

## HSJCC MEETING

<b>Date:</b> November 12, 2019	<b>Time:</b> 1:00 pm – 2:00 pm	<b>Location:</b> Newmarket Courthouse 50 Eagle Street West, Newmarket, ON
<b>Present:</b> Kyle Adams, Vikki Harris, Jun Maranan, His Worship Douglas Clark, Dafna Freisinger, Tricia Samaroo (Co-Chair), Michele Charney, Kelly Cetnarski, Florence Tam, Betty Dykstra, Deanna Sun, Nicole DeAgazio (Minute Taker)		
<b>Regrets:</b> Melisa Montemurro, Jason McIlveen, Arpa Azmila, Ashley Dunn, Brad Reynolds, Cathy Halovanic, Diana Filici, Gordon Evans, Ian Mason, Noora Akhavan, Pam Andrews, Sarah Cesaroni, Vibhuti Mehra, Vicky Simos		

AGENDA ITEM	DISCUSSION	ACTION/ FOLLOW UP
1. Review and approval of agenda	1.1 Motion to approve Agenda	His Worship Douglas Clark motioned to approve agenda. Seconded by Vikki.
2. Review and approval of minutes from last meeting	2.1 Motion to approve minutes from October 8, 2019	Michele motioned to approve minutes from October 8, 2019. Seconded by Kelly.
3. Provincial Conference	4.1 Fund allocation: Update from Jun:  Budget of \$2,000 for Conference balance of \$300 left.  Financial update delivered to committee; some funds still available for remainder of fiscal year.	Jun to find out how committee can use funds.  All members to bring suggestions for what to use surplus budget money for at next meeting.
5. P-HSJCC Meeting Update	5.1 Update from Tricia on developing forum to improve communication:  Forum on improving communication, it is up and running just waiting for people to start using it.	

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	<p>Discussion on how to engage PWLE on committees: may be challenging to recruit, have more than one PWLE, providing honorarium for PWLE to participate in meetings, honorarium process would have to be included in Terms of References.</p>	<p>Idea to hold information sessions on court processes and invite PWLE for their input was discussed at meeting.</p>
<p><b>6. Lunch &amp; Learn</b></p>	<p><b>6.1</b> Date for our next lunch &amp; learn scheduled for Jan 22, 2019:</p> <p>Betty will have limited participation in the lunch and learn going forward – Betty will continue to distribute invitations to Law Association members and continue to book room for the committee.</p> <p><b>6.2</b> Date for 4<sup>th</sup> lunch &amp; learn: Arpa</p> <p><b>6.3</b> Update on collection of fees: Jun: Collection of fees ready to go.</p>	<p>Betty to update how to run lunch and learn document and send out to committee.</p> <p>Deferred to next meeting.</p> <p>Vikki to send community agencies distribution list to CMHA.</p>
<p><b>7. Opioid Response Workgroup</b></p>	<p><b>7.1</b> Update from Arpa</p>	<p>Deferred to next meeting.</p>
<p><b>8. Other Items</b></p>	<p><b>8.1</b> Property retrieval:</p> <p>Vikki updated the committee on property retrieval and the different offices across York Region for pick-up: Newmarket, Vaughan,</p>	<p>Process will roll out January 2020.</p>

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	<p>Markham. Having a location in South Simcoe will be helpful.</p> <p><b>8.2 Kerry's Place:</b></p> <p>Collaboration program between Kerry's place, justice system and agencies. Dafna presented a brief overview of her project and invited anyone who would be interested in collaborating to contact her.</p>	<p>Any members who are interested in offering their agency location in South for property pick-up should let Vikki know.</p> <p>Any members interested in Dafna's project should contact her.</p>
<p><b>9. Next Meeting – December 10, 2019</b></p>	<p><b>9.1 Motion to adjourn.</b></p>	<p>Jun motioned to adjourn meeting. Seconded by Kelly.</p>