

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Windsor-Essex Local HSJCC	
Chair/Co-Chair Names & Contact Information	Diane Quadros dquadros@cmha-wecb.on.ca 519-255-9940 x 261	Dan K. Topp dktopp@yahoo.com 519-254-0500
HSJCC Objectives	To provide a format for identification of needs and gaps in local services relating to mental health and justice issues and to provide an opportunity for discussion and active problem-solving across sectors. Local Committee members participate in targeted workgroups designed to problem solve and create service improvements to address identified gaps and local needs.	
Name of Transfer Payment Agency & Contact Information	CMHA-WECEB 1400 Windsor Ave. Windsor, ON N8X 3L9 Diane Quadros, Local Chair	
Total # of Funds Received from Regional Health Office		

List of Key Activities & Initiatives

- I. **Lunch and Learns**
- II. **Administrative**
- III. **Printing**

IV. MOST Van

V. H4

VI. HSJCC conference

VII. Court and Release from Custody workers with CMHA

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General Information for Activity I.	
Description	Focused Panel Discussions designed to provide education and increase knowledge of local justice service providers.
Objectives and Key Deliverables	<p>The Education Subcommittee will identify topics and arrange for 2 lunch and learn opportunities to advance the knowledge of our members.</p> <p>30 to 60 people will attend each Lunch and Learn and benefit from these learning opportunities. Events will be onsite at the court office</p> <p>Possible topics:</p> <ul style="list-style-type: none"> Lunch and learn subcommittee will meet to discuss and confirm sessions. Topics the committee have brought forward that they are interested in: FASD, indigenous awareness, review of services that are available to this population (new, already existing and how they are running post covid)
Budget Allocated (As of April 1, 2023)	\$600.00
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	<p>September 20, 2023 – Free virtual lunch & Learn. Regrouping after covid: Past, present & future. 60 ppl registered on Eventbrite and 40 ppl attended.</p> <p>March 19, 2024 – Free Virtual lunch and learn event.</p>
Key Outcomes	<p>The monies were not used for lunch and learn as we were able to offer 2 events free of charge as both events were virtual. Monies were re-allocated to the Downtown Mission to purchase Bus passes for individuals who are homeless and require support to attend appointments in the city.</p> <p>182 bus cards were purchased with the 600 from this section of the workplan along with 400 from the HSJCC conference section of the workplan.</p>

Budget Used by March 31, 2024	600.00 used towards bus passes for the Windsor Downtown Mission.
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General Information for Activity II.	
Description	Administrative Support for Local HSJCC
Objectives and Key Deliverables	\$1000.00
Budget Allocated (As of April 1, 2023)	
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	Nov. 6 sent in the invoice request to Erika.
Key Outcomes	Support with the mins, planning meetings and other admin duties that arise from the committee.
Budget Used by March 31, 2024	1000.00 – completed INVOICE 3

General Information for Activity III.	
Description	Printing/Publications
Objectives and Key Deliverables	Mental Health / Addiction /Justice Printing for Training and information purposes
Budget Allocated (As of April 1, 2023)	\$1000.00
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	Purchased plaque for Liz Brown who was an integral member of the HSJCC for many years here in Windsor. Updated and printed 500 - 672 court brochures to have available at the court building in Windsor.
Key Outcomes	
Budget Used by March 31, 2024	Used 64.35 for Liz Brown’s acknowledgement INVOICE 4 242.95 672 court brochures printed INVOICE 10 Remainder was used towards gift cards that will be given to the Release from Custody team for individuals that are leaving SWDC and re-integrating into the community. The gift cards were purchased for Dollarama and Walmart, two places where

	<p>individuals can purchased essentials such as snacks and under garments or personal hygiene products.</p> <p>16 – 10\$ Dollarama gift cards</p> <p>20 – 20\$ Walmart gift cards</p> <p>Invoice 11</p>
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General Information for Activity IV.	
Description	<p>Homelessness in Windsor Essex is a significant and growing problem.</p> <p>The HSJCC is requesting funding to purchase outerwear and gift cards for emergency meals for the MOST van.</p>
Objectives and Key Deliverables	<p><i>The MOST Outreach Program supports street involved and homeless individuals on a nightly basis Mon-Fri from 5 pm to 9pm through a partnership of community agencies lead by CMHA. The mission of the program is to connect with individuals experiencing homelessness, assess their needs and direct them to service and supports.</i></p> <p><i>Through engagement, and hopefully connection to housing, addiction and mental health supports, the team intervenes in a crisis and or desperation that could lead to involvement with law enforcement, be that crimes of poverty etc. In this way the MOST Team plays a role in avoiding that Police interaction, reserving those scare resources for more urgent and appropriate calls.</i></p> <p><i>The first step in that process is trust building and engagement which often happens in the form of comfort supplies, acknowledging the people we encounter are of the most in need in our community. To assist us with our mission the following resources would be welcomed by the team and those who in need.</i></p> <ol style="list-style-type: none"> <i>1. Outwear; Jackets, boots, shoes etc, to protect from the elements while on the street- \$1500 for purchase of these items</i> <i>2. Tim’s Gift cards; to provide hot beverages and food items to those in need of sustenance after hours and when emergency meal providers are closed- \$1000 (200 cards at 5\$ each)</i> <p>Total request: 2500\$</p>

Budget Allocated (As of April 1, 2023)	
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	1000.00 Tims gift cards purchased – invoice 7 1678.55 clothing – Invoice 9
Key Outcomes	
Budget Used by March 31, 2024	2678.55 Over 178.55

General Information for Activity V.	
Description	Homelessness and Housing Help Hub (H4) – City of Windsor Homelessness and Housing Help Hub, also known as H4, in the former Windsor Water World building at 400 Wyandotte Street East. The site now operates as an enriched service centre and inclusive daytime drop-in — connecting people experiencing homelessness to services, community support agencies, and basic medical care, all while helping provide for their basic needs such as food, restrooms, clothing and quiet/safe spaces for daytime rest.
Objectives and Key Deliverables	HSJCC Committee would like to put forward a request to support the H4 program by purchasing winter gear such as gloves, toques and hand warmers for the winter next season. The program would like to purchase hygiene products and mens/ womens underwear and socks to be able to provide to individuals as they come in to use the services for hygiene purposes. Request: 100 hygiene kits at \$8.00 (plus tax) Outer wear: Toques and gloves Inner wear: men’s underwear, women’s underwear and socks Total request: 2500\$
Budget Allocated (As of April 1, 2023)	2500.00

Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	\$ 2,402.47 Used and submitted for personal hygiene items and undergarments.
Key Outcomes	Support individuals attending H4 for support. H4 provides supports to many of our homeless population, many of which are also involved with the law.
Budget Used by March 31, 2024	2402.47 has been spent at this time. INVOICE 1 Remainder – 97.53 – used towards the overage with MOST

General Information for Activity V.	
Description	HSJCC conference November 2023
Objectives and Key Deliverables	HSJCC would like to offer ability to attend the upcoming HSJCC conference in November 2023. The request is to be able to offer 10 HSJCC members from our Windsor Local to the virtual conference. Was informed that the conference will be roughly 50\$ to attend) Request \$500.00
Budget Allocated (As of April 1, 2023)	September 19, 2023 purchased 2 tickets for cmha staff to attend.
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	September 19, 2023 – used 100.00
Key Outcomes	
Budget Used by March 31, 2024	100.00 spent for 2 attendees. INVOICE 2 Remainder: 400.00 Additional 393.72 was spent towards the bus passes for the DTM for a total spent for the DTM of 993.72 (600 from the lunch and learn section and 393.72 from this section. Remainder of 6.28 – used to balance the overage from MOST

General Information for Activity V.	
Description	<p>Court support services and Release from custody services work with individuals who have a mental illness and are involved in the criminal justice system.</p> <p>RFC team works with many individuals who leave institution back into the community homeless and with a gap in service from the time they are released to the time that they receive income.</p> <p>Court support workers find that at times clients are at court for many hrs without food and to be able to provide a gift card to purchase something while waiting improves emotions and can lead to reducing any escalations.</p>
Objectives and Key Deliverables	<p>HSJCC Committee is requesting funds to purchase food gift cards for individuals upon release from custody.</p> <p>Gift cards will be distributed amongst both court support workers and Release from Custody workers.</p> <p>200 5\$ Tims gift cards = 1000\$</p>
Budget Allocated (As of April 1, 2023)	1000.00
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	<p>100 – 5\$ Tims Horton gift cards 12/14/2023</p> <p>50 – 10\$ Dollarama gift cards 12/12/2023</p>
Key Outcomes	<p>Court support received the 100 gift cards to provide to clients who are attending court and may be there all day without any food. There is a Tims nearby where they can pick up something. The RFC team received the 50 dollarstore cards as they find many individuals being released do not have basics such as socks, undergarments, food, kitchen items ect and these items can be purchased at the dollarstore.</p>
Budget Used by March 31, 2024	Monies spent 1000.00 INVOICE 5

General Information for Activity V.	
Description	<p>The Safe Beds Program provides short-term accommodation and crisis support to unhoused individuals experiencing a mental health and/or addiction crisis while having direct contact with police. The intended purpose of the Safe Beds Program is to divert individuals from the justice system, incarceration, and unnecessary hospitalization. Individuals accessing services will work with the team to stabilize the initial crisis,</p>

	develop goals regarding mental health, addiction, and housing, and connect to community supports to ensure continued care after Safe Beds.
Objectives and Key Deliverables	<p>Many of the individuals accessing services enter the program with little to no belongings. Providing basic necessities allows for the first steps of crisis stabilization to occur and, therefore, assists the team in providing meaningful supports to those in care. The most needed and requested items by those accessing care are as follows:</p> <ol style="list-style-type: none"> 1. Underwear, socks, and warm weather clothing items - \$2000 2. Personal need items (toothpaste, toothbrushes, deodorant, etc.) - \$500 <p>Total Request – 2500\$</p>
Budget Allocated (As of April 1, 2023)	
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	<p>1920.31 invoice 6. Hygiene items</p> <p>535.19 invoice 8. Walmart. Undergarments</p>
Key Outcomes	Hygiene products and undergarments were purchased to restock the closet at safe beds. Many individuals arrive at safe beds with little to no clothing and these monies were able to purchase items to be able to provide some clean and new items to individuals who have come into contact with police, are dealing with symptoms of mental illness and are homeless.
Budget Used by March 31, 2024	<p>2455.50 used</p> <p>Remainder: 44.50 – used to balance overage with MOST</p>

...Add additional charts as need.

Windsor Essex

Program	Ask	Spent	reallocated
Focused Panel	600.00		600.00 Total amount went to DTM
MOST - outreach	2500.00	1000.00 1678.55	
HSJCC conference	500.00	100.00	393.72 amount went to DTM for a total of 939.72
Safe Beds	2500.00	1920.31 535.19	
Court/RFC gift cards	1000.00	1000.00	

H4	2500.00	2402.47	
Printing	1000.00	242.95	34.35 on plaque 660.00 RFC gift cards
Admin	1000.00	1000.00	
Totals:	11600.00	9879.47	1688.07

Total spent: 11567.54