

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Windsor-Essex Local HSJCC
Chair/Co-Chair Names & Contact Information	Marilyn Weller mweller@cmha-wecb.on.ca 519-255-9940 x 261 Dan K. Topp dktopp@yahoo.com 519-254-0500
HSJCC Objectives	<p>To provide a format for identification of needs and gaps in local services relating to mental health and justice issues and to provide an opportunity for discussion and active problem-solving across sectors.</p> <p>Local Committee members participate in targeted workgroups designed to problem solve and create service improvements to address identified gaps and local needs.</p>
Name of Transfer Payment Agency & Contact Information	CMHA-WECB 1400 Windsor Ave. Windsor, ON N8X 3L9 Marilyn Weller, Local Chair
Total # of Funds Received from Regional Health Office	

List of Key Activities & Initiatives

- I. Tablets for Virtual Court Access**
- II. Lunch and Learns**
- III. Backpacks/Basic Need Supplies**

IV. Administrative Support

V. Printing/Publications

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General Information for Activity I. Tablets for Virtual Court	
Description	Tablets for Virtual Court Access
Objectives and Key Deliverables	<p>There are a number of people in Windsor Essex who have no access (or irregular access) to a computer and internet service. This has limited the ability of many people to participate in their own court matters.</p> <p>We are requesting to purchase 5 computer tablets in order to place these tablets in community locations where justice-involved people can arrange to attend in order to participate in virtual court proceedings.</p> <p>Locations recommended for tablets include:</p> <p>Can-Am Indian Friendship Centre</p> <p>Homelessness and Housing Help Hub</p> <p>Legal Assistance Windsor</p> <p>Direct Accountability Program: St. Leonard's</p> <p>New Beginnings: Justice Involved Youth</p>
Budget Allocated (As of April 1, 2022)	<p>\$3480.12</p> <p>Cost is quoted at \$614.00 per tablet.</p> <p>Budget increased slightly to cover cost of protective screen covers and cases to protect the tablets. Updated cost is: \$4062.07</p>
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	

Budget Used by March 31, 2023	
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General Information for Activity II. Lunch and Learns	
Description	Focused Panel Discussions designed to provide education and increase knowledge of local justice service providers.
Objectives and Key Deliverables	<p>The Education Subcommittee will identify topics and arrange for 2 lunch and learn opportunities to advance the knowledge of our members.</p> <p>30 to 60 people will attend each Lunch and Learn and benefit from these learning opportunities.</p> <p>Possible topics:</p> <ul style="list-style-type: none"> • Brain Injury • Opioids & Criminal Behaviour • Impacts of Trauma • Personality Disorders • Human Trafficking • Other locally-relevant topics
Budget Allocated (As of April 1, 2022)	\$600.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity III. Backpacks with supplies for basic needs	
Description	<p>Homelessness in Windsor Essex is a significant and growing problem.</p> <p>The HSJCC is requesting funding to purchase backpacks to stock with basic need items such as warm socks, mittens, hats, scarves, snacks, food cards (Tim Hortons/McDonalds) and hygiene supplies.</p>

Objectives and Key Deliverables	<p>Backpacks would be distributed through the MOST Outreach van, Safe Beds Shelter, the Homelessness Housing Help Hub, and other locations where street-involved persons may be assisted.</p> <p>ADDENDUM: Requests have been received from the Homelessness & Housing Help Hub (H4), Hand in Hand (Addiction Recovery Program), Brain Injury Association, and CMHA Court Support/Release from Custody Teams for funding to purchase winter hats, gloves, and socks, grocery cards, bus tickets, and Tim Hortons cards to distribute to people in need.</p>
Budget Allocated (As of April 1, 2022)	<p>Original Request: \$2500.00</p> <p>Previously adjusted to \$4000.00 to accommodate local needs.</p> <p>10/28/2022: Requesting to increase funding to \$8300.00 to provide additional support to street-involved persons in our area.</p> <p>UPDATED BUDGET: \$8300.00</p>
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity IV. Administrative Support	
Description	Administrative Support for Local HSJCC
Objectives and Key Deliverables	Preparation of minutes, agendas, maintenance of membership roster, chairing of meetings, general communications, processing expenses
Budget Allocated (As of April 1, 2022)	\$1000.00
Status Update as of March 31, 2023	

(Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity V. Printing/Publications	
Description	Printing/Publications
Objectives and Key Deliverables	Mental Health / Addiction /Justice Printing for Training and information purposes
Budget Allocated (As of April 1, 2022)	\$1000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

...Add additional charts as need.