

### **HSJCC Network Reporting Template**

#### **Background**

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

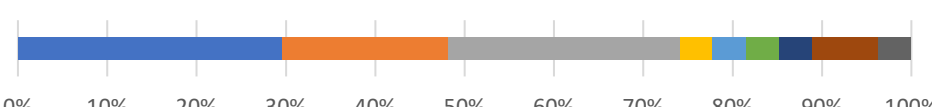
Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

#### **HSJCC Information**

<b>Name of Regional or Local HSJCC</b>	<b>Waterloo Wellington Regional HSJCC</b>	
<b>Chair/Co-Chair Names &amp; Contact Information</b>	Meredith Gardiner CMHA WW <a href="mailto:mgardiner@cmhaww.ca">mgardiner@cmhaww.ca</a> 519-821-8089 x 2054  EA: Amanda Farrell <a href="mailto:afarrell@cmhaww.ca">afarrell@cmhaww.ca</a>	Joan Nandlal JHSWW <a href="mailto:joannandlal@jhsww.ca">joannandlal@jhsww.ca</a>
<b>HSJCC Objectives</b>	Facilitate communication through effective linkages among health, criminal justice and social service sectors. The committee has a regional focus for all of Waterloo Region, Guelph and Wellington County with the following objectives: <ul style="list-style-type: none"> <li>• Coordinating training opportunities focused on priority issues for the sector</li> <li>• Identifying, prioritizing, and addressing issues with respect to capacity and seamless service design &amp; delivery.</li> <li>• Sharing information between participating members regarding what their services are and how they can be accessed and utilized effectively to assist with emerging problems.</li> <li>• Creation of a work plan and budget for submission to the Regional Human Services and Justice Coordinating Committee</li> </ul>	
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	Meredith Gardiner CMHA Waterloo Wellington <a href="mailto:mgardiner@cmhaww.ca">mgardiner@cmhaww.ca</a> 519-821-8089 x 2054	
<b>Total # of Funds Received from Regional Health Office</b>	\$10,000 distributed by committee	

**List of Key Activities & Initiatives**

<b>Activity</b>	<b>Description</b>	<b>Outcome/Focus</b>
1. <a href="#"><u>Membership</u></a>	Increase the diverse membership of the Waterloo Wellington Regional HSJCC to enhance community engagement with the committee	<ul style="list-style-type: none"> <li>• Collaboration &amp; collaborative care</li> </ul>
2. <a href="#"><u>Education Sessions</u></a>	Add an education component to each Regional Team Meeting	<ul style="list-style-type: none"> <li>• Training and professional development/Service and system performance</li> <li>• collaboration &amp; collaborative care</li> </ul>
3. <a href="#"><u>Partnering with Drug Strategies</u></a>	Partner with Wellington Guelph and Waterloo Region Drug Strategies in support of their decriminalization of drugs for personal use initiative	<ul style="list-style-type: none"> <li>• Collaboration &amp; collaborative care</li> <li>• Training and professional development/Service and system performance</li> <li>• monitoring and evaluation</li> </ul>
4. <a href="#"><u>VRAT</u></a>	Partner to host education 2 half day education sessions on Violence Risk Assessment	<ul style="list-style-type: none"> <li>• Training and professional development/Service and system performance</li> </ul>
5. <a href="#"><u>Older Adults &amp; Justice System</u></a>	Partner to host education session on Older Adults and the Justice System	<ul style="list-style-type: none"> <li>• Training and professional development/Service and system performance, monitoring and evaluation</li> </ul>
6. <a href="#"><u>Focus on Anti-Racism &amp; Inclusion</u></a>	Education, trainings, and material sharing with a focus around anti-racism and inclusion while building on the work with the Healing of the Seven Generations.	<ul style="list-style-type: none"> <li>• Collaboration &amp; collaborative care</li> <li>• Training and professional development/Service and system performance</li> <li>• monitoring and evaluation</li> </ul>
7. <a href="#"><u>Justice and Housing Collaborative</u></a>	Create Sub-committee for the Region of Waterloo's Justice and Housing Collaborative led by Fran Truong, Region of Waterloo	<ul style="list-style-type: none"> <li>• Collaboration &amp; collaborative care</li> <li>• monitoring and evaluation</li> </ul>
8. <a href="#"><u>TEND Webinars</u></a>	Partner with TEND to host 2 virtual sessions	<ul style="list-style-type: none"> <li>• Training and professional development/Service and system performance</li> </ul>
9. <a href="#"><u>Drug Treatment Court</u></a>	Providing the Drug Treatment Court with incentive gift cards for participants	<ul style="list-style-type: none"> <li>• Direct service</li> <li>• Service and system performance</li> <li>• collaboration &amp; collaborative care</li> </ul>

<b>General Information for Activity 1</b>																					
<b>Description</b>	Increase the diverse membership of the Waterloo Wellington Regional HSJCC to enhance community engagement with the committee																				
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Increased attendance</li> <li>• Increase number of new members</li> <li>• Ensure a diversity of membership from multiple sectors across the region serving the target client population</li> <li>• Increased level of collaboration across and between sectors/organizations.</li> <li>• Maintain representation from diverse groups (e.g. First Nations, Metis, Inuit).</li> </ul>																				
<b>Budget Allocated (As of April 1, 2022)</b>	\$0.00																				
<b>Status Update as of March 31, 2023</b>	Complete																				
<b>Key Outcomes</b>	<ul style="list-style-type: none"> <li>• 25 total members averaging 60% meeting attendance</li> <li>• 2 new agencies to committee</li> <li>• 11 new members</li> </ul> <p>Note: Competing local Ontario Health Teams meetings made HSJCC commitments challenging. Our local area has 4 different OHTs developing and all have separate meetings requiring providers time.</p> <div data-bbox="423 1094 1414 1549"> <p style="text-align: center;"><b>Membership Breakdown</b></p>  <table border="1"> <caption>Membership Breakdown Data</caption> <thead> <tr> <th>Sector</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Community Mental Health&amp;Addictions</td> <td>30%</td> </tr> <tr> <td>Specialized Populations</td> <td>20%</td> </tr> <tr> <td>Judicial System</td> <td>10%</td> </tr> <tr> <td>Reintegration Services and Housing</td> <td>5%</td> </tr> <tr> <td>Indigenous Services</td> <td>5%</td> </tr> <tr> <td>Police</td> <td>5%</td> </tr> <tr> <td>Healthcare</td> <td>5%</td> </tr> <tr> <td>Other</td> <td>5%</td> </tr> <tr> <td>Government</td> <td>5%</td> </tr> </tbody> </table> </div>	Sector	Percentage	Community Mental Health&Addictions	30%	Specialized Populations	20%	Judicial System	10%	Reintegration Services and Housing	5%	Indigenous Services	5%	Police	5%	Healthcare	5%	Other	5%	Government	5%
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<b>Budget Used by March 31, 2023</b>	\$0.00																				

<b>General Information for Activity 2</b>	
<b>Description</b>	During Regional Team meetings provide an educational component from committee members or community partner(s).
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• # of members in attendance who returned to their agencies to share knowledge and learning</li> <li>• Increased level of competence</li> <li>• Increased level of knowledge</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$0.00
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	<p>Below are the education sessions that were presented during our regional meetings. Presentations and materials were captured in minutes and emailed to committee members.</p> <ul style="list-style-type: none"> <li>• <b>April 22:</b> Indigenous Community Resources and Services, Donna Dubie, Healing of the Seven Generations</li> <li>• <b>June 24:</b> Traverse Independent ABI in the Street Initiative</li> <li>• <b>December 9:</b> Region of Waterloo Housing Project</li> <li>• <b>January 27:</b> (Post-poned) Probation &amp; Parole Regional Pandemic Impacts &amp; Elmira District Community Living update from January 2021 meeting</li> </ul>
<b>Budget Used by March 31, 2023</b>	\$0.00

<b>General Information for Activity 3</b>	
<b>Description</b>	Partner with the Wellington Guelph and Waterloo Region Drug Strategies in support of their decriminalization of drugs for personal use initiative
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• # of members in attendance who returned to their agencies to share knowledge and learning</li> <li>• Increased level of competence</li> <li>• Increased level of knowledge</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$2,000 Guelph   \$2,000 Kitchener
<b>Status Update as of March 31, 2023</b>	Cancelled: at December 9, 2022 meeting it was agreed to defer activity as member of local drug strategies had to temporarily step down from the committee due to capacity. Funds to be reallocated into a TEND webinar session.
<b>Key Outcomes</b>	n/a
<b>Budget Used by March 31, 2023</b>	\$0.00

<b>General Information for Activity 4</b>	
<b>Description</b>	Partner to host education session on Violence Risk Assessment delivered virtually 2 half day sessions <ul style="list-style-type: none"> <li>• delivered virtually session</li> <li>• estimated 500 attendees (capacity of virtual platform)</li> <li>• Ideally delivered by a Psychiatrist or Psychologist</li> </ul>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• # of members in attendance who returned to their agencies to share knowledge and learning</li> <li>• Increased level of competence</li> <li>• Increased level of knowledge</li> <li>• Intention to change practice as a result of training</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$2,000
<b>Status Update as of March 31, 2023</b>	Deferred to 2023-24 Workplan
<b>Key Outcomes</b>	n/a
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity 5</b>	
<b>Description</b>	Partner to host education session on Knowing how to Work with Older Adults Population Who are Justice Involved <ul style="list-style-type: none"> <li>• delivered virtually session</li> <li>• estimated 500 attendees (capacity of virtual platform)</li> </ul>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Increased level of competence</li> <li>• Increased level of knowledge</li> <li>• Intention to change practice as a result of training</li> <li>• # of members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$2,000.00
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	At the June 24, 2022, it was agreed to reallocate the funds for this activity to a diversity and inclusion activity as the webinar found on the P-HSJCC covers this topic. Shared with 100% of Committee Membership the P-HSJCC webinar on <a href="#">Older Adults and the Justice System</a> . Link to webinar is included on Resource page of the minutes.
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity 6</b>	
<b>Description</b>	Education, trainings, and material sharing with a focus around anti-racism and inclusion while building on the work with the Healing of the Seven Generations.
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Increased level of competence</li> <li>• Increased level of knowledge</li> <li>• Intention to change practice as a result of training</li> <li>• # of members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$2,000 - \$4,000
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	<b>Shared with Committee Member:</b> <ul style="list-style-type: none"> <li>• Resources from the Toronto HSJCC Anti-Racism Lunch and Learn via December 9, 2022 minutes including links from May 27<sup>th</sup> email</li> <li>• Lunch &amp; Learn Series (Session 4) on Anti-Racism from Toronto HSJCC via email on February 2.</li> <li>• Lunch &amp; Learn Series (Session 1 – 2) on Anti-Racism from Toronto HSJCC via email on October 19, 2022</li> <li>• Halton HSJCC Anti-Racism Guidebook with the June 24, 2022 minutes</li> <li>• Webinar links from P-HSJCC on Creating LGBTQ2S+ Cultural Competency &amp; Race and MH Court Diversion as well as a free webinar series from CCDI on LGBTQ2S+ Inclusion in the Workplace via email on May 27, 2022</li> </ul>
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity 7</b>	
<b>Description</b>	Create Sub-committee for the Region of Waterloo's Justice and Housing Collaborative led by Fran Truong, Region of Waterloo
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Increased level of collaboration and partnership with Region of Waterloo &amp; WWHSJCC</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$0.00
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	<ul style="list-style-type: none"> <li>• First meeting scheduled for January 31, 2023 with over 15 members from the community, including WWHSJCC members, will be added to 2023-24 workplan</li> </ul>
<b>Budget Used by March 31, 2023</b>	<b>\$0.00</b>

<b>General Information for Activity 8</b>	
<b>Description</b>	Partnered with TEND Webinar Series to run 2 webinars for our members and their organizations: a) Calming the Storm b) Empathic Strain & Secondary Trauma: 1
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>Increased level of competence</li> <li>Increased level of knowledge</li> <li>Intention to change practice as a result of training</li> <li>members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning</li> </ul> Sessions available to watch for 30 days following live webinar
<b>Budget Allocated (As of April 1, 2022)</b>	\$8,500
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	Registration from 65% membership organization plus additional community partners. Note: unable to track how many people viewed recording and how many shared link with organization and networks  a) Calming the Storm <ul style="list-style-type: none"> <li>99 people registered with 44 unique attends at live session of which 7 member organizations participated plus community partners</li> <li>Recording (available for 30 days) and materials link emailed to committee</li> </ul> b) Empathic Strain & Secondary Trauma: 1 <ul style="list-style-type: none"> <li>220+ people registered with 140 unique attends at live session of which 14 member organizations participated plus community partners</li> <li>Recording (available for 30 days) and materials link emailed to committee</li> </ul>
<b>Budget Used by March 31, 2023</b>	<b>\$8,475</b>

<b>General Information for Activity 9</b>	
<b>Description</b>	Provided Drug Treatment Court with various gift cards for their incentive program.
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Direct service</li> <li>• Service and system performance</li> <li>• collaboration &amp; collaborative care</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$500
<b>Status Update as of March 31, 2023</b>	Complete
<b>Key Outcomes</b>	DTC is an alternative option to incarceration for adults who face criminal charges (non-violent) related to their use of opioids, methamphetamines and crack/cocaine. Many participants struggle with basic needs, food clothing and/or having money for leisure. The gift cards help to support these clients. We will also be using the gift cards as incentives (contingency management)
<b>Budget Used by March 31, 2023</b>	<b>\$500</b>