

## HSJCC MEETING

<b>Date:</b> March 10 <sup>th</sup> , 2020	<b>Time:</b> 1:00 pm – 2:00 pm	<b>Location:</b> Newmarket Court 50 Eagle Street West, Newmarket, ON
<b>Present:</b> Edna Simmons (Phone), Aara Amey-Ayer (Phone), Kyle Adams (Phone), Dafna Freisinger (Phone), Cathy Halovanic, His Worship Douglas Clark, Jason McIlveen, Kelly Cetnarski, Melisa Montemurro (Co-Chair), Michele Charney, Nicole DeAgazio (Note Taker), Pam Andrews, Tricia Samaroo (Co-Chair), Vicky Simos, Vikki Harris		
<b>Regrets:</b> Jun Maranan		

AGENDA ITEM	DISCUSSION	ACTION/ FOLLOW UP
1. Review and approval of agenda	1.1 Motion to approve agenda	Kelly motioned to approve agenda. Jason seconded. Motion carried.
2. Review and approval of minutes from last meeting	2.1 Motion to approve minutes	Cathy motioned to approve minutes from February 11 <sup>th</sup> , 2020 meeting. Vikki seconded. Motion carried.
3. HSJCC Elections	<p>3.1 Elections for next fiscal year:</p> <p>Terms of Reference not very clear on elections. Melisa and Tricia made the decision that if individual is not present at meeting that individual cannot be elected.</p> <p>No new nominations were presented time of meeting.</p> <p>Melisa listed the nominations:            Kelly-Declined            Kathy-Declined            Vikki-Declined            Jun-Not present            Jason-Accepted</p>	<p>Melisa motioned to approve new Co-Chairs. His worship Douglas Clark seconded. Motion carried.</p> <p>Things to consider: Terms of Reference will have to be revised to include election processes and procedures for next election, which will be in 2 years.</p>

March 3, 2020

AGENDA ITEM	DISCUSSION	ACTION/ FOLLOW UP
	Melisa-Declined due to job relocation Tricia-Accepted	
4. Fund Allocations	4.1 Aara to update committee on another pamphlet:  No update.	Remainder of 2020 HSJCC funds will be used for gift cards for future Lunch and Learns.
5. Lunch & Learns	5.1 March 11 <sup>th</sup> Lunch & Learn:  Reviewed task list everyone confirmed their tasks.	Vikki will share biographies with Kelly in case she is unable to make it for the introduction portion of lunch and learn.
6. 2020 HSJCC Conference	6.1 Update from Sub Committee:  Location and speakers booked; swag purchased.	Jason to share information from Peel pre charge diversion presentation that can be used for conference or lunch and learn.  Next sub-committee meeting March 19 <sup>th</sup> , 2020.
7. Resources	7.1 Resources to share:  Cathy shared Complex ABI needs, used to identify individuals and gather data for Ministry.  Vicky shared a guide to court.  Aara shared harm reduction day event on May 12 <sup>th</sup> , 2020. Poster for event will be coming out shortly.	Nicole to share information on resources to committee via email.

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9. Property Retrieval Document	<p><b>9.1</b> Update on Google document:</p> <p>No update.</p>	Deferred to next meeting.
10. 2020-2021 Workplan	<p><b>10.1</b> Discuss objectives and plans for next fiscal year:</p> <p>Sub-committee submitted workplan to Provincial HSJCC Secretariat.</p>	
10. Student Placement	<p><b>10.1</b> Student Placement on committee:</p> <p>Elizabeth Brownlee coordinator contacted Co-Chairs and inquired about student placement.</p> <p>450 hours are required to be completed through this student placement. Based on the number of hours the committee decided they cannot accommodate this request.</p>	Melisa and Tricia to follow-up with Elizabeth Brownlee that request for student placement cannot be accommodated.
11. Other Business	<p><b>11.1</b> Family Group Needs Assessment survey:</p> <p>Developed by CMHA York-South Simcoe and JHSYR. Attempting to reach out to loved ones (e.g. partners, grandparents, parents, adult children, etc.) of those involved in the criminal justice system to see if they would be interested in attending a</p>	

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	<p>group program that would offer education and/or support.</p> <p>Administer this survey to as many loved ones as you can.</p> <p>Survey can be administered now up until April 3<sup>rd</sup>, 2020.</p> <p>There is a Survey Monkey link and a hard copy. All hard copies will be collected by Tricia, reach out to her if there are any to be picked up.</p> <p><b>11.2 Metrix survey:</b></p> <p>Tricia shared some questions from the Provincial HSJCC Metrix Survey that she did not have the answers to.</p> <p><b>11.3 Autism Awareness:</b></p> <p>Private member bill proposed by Lisa Gretzky York Region producing ID cards for vulnerable individuals to be more compliant.</p> <p>Contact information Chantal Benett email <a href="mailto:5911@yrp.ca">5911@yrp.ca</a></p>	<p>Jason and Vikki to assist Tricia with Metrix survey.</p>

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	<p><b>11.4</b> Committee Attendance: Many committee members on our list are not showing up consistently.</p> <p><b>11.5</b> Melisa's replacement</p>	<p>Attendance letter to be sent out by Co-Chairs to the following: Deana Sun, Deanna Filici, Noora Akhavan, Gordon Evans.</p> <p>Melisa will ensure that a Newmarket Crown interested in mental health issues, will be asked to join the committee.</p>
<p><b>12.</b> Motion to adjourn</p>	<p><b>12.1</b> Motion to adjourn meeting: Next meeting: April 28<sup>th</sup>, 2020</p>	<p>Melisa motioned to adjourn meeting. Michele seconded. Motion carried.</p>