

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Waterloo Wellington Regional HSJCC	
Chair/Co-Chair Names & Contact Information	Meredith Gardiner CMHA WW mgardiner@cmhaww.ca 519-821-8089 x 2054 EA: Amanda Farrell afarrell@cmhaww.ca	Joan Nandlal JHSWW joannandlal@jhsww.ca
HSJCC Objectives	Facilitate communication through effective linkages among health, criminal justice and social service sectors. The committee has a regional focus for all of Waterloo Region and, Guelph and Wellington County with the following objectives: <ul style="list-style-type: none"> • Coordinating training opportunities focused on priority issues for the sector • Identifying, prioritizing, and addressing issues with respect to capacity and seamless service design & delivery. • Sharing information between participating members regarding what their services are and how they can be accessed and utilized effectively to assist with emerging problems. • Creation of a work plan and budget for submission to the Regional Human Services and Justice Coordinating Committee 	
Name of Transfer Payment Agency & Contact Information	Meredith Gardiner CMHA Waterloo Wellington mgardiner@cmhaww.ca 519-821-8089 x 2054	
Total # of Funds Received from Regional Health Office	\$10,000 distributed by committee	

List of Key Activities & Initiatives

Activity	Description	Outcome/Focus
1. Membership	Increase the diverse membership of the Waterloo Wellington Regional HSJCC to enhance community engagement with the committee	<ul style="list-style-type: none"> • Collaboration & collaborative care
2. Education Sessions	Add an education component to each Regional Team Meeting	<ul style="list-style-type: none"> • Training and professional development/Service and system performance • collaboration & collaborative care
3. VRAT	Partner to host education 2 half day education sessions on Violence Risk Assessment	<ul style="list-style-type: none"> • Training and professional development/Service and system performance
4. Focus on Anti-Racism & Inclusion	Education, trainings, and material sharing with a focus around anti-racism and inclusion while building on the work with the Healing of the Seven Generations.	<ul style="list-style-type: none"> • Collaboration & collaborative care • Training and professional development/Service and system performance • monitoring and evaluation
5. Justice and Housing Collaborative	Create Sub-committee for the Region of Waterloo's Justice and Housing Collaborative led by Fran Truong, Region of Waterloo	<ul style="list-style-type: none"> • Collaboration & collaborative care • monitoring and evaluation
6. PHSJCC Conference	Sponsor registration for the 2023 Provincial HSJCC Conference for committee members and their organization	<ul style="list-style-type: none"> • Training and professional development/Service and system performance •
7. TEND Webinars	Partner with TEND to host 1 virtual sessions	<ul style="list-style-type: none"> • Training and professional development/Service and system performance
8. Mental Health, the Justice System & YOU	Update content in the Mental Health the Justice System, and You and turn it into a virtual resource.	<ul style="list-style-type: none"> • Collaboration & collaborative care • Training and professional development/Service and system performance • monitoring and evaluation

General Information for Activity 1	
Description	Increase the diverse membership of the Waterloo Wellington Regional HSJCC to enhance community engagement with the committee
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Increased attendance • Increase number of new members • Ensure a diversity of membership from multiple sectors across the region serving the target client population • Increased level of collaboration across and between sectors/organizations. • Maintain representation from diverse groups (e.g. First Nations, Metis, Inuit).
Budget Allocated (As of April 1, 2023)	\$0.00
Status Update as of March 31, 2024	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 2	
Description	During Regional Team meetings provide an educational component from committee members or community partner(s).
Objectives and Key Deliverables	<ul style="list-style-type: none"> • # of members in attendance who returned to their agencies to share knowledge and learning • Increased level of competence • Increased level of knowledge
Budget Allocated (As of April 1, 2023)	\$0.00
Status Update as of March 31, 2024	
Key Outcomes	<p>Below are the education sessions that were presented during our regional meetings. Presentations and materials were captured in minutes and emailed to committee members.</p> <ul style="list-style-type: none"> • Meeting 1: • Meeting 2: • Meeting 3: • Meeting 4:
Budget Used by March 31, 2024	

General Information for Activity 3	
Description	Partner to host education session on Violence Risk Assessment delivered virtually 2 half day sessions <ul style="list-style-type: none"> • delivered virtually session • estimated 500 attendees (capacity of virtual platform) • Ideally delivered by a Psychiatrist or Psychologist
Objectives and Key Deliverables	<ul style="list-style-type: none"> • members in attendance who returned to their agencies to share knowledge and learning • Increased level of competence • Increased level of knowledge • Intention to change practice as a result of training
Budget Allocated (As of April 1, 2023)	\$2,000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 4	
Description	Education, trainings, and material sharing with a focus around anti-racism and inclusion.
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Increased level of competence • Increased level of knowledge • Intention to change practice as a result of training • members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning
Budget Allocated (As of April 1, 2023)	\$2,000 - \$4,000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 5	
Description	Create Sub-committee for the Region of Waterloo's Justice and Housing Collaborative led by Fran Truong, Region of Waterloo
Objectives and Key Deliverables	<ul style="list-style-type: none"> Increased level of collaboration and partnership with Region of Waterloo & WWHSJCC
Budget Allocated (As of April 1, 2023)	\$0.00
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 6	
Description	Sponsor registration for the 2023 Provincial HSJCC Conference for committee members and their organization
Objectives and Key Deliverables	<ul style="list-style-type: none"> Increased level of competence Increased level of knowledge Intention to change practice as a result of training members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning
Budget Allocated (As of April 1, 2023)	\$2,000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 7	
Description	Partnered with TEND Webinar Series to run 1 webinar for our members and their organizations
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Increased level of competence • Increased level of knowledge • Intention to change practice as a result of training • members or staff from member agencies in attendance who returned to their agencies to share knowledge and learning • Sessions available to watch for 30 days following live webinar
Budget Allocated (As of April 1, 2023)	\$4,500
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity 8	
Description	Update content in the Mental Health the Justice System, and You and turn it into a virtual resource.
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Provide current resource for community access • Increased level of competence • Increased level of knowledge
Budget Allocated (As of April 1, 2023)	\$0.00
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	