

HSJCC MEETING

Date: January 14, 2020

Time: 1:00 pm – 2:00 pm

Location: Newmarket Courts
50 Eagle Street, Newmarket, ON

Present: Jason McIlveen, Pam Andrews, Vikki Harris, Cathy Halovanic (Note Taker), Edna Simmons, Tricia Samaroo (Co-Chair), Vicky Simos, Michele Charney, His Worship Douglas Clark, Jun Maranan, Aara Amey-Ayer

Regrets: Kyle Adams, Kelly Cetnarski, Melissa Montemurro (Co-Chair), Deanna Sun, Vibhuti Mehra, Dafna Freisinger, Nicole DeAgazio, Courtney Toner, Diana Filici, Gordon Evans, Ian Mason, Noora Akhaven, Sarah Cetnarski, Brad Reynolds, Jennifer Clayson, Shirley Sutton

AGENDA ITEM	DISCUSSION	ACTION/ FOLLOW UP
1. Review and approval of agenda	1.1 Motion to approve agenda	His Worship Douglas Clark motioned to approve agenda. Vicky seconded.
2. Review and approval of minutes from last meeting	2.1 Motion to approve minutes	Michele motioned to approve minutes from December 12, 2019. Vikki seconded.
3. Provincial Conference	<p>3.1 Fund allocation: Update from Jun:</p> <p>Currently there is a surplus of \$3300.00 (rounded) in the account. Money must be used by the end of the fiscal year – March 31, 2020.</p> <p>3.2 Discussion as to what to use surplus money for:</p> <p>Jun has received list of wish list items and feels they are all appropriate to be funded: Publishing local version of the Peel Dufferin pamphlet “Navigating the Criminal Justice and Mental Health Systems”, gifts for speakers at lunch and learns and conference, bags for conference attendees.</p>	<p>Final decision on where to allocate funds to be made at February 11, 2020 meeting.</p> <p>Tricia to bring pamphlet to P-HSJCC meeting on January 21, 2020 as Committee feels they should look at providing pamphlets to all LHINS and; therefore, would like some financial assistance from them. Tricia to report back at next meeting.</p>

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	<p>Committee discussed gift cards for speakers along with donation to a charity. We can fill conference bags with items that participating agencies can donate.</p> <p>Aara shared that a similar pamphlet may exist through Canadian Legal Association.</p>	<p>Jason has indicated that there may be an option for York Region Police to cover the costs of editing and printing the “Navigating the Criminal Justice and Mental Health Systems” pamphlet.</p> <p>Aara will look into existence of similar pamphlet and share with Committee.</p>
<p>4. Lunch & Learns</p>	<p>4.1 Lunch and Learn Update:</p> <p>Tricia reviewed the task list for the January 22, 2020 lunch and learn. Discussion on evaluation – Jun pointed out committee work plan notes both a pre and post evaluation should be completed at lunch and learns. Committee discussed pros and cons of such – important to keep to one page.</p> <p>4.2 Discussion for our fourth lunch & learn:</p> <p>Dates obtained by Aara from Public Health speaker are as follows: March 2-4, 2020 or March 9-12, 2020.</p>	<p>Tricia will share lunch and learn task list with Committee prior to the upcoming lunch and learn.</p> <p>Vicky will add in 2 pre-evaluation questions and forward to Jun and Tricia to review.</p> <p>Committee agreed to have the need for pre-evaluation removed from next year’s work plan.</p> <p>Cathy and Vicky to forward their biographies to Vikki by weeks end and they will confirm equipment needs with Law Association of York Region librarian.</p>

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	Committee narrowed down options to March 4/20 or March 11/20 for the lunch and learn.	Aara to share dates for lunch and learn with Public Health and report back to Committee prior to next meeting.
5. Opioid Response Workgroup	<p>5.1 Update from Aara:</p> <p>Update on the work being done within the three workgroup sub-committees – harm reduction work with sellers, St. Michaels Hospital program to examine drug samples, Symposium in Sutton on January 29/20, Ph.D candidate research.</p>	<p>Aara will share links to the updates with the Committee.</p> <p>Aara will share Ph.D. candidates contact information as they may be a good speaker for the 2020 Committee conference.</p>
6. Resources	<p>6.1 Resources to share:</p> <p>Jason: P-HSJCC webinar on January 23, 2020 on Crossroads in Mental Health Crisis and Law Enforcement</p> <p>Edna: their position is new and allows women (victims or accused) in Newmarket and Bradford courts to be supported – education role around human trafficking.</p>	<p>Tricia will share the link for Jason’s webinar with the Committee.</p> <p>Edna to share contact information with Committee members who have requested it.</p>
7. People with Lived Experience	<p>7.1 People with Lived Experience:</p> <p>Tricia reported that the P-HSJCC is developing a strategy on this topic.</p>	<p>Committee will defer until P-HSJCC develops their strategy.</p> <p>Jason indicated he may have a potential contact.</p>

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<p>8. Property Retrieval Document</p>	<p>8.1 Update on Google document:</p> <p>Vikki reported that the new form and consent have been created. Still working out how to share information between the three agencies confidentially and securely.</p> <p>It was noted that the jails will forward property to an agency at no cost – as a result the funds put aside for this in the budget have not yet been used.</p>	<p>Jun will look into strategies for information sharing across agencies.</p> <p>Committee agreed to maintain a budget to pay for delivery costs associated with return of belongings to individuals in the event jails can no longer continue to fund this service.</p>
<p>9. 2020-2021 Workplan</p>	<p>9.1 Discuss objectives and plans for next fiscal year:</p> <p>Sub-committee to be established to look at this.</p> <p>Jun reviewed the 2019-2020 work plan with the Committee. Jun suggested that the work plan be a standing item on the agenda.</p>	<p>Jun, Tricia, Michele, Melissa and Kelly have agreed to be part of sub-committee. They will coordinate meeting times and report back at the next Committee meeting.</p> <p>Any Committee members with information they would like to see included in the work plan to contact members of the sub-committee.</p> <p>Committee was agreeable.</p>
<p>10. Other Items</p>	<p>10.1 Membership:</p> <p>Crystal is on mat leave.</p> <p>Ashley has changed positions.</p>	

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	<p>Edna joined committee in December.</p> <p>Aara is replacing Arpa.</p>	
<p>11. Motion to adjourn</p>	<p>11.1Motion to adjourn meeting</p>	<p>Vikki motioned to adjourn meeting. Jason seconded.</p>