stephanie Gloyn, Justice Collaborative/CAMH

**Call-In:** None

**Regrets:** Mary Ross-Hendriks, Judiciary; Patricia Pagnani (Co-chair), Toronto Bail Program; Nancy Blades, Cota; Doris Galas, Humber River Regional Hospital; Laval Binns, Probation and Parole; Paul French, Justice; Shirley Rokos, PACE Independent Living; Rochelle Direnfeld, Crown Attorney's Office

**Welcome and Introductions**

- Everyone introduced themselves.

**Review of May 12, 2015 minutes**

- The minutes were approved.

**Addition to the agenda – Process to include people with lived experience**

- There was a question whether we will receive referrals from Voices from the Street regarding people with lived experience. It was decided not to restrict where we reach out to invite people with lived experience to join the committee.
- It was acknowledged that we need to implement a process to invite people with lived experience.

**Munch and Learns**

- Debbie Lynch reported that the committee is working on the next Munch and Learn. Looking at a panel presentation and the topic is geriatrics. Domenica Dileo has several referrals to contact for a panel discussion - Cota, the Good Neighbours Club, NY Services, West Park Rehabilitation and LOFT. Looking at a November 19<sup>th</sup> date.

### **Agency/Organization Updates**

- Amber Kellen reported that John Howard Society of Toronto merged with St. Leonard's Society of Toronto. This allows for a more complete spectrum of services for clients involved in community corrections and throughout the criminal justice systems (both federal and provincial). An official letter about the amalgamation will be distributed.
- The John Howard Society of Toronto also received funds for a six months pilot project to hire a street outreach worker to work with Police Divisions 12 and 13 to address the needs of people on the street. An outreach worker from The Works will be engaging people in a similar manner in 11 and 14 Division.
- Debbie Lynch reported on CTYS. They have two new positions, one is a family worker and the other a case worker. They will be located in Peel.

### **Terms of Reference**

- Amber Kellen reported on the draft Terms of Reference. The WT-HSJCC has been looking at how to involve people with lived experience on the committee and make sure that conflicts are addressed. Robin Cuff was thanked for her input to the draft Terms of Reference.
- The Draft Terms of Reference are a first attempt to address inclusion and to manage possible conflicts of interest.
- Discussion ensued regarding the target population of persons who are sixteen and older. It was acknowledged that youth services for this age group are not at the table. It was decided that we will make an effort to invite organizations that work with youth.
- Domenica Dileo to invite – the Youth Court Action Planning Program, Toronto Bail Youth Program, African Canadian Legal Clinic, Sarah Leace from the Crown Attorney's who works with youths, Roy Mc Murtry Youth Centre, Aboriginal Legal Services.
- It was decided to add a proxy clause to the Terms of Reference and to circulate the Terms of Reference to the members. We will vote to approve the Terms of Reference at the next meeting and their input is important. Domenica Dileo will follow up.

### **Review Membership List**

- The membership is reviewed annually regarding who is present and who is missing. Youth Services for sixteen to seventeen-year-olds were identified as a gap in the membership.
- Members at the meeting went through the membership list and noted changes. Domenica Dileo will revise the membership and distribute with the minutes.

- Amber Kellen will reach out to the Salvation Army and invite them to the meetings.
- If you have other suggestions of who to invite to represent youth please contact Domenica Dileo.

## **Service Coordination Issues/Service Resolution**

### *Justice Service Collaborative*

Stephanie Gloyn reported that she is replacing Umwali Sollange.

The JSC has been working on three projects. 1. Created a housing position paper in June that was presented to the Housing Consultation Committee. If anyone is interested in the housing paper to contact her. 2. Support the Reintegration Centre, which currently serves males. The need to address women's issues was identified and the Justice Service Collaborative (JSC) are partnering with Fred Victor 24/7 Adelaide Women's Drop-in Centre that opened in June. The centre has identified justice issues as a gap and the JSC is supporting them with the creation of a justice clinic as part of the drop-in.

### *Video Bail*

Andrea Monteiro reported that the Toronto South Detention Centre has not started video bail. The technology has not been finalized. Will be doing a dry run. Inmates have to consent to video bail. Vanier has started to do video bail.

Legal Aid Ontario will provide on site duty counsel at the TSDC. This includes two duty counsel and another legal staff.

## **Updates from the T-HSJCC and Provincial HSJCC**

Stephanie Gloyn reported that CAMH in partnership with the T-HSJCC will be piloting a Service Resolution project in Toronto. One year ago the T-HSJCC hired Jason Newberry Consulting to conduct a feasibility study of a service resolution process and produced a report. Domenica Dileo will circulate the Executive Summary and Project Charter.

Service Resolution is an approach to creative problem solving and customized service access for people with complex needs. It is a multi-sector table where management and senior decision markers come together to problem solve, which is different than case conferencing. The T-HSJCC and CAMH have partnered to move the service resolution forward for Toronto and have signed a project charter, which includes working together for 16 months.

The first step is to create a working group to help define the scope. She extended an invitation to all the HSJCCs to participate. Stephanie can send out information on the committee's expectation.

The Provincial HSJCC 2015 Conference, "Mobilizing Community: Promoting Resiliency, Sustaining Recovery, and Restoring Justice," taking place between November 16 – 18, 2015.

### **Actions**

- Domenica Dileo to distribute revised Terms of Reference prior to next meeting and ask members for input
- Domenica Dileo to invite presenters for the geriatric topic Munch and Learn
- Amber Kellen to invite the Salvation Army to the next meeting
- Domenica Dileo to send a welcome package to the identified organizations

### **Next Meeting**

- November 23, 2015 at 2201 Metro West Courthouse, 2201 Finch Avenue West, Boardroom (between courtroom 202 and 203) from 1p.m. to 2:30 p.m. **Please Note:** the meeting was rescheduled for a MONDAY not TUESDAY because of a scheduling conflict with the PHSJCC conference.
- Domenica Dileo will add the cell numbers for Elena Glass and Patricia Pagnani to the meeting reminder to let people know who to call if they need to get into the meeting.